



MINUTES

Ordinary Council Meeting

24 April 2018

**Council Chamber
Linton**

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	Nil	

**MINUTES OF GOLDEN PLAINS SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, LINTON CUSTOMER SERVICE CENTRE
ON TUESDAY, 24 APRIL 2018 AT 6.00PM**

PRESENT: Cr Helena Kirby (Mayor), Cr David Evans, Cr Joanne Gilbert, Cr Nathan Hansford, Cr Des Phelan, Cr Les Rowe, Cr Owen Sharkey

IN ATTENDANCE: Eric Braslis (CEO), Jill Evans (Director Community Services), Greg Anders (Director Assets and Amenity), Jason Clissold (Finance Manager), Ann Card (Senior Communications & Marketing Officer) and Petra Neilson (Council Support Officer)

1 OPENING DECLARATION

The Mayor read the Opening Declaration.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the land and paid her respects to elders both past and present.

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Les Rowe

That the minutes of the Ordinary Council Meeting held on 27 March 2017 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

No Conflicts of Interest were declared.

6 ASSEMBLY OF COUNCILLORS

6.1 ASSEMBLY OF COUNCILLORS

EXECUTIVE SUMMARY

To present Council with written records of Assembly of Councillors in accordance with section 80A of the Local Government Act 1989 from 28 March to 23 April 2018.

RESOLUTION

Moved: Cr Joanne Gilbert

Seconded: Cr David Evans

That Council notes the Assembly of Councillors Record from 28 March to 23 April 2018 as attached.

CARRIED

7 BUSINESS REPORTS FOR DECISION

SUSPENSION OF STANDING ORDERS

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

A motion was moved that Council suspend standing orders to allow for a Citizen Recognition.

CARRIED

The time being 6.06pm

7.1 CITIZEN RECOGNITION

Golden Plains Shire is proud to recognise the fantastic achievements and contributions made by young people in the community. We are fortunate today to present a Citizen Recognition Award, which includes a certificate of recognition to Kaitlyn Schurmann and Mikayla Hogg.

Mikayla Hogg

- Mikayla is 14 years old, lives in Berringa
- Mikayla has been competing for seven years in show jumping and in state and national levels since 2014.
- In 2018 she will be training in Germany as well as competing.

Kaitlyn Schurmann is being recognised for her achievement in sport.

- Kaitlyn 19 years old, lives in Maude and has been cycling since she was 13.
- Kaitlyn is competing in the Paracycling World Cup in May, in both road race and time trial events in Ostend, Belgium.

RESUMPTION OF STANDING ORDERS

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

A motion was moved that Council resume standing orders.

CARRIED

The time being 6.12

7.2 2017-21 COUNCIL PLAN REVIEW - ENDORSE FOR EXHIBITION

EXECUTIVE SUMMARY

To present Council with a re-drafted Council Plan 2017-2021, including the Municipal Health and Wellbeing Plan and the Strategic Resource Plan, so that Council may resolve to release the re-drafted Plan for public comment. The Plan includes amendments following its first annual community consultation and review

RESOLUTION

Moved: Cr Des Phelan
Seconded: Cr David Evans

That Council endorse the re-drafted Council Plan 2017-2021 for public exhibition under Section 223 of the Local Government Act (1993).

CARRIED

7.3 PREPARATION OF 2018-19 DRAFT BUDGET - ENDORSE FOR EXHIBITION**EXECUTIVE SUMMARY**

The 2018-19 Draft Budget has been prepared based on the adopted principles within the 2017-2021 Council Plan and Strategic Resource Plan. The budget seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the 2.25% rate increase mandated by the State Government.

The budget projects a surplus of \$3.1m for 2018-19, however, it should be noted that the adjusted underlying result is a deficit of \$223k after removing capital grants and capital contributions.

Within the principles of the Council Plan, there have been some areas of increased focus for Council in the 2018-19 financial year. These include increased expenditure on gravel and sealed road maintenance and renewal, and an increase in revenue from certain user fees to reduce or eliminate Council's contribution to some services. Council will continue to review services to ensure they remain sustainable.

It must be noted that due to recent developments within the recycling industry the Annual Service (Garbage) Charge will increase from \$252 to \$330, an increase of 31%. The 'National Sword Policy' implemented by China's General Administration of Customs on 1 January 2018 aims to improve recovery and reuse of domestic solid waste while restricting the import of contaminated paper, cardboard and plastics. The policy has severely disrupted recycling markets worldwide with significant impacts on Victoria. This charge is \$60 (or 22%) higher than it would have been without the restrictions imposed by China.

