



UNCONFIRMED MINUTES

Ordinary Council Meeting

6.00pm Tuesday 26 June 2018

**VENUE:
Linton Customer Service Centre
Council Chambers
68 Sussex Street, Linton**

NEXT ORDINARY COUNCIL MEETING
6.00pm Tuesday 24 July 2018

Copies of Golden Plains Shire Council's Agendas & Minutes
Can be obtained online at www.goldenplains.vic.gov.au

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**MINUTES OF GOLDEN PLAINS SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE BANNOCKBURN SHIRE HALL, COUNCIL CHAMBERS, 12 HIGH STREET,
BANNOCKBURN
ON TUESDAY, 26 JUNE 2018 AT 6.00PM**

PRESENT: Cr Helena Kirby (Mayor), Cr David Evans, Cr Joanne Gilbert, Cr Nathan Hansford, Cr Des Phelan, Cr Les Rowe, Cr Owen Sharkey

IN ATTENDANCE: Eric Braslis (CEO), Richard Trigg (Director Corporate Services), Jill Evans (Director Community Services), Greg Anders (Director Assets and Amenity)

1 OPENING DECLARATION

The Mayor read the Opening Declaration.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the Traditional Custodians of the land and paid her respects to elders both past and present.

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Joanne Gilbert

Seconded: Cr Des Phelan

That the minutes of the Ordinary Council Meeting held on 12 June 2018 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

No Conflicts of Interest were declared.

6 ASSEMBLY OF COUNCILLORS

6.1 ASSEMBLY OF COUNCILLORS

EXECUTIVE SUMMARY

To present Council with written records of Assembly of Councillors in accordance with section 80A of the Local Government Act 1989 from 23 May 2018 to 25 June 2018.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

That Council notes the Assembly of Councillors Record from 23 May 2018 to 25 June 2018 as attached.

CARRIED

7 BUSINESS REPORTS FOR DECISION

7.1 COUNCIL PLAN 2017-21 ANNUAL REVIEW RECOMMENDED FOR ADOPTION

EXECUTIVE SUMMARY

Following the first year of the Council term, the Council Plan 2017-21, as required under the Local Government Act (1989), is required to be reviewed. Following community consultation, a number of changes were made to the Plan, and as required under the Act, it was placed on public exhibition. No further submissions were received on the re-drafted Plan and as a result it is now presented to Council for adoption.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Owen Sharkey

That Council, having advertised the draft 2017-21 Council Plan, proceed to adopt the revised Council Plan 2017-21 (which includes the Municipal Health and Wellbeing Plan and Strategic Resource Plan), including the changes made to it as a result of the Plan's annual review consultation.

CARRIED

7.2 ADOPTION OF 2018-19 GOLDEN PLAINS SHIRE COUNCIL BUDGET

EXECUTIVE SUMMARY

This report seeks to formally adopt the 2018-19 Budget, Incorporating the 2018-19 rating fees and charges pursuant to Section 127 of the Local Government Act 1989.

The 2018-19 Draft Budget has been prepared based on the adopted principles within the 2017-2021 Council Plan and Strategic Resource Plan and within the framework of a 2.25% rate increase cap mandated by the State Government.

After making the document available for public inspection and inviting submissions under Section 223 of the Local Government Act, Council received a total of 34 submissions, addressing a total of 7 issues. A Special Meeting of Council was held on Tuesday 12 June 2018 to hear from three of the five submitters who requested to address Council in support of their submission. In response to those submitters, Council has amended the exhibited draft budget as explained in the report.

RESOLUTION

Moved: Cr David Evans

That the budget is to lay on the table until we get an explanation as to why it should not be reissued for public submission in relation to the Child Care issue.

The motion lapsed for want of a seconder.

