



Special Meeting of Council Minutes

Bannockburn Shire Hall

**Wednesday 8 November 2017
4.00pm – 4.43pm**

Our Vision

Golden Plains Shire offers a lifestyle and opportunities that foster social, economic and environmental wellbeing. In partnership with the community we will provide strong leadership, encourage sustainable development and ensure quality services, to continue to improve the quality of life of residents.

Opening Prayer

*Almighty God,
Help us to undertake our duties impartially and honestly,
in the best interests of the people of the Golden Plains Shire.
We make this prayer through Jesus Christ Our Lord.
Amen.*

Acknowledgement of Traditional Custodians

That Council acknowledge the traditional custodians of the land on which we reside and work, the Wathaurong people.

Code of Conduct Principles

WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

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1. PRESENT

Cr David Evans
Cr Joanne Gilbert
Cr Nathan Hansford
Cr Helena Kirby
Cr Des Phelan
Cr Les Rowe
Cr Owen Sharkey

Arrived 4.08pm

Rod Nicholls	Chief Executive Officer
Jillian Evans	Director Community Services
Richard Trigg	Director Corporate Services
Mike Barrow	Manager Executive Unit
Jason Clissold	Finance Manager
Louisa White	Community Development Manager
Petra Neilson	Council Support Officer

Gallery

Jenny Blake
Lance Kirby
Cameron Steele

2. WELCOME

Rod Nicholls, Chief Executive Officer
File: 02-03-004

Rod Nicholls, Chief Executive Officer, welcomed Councillors, officers and members of the gallery.

3. ELECTION OF TEMPORARY CHAIR

Rod Nicholls, Chief Executive Officer
File: 02-03-004

Mr Rod Nicholls, Chief Executive Officer, called for nominations for the position of temporary Chair. Cr Kirby nominated Cr Phelan. Cr Phelan accepted the nomination. As there were no other nominations Cr Phelan was elected temporary Chair. Cr Phelan assumed the Chair.

4. APOLOGIES

Nil

5. DECLARATIONS OF INTEREST

Nil

6. TERM OF THE MAYOR

Department	Chief Executive
Unit	Governance
Senior Manager	Rod Nicholls, Chief Executive Officer
Responsible Manager	Rod Nicholls, Chief Executive Officer
Author	Richard Trigg, Director Corporate Services
File References	EDMS file: 02-03-004 and 30-01-002
Council Plan Link	Delivering Good Governance and Leadership We will govern with integrity, plan for the future, and advocate for our community.
Relevant Council Strategies	Nil
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	Nil

Declarations of Interest: Councillors & Officers

Rod Nicholls: In providing this advice as the senior manager and the responsible manager, I have no disclosable interests in this report.

Richard Trigg: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to ascertain the preference of Council for the term of the Mayor.

Background

Section 71 (2) of the *Local Government Act 1989* provides the option for Council to elect a Mayor for a term of 2 years. The Act states:

"71 *Election of Mayor*

(2) *Before a Mayor is elected under this section, the Council may resolve to elect a Mayor for a term of 2 years.*"

Discussion

It has been Council's practice to elect the Mayor for a one year term which does not preclude them from standing for a second term, which has often been the case.

Community Engagement

A formal consultation process is not required.

Financial and Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social and Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

It has been Council's practice to elect the Mayor for a one year term. This has worked well over a number of years and it is suggested that this practice should continue.

Moved Crs Hansford/Rowe

That the term of the Mayor be one (1) year.

Carried

7. ADDRESS BY THE OUTGOING MAYOR

Cr Des Phelan shared with Council his thanks for the nomination to the position of Mayor and to the Councillors for their support over the last 12 months.

He noted it had been an interesting term with three sitting and four new councillors. There had been a settling down period of the new Council and now they are in a good place.

Looking back over the last 12 months he can see that a great deal has been achieved. Council has been able to secure many grants within the municipality and this has been well received.

The next 12 months will be different with new challenges and there will be a new Chief Executive Officer. This is an opportunity to get together and support what we want to do and not be divided. We support the mayor, each other and the staff. We need the Mayor and the Chief Executive Officer to work together – the Chief Executive Officer is in charge of the staff.

Cr Phelan indicated it had been difficult but he had enjoyed his term as Mayor. Cr Phelan advised he had been Mayor on eight occasions, five with Golden Plains, and this was his last one. His first one was 23 years ago when Rod Nicholls was also the Chief Executive Officer. He advised he had a great working relationship with the Chief Executive Officer, together with Council and the staff. Together we have taken this municipality a long way. We are a well organised Council and do a great job. Finally I would again like to thank you for your support.