RESOLUTION

Moved: Cr Owen Sharkey
Seconded: Cr Nathan Hansford

That, in accordance with section 127 of the Local Government Act 1989, Council place the draft 2018-19 Annual Budget on public exhibition and that:

- 1. The Chief Executive Officer be authorised to:**
 - (a) Give public notice of this, in accordance with Section 129 and 223 of the Local Government Act 1989; and**
 - (b) Make available for public inspection the draft 2018-19.**
- 2. Council consider any submissions on any proposal (or proposals) contained in the draft 2018-19 Annual Budget, made in accordance with Section 129 and 223 of the Local Government Act 1989 at a Council Meeting to be held Tuesday 12 June 2018.**
- 3. Council consider a notice of motion to adopt such 2018-19 Annual Budget at the Council meeting to be held on Tuesday 26 June 2018.**

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION

Moved: Cr Owen Sharkey

Seconded: Cr Les Rowe

A motion was moved that Council suspend standing orders to allow for a Citizen Recognition.

CARRIED

The time being 6.28pm

7.1 CITIZEN RECOGNITION

Golden Plains Shire is proud to recognise the fantastic achievements and contributions made by young people in the community. We are fortunate today to present a Citizen Recognition Award, which includes a certificate of recognition to Kaitlyn Schurmann and Mikayla Hogg.

Kaitlyn Schurmann is being recognised for her achievement in sport.

- Kaitlyn 19 years old, lives in Maude and has been cycling since she was 13.
- Kaitlyn is competing in the Paracycling World Cup in May, in both road race and time trial events in Ostend, Belgium.

RESUMPTION OF STANDING ORDERS

RESOLUTION

Moved: Cr Joanne Gilbert

Seconded: Cr David Evans

A motion was moved that Council resume standing orders.

CARRIED

The time being 6.41

7.4 COUNCIL PLAN IMPLEMENTATION - MARCH QUARTER 2018

EXECUTIVE SUMMARY

To update Council on the progress made to 31 March 2018, in completing the 2017-18 actions contained in the Council Plan 2017-2021.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr David Evans

That Council note the report and achievements attained in the implementation of the actions contained in the Council Plan 2017-2021, as at 31 March 2018.

CARRIED

7.5 CONVERSATIONS WITH COUNCIL: REGULAR CALENDAR OF CONVERSATION POSTS 2018

EXECUTIVE SUMMARY

Conversation posts have been demonstrated to be a highly successful way of engaging with the community in Golden Plains Shire. Past conversation posts have primarily been facilitated by Council Officers, however feedback from community members indicates that residents would like to see Councillors and Senior Managers engaging more visibly at community events. A regular calendar of conversation posts, known as 'Conversations with Council' should be developed to provide more accessible opportunities for community members to engage directly with Councillors and Senior Managers. Options for online conversation posts should also be explored. This will help us to achieve our goal of providing genuine, equitable, and transparent opportunities for community members to be involved in Council's decision-making processes.

RESOLUTION

Moved: Cr Joanne Gilbert

Seconded: Cr Nathan Hansford

That Council commits to hold a regular calendar of conversation posts, known as 'Conversations with Council' for the remainder of 2018.

CARRIED

7.6 REVIEW OF DELEGATION - COUNCIL TO COUNCIL STAFF

EXECUTIVE SUMMARY

This report is to update the Delegation from Council to Council Staff following recent staff movements.

RESOLUTION

Moved: Cr Owen Sharkey

Seconded: Cr David Evans

That Council in the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached Instrument of Delegation to Council staff and schedule, Golden Plains Shire Council (Council) resolves that:

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.**
- 2. The instrument comes into force immediately the common seal of Council is affixed to the instrument and remains in force until Council resolves to vary or revoke it.**
- 3. On the coming into force of the instrument, all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.**
- 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

CARRIED

7.7 REVIEW OF COUNCIL POLICY 5.5 - CITIZEN RECOGNITION

EXECUTIVE SUMMARY

To present Council Policy 5.5: Citizen Recognition for review and adoption.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Joanne Gilbert

That Council adopt policy 5.5 – Citizen Recognition without amendment as per the attachment.

CARRIED

7.8 REVIEW OF COUNCIL POLICY 4.2 - COUNCIL CITIZENSHIP CEREMONIES

EXECUTIVE SUMMARY

To present Council Policy 4.2: Council Citizenship Ceremonies (as amended) for review and adoption.

