

AGENDA

Council Meeting

6.00pm Tuesday 16 November 2021

VENUE: Golden Plains Civic Centre Council Chambers 2 Pope Street, Bannockburn

NEXT COUNCIL MEETING 6.00pm Tuesday 23 November 2021

Copies of Golden Plains Shire Council's Agendas & Minutes Can be obtained online at <u>www.goldenplains.vic.gov.au</u>

Code of Conduct Principles

WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

Order Of Business

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1 ACKNOWLEDGEMENT OF COUNTRY

Golden Plains Shire spans the traditional lands of the Wadawurrung and Eastern Maar people. We acknowledge them as the traditional owners and custodians. Council pays its respects to Wadawurrung elders past, present and emerging. Council also respects Eastern Maar Iders past, present and emerging.

Council extends that respect to all Aboriginal and Torres Strait Islander people who are part of the Golden Plains Shire.

2 APOLOGIES AND LEAVE OF ABSENCE

3 DECLARATION OF CONFLICT OF INTEREST

4 BUSINESS REPORTS FOR DECISION

4.1 TERM OF MAYOR AND DEPUTY MAYOR

File Number:

Author:	Sharon Naylor, Executive Assistant - Chief Executive Officer
Authoriser:	Eric Braslis, CEO
Attachments:	Nil

RECOMMENDATION

That Council resolves that the Mayor and Deputy Mayor for 2021/22 be elected for a term of one (1) year.

EXECUTIVE SUMMARY

To resolve on the term of the Mayor and Deputy Mayor for 2021/22. Under the *Local Government Act 2020* (the Act) Council may elect a Mayor and Deputy Mayor for a term of either one (1) or two (2) years.

BACKGROUND

Section 26 (3) of the Act provides the option for Council to elect a Mayor for a term of one (1) or two (2) years. Section 27 of the Act states that section 26 of the Act also applies to the election of a Deputy Mayor.

DISCUSSION

It has historically been Council's practice to elect the Mayor and Deputy Mayor for a one (1) year term.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Applicable to this Report
Governance Principles	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Environmental/Sustainability Implications	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Community Engagement	No
(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency	No
(Consideration of Public Transparency Principles under s.58 of LGA 2020)	
Strategies and Plans	No
(Consideration of Strategic Planning Principles under s.89 of LGA 2020)	
Financial Management	No
(Consideration of Financial Management Principles under s.101 of LGA 2020)	
Service Performance	No

(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	No
Communication	Yes
Human Rights Charter	Yes

The minutes of the Council Meeting, noting the decision, will be published on the Golden Plains Shire website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 - That Council resolves that the Mayor and Deputy Mayor for 2021/22 be elected for a term of one (1) year.

This option recommended by officers as this timeline has worked well in the past.

<u>Option 2 – That Council resolves that the Mayor and Deputy Mayor for 2021/22 be elected for a term of (2) years.</u>

This option is not recommended by officers.

Option 3 – No other option exists

This option is not recommended by officers.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regard to this matter.

CONCLUSION

Council is required to make a decision on the term of the Mayor and Deputy Mayor for 2021/22. Historically it has been Council's practice to elect the Mayor and Deputy Mayor for a one-year term.

4.2 ELECTION OF MAYOR

File Number:

Author:Sharon Naylor, Executive Assistant - Chief Executive OfficerAuthoriser:Eric Braslis, CEOAttachments:Nil

RECOMMENDATION

That Council duly elects the Mayor of the Golden Plains Shire Council for 2021/22.

EXECUTIVE SUMMARY

In accordance with Golden Plains Shire Council's Governance Rules, nominations for the position of Mayor were required to be submitted in writing to the Chief Executive Officer by 4pm on Thursday 11 November. The CEO to verbally indicate at the meeting, as to who the nominees are. The election shall take place in accordance with the process under the Governance Rules and the *Local Government Act* 2020 (the Act).

BACKGROUND

The election of the Mayor is undertaken in accordance with Golden Plains Shire Council's Governance Rules and Section 26 and 27 of the Act.

