



Council Meeting Minutes

Bannockburn Shire Hall

**Tuesday 26 July 2016
4.00pm-5.18pm**

Our Vision

Golden Plains Shire offers a lifestyle and opportunities that foster social, economic and environmental wellbeing. In partnership with the community we will provide strong leadership, encourage sustainable development and ensure quality services, to continue to improve the quality of life of residents.

Opening Prayer

*Almighty God,
Help us to undertake our duties impartially and honestly,
in the best interests of the people of the Golden Plains Shire.
We make this prayer through Jesus Christ Our Lord.
Amen.*

Acknowledgement of Traditional Custodians

Council acknowledges the traditional Wadawurrung owners of this land. Council pays its respects to Wadawurrung Elders both past and present and extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

Code of Conduct Principles

WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

Table of Contents

1. PRESENT	6
2. APOLOGIES.....	6
3. DECLARATIONS, MINUTES & ASSEMBLIES	7
3.1. DECLARATIONS OF INTEREST	7
3.2. CONFIRMATION OF MINUTES.....	7
3.3. ASSEMBLIES OF COUNCILLORS.....	8
3.3.1 Council Briefing: Future Landscapes (28 June 2016)	8
3.3.2 Council Briefing: Climate Resilient Communities Update (28 June 2016).....	8
3.3.3 Site Visit: Planning Committee (12 July 2016).....	9
3.3.4 Council Workshop: Review of Local Law No. 2 (12 July 2016)	9
3.3.5 Council Workshop: Roadside Environmental Management Plan & Code of Practice (12 July 2016).....	10
3.4. SPECIAL COMMITTEES OF COUNCIL.....	11
3.4.1 Planning Committee (12 July 2016).....	11
3.5. ADVISORY COMMITTEES OF COUNCIL	12
3.5.1 Audit & Risk Committee.....	12
3.5.2 Confidential: Chief Executive Officer (CEO) Review Committee.....	12
4. REPORTS.....	13
4.1. KEY RESULT AREA – CITIZEN & CUSTOMER SERVICE	13
4.2. KEY RESULT AREA – CIVIC LEADERSHIP	14
4.2.1 Council Plan 2013-2017 Implementation – Quarterly Report	14
4.2.2 Review of Appointments and Authorisations – Planning and Environment Act 1987.....	20
4.2.3 Review of Delegation – Council to Council Staff – Section 98 Local Government Act 1989 (as amended)	22
4.2.4 Audit and Risk Committee – Independent Member	24
4.3. KEY RESULT AREA – ECONOMIC DEVELOPMENT	26
4.4. KEY RESULT AREA – ENVIRONMENT & LAND USE PLANNING.....	27
4.4.1 Municipal Strategic Statement (MSS) and Local Planning Policy Framework (LPPF) Rewrite – Background Issues and Review Report July 2016	27
4.5. KEY RESULT AREA – FINANCIAL MANAGEMENT	31
4.5.1 In Principle Performance Statement and In-Principle Financial Statements for the year ended 30 June 2016.....	31
4.6. KEY RESULT AREA – HUMAN SUPPORT SERVICES	33
4.7. KEY RESULT AREA – RECREATION & COMMUNITY DEVELOPMENT.....	33
4.8. KEY RESULT AREA – ROADS & STREETS INFRASTRUCTURE	34
4.8.1 Contract GPS-T9/2016: Supply and Delivery of one 10 Cubic Metre Forward Control Tandem Tip Truck P352.....	34
4.9. KEY RESULT AREA – WASTE MANAGEMENT	37

5.	NOTICES OF MOTION	38
6.	PETITIONS.....	39
7.	OTHER BUSINESS.....	40
7.1.	MAYOR’S REPORT	40
7.2.	CHIEF EXECUTIVE OFFICER’S REPORT	40
7.3.	MUNICIPAL ASSOCIATION OF VICTORIA (MAV) REPORT.....	40
7.4.	COUNCILLOR REPORTS	41
7.5.	IN CAMERA MEETING.....	42
8.	ATTACHMENTS	42
9.	CLOSE OF MEETING	43
10.	CERTIFICATION	43

1. PRESENT

Cr Des Phelan, Mayor
Cr Jenny Blake
Cr Andrew Cameron
Cr Nathan Hansford
Cr Helena Kirby
Cr Bill McArthur
Cr Greg Vaughan

Rod Nicholls
Greg Anders
Jillian Evans
Richard Trigg
Felicity Bolitho
Tim Waller
Laura Wilks
Alicia te Wierek
Peter Cameron
Ann Card
Petra Neilson (Minutes)

Chief Executive Officer
Director Assets & Amenity
Director Community Services
Director Corporate Services
Acting Manager Executive Unit
Development Manager
Planning Team Leader
Strategic Planner
Works Manager
Senior Communications & Marketing Officer
Council Support Officer

Gallery

David Head
Peter Keays
Owen Sharkey

2. APOLOGIES

Nil

3. DECLARATIONS, MINUTES & ASSEMBLIES

3.1. DECLARATIONS OF INTEREST

Councillors must disclose a conflict of interest in accordance with Section 79 of the *Local Government Act 1989*.

Cr Jenny Blake declared an indirect interest by close association for report 4.2.3 appointments and authorisations. Cr Blake declared she is related by marriage to one of the delegated staff members.

3.2. CONFIRMATION OF MINUTES

Moved Crs McArthur/Cameron

- 1. That the Minutes of the Ordinary meeting of Council held 28 June 2016, as circulated, be confirmed.**
- 2. That the Minutes of the Special meeting of Council held on 14 June 2016, as circulated, be confirmed.**

Carried

3.3. ASSEMBLIES OF COUNCILLORS

File: 02-03-004

3.3.1 Council Briefing: Future Landscapes (28 June 2016)

Meeting type and name	Council Briefing: Future Landscapes
Meeting date and time	1.50pm Tuesday 28 June 2016
Matters discussed	Future Landscapes Partnership Project
Councillor information	Nil
Councillors	Cr Des Phelan, Mayor Cr Jenny Blake Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Bill McArthur Cr Greg Vaughan
Apology	Nil
Staff	Rod Nicholls, Chief Executive Officer Jillian Evans, Director Community Services Richard Trigg, Director Corporate Services Tim Waller, Development Manager Simon Howland, Environment Services Team Leader Petra Neilson, Council Support Officer
Guests	Robert Faggian, Associate Professor in Climate Change Adaptation for Deakin University's Centre for Regional and Rural Futures
Declarations of Interest	Nil

3.3.2 Council Briefing: Climate Resilient Communities Update (28 June 2016)

Meeting type and name	Council Briefing: Climate Resilient Communities Update
Meeting date and time	2.35pm Tuesday 28 June 2016
Matters discussed	Climate Resilient Communities Update
Councillor information	Nil
Councillors	Cr Des Phelan, Mayor Cr Jenny Blake Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Bill McArthur Cr Greg Vaughan
Apology	Nil
Staff	Rod Nicholls, Chief Executive Officer Jillian Evans, Director Community Services Richard Trigg, Director Corporate Services Tim Waller, Development Manger Simon Howland, Environmental Services Team Leader Petra Neilson, Council Support Officer
Guests	Nil
Declarations of Interest	Nil