RECOMMENDATION

That Council adopt policy 4.2 – Council Citizenship Ceremonies without amendment as per the attachment.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Joanne Gilbert

That Council adopt policy 4.2 – Council Citizenship Ceremonies as per the attachment.

CARRIED

7.9 NATIONAL GENERAL ASSEMBLY (NGA) OF LOCAL GOVERNMENT 2018 - MAYORAL ATTENDANCE

EXECUTIVE SUMMARY

Seek approval for Councillor Kirby to attend the 2018 National General Assembly (NGA) of Local Government in Canberra from Sunday 17 to Wednesday 20 June, and request a written report following participation of the event.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Les Rowe

That Council approve the attendance of the Mayor at the National General Assembly of Local Government 2018 and the related expenditure.

CARRIED

7.10 PROVISION OF ARCHITECTURAL DESIGN SERVICES FOR THE GOLDEN PLAINS COMMUNITY & CIVIC CENTRE (GPS-RFT1/2018)

EXECUTIVE SUMMARY

Council has included \$500,000 in the adopted 2017/18 budget to meet the costs associated with Stage 1 of the GPCCC – Architectural Design. These works/tasks include:

- Engaging and consulting with the community in developing detailed concept plans for the redevelopment and extension of the existing Bannockburn Customer Service Centre into the GPCCC,
- Reviewing and making decisions about the future growth provided for by the facility, and
- Preparing detailed architectural drawings and specification based on the concept plans taking into consideration community and staff feedback

Tenders were invited for the Provision of Architectural Design Services on 10 March 2018 and closed on 4 April 2018. A compulsory tender briefing session was held on the 21 March 2018 at the Shire office. In total nine tenders were received. The tenders were checked for arithmetical correctness and for omissions/qualifications. Any tenders not meeting the mandatory criteria were excluded from further review. The details of each supplier are provided on the confidential attachment.

RESOLUTION

Moved: Cr Joanne Gilbert

Seconded: Cr Owen Sharkey

That Council resolves to award Contract GPS-RFT1/2018 for the provision of Architectural Design Services for the Golden Plains Community & Civic Centre to Baumgart Clark Architects for the tendered sum of \$381,560 (excluding GST).

CARRIED

7.11 DELEGATES REPORT - 28 MARCH 2018 TO 24 APRIL 2018

Cr Helena Kirby

29 March	Bannockburn Skate Park Competitions
8 April	Civic Reception His Royal Highness The Prince Edward Chair The Duke of Edinburgh's International Award Foundation
11 April	Mayors, Councillors and CEOs Forum
13 April	Central Highlands Central Victoria Mayors and CEOs meeting
16 April	Voice FM interview
18 April	Geelong Library & Heritage Centre
18 April	Lethbridge Airport
19 April	Meredith Historical Society
20 April	Promotional filming
21 April	Big Top and Tiny Tots Circus Show, Bannockburn
22 April	Big Top and Tiny Tots Circus Show, The Well
23 April	Official Opening of Lind Road, Stage 1B
23 April	Tackling Obesity and the Prevention of Illness
24 April	Linton Anzac Day Service

Cr Les Rowe

9 April	G21 Environment Pillar
12 April	MAV Councillors information session on the recycling industry
23 April	Noxious weeds and feral animals in GPS

Cr David Evans

9 April G21 Environment Pillar
 10 April G21 Transport Pillar
 12 April MAV Councillor information session on the recycling industry
 23 April Noxious weeds and feral animals in Golden Plains Shire
 Neighbourhood Watch Bannockburn
 Composting process

Cr Joanne Gilbert

9 April Central Highlands LLEN

Cr Nathan Hansford

12 April MAV Councillors information session on the recycling industry

Cr Owen Sharkey

11 April Rural Councils Victoria
 12 April Bannockburn Chamber of Commerce
 16 April BAGPRRA meeting
 18 April Lethbridge Airport tour
 18 April G21 Economic Development Pillar

Municipal Association of Victoria (MAV) Report

MAV delegate, Cr Nathan Hansford, reported on the following MAV information:

- State Council motions are being compiled
- Councillor Development Weekend July 2018

8 URGENT ITEMS

Nil

9 NOTICES OF MOTION

Nil

10 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 7.33pm.

The Minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 May 2018.

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Cr Helena Kirby, Mayor