Original motion was brought forward.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Nathan Hansford

That Council, having considered all verbal and written submissions received, resolves that the 2018-19 budget pursuant to Section 127 of the Local Government Act 1989 be adopted with the following declaration of rates;

Amount intended to be raised

In order to implement these programs and initiatives an amount \$22,902,946 (or such other amount as is lawfully raised) will need to be declared as the amount which Council intends to raise by general rates, the municipal charge and the annual service charges, which amount is calculated as follows:

General Rates	\$17,401,151
Municipal Charge	\$2,362,050
Annual Service (Garbage) Charge	\$2,860,017
Supplementary Rates Income	\$85,000
Municipal Charge on Supplementary Rates	\$12,000
Special Charge Income	\$32,728
Interest on Rates	\$150,000

1. General Rates

- 1.1. A general rate be declared in respect of the 2018-19 Financial Year.
- 1.2. It be further declared that the general rate be raised by the application of differential rates.
- 1.3. A differential rate be respectively declared for rateable land having the respective characteristics specified in the Attachment.
- 1.4. Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in the Attachment to this resolution) by the relevant cents in the dollar indicated in the

following table, or such lesser amount as required to achieve compliance with Part 8A – Rate caps of the Local Government Act 1989:

Category	Cents in the dollar on CIV*
Residential Improved	0.3482 cents in the dollar of Capital Improved Value
Residential Improved (Growth Area)	0.3680 cents in the dollar of Capital Improved Value
Business, Industrial and Commercial	0.3482 cents in the dollar of Capital Improved Value
Business, Industrial and Commercial (Growth Area)	0.3680 cents in the dollar of Capital Improved Value
Farm Land	0.3134 cents in the dollar of Capital Improved Value
Farm Land (Growth Area)	0.3332 cents in the dollar of Capital Improved Value
Non Farm Vacant Land	0.6964 cents in the dollar of Capital Improved Value
Non Farm Vacant Land (Growth Area)	0.7162 cents in the dollar of Capital Improved Value
Vacant Land Non Developable	0.3482 cents in the dollar of Capital Improved Value
Vacant Land Non Developable (Growth Area)	0.3680 cents in the dollar of Capital Improved Value

***The above rates in the dollar are indicative only as they are based on the rate book as at 31 January 2018. These rates in the dollar will be recalculated in July 2018 using the actual rate book as at 1 July 2018, in order to ensure compliance with the rate capping provisions of the Local Government Act. The rates in the dollar will not increase as a result of a recalculation.**

- 1.5. It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that**
- 1.5.1. the respective objectives of each differential rate be those specified in the Schedule included in the Annual Budget;**
- 1.5.2. the respective types or classes of land which are subject to each differential rate be those defined in the Schedule included in the Annual Budget;**
- 1.5.3. the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule included in the Annual Budget; and**
- 1.5.4. the relevant**
 - 1.5.4.1. uses of;**
 - 1.5.4.2. geographical locations of;**
 - 1.5.4.3. planning scheme zonings of; and**
 - 1.5.4.4. types of buildings on;****the respective types or classes of land be those identified in the Schedule included in the Annual Budget.**

2. Municipal Charge

- 2.1. A municipal charge be declared in respect of the 2018-19 Financial Year.**
- 2.2. The municipal charge be declared for the purpose of covering some of the costs of Council.**
- 2.3. The municipal charge be in the sum of \$225 for each rateable land (or part) in respect of which a municipal charge may be levied.**
- 2.4. It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.**

3. Annual Service (Garbage) Charge

- 3.1. An annual service charge be declared in respect of the 2018-19 Financial Year.**
- 3.2. The annual service charge be declared for the collection and disposal of refuse (including recyclables).**
- 3.3. The annual service charge be:**
 - 3.3.1. in the sum of \$330 for each rateable land (or part) in respect of which the annual service charge may be levied; and**
 - 3.3.2 based on ownership of any land used primarily for residential purposes within the area designated for waste collection in the plan, which are the criteria for the annual service charge so declared.**

4. Consequential

- 4.1. It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:**
 - 4.1.1. that person is liable to pay; and**
 - 4.1.2. have not been paid by the date specified for their payment**
- 4.2. The Chief Executive officer be authorised to levy and recover the general rates, municipal charge and annual service charge in accordance with the Local Government Act 1989.**
- 4.3. The Chief Executive officer be authorised to make so much of Council's rating database available as is reasonably necessary to enable any person to ascertain the designation of any land located within any of the areas bounded by the continuous and unbroken lines in the plans included in the 2018-19 Budget.**

CARRIED

7.3 PLANNING APPLICATION P18-060 THE USE OF THE LAND FOR DOG BREEDING EXECUTIVE SUMMARY

This report relates to a planning permit application which proposes the use of the subject site at 5051 Colac-Ballarat Road, Cambrian Hill for Dog Breeding. This report provides a background to the application, a summary of the relevant planning considerations and an officer recommendation which supports the issue of a planning permit.