8. ELECTION OF THE MAYOR

8.1.1 Election of Mayor

Department	Chief Executive
Unit	Governance
Senior Manager	Rod Nicholls, Chief Executive Officer
Responsible Manager	Rod Nicholls, Chief Executive Officer
Author	Richard Trigg, Director Corporate Services
File References	EDMS file: 30-01-002
Council Plan Link	Delivering Good Governance and Leadership We will govern with integrity, plan for the future, and advocate for our community.
Relevant Council Strategies	Nil
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	Nil

Declarations of Interest: Councillors & Officers

Rod Nicholls: In providing this advice as the senior manager and the responsible manager, I have no disclosable interests in this report.

Richard Trigg: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to elect the Mayor of Golden Plains Shire Council from 8 November 2017, for the ensuing period as previously determined.

Background

The Election of the Mayor is undertaken annually at this Special Meeting in accordance with the *Local Government Act 1989*.

Discussion

Section 90 (1) (ca) of the *Local Government Act 1989* provides for the method of voting at Council meetings. The Act states:

“90 (1) Voting

(ca) Voting at a meeting that is open to members of the public must not be in secret.”

According to Local Law No. 1 – 2009 (Processes of Municipal Government) Part 6, Voting at Meetings, section 31:

“voting on any matter will be by show of hands.”

Section 71 of the *Local Government Act 1989* (the Act) requires that, at a meeting that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.

Section 72 (3) states that:

“any Councillor is eligible for election or re-election to the office of Mayor”

Community Engagement

A formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social and Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Cr Phelan called nominations for the position of Mayor. Cr David Evans nominated Cr Helena Kirby. Cr Kirby accepted the nomination. As there were no further nominations Cr Phelan declared Cr Kirby elected Mayor. Cr Kirby assumed the chair.

9. ADDRESS BY INCOMING MAYOR

I would like to thank my fellow Councillors for placing their confidence in me and electing me to represent and serve the Golden Plains community as Mayor.

Thank you Cr Des Phelan

I would like to congratulate Cr Phelan on his five terms as Mayor of Golden Plains Shire Council in total, and overall for his contribution to Council and to Golden Plains over many years.

On behalf of Council and the community I thank him for his efforts.

As most of you will know I live and work in Rokewood, operating a small business as well as now being on Council.

Living in a smaller local community gives me the chance to hear direct from locals about a whole range of issues, including how well or otherwise Council is meeting their expectations.

Let's not forget that Golden Plains is made up of over 50 of these small communities, which deserve good service just as much as the larger towns.

The year ahead:

2018 holds many unknowns but we do know that as a Council:

- We have a four year Council Plan and strategies in place to meet our objectives
- We want to focus on the big picture, we want to be innovative and sustainable
- We promise to consult and collaborate more with our community
- We will be courageous in our decision making – because we want to provide residents with a wonderful place to live and work

With this plan, we will have to work hard as a team – a team with my fellow councillors and as a team with senior management – to combat the challenges that no doubt lie ahead – and to make the most of the opportunities that will also arise.

Our leaders

We bid long-standing Chief Executive Officer Rod Nicholls farewell as he retires in December after 23 years as Chief Executive Officer of our organisation and 47 years in the service of local government. His has been a long and distinguished career and we wish him all the very best for his retirement.

And on that note we are very pleased to have appointed Eric Braslis as our new Chief Executive Officer. He brings enthusiasm and experience to the role and we look forward to working with him.

I would love to welcome our community coordinators at our Council meetings.

As this would be a chance for them to speak at our formal meetings. Continue supporting our volunteers, whether it be hall, sporting clubs or other committees as their voluntary contribution is vital for our Shire to flourish.

Our new prep to 12 school and the civic centre in Bannockburn will be a place to be proud of.

To the north of the shire we will ensure that our small townships are well serviced to accommodate the growth on the outskirts of the shire and the centre of the Shire especially our farming communities, by keeping our 3Rs a priority, rates, roads and rubbish, so as to keep them sustainable into the future.

As Councillors we are all on the same page as we are here to represent the whole shire and the ratepayers that we represent.

I look forward to the year ahead and I know that as a team we will work hard together for our 3Rs and our community consultation but not forgetting our other great services that we also provide.

We know we will be required to be innovative in our approach to managing the affairs of Council over the year ahead because the expectation of our communities continues to grow, and we will continue to experience economic pressures with rate capping.

I commit to do the best that I can as Mayor for our community and for Council.

You have placed your confidence in me and I promise to listen, to consult, and also to lead, as our communities would expect.

Thank you.

