



# **AGENDA**

## **Special Council Meeting**

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**6.00pm Wednesday 6 November 2019**

**VENUE:  
Bannockburn Shire Hall  
Council Chambers  
12 High Street, Bannockburn**

NEXT ORDINARY COUNCIL MEETING  
6.00pm Tuesday 26 November 2019

Copies of Golden Plains Shire Council's Agendas & Minutes  
Can be obtained online at [www.goldenplains.vic.gov.au](http://www.goldenplains.vic.gov.au)

## Code of Conduct Principles

### WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

### BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

### MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

## Order Of Business

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**1 OPENING DECLARATION**

We the Councillors of Golden Plains Shire declare that we will undertake, on every occasion, to carry out our duties in the best interest of the community and that our conduct shall maintain the standards of the code of good governance so that we may faithfully represent and uphold the trust placed in this Council by the people of Golden Plains Shire

**2 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledge the traditional Wadawurrung owners of the land where we meet today. Council pays its respects to Wadawurrung Elders both past and present and extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

**3 APOLOGIES AND LEAVE OF ABSENCE****4 DECLARATION OF CONFLICT OF INTEREST**

**5 BUSINESS REPORTS FOR DECISION**

**5.1 OUTGOING MAYORAL SPEECH**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

**RECOMMENDATION**

That Council note the outgoing Mayoral speech from Cr Owen Sharkey, Mayor 2018/19.

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**EXECUTIVE SUMMARY**

The 2018/19 Mayor to provide an overview of the year as the Mayor.

## 5.2 TERM OF MAYOR

**File Number:****Author:** Eric Braslis, CEO**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council resolves that the Mayor and Deputy Mayor for 2019/20 be elected for a term of one (1) year.

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**EXECUTIVE SUMMARY**

The purpose of this report is to resolve on the term of the Mayor and Deputy Mayor for 2019/20. Under the *Local Government Act 1989*, Council may elect a Mayor and Deputy Mayor for a term of either one (1) or two (2) years. However to align with the current Council term ending in October 2020 and the forthcoming Council elections in October 2020, the term of Mayor and Deputy Mayor for 2019/20 must be one (1) year.

**BACKGROUND**

Section 71 (2) of the *Local Government Act 1989* provides the option for Council to elect a Mayor for a term of two (2) years. The Act states:

“71 *Election of Mayor*

(2) *Before a Mayor is elected under this section, the Council may resolve to elect a Mayor for a term of 2 years.”*

**POLICY CONTENT**

*Local Government Act 1989*

**DISCUSSION**

It has been Council's practice to elect the Mayor for a one (1) year term.

**CONSULTATION**

A formal consultation process is not required.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

It has been Council's practice to elect the Mayor for a one year term. To align with the current Council term ending in October 2020 and the forthcoming Council elections in October 2020, the term of Mayor and Deputy Mayor for 2019/20 must be one (1) year.

### 5.3 ELECTION OF MAYOR

**File Number:****Author:** Eric Braslis, CEO**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council duly elects Cr XXXX to be the Mayor of the Golden Plains Shire Council for 2019/20.

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**EXECUTIVE SUMMARY**

To elect the Mayor of Golden Plains Shire Council for 2019/20. In accordance with *Golden Plains Shire Council Law No. 1 2019* nominations for the position of Mayor are required to be submitted in writing to the Chief Executive Officer by the date and time fixed by the Chief Executive Officer.

The Chief Executive Officer to advise of the nominations for the position of Mayor 2019/20.

The election shall take place in accordance with the process under the *Golden Plains Shire Council Local Law No. 1 2019*.

**BACKGROUND**

The Election of the Mayor is undertaken annually at this Special Meeting in accordance with the *Local Government Act 1989*. Section 71 outlines the requirements relating to the election of the Mayor of the council and term for which a Mayor is elected.