SUSPENSION OF STANDING ORDERS

Moved: Cr David Evans

Seconded: Cr Les Rowe

A motion was moved that Council suspend standing orders.

Elizabeth Debrincat (applicant) addressed the Council.

RESUMPTION OF STANDING ORDERS

Moved: Cr Nathan Hansford

Seconded: Cr Joanne Gilbert

A motion was moved that Council resume standing orders.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Joanne Gilbert

AMENDMENT

Moved: Cr Owen Sharkey

Seconded: Cr Joanne Gilbert

That an additional condition be placed on the permit requiring a Waste Management Plan.

That Council issue a Notice of Decision to Grant a Planning Permit for the Use of the Land at 5051 Colac-Ballarat Road, Cambrian Hill for Dog Breeding, with the conditions shown on Attachment 1 including the addition of a Waste Management Plan as follows:

Before the use commences a plan for the management and treatment or disposal of all dog waste, including faeces, must be submitted to and approved by the responsible authority. When approved, the dog waste management plan will be endorsed and will then form part of the permit. Any dog waste (including faeces) in the household garbage bin/s will not be approved by the responsible authority..

CARRIED

7.4 PLANNING APPLICATION P17-251 FOR A DWELLING AND SHED AT LAND IN PC368644 STEIGLITZ ROAD, MAUDE

EXECUTIVE SUMMARY

This report relates to a planning permit application for the use and development of land for a dwelling and shed at Land in Plan of Consolidation 368644 Steiglitz Road, Maude. This report provides a background to the application and a summary of the relevant planning considerations.

SUSPENSION OF STANDING ORDERS

Moved: Cr Nathan Hansford

Seconded: Cr Des Phelan

A motion was moved that Council suspend standing orders.

Paul Hose (objector) addressed the Council.

RESUMPTION OF STANDING ORDERS

Moved: Cr Les Rowe

Seconded: Cr Owen Sharkey

A motion was moved that Council resume standing orders.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Des Phelan

That Council resolves to issue a Notice of Decision to Refuse to Grant a Permit for the use and development of a dwelling at Land in Plan of Consolidation 368644 Steiglitz Road, Maude on the grounds that the application does not satisfy the decision guidelines of the Rural Activity Zone (Clause 35.02-8) and Clause 52.29 of the planning scheme because the proposed means of access to the land does not meet traffic safety standards and presents an unacceptable risk to public safety.

CARRIED

7.5 COMMUNITY SATISFACTION SURVEY 2018

EXECUTIVE SUMMARY

Each year the Local Government Victoria (LGV) coordinates a State-wide Local Government Community Satisfaction Survey (Survey) throughout Victorian local government areas. The 2018 Survey has been received for Council to discuss the results of the Survey which was conducted over a period from 1 February to 30 March 2018.

The overall performance index score of 52 for Golden Plains Shire represents a 3 point improvement since 2017 and the performance ratings increased significantly since 2017 in the areas of sealed local roads, lobbying and overall direction. Ratings for sealed local roads and community decisions are at their highest points to-date (since added as core measures in 2015).

RESOLUTION

Moved: Cr Owen Sharkey

Seconded: Cr Joanne Gilbert

That Council receive the 2018 Community Satisfaction Survey for Golden Plains Shire. Acknowledge that the performance ratings have increased for all sub-groups over the past year and recognises that performance ratings increased significantly since 2017 in the areas of sealed local roads, lobbying, and overall direction.

CARRIED

7.6 2018/19 COMMUNITY GRANTS PROGRAM REPORT

EXECUTIVE SUMMARY

The purpose of the report is for Council to determine the priority projects for the 2018/19 Community Grants Program. The 2018/19 draft Council budget provides an allocation of \$145,000 toward the Community Grants Program with \$15,000 of this budget allocated to environmental projects. Council received 36 applications, requesting \$128,877.05 in funding, with an overall total project cost of \$331,983.01.