DISCUSSION

Golden Plains Shire Council's Governance Rules requires nominations for the Mayor to be provided in writing to the Chief Executive Officer no later than a date and time to be fixed by the Chief Executive Officer. Nominations must be moved and seconded at the meeting. The election shall be by a show of hands.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Applicable to this Report
Governance Principles	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Environmental/Sustainability Implications	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Community Engagement	No
(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency	No
(Consideration of Public Transparency Principles under s.58 of LGA 2020)	
Strategies and Plans	No
(Consideration of Strategic Planning Principles under s.89 of LGA 2020)	
Financial Management	No
(Consideration of Financial Management Principles under s.101 of LGA 2020)	
Service Performance	No

(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	No
Communication	Yes
Human Rights Charter	Yes

The minutes of the Council Meeting, noting the decision, will be published on the Golden Plains Shire website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 – That Council elect a Mayor

This option is recommended by officers

Option 2 - That Council defers the election of a Mayor

This option is not recommended by officers

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Council must elect a Mayor for 2021/22. The election shall take place in accordance with the process under the Golden Plains Shire Council's Governance Rules and the *Local Government Act 2020.*

4.3 INCOMING MAYOR SPEECH

File Number:

Author:Sharon Naylor, Executive Assistant - Chief Executive OfficerAuthoriser:Eric Braslis, CEOAttachments:Nil

RECOMMENDATION

That Council note the speech from the incoming 2021/22 Mayor.

EXECUTIVE SUMMARY

The 2021/22 Mayor to provide an overview of the year ahead.

4.4 ELECTION OF DEPUTY MAYOR

File Number:

Author:Sharon Naylor, Executive Assistant - Chief Executive OfficerAuthoriser:Eric Braslis, CEOAttachments:Nil

RECOMMENDATION

That Council duly elects the Deputy Mayor of the Golden Plains Shire Council for 2021/22.

EXECUTIVE SUMMARY

In accordance with Golden Plains Shire Council's Governance Rules, nominations for the position of Deputy Mayor were required to be submitted in writing to the Chief Executive Officer by 4pm on Thursday 11 November. The CEO to verbally indicate at the meeting, as to who the nominees are. The election shall take place in accordance with the process under the Governance Rules and the *Local Government Act* 2020 (the Act).

BACKGROUND

The Election of the Deputy Mayor is undertaken in accordance with Golden Plains Shire Council's Governance Rules and Section 26 and 27 of the Act.

DISCUSSION

Golden Plains Shire Council's Governance Rules requires nominations for the Deputy Mayor to be provided in writing to the Chief Executive Officer no later than a date and time to be fixed by the Chief Executive Officer. Nominations must be moved and seconded at the meeting. The election shall be by a show of hands.

The Chief Executive Officer to advise of the nominations for the position of Deputy Mayor 2021/22.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Applicable to this Report
Governance Principles	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Environmental/Sustainability Implications	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Community Engagement	No
(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency	No
(Consideration of Public Transparency Principles under s.58 of LGA 2020)	
Strategies and Plans	No
(Consideration of Strategic Planning Principles under s.89 of LGA 2020)	
Financial Management	No

(Consideration of Financial Management Principles under s.101 of LGA 2020)	
Service Performance	No
(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	No
Communication	Yes
Human Rights Charter	Yes

The minutes of the Council Meeting, noting the decision, will be published on the Golden Plains Shire website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 – To elect a Deputy Mayor

This option is recommended by officers.

Option 2 – Not to elect a Deputy Mayor

This option is not recommended by officers.

Option 3 - To defer the decision on the election of a Deputy Mayor

This option is not recommended by officers.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Council is able to elect a Deputy Mayor for 2021/22. The election shall take place in accordance with the process under the Golden Plains Shire Council's Governance Rules and the *Local Government Act 2020.*

4.5 INCOMING DEPUTY MAYOR SPEECH

File Number:

Author:Sharon Naylor, Executive Assistant - Chief Executive OfficerAuthoriser:Eric Braslis, CEOAttachments:Nil

RECOMMENDATION

That Council note the speech the incoming 2021/22 Deputy Mayor.

EXECUTIVE SUMMARY

The 2021/22 Deputy Mayor to provide an overview of the year ahead.