10. COUNCIL COMMITTEES & DELEGATES

10.1. Council Advisory Committees 2017-18

Department	Chief Executive
Unit	Governance
Senior Manager	Rod Nicholls, Chief Executive Officer
Responsible Manager	Richard Trigg, Director Corporate Services
Author	Petra Neilson, Council Support Officer
File References	EDMS file: 02-03-00
Council Plan Link	Delivering Good Governance and Leadership We will govern with integrity, plan for the future, and advocate for our community.
Relevant Council Strategies	Council Plan 2017-2021
Relevant Policies & Legislative Frameworks	<i>Local Government Act 1989</i>
Attachments	Nil

Declarations of Interest: Councillors & Officers

Rod Nicholls: In providing this advice as the senior manager, I have no disclosable interests in this report.

Richard Trigg: In providing this advice as the responsible manager, I have no disclosable interests in this report.

Petra Neilson: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to determine membership of Council's committees for 2017-18.

Background

The *Local Government Act 1989* (the Act) defines an advisory committee as:

"Any committee established by the Council, other than a special committee, that provides advice to:

- (a) *the Council; or*
- (b) *a special committee; or*
- (c) *a member of Council staff who has been delegated a power, duty or function of the Council under section 98".*

Discussion

Council committees:

CEO Review Committee

Currently all Councillors are members of the CEO Review Committee.

Audit & Risk Committee

Council at its meeting held on 24 October 2017 adopted amendments to its Audit and Risk Committee Charter. The composition of the committee will include a total of five members, comprising two councillors, one being the Mayor, and three independent members.

Council is invited to appoint members to these committees.

10.1.1 Audit & Risk Committee

File: 02-01-001

The Audit and Risk Committee will be comprised of three independent members, one Councillor and the Mayor.

10.1.2 Chief Executive Officer Review Committee

File: 02-01-002

The CEO Review Committee was represented by the full Council.

Community Engagement

It is considered that a formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social & Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Council is required to determine membership for 2017-18. The Mayor will call for nominations.

Recommendation

That Council determine membership of its advisory committees for 2017-18.

Audit & Risk Committee

Cr Phelan nominated Cr Hansford. Cr Hansford accepted the nomination. Cr Sharkey nominated Cr Evans. Cr Evans accepted the nomination. As there was more than one nomination a vote was required. A vote was taken: Cr Hansford 4 votes and Cr Evans 2 votes. The Mayor declared Cr Hansford elected as a member to the Audit and Risk Committee for 2017-18.

CEO Review Committee

The full Council was elected to the Chief Executive Officer Review Committee.

10.2. Council Delegates 2017-18

Directorate	Chief Executive
Unit	Governance
Senior Manager	Rod Nicholls, Chief Executive Officer
Responsible Manager	Rod Nicholls, Chief Executive Officer
Author	Melinda Mitchell, Executive Assistant
File References	EDMS file: 02-03-004
Council Plan Link	Delivering Good Governance and Leadership We will govern with integrity, plan for the future, and advocate for our community.
Relevant Council Strategies	Council Plan 2017-2021
Relevant Policies & Legislative Frameworks	
Attachments	Nil

Declarations of Interest: Councillors & Officers

Rod Nicholls: In providing this advice as the senior manager and responsible manager, I have no disclosable interests in this report.

Melinda Mitchell: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to inform Council of its delegations and to resolve to appoint Councillors and officers to those external organisations and committees.

Background

Council appoints/ re-appoints delegates to external organisations and committees annually at its Special Meeting. Council is represented by Councillors or members of staff on regional or local groups.

Discussion

As elected representatives, the Golden Plains community expects its Council to be represented on relevant external organisations and committees. Councillors have an obligation to represent the community and must be cognisant in being actively engaged in such appointments. Council is invited to appoint representatives to external organisations as detailed on the following pages.

Community Engagement

It is considered that a formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social & Environmental Implications

It is considered there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

(a) Council Appointments to External Organisations & Committees

These organisations and committees require Council to nominate its representatives.

10.2.1 Geelong Region Alliance: G21 Board of Directors

File:03-01-008

The objective of G21 is to foster and undertake actions that will support sustainable growth and development of the region. The functions of the company are to build on the existing social, economic and environmental capacity of the region and to plan and create a sustainable future for the wellbeing of the communities of the region. The G21 Board draws upon the priorities identified by the G21 Pillars and explores ways to implement priority projects, largely by engaging G21 member organisations to influence potential project funding and support bodies.

Each participating Council is represented by two persons as Council nominated directors, comprising one Councillor and the Chief Executive Officer. In addition to the CEO, Golden Plains Shire's practice has been to nominate the Mayor as its Councillor nominated director to the G21 Board. The Board meets on the fourth Friday of each month in the morning rotating between member Councils.

In 2016-17, Council was represented by Rod Nicholls and Cr Des Phelan.

Cr Hansford nominated Cr Phelan. Cr Phelan accepted the nomination. Cr Evans nominated the Mayor Cr Kirby. The Mayor declined the nomination. Cr Phelan and the Chief Executive Officer will represent Council.