3.3.3 Site Visit: Planning Committee (12 July 2016)

Meeting type and name	Planning Committee site visit
Meeting date and time	8.45am Tuesday 12 July 2016
Matters discussed	P15-171 for the use and development of land for industry at Lot 1 on plan of subdivision 629459R at 78 Tall Tree Road Lethbridge
Councillor information	Nil
Councillors	Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Bill McArthur Cr Greg Vaughan
Apology	Cr Des Phelan Cr Jenny Blake
Staff	Laura Wilks, Planning Team Leader Leigh Page, Town Planner
Guests	Nil
Declarations of Interest	Nil

3.3.4 Council Workshop: Review of Local Law No. 2 (12 July 2016)

Meeting type and name	Council Workshop: Review of Local Law No 2
Meeting date and time	10.47am Tuesday 12 July 2016
Matters discussed	Local Law Review
Councillor information	1. Draft Local law 2: General Public Amenity 2. Reference Table to Revisions
Councillors	Cr Des Phelan, Mayor Cr Jenny Blake Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Bill McArthur Cr Greg Vaughan
Apology	Richard Trigg, Director Corporate Services
Staff	Rod Nicholls, Chief Executive Officer Jillian Evans, Director Community Services Greg Anders, Director Assets & Amenity Felicity Bolitho, Acting Manager Executive Unit Simon Howland, Environmental Services Team Leader Petra Neilson, Council Support Officer
Guests	John Hanningan, Harwood Andrews
Declarations of Interest	Nil

3.3.5 Council Workshop: Roadside Environmental Management Plan & Code of Practice (12 July 2016)

Meeting type and name	Council Workshop: Roadside Environmental Management Plan & Code of Practice
Meeting date and time	11.51am Tuesday 12 July 2016
Matters discussed	GPS Roadside Environmental management Plan and supporting Roadside Environment Code of Practice Handbook
Councillor information	1. GPS Roadside Environmental Management Plan 2. Roadside Environmental Code of Practice Handbook
Councillors	Cr Des Phelan, Mayor Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Bill McArthur Cr Greg Vaughan
Apology	Richard Trigg, Director Corporate Services
Staff	Rod Nicholls, Chief Executive Officer Jillian Evans, Director Community Services Greg Anders, Director Assets & Amenity Felicity Bolitho, Acting Manager Executive Unit Simon Howland, Environmental Services Team Leader Bram Muller, Environment Protection Officer Petra Neilson, Council Support Officer
Guests	Nil
Declarations of Interest	Nil

Moved Crs McArthur/Kirby

That Council notes the record of assemblies of Councillors:

- 1. Council Briefing: Future Landscapes (28 June 2016)**
- 2. Council Briefing: Climate Resilient Communities Update (28 June 2016)**
- 3. Planning Committee Site Visit (12 July 2016)**
- 4. Council Workshop: Review of Local Law No. 2 (12 July 2016)**
- 5. Council Workshop: Roadside Environmental Management Plan & Code of Practice (12 July 2016)**

Carried

3.4. SPECIAL COMMITTEES OF COUNCIL

3.4.1 Planning Committee (12 July 2016)

Cr Bill McArthur, Chairperson

File: 02-01-005

Meeting type and name	Planning Committee Meeting
Meeting date and time	10.00am Tuesday 12 July 2016
Matters discussed	<ol style="list-style-type: none"> 1. PPA 15-286 for a three lot sub division at 37 Lowndes Road Bannockburn 2. PPA 15-171 for the use and development of land for industry at Lot 1 plan of subdivision 629459R at 798 Tall Tree Road Lethbridge
Councillor information	<ol style="list-style-type: none"> 1. P15-286 application and plans 2. P15-286 locality plan 3. P15-286 objection 4. P15-171 application 5. P15-171 locality plan 6. P15-171 objections
Councillors	<p>Cr Bill McArthur, Chairperson Cr Des Phelan, Mayor Cr Jenny Blake Cr Andrew Cameron Cr Nathan Hansford Cr Helena Kirby Cr Greg Vaughan</p>
Apology	Nil
Staff	<p>Rod Nicholls, Chief Executive Officer Jill Evans, Director Community Services Greg Anders, Director Assets & Amenity Felicity Bolitho, Acting Manager Executive Unit Petra Neilson, Council Support Officer</p>
Guests	Nil
Declarations of Interest	Cr Nathan Hansford, P15-286 for a three lot sub division at 37 Lowndes Road Bannockburn due to an indirect interest via close association.

3.5. ADVISORY COMMITTEES OF COUNCIL

3.5.1 Audit & Risk Committee

Richard Trigg, Director Corporate Services
File: 02-01-001

No meeting held.

3.5.2 Confidential: Chief Executive Officer (CEO) Review Committee

Cr Des Phelan, Chairperson
File: 02-01-002

No meeting held.

4. REPORTS

4.1. KEY RESULT AREA – CITIZEN & CUSTOMER SERVICE

No report.

4.2. KEY RESULT AREA – CIVIC LEADERSHIP

4.2.1 Council Plan 2013-2017 Implementation – Quarterly Report

Department	Corporate Services
Unit	Corporate Services
Senior Manager	Richard Trigg, Director Corporate Services
Responsible Manager	Richard Trigg, Director Corporate Services
Author	Richard Trigg, Director Corporate Services
File References	BluePoint: 01-01-002
Council Plan Link	Council Plan 2013-2017
Relevant Council Strategies	<ul style="list-style-type: none"> ▪ Customer Services Strategy ▪ Communications and Marketing Strategy ▪ Emergency Management Plan ▪ Healthy Ageing Action Plan ▪ Arts Strategy ▪ Town Place Plans ▪ Recreation Strategy ▪ Road Strategy ▪ Asset Management Strategy
Relevant Policies & Legislative Frameworks	
Attachments	<p>Council Plan 2015-16 Actions Quarterly Report for June 2016</p> <p>1a KRA – Citizen & Customer Service</p> <p>1b KRA – Civic Leadership</p> <p>1c KRA – Economic Development</p> <p>1d KRA – Environment & Land Use Planning</p> <p>1e KRA – Financial Management</p> <p>1f KRA – Human Support Services</p> <p>1g KRA – Recreational & Community Development</p> <p>1h KRA – Roads & Streets Infrastructure</p> <p>1i KRA – Waste Management</p>

Declarations of Interest: Councillors & Officers

Richard Trigg: In providing this advice as the senior manager, responsible manager and author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to update Council on the progress made in completing the 2015-16 actions contained in the Council Plan 2013-2017.