RESOLUTION

Moved: Cr Les Rowe

Seconded: Cr Nathan Hansford

That Council approve the awarding of \$109,010.78 in community grants to the organisations listed in Attachment 2.

CARRIED

7.7 BANNOCKBURN LIBRARY OPENING HOURS TRIAL

EXECUTIVE SUMMARY

To brief Council on the outcome of the trial of the new opening hours at the Bannockburn Library and to provide a recommendation for the way forward.

RESOLUTION

Moved: Cr Owen Sharkey

Seconded: Cr Les Rowe

That Council note the successful outcome of the trial opening hours at the Bannockburn Library. And continue to operate under the changed hours, with the exception of the open time of 10am rather than 9am except on Saturday.

CARRIED

7.8 AMENDMENT C75 - ADOPTION OF THE PANEL REPORT

EXECUTIVE SUMMARY

To consider the recommendations from a Panel report dated 28 March 2018 prepared in relation to Amendment C75. A resolution is required before the Amendment can be sent to the Minister of Planning for approval.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Des Phelan

That Council adopt Amendment C75 which rezones land at 385 Common Road, Inverleigh from Farming Zone to the Low Density Residential Zone and Public Park and Recreation Zone, and applies the Design and Development Overlay – Schedule 5 (DDO5) and the Development Plan Overlay - Schedule 15 (DPO15). Requests the Minister for Planning to approve the Amendment in accordance with Section 31(1) of the Planning and Environment Act 1987.

CARRIED

7.9 FEATURE NAMING - ROSS CREEK HALL

EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval to advertise the proposed name of the Ross Creek Community Hall, the Morrissey Memorial Hall.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Owen Sharkey

That Council advertise its intention to name the small Community Hall at Ross Creek, Morrissey Memorial Hall. Consider any submissions received following the advertised period and if no objections received, proceed with the gazettal process.

CARRIED

7.10 REVIEW OF APPOINTMENTS AND AUTHORISATIONS - PLANNING AND ENVIRONMENT ACT 1987

EXECUTIVE SUMMARY

Council maintains approved Appointment and Authorisation under the Planning and Environment Act where certain powers can only be delegated directly by Council to an approved Officer. Certain authorisation require amendment due to changes in staff appointments.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

That Council in the exercise of the powers conferred by section 224 of the *Local Government Act* and the other legislation referred to in the attached instrument of appointment and authorisation, resolves that the members of Council staff referred to in the instrument be appointed and authorised as set out in the instrument. The instrument comes into force immediately the common seal of Council is affixed to the instrument, and remains in force until Council determines to vary or revoke it. The instrument be sealed.

CARRIED

7.11 MINOR CIVIL WORKS & WET PLANT HIRE (GPS-RFT5/2018) - AWARDING OF TENDER

EXECUTIVE SUMMARY

Tenders were invited for the Provision of Minor Civil Works & Wet Plant Hire (equipment & operator) on 10 February 2018, closing 28 February 2018. Fifteen [15] tenders were received, and checked for correctness and for omissions/qualifications. Any tenders not meeting the mandatory criteria were excluded from further review.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Les Rowe

That Council award contract GPS-RFT5/2018 Panel of Contractors for Minor Civil Works & Wet Plant Hire to the following contractors and for the schedules of rates submitted with their respective tenders:

- **Ballarat Earthmoving Pty Ltd**
- **AK Tucker Excavations Pty Ltd**
- **Plumbing Logistics Pty Ltd**
- **RJ & JD Begbie Earthmoving & Transport**
- **PatAsh and Civil (Group) Pty Ltd**
- **Porter Constructions (VIC) Pty Ltd as Trustee for the Pitman Investment Trust**
- **East Contractors Pty Ltd**
- **2Bobs Pty Ltd AFT 2Bobs Family Trust**
- **Hume Earthmoving Pty Ltd**
- **Bartlett's Waste Management Pty Ltd**
- **Total Drain Cleaning Services Pty Ltd**

CARRIED

7.12 VARIATION TO RECYCLABLE MATERIALS RECEIVAL AND PROCESSING CONTRACT (CONTRACT NO. 0913)

EXECUTIVE SUMMARY

SKM Recycling Pty Ltd (SKM) are seeking a variation to the Recyclable Materials Receival and Processing Contract (Contract No 0913). The variation is sought as a result of severely disrupted worldwide recycling markets following the introduction of China's National Sword Policy. The variation is being sought for the period 1 March 2018 to 30 June 2018 and is necessary to ensure continuity of the recycling service in the municipality.