10.2.2 G21 Arts, Heritage & Culture Pillar

File: 03-01-002

The G21 Arts, Heritage & Culture Pillar aims to foster artistic creativity, cultural leadership and involvement, as well as recognition and utilisation of heritage assets by:

- Promoting culture for all by engaging the community
- Developing artists, ideas and knowledge
- Building creative industries
- Acknowledging, celebrating and creating places and spaces
- Promoting cultural leadership

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the morning of the second Wednesday commencing February, rotating between member Councils.

In 2016-17, Council was represented by Cr Helena Kirby.

Cr Phelan nominated the Mayor Cr Kirby. The Mayor Cr Kirby will represent Council.

10.2.3 G21 Economic Development Pillar

File: 03-01-004

The G21 Economic Development Pillar works collaboratively to improve the region's prosperity by becoming a globally significant competitor in industry sectors of high comparative advantage, generating and attracting skilled workers and business investment within a sustainable business environment. The Pillar supports activities that:

- Expand current industries and foster new and emerging industries
- Build enabling infrastructure
- Develop a capable workforce
- Market the region

The Pillar comprises local and state government officers and representatives of various business groups and agencies, and is led by Enterprise Geelong (City of Greater Geelong). The Pillar meets bi-monthly on the third Thursday commencing February in the afternoon at the City of Greater Geelong.

In 2016-17, Council was represented by Cr Owen Sharkey and Mike Barrow (Manager Executive Unit).

Cr Phelan nominated Cr Sharkey. Cr Sharkey and Mike Barrow (Manager Executive Unit) will represent Council.

10.2.4 G21 Education & Training Pillar

File: 03-01-005

The G21 Education & Training Pillar works collaboratively to raise the profile of education and training as key drivers of the region's economic and social prosperity, seeking outcomes that:

- Connect education and training to employment
- Increase educational attainment and participation rates
- Increase access to education and training including effective educational pathways
- Improve the quality of educational outcomes
- Develop a vision of excellence for education and training

The Pillar is led by Deakin University. It meets bi-monthly in the morning on the first Thursday commencing February at Deakin's Waterfront campus.

In 2016-17, Council was represented by Cr Nathan Hansford and Jill Evans (Director Community Services).

Cr Evans nominated Cr Hansford. Cr Hansford and Jillian Evans will represent Council.

10.2.5 G21 Environment Pillar

File: 03-01-006

The G21 Environment Pillar aims to protect and enhance our environment while balancing regional communities' needs by:

- Promoting sustainable best-fit land use
- Achieving quality stated emission targets
- Being national leaders in water efficiency
- Identifying and acknowledging natural and cultural heritage
- Protecting our bays, coasts and estuaries
- Ensuring no further loss of biodiversity

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the afternoon of the second Monday commencing February at the City of Greater Geelong.

In 2016-17, Council was represented by Cr David Evans and Cr Les Rowe.

Cr Phelan nominated Cr Rowe Cr Hansford nominated Cr Evans. Crs Evans and Rowe will represent Council.

10.2.6 G21 Health & Wellbeing Pillar

File: 03-01-012

The G21 Health & Wellbeing Pillar's vision is that communities in the G21 region experience the highest quality of life achievable through accessibility, participation, innovation and vibrant, collaborative relationships. Four strategic directions guide its progress:

- Understand populations, planning and impacts of change
- Connect people, communities and services
- Build healthy, resilient and innovative communities
- Strengthen community infrastructure and service systems.

The Pillar meets quarterly and is led by G21's Health & Wellbeing Director. Meetings are irregular and are usually of a three hour duration.

In 2016-17, Council was represented by Cr David Evans, Cr Owen Sharkey as deputy, and Jill Evans (Director Community Services).

Cr Phelan nominated Cr Evans and Cr Sharkey. Cr Sharkey declined the nomination but was happy to be deputy. Cr Evans and Jillian Evans (Director Community Services) will represent Council with Cr Sharkey as deputy.

10.2.7 G21 Planning & Services Pillar

File: 03-01-017

The G21 Planning & Services Pillar works collaboratively to ensure sustainable development in the G21 region, supporting activities that:

- Monitor land supply (industrial and residential)
- Assess projected climate change impacts and manage planning response
- Ensure strategic infrastructure provision for designated growth areas
- Contribute to state and regional planning policies and strategies
- Achieve integrated water cycle management

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and comprises officers. An officer appointment would be appropriate.

In 2016-17, Council was represented by Cr David Evans and Greg Anders (Director Assets & Amenity).

Cr Rowe nominated Cr Evans. Cr Evans and Greg Anders (Director Assets & Amenity) will represent Council.