Background

The Council Plan 2013-2017 contains 100 actions framed around 9 Key Result Areas. This is the fourth quarterly report to Council regarding implementation of the Plan. Council's management team has established an implementation timetable and monitors the organisation's progress of the Plan on a monthly basis to ensure that all of the actions set by Council are achieved by the end of the year. Each of the actions is numbered for ease of reference.

Discussion

The following table summarises the progress towards completing the actions within the Council Plan, with particular reference to the actions completed in the June quarter.

PM Ref	Actions	Quarter			
		Sept	Dec	Mar	Jun
1.1.2.03	1. Regularly consult with communities				✓
1.1.3.01	2. Provide high quality point of contact customer service at Customer Service Centres by telephone and manage requests effectively				✓
1.1.2.01	3. Provide tailored and targeted communications and marketing actions aligned to the requirements and expectations of Shire residents, businesses and internal stakeholders				✓
1.1.1.02	4. Implement volunteer support programs				✓
1.1.2.05	5. Develop an Advocacy and Lobbying Plan to advocate on behalf of the community with Members of Parliament and other key stakeholders	✓			
1.2.1.05	6. Implement Council's obligations within the Bushfires Royal Commission's recommendations				✓
1.2.2.05	7. Secure Representation on Federal, regional and local government bodies			✓	
1.2.2.07	8. Promote support to Council including professional development opportunities				✓
1.2.2.01	9. Facilitate and support community celebrations of important national events and days				✓
1.2.2.03	10. Consider community plan priorities when conducting Council planning activities and community grant allocation			✓	
1.2.1.09	11. Advocate and lobby for Bannockburn Emergency Services Precinct			✓	
1.2.1.11	12. Advocate and lobby for Municipal Emergency Resourcing Program			✓	
1.3.1.05	13. Continue to develop the Golden Plains Food Production Precinct				✓
1.3.1.05	14. Facilitate natural gas connection to townships				✓
1.3.1.05	15. Attract investment in the Gheringhap Employment Precinct				✓
1.3.1.05	16. Facilitate development of Lethbridge Airport				✓
1.3.1.05	17. Facilitate Bannockburn Plaza redevelopment				✓
1.3.1.05	18. Facilitate development of Bannockburn Civic Heart				✓
1.3.1.05	19. Investigate the opportunity for the development of the aged care industry				✓
1.3.1.05	20. Further develop and enhance the Golden Plains Farmers' Market				✓
1.1.2.01	21. Partner with Arts & Culture in the development of the Golden Plains Arts Trail				✓
1.1.2.01	22. Provide facilitation support for community/township events				✓

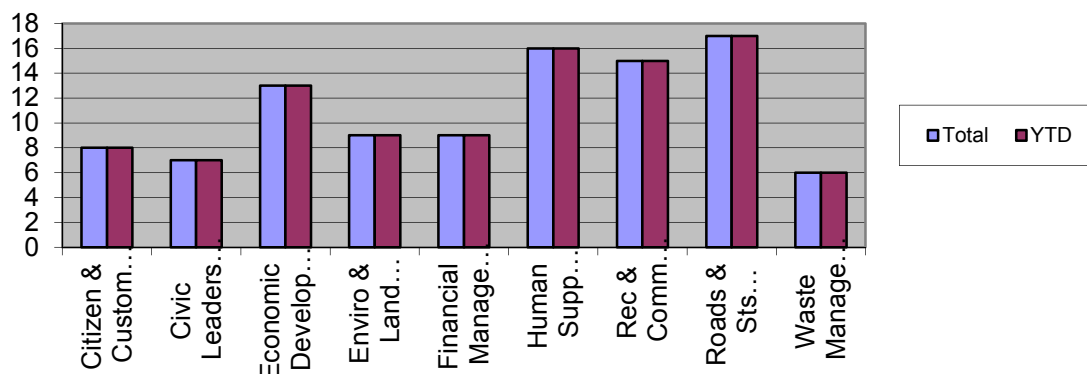
PM Ref	Actions	Quarter			
		Sept	Dec	Mar	Jun
1.1.2.01	23. Provide local small businesses with information on and access to business support services				✓
1.3.1.15	24. Advocate and lobby for improved high speed broadband	✓			
1.3.1.16	25. Advocate and lobby for improved mobile phone coverage	✓			
1.3.3.03	26. Advocate and lobby for industrial development in the north west of the Shire			✓	
1.3.1.17	27. Advocate and lobby for major infrastructure project funding				✓
1.3.1.18	28. Advocate and lobby for recognition and funding for Greater Geelong and Bellarine tourism region				✓
1.4.1.08	29. Review the Municipal Strategic Statement				✓
1.4.3.05	30. Review the Greenhouse Action Plan			✓	
1.4.1.10	31. Participate in State Government's Peri Urban Group of Rural Councils			✓	
1.4.1.02	32. Participate in Regional Land Use Planning Groups	✓			
1.4.1.09	33. Promote Council's Heritage Advisory Service			✓	
1.4.3.02	34. Develop and implement a new Domestic Waste Water Management Plan			✓	
1.4.1.14	35. Undertake compliance and enforcement for the Planning Scheme, Local Laws and Animal Control and Swimming Pools			✓	
1.4.1.02	36. Develop a comprehensive Settlement Strategy for the north of the Shire		✓		
1.4.1.16	37. Advocate and lobby for protection of viable agricultural land for farming purposes		✓		
1.5.1.01	38. Acquire property within the municipality for future development				✓
1.5.1.09	39. Invest surplus funds to maximise return and minimise risk				✓
1.5.1.05	40. Maintain accurate property and valuation records, including supplementary valuations			✓	
1.5.1.11	41. Preparation and auditing of financial statements	✓			
1.5.1.12	42. Implement Council's Procurement Policy and Procurement Strategy to ensure best value outcomes for the Shire				✓
1.5.1.13	43. Advocate and lobby for resources for a developing municipality				✓
1.5.1.04	44. Advocate and lobby for equitable share of State and Federal taxes			✓	
1.5.1.14	45. Advocate and lobby for minimising cost shifting by State and Federal Governments			✓	
1.5.1.08	46. Advocate and lobby for minimising the effects of the defined benefits scheme				✓
1.6.1.09	47. Facilitate the development of a network of community health providers		✓		
1.6.1.12	48. Facilitate the Health Planning Network in Golden Plains Shire		✓		
1.6.1.03	49. Establish services at the Meredith Early Learning Centre		✓		

