

**About applying​ ​for internal review**

**​of​ ​an​ ​infringement notice**

## 

*Under the Infringements Act 2006 there can only be*

*ONE review of your infringement.*

## Grounds ​ for​ review​

Please give supporting evidence/reasons why you believe the infringement notice should be withdrawn and identify the grounds for withdrawal.

* **CONTRARY TO LAW​** The decision by the Issuing Officer to issue the infringement was contrary to law. (ie: issued under the wrong law)
* **MISTAKE OF IDENTITY** Not the person who committed the offence. Note: a vehicle owner is deemed to be the offender unless they provide a statutory declaration (or nomination form) naming the person who was in charge of the vehicle.
* **SPECIAL CIRCUMSTANCES**  Persons​​ with​​ a​ mental​​ or​​ ​intellectual disability,​​ ​disorder, disease​ or​​ illness; a serious​ addiction​​ to ​ drugs,​ alcohol​ ​or​ a volatile​​ ​substance;​ or​​ are homeless​ and ​could​ not​ ​control​ or​ understand their​ offending​​ ​conduct​ because​ of​​ their​ situation; or proven financial hardship. ​

[Note:​ documented​​ proof​ ​​to ​substantiate​​ ​claim is required.]

* **EXCEPTIONAL CIRCUMSTANCES** Any​ ​ other​ ​ circumstances ​the applicant​ believe​ ​justifies ​an internal​​ review.

## Reasons NOT considered valid for appeal

Animal infringements:

* “I forgot to register or renew registration for my cat or dog.”
* “I didn’t realise I had to register my cat or dog.”
* “I thought if my cat or dog was microchipped, it was registered.”
* “Somebody let my dog out.”
* “I didn’t realise there were areas where dogs were required to be on a lead.”
* “I pay my rates so shouldn’t have to register my cat or dog.”

Parking infringements:

* “Poor visibility due to weather.”
* “Not noticing sign.”
* “Not able to read the sign from the car.”
* “Not noticing that a sign / restriction had been changed.”
* “Other people were parked there so I thought it was ok.”
* “Being new to the area and unfamiliar with the restrictions.”

## *Please make sure you supply ALL relevant information, details and documents.*

## *DO NOT SEND ORIGINAL DOCUMENTS THEY WILL NOT BE RETURNED.*