10.2.8 G21 Sport & Recreation Pillar

File: 03-01-014

The G21 Sport & Recreation Pillar fosters community wellbeing through participation and improving the capacity of sport and recreation assets to respond to regional needs, supporting efforts to:

- Develop organised sports (through supporting the development of coaching, volunteers, club governance, etc.)
- Link to the school sector
- Develop drought resistant facilities, and
- Share knowledge

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and rotates meeting venues.

In 2016-17, Council was represented by Cr Nathan Hansford and Louisa White (Community Development Manager).

Cr Gilbert nominated Cr Hansford. Cr Hansford and Louisa White (Community Development Manager) will represent Council.

10.2.9 G21 Transport Pillar

File: 03-01-016

The Transport Pillar supports efforts to:

- Grow the region's reputation, capability and capacity as the leading transport hub for south east Australia
- Improve community and visitor access to services, educational and vocational opportunities and lifestyle activities
- Improve the amenity and safety of transport infrastructure, and reduce the environmental impact of transport activity
- Environmental impact of transport activity

The Pillar is led by the City of Greater Geelong and meets bi-monthly on the second Tuesday in the morning commencing February.

In 2016-17, Council was represented by Cr David Evans and Cr Nathan Hansford as deputy.

Cr Gilbert nominated Cr Hansford. Cr Sharkey nominated Cr Evans as deputy. Cr Hansford will represent Council with Cr Evans as deputy.

10.2.10 Geelong Heritage Centre Collection Advisory Committee

File: 37-03-001

The Geelong Heritage Centre Collection Advisory Committee provides Heritage Centre collection advice and recommendations to the Geelong Regional Library Corporation Board. The Committee meets bi-monthly and has an operational focus. An officer appointment would be appropriate.

In 2016-17, Council was represented by Jillian Evans (Director Community Services) and Cr Helena Kirby as deputy.

Cr Phelan nominated Cr Kirby as deputy. Jillian Evans (Director Community Services) will represent Council with Cr Kirby as deputy.

10.2.11 Geelong Regional Library Corporation

File: 87-03-002

The GRLC is an autonomous body that provides library services to the community on behalf of its member Councils – City of Greater Geelong, Borough of Queenscliffe, Golden Plains Shire and Surf Coast Shire. It is governed by the Regional Library Board. The Board's responsibilities and authorities include policy development, strategic and corporate planning and service evaluation. The Board meets regularly (generally bi-monthly) and meetings are open to the public.

In 2016-17, Council was represented by Cr Nathan Hansford and Jill Evans (Director Community Services) as deputy.

Cr Phelan nominated Cr Hansford. Cr Hansford and Jillian Evans (Director Community Services) as deputy will represent Council.

10.2.12 Golden Plains Disability Access & Inclusion Committee

File: 75-01-001

The Golden Plains Disability Access and Inclusion Committee provides Council with information enabling it to promote and improve access and inclusion for people living, working and studying in, or visiting Golden Plains Shire. The Committee acts as a resource to Council on issues affecting people with disabilities, including community and Council practices which may limit access or inclusion. The Committee will recommend best practice solutions to issues of concern within Golden Plains Shire.

Committee meetings are not set in advance; they are held when needed. Generally speaking, there are 3 to 4 meetings per year held at a time when the majority of members are available. The meetings are generally held on a Thursday. The Councillor representative chairs the meetings.

In 2016-17, Council was represented by Cr Helena Kirby.

Cr Phelan nominated Cr Kirby and Cr Evans as deputy. The Mayor Cr Kirby will represent Council with Cr Evans as deputy.

10.2.13 Golden Plains Municipal Fire Management Planning Committee

File: 59-02-012

Golden Plains Shire works with the community through the Municipal Fire Prevention Committee to develop a Municipal Fire Prevention Plan. This plan identifies the greatest fire risks in the shire and how they are to be managed to minimise the impact of fire on the community. The committee meets on the first Tuesday in May and October each year alternating between Bannockburn and Linton.

In 2016-17, Council was represented by Cr Les Rowe.

Cr Phelan nominated Cr Rowe. Cr Rowe will represent Council.

10.2.14 Grampians Central West Waste & Resource Recovery Group – Local Government Forum

File: 63-02-004

Grampians Central West WRRG is the link between state, local governments and industry and is responsible for facilitating a coordinated approach to the planning and delivery of infrastructure and services in the areas of municipal solid waste, commercial and industrial waste, and construction and demolition waste.

Of the 12 member Councils in the Grampians Central West WRRG, each Council must nominate a Councillor representative to the Local Government Forum. Golden Plains Shire requires a Councillor representative and a deputy representative to be appointed on the basis that if the Councillor representative is unable to attend, the deputy representative has enduring proxy which provides for voting. The officer representative is appointed in an advisory capacity only and is unable to be appointed as a deputy therefore is excluded as an enduring proxy and unable to vote. The Grampians Central West WRRG Local Government Forum meets quarterly in the morning of the first Friday of each quarter commencing February at rotating locations in the region.