PM Ref	Actions	Quarter			
		Sept	Dec	Mar	Jun
1.6.1.17	50. Complete Stage 2 development of the Smythesdale Well		✓		
1.6.1.03	51. Manage the planning and delivery of Council's Kindergarten, Long Day Care, Family Day Care and Occasional Child Care services		✓		
1.6.1.03	52. Provide enhanced Maternal and Child Health home visiting services for families who are isolated or at risk		✓		
1.6.1.03	53. Provide support and advice to local Playgroups, including the 'Playgroup Plus' health promotion program		✓		
1.6.1.03	54. Enhance the service planning and deliver relationships with district nursing, community health and disability service providers in Ballarat and Geelong		✓		
1.6.1.19	55. Undertake emergency relief and recovery services as necessary				✓
1.6.1.18	56. Provide a range of Home and Community Care Services to older residents and people with disabilities to enable them to remain in their own homes				✓
1.6.1.18	57. Continue to provide community transport through a network of volunteer drivers				✓
1.6.1.08	58. Advocate and lobby for public transport needs in the Shire				✓
1.6.1.01	59. Advocate and lobby for co-location of schools with community facilities			✓	
1.6.1.14	60. Advocate and lobby for health and community services needs				✓
1.6.1.15	61. Advocate and lobby for secondary and post compulsory education and support provision	✓			
1.6.1.20	62. Advocate and lobby for continuation of Federal funding for universal access to 15 hours of kindergarten	✓			
1.7.1.01	63. Implement Community Grants program			✓	
1.7.1.09	64. Develop Northern Equestrian Centre as a state centre			✓	
1.7.1.08	65. Review volunteer committees including S86 Committees of Management			✓	
1.7.2.03	66. Facilitate development of Bannockburn Civic Heart community and recreation facilities			✓	
1.7.2.01	67. Facilitate the development of Community Plans in towns across the Shire, including Bannockburn				✓
1.7.2.01	68. Provide seed funding for the implementation of local projects identified in community plans				✓
1.7.2.01	69. Develop volunteer policies, procedures, newsletters and promotional material to encourage recruitment and retention of volunteers				✓
1.7.2.01	70. Establish an online community portal to increase community participation and capacity				✓
1.7.1.04	71. Support the development of young people in the Shire			✓	

PM Ref	Actions	Quarter			
		Sept	Dec	Mar	Jun
1.7.1.06	72. Deliver the annual Arts Trail event				✓
1.7.4.01	73. Participate in the management of the Geelong Regional Library Corporation			✓	
1.7.2.01	74. Improve organisational community engagement processes				✓
1.7.1.10	75. Advocate and lobby for regional youth service providers to service the Golden Plains Shire		✓		
1.7.4.02	76. Advocate and lobby for increased funding for library services			✓	
1.7.2.04	77. Advocate and lobby for increased funding for recreation and community infrastructure development			✓	
1.8.2.07	78. Participate in regional roads groups		✓		
1.8.1.01	79. Implement bridge replacement program		✓		
1.8.2.23	80. Support the Development of the Ballarat Western Link project	✓			
1.8.1.02	81. Implement routine pavement maintenance, patching and resealing for the sealed road network				✓
1.8.1.02	82. Implement cyclical re-sheeting and routing maintenance grading of gravel roads				✓
1.8.1.02	83. Implement bridge and culvert reconstruction, replacement or maintenance				✓
1.8.1.03	84. Implement maintenance of drainage systems			✓	
1.8.1.02	85. Implement maintenance on all footpaths and join-use paths located on road reserves with constructed roads				✓
1.8.1.03	86. Implement restoration program for Council utilised gravel pits and former landfill sites			✓	
1.8.1.04	87. Support small township restoration and development through safety clearing of road side trees, maintenance of avenues of honour, streetscape beautification tree planting, grass mowing and parks and reserves maintenance				✓
1.8.1.02	88. Implement maintenance of Ballarat-Skipton Rail Trail				✓
1.8.2.24	89. Advocate and lobby for Regional Transport Plans	✓			
1.8.2.15	90. Advocate and lobby for increased VicRoads expenditure on maintenance of the main road network	✓			
1.8.2.13	91. Advocate and lobby for duplication of Midland Highway between Geelong and Bannockburn	✓			
1.8.2.12	92. Advocate and lobby for overtaking lanes and safe turning lanes on the Colac-Ballarat Road and the Hamilton and Midland Highways	✓			
1.8.2.19	93. Advocate and lobby for TIRES (Timber Impacted Roads Evaluation Study) funding	✓			
1.8.2.14	94. Advocate and lobby for duplication of the Glenelg Highway between Ballarat and Smythesdale	✓			

PM Ref	Actions	Quarter			
		Sept	Dec	Mar	Jun
1.9.1.01	95. Review the Waste Management Strategy			✓	
1.9.1.01	96. Implement a new garbage collection service that is highly focused on sustainability and recycling			✓	
1.9.1.01	97. Investigate opportunities for transfer stations within the Shire			✓	
1.9.2.05	98. Participate in the Regional Waste Management Group			✓	
1.9.2.01	99. Advocate and lobby for local projects funded by the State Landfill Levy			✓	
1.9.2.04	100. Advocate and lobby for Ballarat's Regional Landfill compliance with the planning scheme and EPA licences		✓		

The graph below indicates the total number of actions for each Key Result Area (KRA) and the number completed this year.



A detailed explanation of actions can be obtained from Attachments 1a to 1i – Council Plan 2015-16 Actions Quarterly Report for June 2016.

Community Engagement

A formal consultation process was not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social and Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

The implementation timetable adopted by officers is an effective monitoring method to enable Council to complete the 2015-16 actions contained in the 2013-2017 Plan.

Moved Crs McArthur/Kirby

That Council note the report and achievements attained in the implementation of the actions contained in the Council Plan 2013-2017.

Carried

4.2.2 Review of Appointments and Authorisations – Planning and Environment Act 1987

Department	Corporate Services
Unit	Corporate Services
Senior Manager	Richard Trigg, Director Corporate Services
Responsible Manager	Richard Trigg, Director Corporate Services
Author	Richard Trigg, Director Corporate Services
File References	Bluepoint: 02-04-001
Council Plan Link	
Relevant Council Strategies	
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	2. Appointment and Authorisation – (Planning and Environment Act)

Declarations of Interest:

Richard Trigg: In providing this advice as the senior manager, responsible manager and author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to update the Appointment and Authorisation – (Planning and Environment Act).

Background

Section 188(2)(c) *Planning and Environment Act* provides that councils cannot delegate the power to the CEO to authorise officers for the purposes of enforcing the *Planning and Environment Act*. Council must delegate that power directly to the officers concerned.

Discussion

The following changes need to be made to the Appointment and Authorisations – Planning and Environment Act only, under Section 224 *Local Government Act 1989*:

- Sarah Fisher, Strategic Planner has been employed at Golden Plains Shire Council and therefore needs to be included in the Authorisation

The Appointment and Authorisations – Planning and Environment Act only, needs to be updated with the above change.

Community Engagement

A formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social and Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

As a result of the appointment of a new Strategic Planner, the Appointment and Authorisations – Planning and Environment Act needs to be updated.

Moved Crs Kirby/Cameron

That Council:

In the exercise of the powers conferred by section 224 of the Local Government Act and the other legislation referred to in the attached instrument of appointment and authorisation, Golden Plains Shire Council RESOLVES THAT -

- 1. The members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument.***
- 2. The instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it.***
- 3. The instrument be sealed.***

Carried

It is recorded that Cr Jenny Blake declared an indirect interest by close association for this report and left the chamber at 4.17pm. Cr Blake declared she is related by marriage to one of the delegated staff members.

