

Information Sheet: Monuments or structures constructed in a road reserve

What is a Monument?

A monument is a statue, building, or other structure erected to commemorate a notable person or event.

What is a Structure?

A structure is a type of building, construction, arrangement of parts and/or elements.

Any structure or monument which is built in a roadside, must be approved by Council before item is constructed. There are various departments which are required to be consulted before your project begins.

Basic steps to follow:

1. Prepare an artist's brief for your project, with a basic plan with information such as construction material, how it is constructed, and a proposed location. You will need to discuss this with the "Community Development Arts & Culture Officer" within Council. Check if your project is within a Land Subject to Inundation Overlay (meaning that land is subject to flooding). This would mean you are required to obtain a planning permit, and that your proposal would need to be approved by the CCMA (Corangamite Catchment Management Authority).
2. Check with the planning department if you require a planning permit for your structure? This can vary depending on the zoning of the roadside, or type of structure, or type of zone. If required, then Council's Planning department will assess your proposal.
3. Check whether the roadside is a Council or VicRoads controlled road. If it is a Council road then the works department will review your proposal. If it is located on a VicRoads road then VicRoads will also need to assess your proposal. Council will refer your proposal to VicRoads for a response, or the applicant can contact VicRoads direct on 13 11 70 or www.vicroads.vic.gov.au
4. What speed zone is your structure located in? (60km, 80km or 100km zone)
This can affect what you can build on the roadside, ie sizes, structure, materials used.
5. Will you be doing any excavation work on the roadside, digging trenches or holes? If so you will be required to obtain a "Work in Road Reserve permit", this is either received from Council or VicRoads depending on proposed location. This form can be downloaded from our website www.goldenplains.vic.gov.au

6. If you are digging up roadside you will also need to Contact Dial Before You Dig, to make sure you are not digging up any pipes or electrical cables. They can be contacted on: www.1100.com.au

Things to take into consideration before submitting a project to Council:

You must ensure adequate clear zones on roadsides. Distance is determined from the fog lines or the edge of seal. However distance may change if there is any infrastructure in the road side. Infrastructure may be drains, power, telephone, posts etc.

A structure should be built to be low maintenance and a maintenance plan should be developed. Structure needs to be fixed (not easily removed or vandalised). Council or VicRoads needs to be able to mow or use other pieces of machinery around these structures.

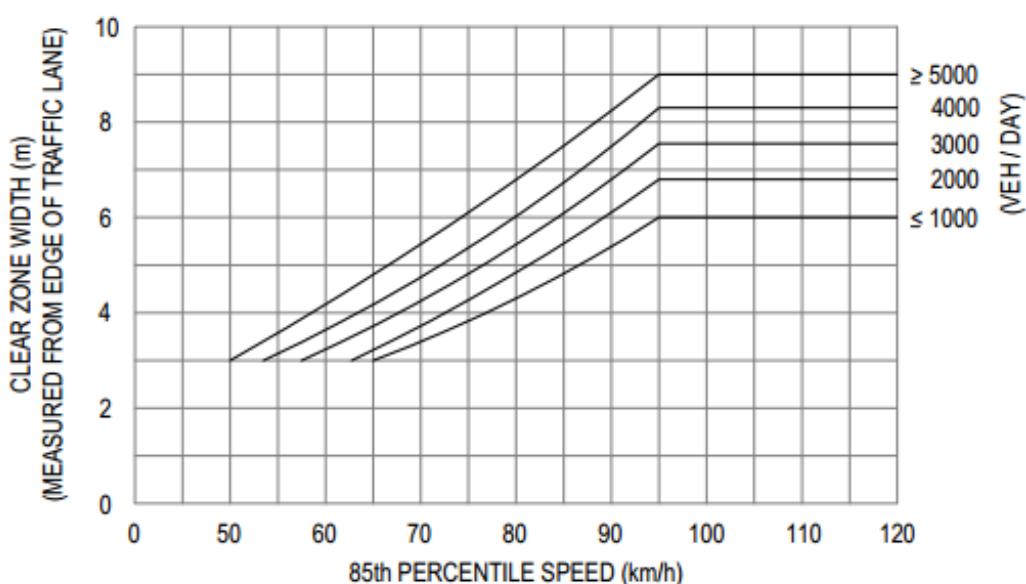
If your structure needs to be lit at night time, then you will need to install solar power to this structure.

The size of structure will depend on the size of the roadside, this can vary depending on what part of the Shire you are intending to install your monument. The structure must be able to fit on the roadside, and have suitable clear zones on each side of structure.

This is determined by the speed limit and the infrastructure around the monument. As a general rule a structure should be no larger than 4 metres in length and 2.5 metres high, however this can be reviewed depending on the size of the roadside and other safety considerations.

Consultation needs to be undertaken with the community, with preferably three options for consideration. This includes if consulting with neighbouring properties, or local community members who would be directly affected by this monument. Issues which may arise for a resident would be increased visitors near their property, which may cause parking, privacy or rubbish dumping issues.

If you have any questions, please contact Council’s Works Technical Support Officer on 5220 7111.



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