The Board of Grampians Central West WRRG is appointed by the Minister for Energy, Environment and Climate Change for a four year term. The Board comprises a combination of four local government representatives (Councillors) elected by their Local Government Forum peers (from the 12 LGAs in the region) and four skills-based directors appointed by the Minister. The Board meets monthly.

In 2016-17, Council was represented by Cr Des Phelan, Cr Joanne Gilbert as deputy, and Greg Anders (Director Assets & Amenity) was an advisory representative.

Cr Phelan nominated Cr Gilbert. Cr Hansford nominated Cr Phelan as deputy. Cr Gilbert will represent Council. With Cr Phelan as deputy.

10.2.15 Highlands Local Learning & Employment Network

File: 91-05-003

Local Learning and Employment Networks (LLENs) are a Victorian Government initiative. They bring together education providers, industry, community organisations, individuals and government organisations to improve education, training and employment outcomes for young people in communities across Victoria. The Highlands LLEN includes five Councils – Ballarat, Hepburn, Moorabool, Pyrenees and Golden Plains.

Highlands LLEN meetings are held bi-monthly on a Monday evening.

In 2016-17, Council was represented by Cr Joanne Gilbert.

Cr Evans nominated Cr Gilbert. Cr Rowe nominated Cr Phelan as deputy. Cr Gilbert will represent Council with Cr Phelan as deputy.

10.2.16 Municipal Association of Victoria (MAV)

File: 03-05-008

Formed in 1879, the MAV is the legislated peak representative body for Victoria's 79 Councils. The MAV represents and advocates the interests of local government, raises the sector's profile, ensures its long term security and provides policy advice, strategic advice, Councillor professional development opportunities, capacity building programs and insurance and financial services to local government.

The MAV's Rules require that each member Council appoints an MAV delegate. The delegate's primary role is to attend the MAV State Council, held in May and October each year, and vote on motions presented by member Councils, which contributes to the strategic policy direction for the MAV. Each State Council meeting is a full day held in Melbourne.

In 2016-17, Council was represented by Cr Nathan Hansford.

Cr Phelan nominated Cr Hansford. Cr Hansford will represent Council.

10.2.17 Peri Urban Group of Rural Councils

File: 03-04-006

The Peri Urban Group of Rural Councils (PUGRC) is the leader in advocating for Victorian peri urban support and solutions at the local, state and national level. As one of Victoria's fastest growing and dynamic regions, the peri urban region requires planning foundations which ensure that the region grows in the right manner and that vital health, food and lifestyle assets are protected into the future. The PUGRC has worked together co-operatively and is highly regarded by Government for speaking with one voice on common issues and challenges.

The Mayor and CEO of member Councils are representatives on the PUGRC. Meetings are held bi-monthly on the second Friday commencing February in the morning at the MAV Office in Melbourne.

In 2016-17, Council was represented by Cr Des Phelan, Cr David Evans as deputy, and Rod Nicholls (Chief Executive Officer).

Cr Gilbert nominated Cr Phelan. Mr Greg Anders (Director Assets & Amenity) and Tim Waller (Development Manager) attend as CEO delegates. Cr Phelan and the Chief Executive Officer (or his delegate) will represent Council.

10.2.18 Rural Financial Counselling Service Victoria (Wimmera South West) Inc. – Colac Local Reference Group

File: 84-06-004

The Colac Rural Financial Counselling Service is based in the Wimmera South West and services surrounding areas. The service provides independent, cost free and confidential rural financial counselling to people located in the Wimmera South West area. Meetings are held in Colac bi-monthly in the middle of the day over the lunch period and are generally held on a Monday for less than 2 hours.

In 2016-17, Council was represented by Cr Helena Kirby.

Cr Evans nominated the Mayor Cr Kirby. The Mayor Cr Kirby will represent Council.

10.2.19 Ballarat Regional Landfill Monitoring Committee (Smythesdale)

File: 63-04-011

This committee was reconvened in early 2012 in response to the many complaints being received from residents of the Shire in regard to the amenity impacts on them (odours and noise) emanating from the City of Ballarat owned and managed waste disposal facility. The members of the committee include representatives from the City of Ballarat, Golden Plains Shire, local residents, EPA, Health and Grampians Central West Waste and Resource Recovery Group.

The committee meets on the first Monday in March, June, September and December at the Linton Customer Service Centre in the morning.

In 2016-17, Council was represented by Cr Des Phelan and Cr David Evans as deputy.