4.2.3 Review of Delegation – Council to Council Staff – Section 98 Local Government Act 1989 (as amended)

Department	Corporate Services
Unit	Corporate Services
Senior Manager	Richard Trigg, Director Corporate Services
Responsible Manager	Richard Trigg, Director Corporate Services
Author	Richard Trigg, Director Corporate Services
File References	Bluepoint: 02-04-001
Council Plan Link	
Relevant Council Strategies	
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	3. Instrument of Delegation – Council to Council Staff with changes marked

Declarations of Interest: Councillors & Officers

Richard Trigg: In providing this advice as the senior manager, responsible manager and author I have no disclosable interests in this report.

Purpose

The purpose of this report is to update the Delegation from Council to Council Staff.

Background

The delegation from Council to Council Staff relates to various Acts and Regulations (or specific parts of those Acts or Regulations) which contain a specific power of delegation. Following recent updates received from Maddocks Lawyers, this delegation needs to be amended.

Discussion

Maddocks Lawyers have provided the most recent updates for the Authorisations and Delegations which make revision of our previous delegations necessary.

As there are no cemeteries which Golden Plains Shire Council is responsible for, this section is irrelevant and therefore not delegated.

The new provisions and changes to the delegations include:

1. Amendments to the *Planning and Environment Act 1987* which allows for infrastructure contributions plans to be included in a planning scheme and other minor amendments.
2. The *Planning and Environment (Fees) Further Interim Regulations 2015* have replaced the *Planning and Environment (Fees) Interim Regulations 2014*.
3. The *Road Management (General) Regulations 2016* have replaced the *Road Management (General) Regulations 2005* with minor amendments to council duties where it is the coordinating road authority.

Community Engagement

A formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial implications.

Economic, Social and Environmental Implications

It is considered that there are no environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Following the recent updates from Maddocks Lawyers, it is necessary to update the Delegation from Council to Council Staff.

Moved Crs Kirby/McArthur

That Council:

In the exercise of the powers conferred by section 98(1) of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached Instrument of Delegation to Council staff and schedule, Golden Plains Shire Council (Council) RESOLVE THAT –

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.***
- 2. The instrument comes into force immediately the common seal of Council is affixed to the instrument and remains in force until Council resolves to vary or revoke it.***
- 3. On the coming into force of the instrument, all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.***
- 4. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.***
- 5. The instrument be sealed.***

Carried

It is recorded that Cr Jenny Blake returned to the Chamber at 4.19pm.

4.2.4 Audit and Risk Committee – Independent Member

Directorate	Corporate Services
Unit	Corporate Services
Senior Manager	Richard Trigg, Director Corporate Services
Responsible Manager	Jason Clissold, Finance Manager
Author	Jason Clissold, Finance Manager
File References	Bluepoint: 02-01-001 Bluepoint: 44-08-066
Council Plan Link	Nil
Relevant Council Strategies	Nil
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	4. Audit and Risk Committee Charter

Declarations of Interest: Councillors & Officers

Richard Trigg: In providing this advice as the senior manager I have no disclosable interests in this report.

Jason Clissold: In providing this advice as the responsible manager and author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to provide information relating to the current independent members of the Audit and Risk Committee and recommend that Mr Peter Bollen be offered an additional (and final), four year term, expiring on 1 October 2020. This option is provided for in the Committees Charter.

Background

After a review of Council's Audit Committee in 2012 it was resolved to appoint two independent members to the Audit and Risk Committee. This action addressed the issues raised by the Victorian Auditor General at the time and more closely aligned the Audit and Risk Committee with Best Practice Guidelines.

Council appointed Peter Bollen and John McDonald for a two year period, expiring in October 2014. In July 2014, both Peter and John's initial terms were extended by Council to expire on 1 October 2016 and 1 October 2015 respectively. Subsequent to this John was offered, and accepted, a second term expiring on 1 October 2017.

Council now needs to consider whether to offer Peter a second term as an independent member of the committee.

Discussion

Peter has had over 30 years' experience working in Local Government including 15 years as a Chief Executive. He was also a member of City of Greater Geelong's Audit Advisory Committee for 8 years (2008 to 2016).

He currently chairs the Audit Committees for the Barwon South West Waste and Resource Recovery Group and the International Fibre Centre.

This experience and qualifications, gives Peter a very strong knowledge base to draw from and allows him to provide advice and direction on the issues raised in the Audit and Risk Committee.

It is important that independent members have a broad knowledge of areas such as Risk, Audit, Finance, Information Systems and/or Governance and it is clear that Peter brings this skill set to the Committee.

In offering Peter the option of a further four year term it will result in an expiry date of 1 October 2020, providing for an appropriate transition period between the two independent committee members.

Community Engagement

A formal consultation process is not required

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social & Environmental Implications

It is considered there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Since the appointment of Peter and John many new initiatives have been introduced within the Audit and Risk Committee. The issues addressed within the Committee have grown substantially and in particular the increased focus on the various issues that have the potential to expose Council to unnecessary risk.

The committee has been functioning well, is now much more closely aligned to best practice and provides Council with a greater level of comfort that all necessary controls and systems are in place.

The existing Charter of the Audit and Risk Committee provides for an option of a further four year term (maximum) by mutual consent.

Moved Crs Cameron/Kirby

That Council resolves to offer Mr Peter Bollen an additional (and final) four year term as an independent member of the Audit and Risk Committee, expiring on 1 October 2020, at which time Council will be required to undertake a recruitment process to appoint a new independent member.

Carried

4.3. **KEY RESULT AREA – ECONOMIC DEVELOPMENT**

No report.

4.4. **KEY RESULT AREA – ENVIRONMENT & LAND USE PLANNING**

4.4.1 **Municipal Strategic Statement (MSS) and Local Planning Policy Framework (LPPF) Rewrite – Background Issues and Review Report July 2016**

Directorate	Assets and Amenity
Unit	Development
Senior Manager	Greg Anders, Director Assets and Amenity
Responsible Manager	Tim Waller, Development Manager
Responsible Team Leader	Laura Wilks, Planning Team Leader
Author	Alicia te Wierik, Strategic Planner
File References	Bluepoint: 60-06-032
Council Plan Link	<ul style="list-style-type: none"> ▪ Encourage and facilitate sustainable land use and development and protect and enhance the natural environment ▪ The Municipal Strategic Statement is identified as a Key Strategic Plan within the Council Plan.
Relevant Council Strategies	The purpose of the rewrite is to ensure that the Golden Plains Planning Scheme remains relevant and current and aligns with Council's strategies.
Overlays	Not applicable
Relevant Legislation	Section 12B of the Planning and Environment Act 1987 requires all planning authorities to review their planning schemes every four (4) years.
Attachments	5. Golden Plains Local Planning Policy Framework Review - Background, Issues and Review Report, July 2016

Declarations of Interest: Councillors & Officers

Greg Anders: In providing this advice as the senior manager, I have no disclosable interests in this report.