Section 71 of the *Local Government Act 1989* provides:

- (1) *At a meeting of the Council that is open to the public the Councillors must elect a Councillor to be Mayor of the Council.*
- (2) *Before a Mayor is elected under this section, the Council may resolve to elect a Mayor for a term of 2 years.*
- (3) *The Mayor is to be elected-*
  - a. *after the fourth Saturday in October but not later than 30 November in each year; or*
  - ab. *if under subsection (2) the Mayor is elected for a term of 2 years, the next election of Mayor is 2 years after the further Saturday in October but not later than 30 November in the second year after the election ; or*
  - b. *as soon as possible after any vacancy in the office of Mayor occurs.*
- (4) *The election of a Mayor after the period specified on this section does not invalidate the election.*
- (5) *Repealed.*
- (6) *The Mayor of a Shire Council be titled the President.*
- (7) *Any reference to Mayor includes a reference to Lord Mayor or President as the case may be. Section 90(ca) of the LGA explains that "voting at a meeting that is open to members of the public must not be in secret".*

**POLICY CONTENT**

*Local Government Act 1989*

*Golden Plains Shire Council Law No. 1 2019*



**DISCUSSION**

*Golden Plains Shire Council Local Law No. 1 2019* requires nominations for Mayor to be provided in writing to the Chief Executive Officer no later than a date and time to be fixed by the Chief Executive Officer. Nominations must be moved and seconded at the meeting. The election shall be by a show of hands.

The Chief Executive Officer to advise of the nominations for the position of Mayor 2019/20.

**CONSULTATION**

A formal consultation process is not required.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

In accordance with the *Local Government Act 1989* Council are now required to elect a Mayor for 2019/20. The election shall take place in accordance with the process under the *Golden Plains Local Law No. 1 2019*.

**MAYOR TO TAKE THE CHAIR**

Following the election of the Mayor, the Mayor is to assume the Chair for the remainder of the meeting.

#### **5.4 INCOMING MAYORAL SPEECH**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

#### **RECOMMENDATION**

That Council note the incoming Mayoral speech from Cr XXX, Mayor 2019/20.

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#### **EXECUTIVE SUMMARY**

The 2019/20 Mayor to provide an overview of the year ahead.

## 5.5 ELECTION OF DEPUTY MAYOR

**File Number:****Author:** Eric Braslis, CEO**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council duly elects Cr XXXX to be the Deputy Mayor of the Golden Plains Shire Council for 2019/20.

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**EXECUTIVE SUMMARY**

To elect the Deputy Mayor of Golden Plains Shire Council for 2019/20. In accordance with *Golden Plains Shire Council Law No. 1 2019* nominations for the position of Deputy Mayor are required to be submitted in writing to the Chief Executive Officer by the date and time fixed by the Chief Executive Officer.

The Chief Executive Officer to advise of the nominations for the position of Deputy Mayor 2019/20.

The election shall take place in accordance with the process under the *Golden Plains Shire Council Local Law No. 1 2019*.

**BACKGROUND**

Although not legislatively required, Council began the practise of electing a Deputy Mayor in 2017.

Currently there is no provision in the *Local Government Act 1989* (as amended) requiring or setting out conditions for a Deputy Mayor, however it is common in some Councils, particularly larger Councils.

The following should be noted if Council decides to create the position of Deputy Mayor:

- The position continues to receive the standard Councillor Allowance with no additional allowance attached to the title of Deputy Mayor.
- The authority of the Deputy Mayor is no different from a Councillor and cannot perform or exercise any power conferred on the Mayor, unless appointed to be Acting Mayor in accordance with section 73 of the *Local Government Act 1989*.

**POLICY CONTENT**

*Local Government Act 1989*

*Golden Plains Shire Council Local Law No. 1 2019*

**DISCUSSION**

*Golden Plains Shire Council Local Law No. 1 2019* requires nominations for Deputy Mayor to be provided in writing to the Chief Executive Officer no later than a date and time to be fixed by the Chief Executive Officer. Nominations must be moved and seconded at the meeting. The election shall be by a show of hands.

The Chief Executive Officer to advise of the nominations for the position of Deputy Mayor 2019/20.