Cr Hansford nominated Cr Phelan. Cr Rowe nominated Cr Evans as deputy. Cr Phelan will represent Council with Cr Evans as his deputy.

10.2.20 Tourism Greater Geelong & the Bellarine Board

File: 06-07-019

Tourism Greater Geelong and the Bellarine (TGGB) was recognised by the State Government in 2015 as a stand-alone destination, and one of the 12 regions in Victoria with a distinct personality and experiences. TGGB encompasses City of Great Geelong, Borough of Queenscliffe and Golden Plains Shire. The TGGB Board comprises Councillors, an independent Chair, and skills based representatives elected by tourism and business operators across the region. The Board meets bi-monthly on the first Thursday in the evening in Geelong.

In 2016-17, Council was represented by Cr Owen Sharkey.

Cr Hansford nominated Cr Sharkey. Cr Sharkey to represent Council with Mike Barrow (Manager Executive Unit) to attend in an advisory capacity.

(b) *Municipal Association of Victoria Committees*

The MAV Committees on which Council is represented are listed following. When the MAV calls for representatives, Councillors will be consulted at that time. Appointments to MAV committees requires MAV Board endorsement.

- Defined Benefit Superannuation Taskforce – Richard Trigg
- Emergency Management Committee – Cr Des Phelan and Cr Nathan Hansford
- Environment Committee – Cr Des Phelan
- Financial Assistance Grants & Rate Capping Taskforce – Cr Des Phelan and Cr Nathan Hansford
- Human Service Committee – Jill Evans, Cr Joanne Gilbert and Cr Nathan Hansford
- Professional Development Reference Group – Cr Joanne Gilbert
- Transport and Infrastructure Committee – Cr Nathan Hansford

No action is required by Council at this time.

10.3. Management Committees (Section 86, LGA 1989) 2017-18

Directorate	Community Services
Unit	Recreation and Community Development
Senior Manager	Jillian Evans, Director Community Services
Responsible Manager	Louisa White, Community Development Manager
Author	Dean Veenstra, Recreation Team Leader
File References	EDMS file: 90-96-25
Council Plan Link	Promoting Health & Connected Communities
Relevant Council Strategies	Recreation Strategy 2015-2019
Relevant Policies & Legislative Frameworks	Local Government Act 1989
Attachments	NIL

Declarations of Interest: Councillors & Officers

Jillian Evans: In providing this advice as the senior manager, I have no disclosable interests in this report.

Louisa White: In providing this advice as the responsible manager, I have no disclosable interests in this report.

Dean Veenstra: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to inform Council of Section 86 Committees of Management membership and to resolve to appoint/ re-appoint members to those committees.

Background

Council appoints/ re-appoints members to Section 86 Committees of Management annually at its Special Meeting. The Chief Executive Officer has delegated responsibility to appoint members to committees between Council's annual special meeting.

Discussion

Council's Section 86 Committees of Management and members are as follows:

10.3.1 Inverleigh Leigh River Public Open Space Committee

File: 90-06-020

Committee members are Damian Baker, Robyn Baker, Jane Crook, Peter Crook, Allan Gray, Joy Gray, Ross Peel, Tony Rayner and Joyce Withers.

Community Engagement

A formal consultation process is not required.

Financial & Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social & Environmental Implications

It is considered there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required.

Conclusion

Council's Section 86 Committees of Management are required to be formally appointed/re-appointed in accordance with the *Local Government Act 1989*.

Recommendation

That:

- 1. Pursuant to Section 86 of the Local Government Act 1989, the above mentioned Committee members be appointed/re-appointed as members of the respective Section 86 Committee of Management.**
- 2. Pursuant to Section 81 of the Act, Council exempt the members of all Committees, from the requirements to lodge pecuniary interest returns.**
- 3. Pursuant to Section 86 of the Act, that Council delegate powers to the Committee in accordance with Council's model Instrument of Delegation.**
- 4. The appointment of members to Section 86 Committees be delegated to the Chief Executive Officer where such appointments are required prior to Special Meeting of Council.**

Moved Crs Phelan/Hansford

That:

- 1. Pursuant to Section 86 of the Local Government Act 1989, the above mentioned Committee members be appointed/re-appointed as members of the respective Section 86 Committee of Management.**
- 2. Pursuant to Section 81 of the Act, Council exempt the members of the Committee, from the requirements to lodge pecuniary interest returns.**
- 3. Pursuant to Section 86 of the Act, that Council delegate powers to the Committee in accordance with Council's model Instrument of Delegation.**
- 4. The appointment of members to Section 86 Committees be delegated to the Chief Executive Officer where such appointments are required prior to Special Meeting of Council.**