Tim Waller: In providing this advice as the responsible manager, I have no disclosable interests in this report.

Laura Wilks: In providing this advice as the responsible team leader, I have no disclosable interests in this report.

Alicia te Wierik: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

This report presents the Golden Plains Local Planning Policy Framework Review - Background, Issues and Review Report, July 2016.

Background

Following the Council Workshop on the MSS Rewrite, held on the 14th June 2016, the Background Issues and Review Report was finalised.

The Report consolidates the findings from the research into:

- current trends and demographic data;
- VCAT and Panel Report findings;
- review of planning applications from the last five years;
- review of Council's strategic reports, policy and plans;
- review of comments on current content from the Technical Reference Group and referral authorities
- review of Councillors' comments and responses to key and emerging issues for the drafting of new provisions.

The Golden Plains Local Planning Policy Framework Review - Background, Issues and Review Report, July 2016 is provided in Attachment 5.

A summary of the findings of the Report was provided in a powerpoint presentation by consultant Cazz Redding of RedInk Planning at the June Councillor Workshop. Councillors' comments and responses to the findings have now been included and can be summarised as follows:

- Better articulate where residential growth is directed, will be accommodated with appropriate infrastructure and where it is not wanted in the MSS.
- Strengthen policy in relation to provision of basic development infrastructure prior to and in conjunction with intensification of residential development.
- Include reference to the Food Production Precinct in the MSS which identifies and promotes that key supporting infrastructure exists to support the area as a location for intensive animal industry.
- Better identify the Gheringhap Structure Plan area in the MSS, strengthen policy to encourage investment.
- Identify impacts of heavy vehicles on road and parking infrastructure as an issue in the Transport section of the MSS.
- Further work identified by Councillors included:
 - Monitor the impact issues with the BMO from a community perspective and investigate whether amendments to the extent of the BMO should be sought.
 - Consider the role and actions Council can take to assist the transition of less viable industries such as small broiler farms, to productive land uses.
 - Consider policy guidance which could be incorporated to manage interface issues between the urban growth boundary around townships and the Farming Zone.

Based on the findings of the Background Issues and Review Report, the consultant, Cazz Redding is drafting a new set of Local Planning Policy Provisions, including a revised Municipal Strategic Statement (draft).

Proposal

The Background, Issues and Review Report, July 2016 has been prepared by Cazz Redding of RedInk Planning, as a desktop review or 'environmental scan' designed to help understand how the MSS is performing and ways in which to make it a stronger tool to guide and support Council's decision making around land use planning. Cazz Redding will use the findings of the Background, Issues and Review Report to inform the draft rewrite of the LPPF and MSS with a focus on updating, simplifying and clarifying controls to make them easier to understand and less open to interpretation.

Following Council's endorsement of the Background, Issues and Review Report, officers will consult with the Department of Environment Land Water and Planning to demonstrate the path taken towards systematically progressing the rewrite of the MSS.

Discussion

The Golden Plains Background Issues and Review Report is presented to Council for information purposes. It will be made available to stakeholders and the community, with the draft Local Planning Policy Framework (LPPF) and Municipal Strategic Statement (MSS) to provide the rationale for the draft rewrite of these provisions.

The rewrite of the LPPF and the MSS is currently underway and a draft version will be finalised and presented to Council in August 2016.

The draft new LPPF and MSS provisions will update Council's planning scheme to include current demographic information, new policy, plans and strategies that have already been adopted by Council, as well as key and emerging issues relevant to land use based decision making in Golden Plains Shire.

Approval will be sought at the August 2016 Council Meeting to endorse the draft MSS and LPPF provisions to enable consultation to proceed on the draft new provisions.

Community Engagement

The Community Engagement goal for this project is to ensure that the community is aware of the project and how to engage with the project and participate in influencing Council's strategic directions on land use planning policy.

Council will inform the community about the MSS rewrite through the Golden Plains Gazette, the Golden Plains website, social media platforms as well as through local newspapers. Feedback will be sought on the draft new provisions and there will be an opportunity for people to seek a further level of participation through 'Drop In Sessions' across the north, middle and south of the Shire during August- September 2016.

Comments received from the community will be presented to Council for consideration with recommendations for changes to draft provisions prior to preparation of a planning scheme amendment.

A formal consultation process will be required as part of the planning scheme amendment required to introduce the new LPPF and MSS provisions into the Golden Plains Planning Scheme.

Cultural Heritage Implications

The protection of Cultural Heritage places is considered throughout the MSS. Both Heritage Victoria and Wathaurong have been invited to review the MSS content, ensuring it remains current and relevant. It is considered there will not be any implications for cultural heritage as a result of this project.

Financial & Risk Management Implications

Council committed \$23,000 in the 2015-16 budget to complete the MSS rewrite. The rewrite is expected to be completed in January 2017 when the formal planning scheme amendment process will commence to introduce the revised MSS into the Golden Plains Planning Scheme.

The LPPF and MSS is a key strategic planning document that will be used by Council, Planning Panels and VCAT to determine planning applications and outcomes within the Shire.

The process for undertaking the rewrite is comprehensive and includes a number of review points and reporting requirements. The process includes presentation to Council of the draft MSS rewrite for their approval prior to community and stakeholder consultation. Council's authorisation of the draft MSS provisions will be sought again when commencing a planning scheme amendment to implement the proposed changes to the MSS. Ultimately approval will be required from the Minister for Planning.

Any potential risks in undertaking this process are mitigated by the extensive review and reporting requirements.

Economic, Social & Environmental Implications

Advice and input has and will continue to be sought from a Technical Reference Group of Golden Plains Shire staff comprising statutory planning team members, representation from community development, health and wellbeing, recreation, economic development, works, natural resources, emergency management and environmental health.

Communications

A short article was included in the latest Golden Plains Gazette informing residents that Council is undertaking the MSS rewrite. The article advises that opportunities for community input will be available later in the year.

Conclusion

The Golden Plains Local Planning Policy Framework Review - Background, Issues and Review Report, July 2016 is presented to Council for endorsement. The Report will inform the rewrite of the draft new Local Planning Policy and Municipal Strategic Statement planning scheme provisions.

Moved Crs Vaughan/McArthur

That Council acknowledge the attached Golden Plains Local Planning Policy Framework, Background, Issues and Review Report, July 2016.

Carried

4.5. KEY RESULT AREA – FINANCIAL MANAGEMENT

4.5.1 In Principle Performance Statement and In-Principle Financial Statements for the year ended 30 June 2016

Department	Corporate Services
Unit	Corporate Services Finance
Senior Manager	Richard Trigg, Director Corporate Services
Responsible Manager	Jason Clissold, Finance Manager
Author	Jason Clissold, Finance Manager
File References	Bluepoint 31-01-002
Council Plan Link	Nil
Relevant Council Strategies	Nil
Relevant Policies & Legislative Frameworks	<ul style="list-style-type: none"> ▪ Local Government Act 1989 ▪ Local Government (Planning and Reporting) Regulations 2014
Attachments	Nil

Declarations of Interest: Councillors & Officers

Richard Trigg: In providing this advice as the senior manager, I have no disclosable interests in this report.