**CONSULTATION**

A formal consultation process is not required.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

In accordance with the *Local Government Act 1989*, Council may elect a Deputy Mayor for 2019/20. The election shall take place in accordance with the process under the *Golden Plains Shire Council Local Law No. 1 2019*.

**5.6 INCOMING DEPUTY MAYORAL SPEECH**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

**RECOMMENDATION**

That Council note the incoming Deputy Mayoral speech from Cr XXX, Deputy Mayor 2019/20.

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**EXECUTIVE SUMMARY**

The 2018/19 Deputy Mayor to provide an overview of the year ahead.

## 5.7 COUNCIL DELEGATES 2019/20

**File Number:****Author:** Sharon Naylor, Executive Assistant - Chief Executive Officer**Authoriser:** Eric Braslis, CEO**Attachments:**

1. Delegates List
2. External Organisations and Committees

**RECOMMENDATION**

That Council appoints Councillor delegates to the various internal and external organisations and committees for 2019/20 as shown in Attachment 1.

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**EXECUTIVE SUMMARY**

To determine the appointment of Councillors and officers to various internal and external organisations and committees for 2019/20.

**BACKGROUND**

Council appoints/re-appoints delegates to a number of internal and external organisations and committees on an annual basis.

**POLICY CONTENT**

*Local Government Act 1989*

**DISCUSSION**

As elected representatives, the Golden Plains community expects its Council to be represented on relevant internal and external organisations and committees. Councillors have an obligation to represent the community and must be cognisant in being actively engaged in such appointments. Council is invited to appoint representatives to the list of committees as attached. Some of the committees are mandatory, others voluntary and some are of special interest. A complete list of committees, their purpose and meeting schedule are attached.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

Council is required to determine its representatives on a number of internal and external committees for 2019/20.

<b>MANDATORY BOARDS/ COMMITTEES</b>	<b>Delegate</b>	<b>Staff/Deputy/Substitute</b>
Audit Committee	Mayor and Cr David Evans	
CEO Review Committee	All Councillors	
G21 - Board of Directors	Mayor and CEO	
Municipal Association of Victoria	Cr Nathan Hansford	Cr Les Rowe
Geelong Regional Library Corporation	Cr Nathan Hansford	Director Community Services
Tourism Greater Geelong and the Bellarine Board	Mayor Cr Owen Sharkey	Senior Economic Development Officer
Grampians Central West Waste & Resource Recovery Group - Local Government Forum	Cr Joanne Gilbert	Cr Des Phelan
Central Highlands Councils Victoria	Mayor and CEO	
<b>MEMBERSHIP BASED</b>		
Peri Urban Group of Rural Councils	Mayor	Director Assets & Amenity and Development Manager
Ballarat Regional Landfill Monitoring Committee (Smythesdale)	Cr Des Phelan	Cr David Evans
Geelong Heritage Centre Collection Advisory Committee	Cr Helena Kirby	
Geelong Rural and Peri-Urban Advisory Committee	Cr David Evans	Cr Des Phelan
Golden Plains Disability Access & Inclusion Committee	Cr Helena Kirby	Cr David Evans
Golden Plains Municipal Fire Management Planning Committee	Cr Les Rowe	
Highlands Local Learning & Employment Network	Cr Joanne Gilbert	Cr Des Phelan
Timber Towns	Cr Des Phelan	
<b>VOLUNTARY/ OF INTEREST</b>		
G21 - Arts, Heritage & Culture Pillar	Cr Helena Kirby	Arts and Culture Advisor
G21 - Economic Development Pillar		Senior Economic Development Officer
G21 - Education & Training Pillar	Cr Nathan Hansford	Director Community Services
G21 - Environment Pillar	Cr Les Rowe and Cr David Evans	Environment and Sustainability Team Leader
G21 - Health & Wellbeing Pillar	Cr David Evans	Cr Owen Sharkey and Director Community Services
G21 - Planning and Services Pillar	Cr David Evans	Director Assets & Amenity
G21 - Sport & Recreation Pillar	Cr Nathan Hansford	Community Development Manager
G21 - Transport Pillar	Cr Nathan Hansford	Cr David Evans
Municipal Association of Victoria Emergency Management Committee	Cr Des Phelan and Cr Nathan Hansford	
Municipal Association of Victoria Environment Committee	Cr Des Phelan	
Municipal Association of Victoria Financial Assistance Grants & Rate Capping Taskforce	Cr Des Phelan and Cr Nathan Hansford	
Municipal Association of Victoria Human Service Committee	Cr Nathan Hansford and Cr Joanne Gilbert	Director Community Services
Municipal Association of Victoria Professional Development Reference Group	Cr Joanne Gilbert	
Municipal Association of Victoria Transport and Infrastructure Committee	Cr Nathan Hansford	
Rural Financial Counselling Service - Colac Local Reference Group	Cr Helena Kirby	