4.6 COUNCIL AND AUDIT COMMITTEE MEETING DATES 2022

File Number:

Author:	Sharon Naylor, Executive Assistant - Chief Executive Officer		
Authoriser:	Eric Braslis, CEO		
Attachments:	1. 2022 Council Meetings and Audit & Risk Committee Meetings 🗓 🛣		

RECOMMENDATION

That Council adopt the meeting schedule for the 2022 Council Meetings and Audit & Risk Committee Meetings as attached.

EXECUTIVE SUMMARY

To confirm the dates for Council and Audit & Risk Committee meetings.

BACKGROUND

Council holds Council Meetings in accordance with Golden Plains Shire Council's Governance Rules and Section 61 and of the *Local Government Act* 2020 (the Act). Section 12 of the Governance Rules state that at or before the last Meeting each calendar year, Council must fix the date, time and place of all scheduled Council Meetings and any Delegated Committee Meetings for the following calendar year.

DISCUSSION

Council's typically holds its Council Meetings on the fourth Tuesday of each month commencing at 6.00pm. It is noted that Council will not be holding a meeting in January with the first meeting of 2022 being in February. The Ordinary meeting of Council for June and December is scheduled. earlier to allow for Council's attendance at the annual ALGA conference in June and to coincide with the Christmas holiday period in December.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Applicable to this Report
Governance Principles	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Environmental/Sustainability Implications	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Community Engagement	No
(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency	No
(Consideration of Public Transparency Principles under s.58 of LGA 2020)	
Strategies and Plans	No
(Consideration of Strategic Planning Principles under s.89 of LGA 2020)	
Financial Management	No
(Consideration of Financial Management Principles under s.101 of LGA 2020)	

Service Performance	No
(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	No
Communication	Yes
Human Rights Charter	Yes

The minutes of the Council Meeting will be published on the Golden Plains Shire website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

<u>Option 1 - That Council resolves to adopt the recommended schedule for the Council and Audit</u> <u>Committee meetings for 2022.</u>

This option is recommended by officers.

<u>Option 2 - That Council resolves to change the recommended schedule for the Council and Audit</u> <u>Committee meetings for 2022.</u>

Alternative schedules could include 8 South and 3 North, 7 South and 4 North, or remain as currently exists with 6 South and 5 North.

<u>Option 3 - That Council resolves to defer the decision on the schedule for the Council and Audit</u> <u>Committee meetings for 2022.</u>

This option is not recommended by officers.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Council is required to confirm Council Meeting and Audit and Risk Committee Meeting dates for 2022.

Council Meetings (Scheduled)

5 (
Meeting Date	<u>Time</u>	<u>Place</u>
Tuesday, 22 February 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 22 March 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 26 April 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 26 May 2022	6.00pm	Smythesdale (The Well)
Tuesday, 7 June 2022 (Budget submissions)	6.00pm	Golden Plains Civic Centre
Tuesday, 21 June 2022 (3 rd Tuesday)	6.00pm	Golden Plains Civic Centre
Tuesday, 26 July 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 23 August 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 27 September 2022	6.00pm	Smythesdale (The Well)
Tuesday, 25 October 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 17 November 2022 (Mayoral Election)	6.00pm	Golden Plains Civic Centre
Tuesday, 22 November 2022	6.00pm	Golden Plains Civic Centre
Tuesday, 20 December 2022 (3rd Tuesday)	6.00pm	Golden Plains Civic Centre

Audit & Risk Committee Meetings

Meeting Date	<u>Time</u>	Place		
Tuesday, 8 February 2022	9.00am	Golden Plains Civic Centre		
Tuesday, 10 May 2022	9.00am	Golden Plains Civic Centre		
Tuesday, 13 September (To accord with the financial statements being returned VAGO)				
	9.00am	Golden Plains Civic Centre		
Tuesday, 8 November 2022	9.00am	Golden Plains Civic Centre		

4.7 COUNCIL COMMITTEE DELEGATES 2021/2022

File Number:

Author:	Shar	haron Naylor, Executive Assistant - Chief Executive Officer		
Authoriser:	Eric Braslis, CEO			
Attachments:	1.	Draft Delegate Appointments 🕹 🖀		

RECOMMENDATION

That Council appoints Councillor delegates to the various internal and external organisations and committees for 2021/22 as attached.