Jason Clissold: In providing this advice as the responsible manager and author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to:

1. delegate the approval of the 'In-Principle' Performance Statement and 'In-Principle' Financial Statements to the Audit and Risk Committee; and
2. authorise the Mayor and a second Councillor to certify these two statements on behalf of Council.

Background

Section 131 of the LGA requires Council to prepare an Annual Report containing:

- a) a Report of Operations of the Council;
- b) an audited performance statement;
- c) audited financial statements;
- d) a copy of the auditor's report on the performance statement prepared under section 132;
- e) a copy of the auditor's report on the financial statements under Part 3 of the Audit Act 1994;
- f) any other matter required by the regulations.

Section 132 to 134 of the LGA provides the following:

- The Annual Report must be submitted to the Minister by 30 September each year;
- Council must pass a resolution giving its approval in principle to the performance statement and financial statements;
- Council must authorise 2 Councillors to certify the performance statement and financial statements in their final form, after any changes have been made following the audit; and
- Council must hold a publically advertised meeting to discuss the Annual Report as soon as practicable after it has been sent to the Minister.

Discussion

The following timetable outlines the process to achieve the requirements of *The Act*:

TASK	DATE
Council to delegate approval of In Principle Statements to the Audit and Risk Committee and authorise 2 Councillors to sign annual statements.	26/07/2016
Accounts available for audit	15/08/2016
Completion of audit	26/08/2016
Distribution of completed financial statements to Auditor-General	06/09/2016
First review by Audit and Risk Committee with Auditor-General	13/09/2016
Committee resolution to adopt the In Principle Statements (under delegation)	13/09/2016
Audit Opinion issued by Auditor-General	14/09/2016
Annual report posted to Minister	23/09/2016
Advertise Annual Report and Council meeting to consider it	01/10/2016
Council meeting to consider Annual Report financial statements and auditor's report	18/10/2016

Community Engagement

A formal consultation process is not required. However, as per S.134 of the LGA, the Council meeting to consider the annual report will be advertised to ratepayers on 1 October 2016.

Financial & Risk Management Implications

It is considered that there are no financial implications.

Economic, Social & Environmental Implications

It is considered there are no economic, social or environmental implications.

Communications

A communication plan is in place to ensure the Annual Report is completed on time and the public are notified as required.

Conclusion

Due to the relatively tight timetable required to meet the legislative requirements, it is necessary to have appropriate delegations in place to ensure that decisions can be made promptly to comply with the deadlines. In the absence of this delegation, Special Meetings of Council would need to be called at short notice.

This system of delegation has operated effectively in the past and is in accordance with the Charter of the Audit and Risk Committee.

Moved Crs Blake/Kirby

- 1. That, due to the need to convene meetings at short notice, Council delegate approval of the 'In-Principle' Performance Statement and 'In-Principle' Financial Statements to the Audit and Risk Committee with power to act in accordance with Section 131 of the Local Government Act 1989.**
- 2. That Council authorise the Mayor (or his deputy) and a second Councillor representative of the Audit and Risk Committee to certify the Performance Statement and the Financial Statements on behalf of Council, in accordance with Section 132 of the Local Government Act 1989.**

Carried

4.6. KEY RESULT AREA – HUMAN SUPPORT SERVICES

No report

4.7. KEY RESULT AREA – RECREATION & COMMUNITY DEVELOPMENT

No report.

4.8. KEY RESULT AREA – ROADS & STREETS INFRASTRUCTURE

4.8.1 Contract GPS-T9/2016: Supply and Delivery of one 10 Cubic Metre Forward Control Tandem Tip Truck P352

Directorate	Assets and Amenity
Unit	Works
Senior Manager	Greg Anders, Director Assets and Amenity
Responsible Manager	Peter Cameron, Works Manager
Author	Keryn Sosinski, Fleet Services Coordinator
File References	BluePoint: 39-108-001 Contract Number: GPS-T9/2016
Council Plan Link	Financial Management, 10-Year Financial Plan
Relevant Council Strategies	<ul style="list-style-type: none"> ▪ Strategic Planning Framework: Financial Management Annual Budget. ▪ Road Strategy
Relevant Policies & Legislative Frameworks	
Attachments	Nil

Declarations of Interest: Councillors & Officers

Greg Anders: In providing this advice as the senior manager, I have no disclosable interests in this report.

Peter Cameron: In providing this advice as the responsible manager, I have no disclosable interests in this report.

Keryn Sosinski: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

This tender is for the supply and delivery of one tip truck as a replacement for one of the existing tip trucks in Council's plant fleet.

Background

The existing tipper truck, a Hino, is used in maintenance operation on Council's sealed roads and gravel road network and in construction works associated with the renewal and upgrading of the road network. Replacement of the tip truck is in accordance with Council's Plant Replacement Schedule.

Discussion

Tender Description

The specification required a Tandem Tip Truck, diesel powered vehicle, with power rating minimum of 305 kilowatts, enabling the vehicle to be registered for maximum current GCM. Minimum torque should be no less than 1600 Nm.

Specific features, equipment and supporting document requirements included:

- Truck to be set up to tow a 3 axle super dog trailer
- 18 Speed Manual Transmission
- Towing hitch compatible to Bartlett Ball 127mm
- Tyres to be tubeless radial and size 11R22-5, spare tyre rack (including wheel and tyre)
- Window tint
- UHF Icom IC-400 pro radio
- Lockable weatherproof and vented steel tool box
- Reverse camera and reverse beeper
- Detailed breakdown of servicing requirements, associated costs and data for analysis of operational costs.

Tender Process

As this contract is for the supply of a truck where the value is over \$150,000, Council is required to go to tender. This can be done by the Council managing the tender process itself, or by having Municipal Association of Victoria (MAV) Procurement, manage the tender process. The latter process has been adopted in this instance as it meets all statutory requirements and offers a simple and efficient process.

Tender Evaluation

Tenders Received

Tenders were received from two (2) tenderers:	Plant Offered	Pricing
Ballarat Isuzu Trucks	Isuzu Giga 455 CXY 18 Speed Tipper Truck	\$180,955.59 including GST
Westar Truck Centre	Isuzu Giga 455 CXY 18 Speed Tipper Truck	\$197,669.31 including GST

Compliant Tenders – Mandatory Criteria

Both tenders met all of Council’s mandatory requirements.

Tender Evaluation Criteria

Tender evaluation criteria were:

Tender price	30%
Compliance with specification	40%
After sales backup	10%
Projected resale value	10%
Warranty	10%

The scoring results from the tender assessment are setout in the following table. The tender with the highest score is deemed to provide the Best value to Council, having regard to all of the tender evaluation criteria.