At 7.45pm, Cr Les Rowe left the meeting.

At 7.47pm, Cr Les Rowe returned to the meeting.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Nathan Hansford

That Council delegate to the Chief Executive Officer the authorisation to approve a variation to the Recyclable Materials Receival and Processing Contract (Contract No. 0913) between Council and SKM Recycling Pty Ltd for the period 1 March to 30 June 2018

CARRIED

7.13 COUNCIL POLICY 6.3 - TOWNSHIP MAINTENANCE

EXECUTIVE SUMMARY

The Council Policy 6.3 - Township Maintenance is currently required to be reviewed regularly. In 2017 a significant review was completed on this policy by the Works and Environmental departments. The current review considers the majority of the document to be current and relevant.

In the current policy, Council outdoor staff generally address all mowing works within Service Levels 1 and 2. Service Level 3 is addressed through the annual use of contractors supported as required by ad hoc mowing from Council outdoor staff. Level 4 service relates to annual fire prevention works carried out by contractors within township areas.

The annual fire prevention works are currently under contract.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Owen Sharkey

That Council adopt the revised version of Policy 6.3 – Township Maintenance, as attached.

CARRIED

7.14 COUNCIL POLICY 6.8 - ASSET MANAGEMENT**EXECUTIVE SUMMARY**

Council officers are currently reviewing whole of business asset management. As part of this review Council Policy 6.8 – Asset Management is an essential document to define a broad framework and guiding principles for the sustainable and effective lifecycle management of Council's physical assets.

RESOLUTION

Moved: Cr David Evans
Seconded: Cr Joanne Gilbert

That the Council adopts the revised version of Policy 6.8 – Asset Management, as attached.

CARRIED

7.15 COUNCIL POLICY 3.4 - PRIVATE WORKS**EXECUTIVE SUMMARY**

Council Policy 3.4 – Private Works has recently been reviewed. The review has been completed by the Works Manager, who has determined that the only change required is that of amending the Policy to clearly reflect that Council will not undertake any private works that would detrimentally impact on the delivery of Council's works program.

RESOLUTION

Moved: Cr David Evans

That all private tenders to be documented in a generic file. All costs of tenders to complete to be recorded. All private tenders over \$150K to be approved by council and the tender file to be reviewed by Council every six months.

The motion lapsed for want of a seconder.

Original motion was brought forward.

RESOLUTION

Moved: Cr Joanne Gilbert
Seconded: Cr Des Phelan

That Council adopt the revised version of Council Policy 3.4 – Private Works, as attached.

CARRIED

7.16 DELEGATES REPORT - 23 MAY 2018 TO 25 JUNE 2018

Cr Helena Kirby

23 May	Geelong Community Foundation – Annual Grants Reception
25 May	National Volunteers Week Morning Tea
29 May	Community Solar Program Event
30 May	Sons of the West ‘Premiership Season’ 2018 Graduation
1 June	Round Table 3 – Good Governance for Mayors Inverleigh vs Winchelsea first game under lights in Inverleigh
2 June	Audit & Risk Committee Meeting VicRoads Tree Planting for World Environment Day
8 June	RDA Grampians Committee CHCV Mayor & CEO Meeting
13 June	VicHealth Ballarat Board Forum
14 June	Central Highlands 2018 Regional Assembly
16 June	Environment Strategy Listening Post
17 June – 20 June	ALGA National General Assembly of Local Government
23 June	Conversation Post at Inverleigh Reserve

Cr Nathan Hansord

MAV Delegate Update

8 NOTICES OF MOTION

Nil

9 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 8.39PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 July 2018.

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Cr Helena Kirby, Mayor