EXECUTIVE SUMMARY

To determine the appointment of Councillors and officers to various internal and external organisations and committees for 2021/22.

BACKGROUND

Council appoints/reappoint delegates to several internal and external organisations and committees on an annual basis.

POLICY CONTENT

Local Government Act 2020

DISCUSSION

As elected representatives, the Golden Plains community expects its Council to be represented on relevant internal and external organisations and committees. Councillors have an obligation to represent the community and must be cognisant in being actively engaged in such appointments. Council is invited to appoint representatives to the list of committees as attached. Some of the committees are mandatory, others voluntary and some are of special interest. A complete list of committees, their purpose and meeting schedule are attached.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Applicable to this Report
Governance Principles	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Environmental/Sustainability Implications	No
(Consideration of the Governance Principles under s.9 of LGA 2020)	
Community Engagement	No
(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency	No
(Consideration of Public Transparency Principles under s.58 of LGA 2020)	
Strategies and Plans	No
(Consideration of Strategic Planning Principles under s.89 of LGA 2020)	

Financial Management	No
(Consideration of Financial Management Principles under s.101 of LGA 2020)	
Service Performance	No
(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	No
Communication	Yes
Human Rights Charter	Yes

The minutes of the Council Meeting, noting the decision, will be published on the Golden Plains Shire website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 - That Council resolves to appoint Councillors to the various committees.

This option recommended by officers.

Option 2 - That Council resolves not to appoint Councillors to the various committees

This option is not recommended by officers.

<u>Option 3 – That Council resolves to defer the decision to appoint Councillors to the various committees</u>

This option is not recommended by officers.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Council is required to determine its representatives on several internal and external committees for 2021/22.

MANDATORY BOARDS/ COMMITTEES	Delegate	
Audit Committee	Mayor and Cr Whitfield	
G21 - Board of Directors	Mayor and CEO	
Central Highlands Councils Victoria	Mayor and CEO	
Peri Urban Group of Rural Councils	Mayor	
Berrybank Wind Farm Community Engagement Committee	Mayor	
CEO Review Committee	All Councillors	
Municipal Association of Victoria	Cr Sharkey	
Geelong Regional Library Corporation	Cr Sharkey	
Tourism Greater Geelong and the Bellarine Board	Cr Cunningham	
Grampians Central West Waste & Resource Recovery Group - Local Government Forum	Cr Gamble	
Golden Plains Emergency Management Committee	Cr Rowe	
Golden Plains Shire Corporate Services Directorate Portfolio	Mayor, Cr Whitfield, Cr Kirby, Cr Sharkey	
Golden Plains Shire Community Services Directorate Portfolio	Mayor, Cr Getsom, Cr Cunningham,	
Golden Plains Shire Infrastructure and Development Directorate Portfolio	Mayor, Cr Rowe, Cr Gamble	
MEMBERSHIP BASED		
Ballarat Regional Landfill Monitoring Committee (Smythesdale)	Cr Getsom	
Geelong Heritage Centre Collection Advisory Committee	Cr Rowe	
Golden Plains Disability Access & Inclusion Committee	Cr Kirby	
Golden Plains Municipal Fire Management Planning Committee	Cr Rowe	
Timber Towns	Cr Getsom	
VOLUNTARY/ OF INTEREST		
G21 - Arts, Heritage & Culture Pillar	Cr Kirby	
G21 - Economic Development Pillar	Cr Cunningham	
G21 - Education & Training Pillar	Cr Whitfield	
G21 - Environment Pillar	Cr Gamble	
G21 - Health & Wellbeing Pillar	Cr Whitfield	
G21 - Planning and Services Pillar	Cr Gamble	
G21 - Sport & Recreation Pillar	Cr Cunningham	
G21 - Transport Pillar	Cr Gamble	
Rural Financial Counselling Service - Colac Local Reference Group	Cr Kirby	