The table shows that the tender from Ballarat Isuzu Trucks has the highest score and is therefore the preferred tender.

Tenderer	Assessment Score	Rank
Ballarat Isuzu Trucks	8.1	1
Westar Truck Centre	7.3	2

Community Engagement

A formal consultation process was not required.

Financial & Risk Management Implications

An amount of \$209,000 (inc GST) has been allocated in the 2015/16 budget for purchase of the new truck. Therefore the tender recommended for acceptance is \$28,044.41 less than budget.

Stamp duty and registration costs are included in the tendered amounts.

It is considered that there are no risk management implications.

The existing truck will be sold at auction, with an expected sale price in the order of \$75,000.

Economic, Social & Environmental Implications

Assessment of plant depreciation rates, operating costs and warranty provisioning was included in the analysis of tenders.

It is considered that there are no social implications.

Disposal of waste products from servicing (oils, filters etc.) in accordance with sound environmental practices, is provided for through the servicing arrangements. It is considered that there are no other environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Based on tender information obtained via MAV Procurement and detailed assessment of the tenders, the tender from Ballarat Isuzu is deemed to provide the Best Value to Council and is therefore the preferred tender.

Moved Crs Cameron/Vaughan

That Council resolves to award Contract GPS-T9/2016 – Supply and Delivery of one 10 cubic metre Forward Control Tandem Tip Truck, to Ballarat Isuzu Trucks for an amount of \$180,955.59 including GST, for the supply and delivery of one Isuzu Giga 455 CXY 18 speed tip truck, where the accepted tender amount provides for the tip truck complete with all specified items.

Carried

4.9. KEY RESULT AREA – WASTE MANAGEMENT

No report.

5. NOTICES OF MOTION

File: 02-03-004 &

Nil

6. PETITIONS

Nil

7. OTHER BUSINESS

7.1. MAYOR'S REPORT

Cr Des Phelan, Mayor
File: 02-03-003

The Mayor reported on a range of meetings and activities that he was engaged in over the past month.

Date	Details
12 & 13/7/16	Emergency Management Conference
15/7/16	Meeting with Gayle Tierney MP
19/ & 20/7/16	Regional Futures Summit
25/7/16	Teesdale Children's Centre official opening with Geoff Howard MP
25/7/16	Community Grants Presentation Ceremony

7.2. CHIEF EXECUTIVE OFFICER'S REPORT

Rod Nicholls, Chief Executive Officer
File: 02-03-004

Nil

7.3. MUNICIPAL ASSOCIATION OF VICTORIA (MAV) REPORT

Cr Nathan Hansford, MAV Delegate
File: 03-05-001

Council's MAV delegate, Cr Nathan Hansford, reported on upcoming events from the MAV including:

- MAV Technology National Conference in August
- Rural and Regional Forum
- Annual Conference and State Council
- Councillor Service Awards
- Local Government Act Taskforce has met and a workshop will be held on 16 September
- Taskforce for Municipal Association Act and Local Government Act Review

7.4. COUNCILLOR REPORTS

Cr Jenny Blake

- Stand for Council Information session.
- Teesdale Children's Centre official opening.
- Women's Day Awards, two previous recipients have passed - Dulcie Long and Jean Laidlaw.
- Need to distinguish between VicRoads and local sealed bitumen roads to ratepayers. Traffic volumes have increased and road quality has decreased. Should be raised with local politicians.
- Flood management concern from the Barwon and Leigh River.
- MAV Local Government Review.
- Peri Urban Agricultural Paper has been finalised and will be available next month.
- Roadside Environment and Management Plan Code of Practice.
- Intensive Agricultural Reference Consultation Group.

Cr Andrew Cameron

- The statutory role of Councillors was raised in regard to discussions with planning staff.

Cr Nathan Hansford

- MAV Environment Conference
- Gheringhap/Fyansford round about query on an exit for a future road. The CEO advised this has been raised with VicRoads directly. A meeting is to be held in August/September with the Regional Director of VicRoads and this issue will be raised again. Cr Blake raised the need for a slip road when entering the Midland Highway from Fyansford/Gheringhap Road.

Cr Helena Kirby

- Official opening of the Bannockburn Soccer Pitch and Lighting projects.
- 2016-17 Community Grants Presentation Ceremony.
- Advised that a Bannockburn resident is now recycling and totally happy with the current waste management process.

Cr Bill McArthur

- Request for a report at the next Planning Committee on recent VCAT appeals and success rate. Also to include the process that defines the option that we ask for costs.

Cr Greg Vaughan

- MAV Environment Conference
- 2016-17 Community Grants Presentation Ceremony

7.5. IN CAMERA MEETING

Should Council wish to consider any matters in camera, in accordance with Section 89 of the Local Government Act 1989, it may resolve to close the meeting to members of the public if the meeting is discussing:

- (a) Personnel matters;
- (b) The personal hardship of any resident or ratepayer;
- (c) Industrial matters;
- (d) Contractual matters;
- (e) Proposed developments;
- (f) Legal advice;
- (g) Matters affecting the security of Council property;
- (h) Any other matter which the Council considers would prejudice the Council or any person;
- (i) A resolution to close the meeting to members of the public.

8. ATTACHMENTS

Attachment 1a	Item 4.2.1	KRA – Citizen & Customer Service
Attachment 1b	Item 4.2.1	KRA – Civic Leadership
Attachment 1c	Item 4.2.1	KRA – Economic Development
Attachment 1d	Item 4.2.1	KRA – Environment & Land Use Planning
Attachment 1e	Item 4.2.1	KRA – Financial Management
Attachment 1f	Item 4.2.1	KRA – Human Support Services
Attachment 1g	Item 4.2.1	KRA – Recreation & Community Development
Attachment 1h	Item 4.2.1	KRA – Roads & Streets Infrastructure
Attachment 1i	Item 4.2.1	KRA – Waste Management
Attachment 2	Item 4.2.2	Appointment and Authorisation – (Planning and Environment Act)
Attachment 3	Item 4.2.3	Instrument of Delegation – Council to Council Staff with changes marked
Attachment 4	Item 4.2.4	Audit and Risk Committee Charter
Attachment 5	Item 4.4.1	Golden Plains Local Planning Policy Framework Review - Background, Issues and Review Report, July 2016

Attachments are available upon request.

9. CLOSE OF MEETING

The meeting closed at 5.18 pm.

10. CERTIFICATION

In accordance with Section 93(5) of the Local Government Act 1989, I hereby certify that the minutes of this Council meeting have been confirmed as a true and correct record.

Confirmed, Mayor, Cr Des Phelan

Date

Distribution

Agendas (total printed)	14
Councillors.....	7
CSO	2
Gallery	5
Soft copy (web, portal, intranet, box).....	0
Attachments (total printed)	2
Soft copy (web, portal, intranet, box).....	2
Minutes (total printed).....	1
Soft copy (website, portal, intranet, box)	1