Carried

11. MEETING CYCLES: ORDINARY, COMMITTEE & SPECIAL (ANNUAL)

Department	Chief Executive
Unit	Governance
Senior Manager	Rod Nicholls, Chief Executive Officer
Responsible Manager	Rod Nicholls, Chief Executive Officer
Author	Petra Neilson, Council Support Officer
File References	EDMS file: 02-03-004
Council Plan Link	Delivering Good Governance and Leadership We will govern with integrity, plan for the future, and advocate for our community.
Relevant Council Strategies	
Relevant Policies & Legislative Frameworks	<ul style="list-style-type: none"> ▪ <i>Local Government Act 1989</i> ▪ <i>Local Law No. 1 (2009) Processes of Municipal Government</i>
Attachments	Nil

Declarations of Interest: Councillors & Officers

Rod Nicholls: In providing this advice as the senior manager and responsible manager, I have no disclosable interests in this report.

Petra Neilson: In providing this advice as the author, I have no disclosable interests in this report.

Purpose

The purpose of this report is to confirm the dates for Council meetings.

Background

In accordance with section 83 of the *Local Government Act 1989* (the Act), "Council may hold ordinary meetings at which general business of the Council may be transacted". Part 3 division 1(8) of Council's *Local Law No. 1 (2009) Processes of Municipal Government* states that "the date, time and place of all Council meetings are to be fixed by the Council from time to time".

Discussion

Council's practice is to hold ordinary meetings on the fourth Tuesday of each month commencing at 4.00pm. The Audit and Risk Committee will be held in February, May, September and November. Venue will be the Bannockburn Shire Hall.

It is noted that the Ordinary meeting of Council for December is normally scheduled for the third Tuesday of the month, being 18 December 2018.

Council's annual special meeting would normally be held on Tuesday 6 November 2018 which falls on the Melbourne Cup public holiday. Although this public holiday does not apply to Golden Plains Shire, it is proposed to move the special meeting to Wednesday 7 November 2018.

The proposed meeting dates are provided on the following page for Council's consideration.

Ordinary Meetings

Tuesday, 23 January 2018.....	Bannockburn Shire Hall
Tuesday, 27 February 2018.....	Linton Customer Service Centre
Tuesday, 27 March 2018.....	Bannockburn Shire Hall
Tuesday, 24 April 2018.....	Linton Customer Service Centre
Tuesday, 22 May 2018.....	Bannockburn Shire Hall
Tuesday, 26 June 2018.....	Linton Customer Service Centre
Tuesday, 24 July 2017.....	Bannockburn Shire Hall
Tuesday, 28 August 2018.....	Linton Customer Service Centre
Tuesday, 25 September 2018.....	Bannockburn Shire Hall
Tuesday, 23 October 2018.....	Linton Customer Service Centre
Tuesday, 27 November 2018.....	Bannockburn Shire Hall
Tuesday, 18 December 2017 (3 rd Tuesday).....	Linton Customer Service Centre

Audit & Risk Committee Meetings

Tuesday, 13 February 2017.....	Bannockburn Shire Hall
Tuesday, 8 May 2017.....	Bannockburn Shire Hall
Tuesday, 11 September 2017.....	Bannockburn Shire Hall
Tuesday, 13 November 2017.....	Bannockburn Shire Hall

Special (Annual) Meeting

Wednesday 7 November 2018.....	Bannockburn Shire Hall
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Community Engagement

It is considered that a formal consultation process is not required.

Financial and Risk Management Implications

It is considered that there are no financial or risk management implications.

Economic, Social and Environmental Implications

It is considered that there are no economic, social or environmental implications.

Communications

It is considered that a communication plan is not required. In accordance with the Act, Council is required to give public notice of its meetings.

Conclusion

Council is required to confirm its meeting dates.

Recommendation

That Council adopt the 2018 Ordinary and Audit & Risk Committee meeting dates (as above) and the Special Meeting of Council be held on Wednesday 7 November 2018.

Moved Crs Hansford/Phelan

That Council adopt the 2018 Ordinary and Audit & Risk Committee meeting dates (as above) and the Special Meeting of Council be held on Wednesday 7 November 2018.

Carried

Moved Cr Phelan/Hansford

That a report be provided to Council's February 2018 Ordinary meeting on alternative starting times and venues of Council meetings.

Carried

12. ATTACHMENTS

Nil

13. CLOSE OF MEETING

The meeting closed at 4.43pm.

14. CERTIFICATION

In accordance with Section 93(5) of the Local Government Act 1989, I hereby certify that the minutes of this Council meeting have been confirmed as a true and correct record.

Confirmed, Mayor, Cr Des Phelan

Date

Minutes.....	27
Councillors.....	7
Managers	0
Minutes.....	1
Bannockburn CSC.....	2
Linton CSC.....	1
Press	9
Community	6
Auditor.....	1