**Geelong Region Alliance: G21 Board of Directors (Last Friday of every month held at alternating venues across the 5 Councils)**

The objective of G21 is to foster and undertake actions that will support sustainable growth and development of the region. The functions of the company are to build on the existing social, economic and environmental capacity of the region and to plan and create a sustainable future for the wellbeing of the communities of the region. The G21 Board draws upon the priorities identified by the G21 Pillars and explores ways to implement priority projects, largely by engaging G21 member organisations to influence potential project funding and support bodies.

Each participating Council is represented by two persons as Council nominated directors, comprising one Councillor and the Chief Executive Officer. In addition to the CEO, Golden Plains Shire's practice has been to nominate the Mayor as its Councillor nominated director to the G21 Board. The Board meets on the fourth Friday of each month in the morning rotating between member Councils.

**Municipal Association of Victoria (MAV) (May and October held in Melbourne)**

Formed in 1879, the MAV is the legislated peak representative body for Victoria's 79 Councils. The MAV represents and advocates the interests of local government, raises the sector's profile, ensures its long term security and provides policy advice, strategic advice, Councillor professional development opportunities, capacity building programs and insurance and financial services to local government.

The MAV's Rules require that each member Council appoints an MAV delegate. The delegate's primary role is to attend the MAV State Council, held in May and October each year, and vote on motions presented by member Councils, which contributes to the strategic policy direction for the MAV. Each State Council meeting is a full day held in Melbourne.

**Geelong Regional Library Corporation (Monday every second month held in Geelong)**

The GRLC is an autonomous body that provides library services to the community on behalf of its member Councils – City of Greater Geelong, Borough of Queenscliffe, Golden Plains Shire and Surf Coast Shire. It is governed by the Regional Library Board. The Board's responsibilities and authorities include policy development, strategic and corporate planning and service evaluation. The Board meets regularly (generally bi-monthly) and meetings are open to the public.

**Tourism Greater Geelong & the Bellarine Board (Thursday every second month held in Geelong)**

Tourism Greater Geelong and the Bellarine (TGGB) was recognised by the State Government in 2015 as a stand-alone destination, and one of the 12 regions in Victoria with a distinct personality and experiences. TGGB encompasses City of Great Geelong, Borough of Queenscliffe and Golden Plains Shire. The TGGB Board comprises Councillors, an independent Chair, and skills based representatives elected by tourism and business operators across the region. The Board meets bi-monthly on the first Thursday in the evening in Geelong.



**Grampians Central West Waste & Resource Recovery Group – Local Government Forum (Thursday every third month held at alternating venues across the Councils)**

Grampians Central West WRRG is the link between state, local governments and industry and is responsible for facilitating a coordinated approach to the planning and delivery of infrastructure and services in the areas of municipal solid waste, commercial and industrial waste, and construction and demolition waste.

Of the 12 member Councils in the Grampians Central West WRRG, each Council must nominate a Councillor representative to the Local Government Forum. Golden Plains Shire requires a Councillor representative and a deputy representative to be appointed on the basis that if the Councillor representative is unable to attend, the deputy representative has enduring proxy which provides for voting. The officer representative is appointed in an advisory capacity only and is unable to be appointed as a deputy therefore is excluded as an enduring proxy and unable to vote. The Grampians Central West WRRG Local Government Forum meets quarterly in the morning of the first Friday of each quarter commencing February at rotating locations in the region.

The Board of Grampians Central West WRRG is appointed by the Minister for Energy, Environment and Climate Change for a four year term. The Board comprises a combination of four local government representatives (Councillors) elected by their Local Government Forum peers (from the 12 LGAs in the region) and four skills-based directors appointed by the Minister. The Board meets monthly.

**Peri Urban Group of Rural Councils (Friday every second month held in Melbourne)**

The Peri Urban Group of Rural Councils (PUGRC) is the leader in advocating for Victorian peri urban support and solutions at the local, state and national level. As one of Victoria's fastest growing and dynamic regions, the peri urban region requires planning foundations which ensure that the region grows in the right manner and that vital health, food and lifestyle assets are protected into the future. The PUGRC has worked together co-operatively and is highly regarded by Government for speaking with one voice on common issues and challenges.

The Mayor and CEO of member Councils are representatives on the PUGRC. Meetings are held bi-monthly on the second Friday commencing February in the morning at the MAV Office in Melbourne.

**Ballarat Regional Landfill Monitoring Committee (Smythesdale) (Monday every third month held in Linton)**

This committee was reconvened in early 2012 in response to the many complaints being received from residents of the Shire in regard to the amenity impacts on them (odours and noise) emanating from the City of Ballarat owned and managed waste disposal facility. The members of the committee include representatives from the City of Ballarat, Golden Plains Shire, local residents, EPA, Health and Grampians Central West Waste and Resource Recovery Group.

The committee meets on the first Monday in March, June, September and December at the Linton Customer Service Centre in the morning.

**Geelong Heritage Centre Collection Advisory Committee (Wednesday every third month held in Geelong)**

The Geelong Heritage Centre Collection Advisory Committee provides Heritage Centre collection advice and recommendations to the Geelong Regional Library Corporation Board. The Committee meets bi-monthly and has an operational focus. An officer appointment would be appropriate.

**Golden Plains Disability Access & Inclusion Committee (Every four months held in Bannockburn)**

The Golden Plains Disability Access and Inclusion Committee provides Council with information enabling it to promote and improve access and inclusion for people living, working and studying in, or visiting Golden Plains Shire. The Committee acts as a resource to Council on issues affecting people with disabilities, including community and Council practices which may limit access or inclusion. The Committee will recommend best practice solutions to issues of concern within Golden Plains Shire.

Committee meetings are not set in advance; they are held when needed. Generally speaking, there are 3 to 4 meetings per year held at a time when the majority of members are available. The meetings are generally held on a Thursday. The Councillor representative chairs the meetings.

**Golden Plains Municipal Fire Management Planning Committee (Tuesday twice a year held in Bannockburn and Linton)**

Golden Plains Shire works with the community through the Municipal Fire Prevention Committee to develop a Municipal Fire Prevention Plan. This plan identifies the greatest fire risks in the shire and how they are to be managed to minimise the impact of fire on the community. The committee meets on the first Tuesday in May and October each year alternating between Bannockburn and Linton.

**Highlands Local Learning & Employment Network (Monday every second month held at alternating venues across the Councils)**

Local Learning and Employment Networks (LLENs) are a Victorian Government initiative. They bring together education providers, industry, community organisations, individuals and government organisations to improve education, training and employment outcomes for young people in communities across Victoria. The Highlands LLEN includes five Councils – Ballarat, Hepburn, Moorabool, Pyrenees and Golden Plains.

Highlands LLEN meetings are held bi-monthly on a Monday evening.

**G21 Arts, Heritage & Culture Pillar (Wednesday every second month held at various participating Councils)**

The G21 Arts, Heritage & Culture Pillar aims to foster artistic creativity, cultural leadership and involvement, as well as recognition and utilisation of heritage assets by:

- Promoting culture for all by engaging the community
- Developing artists, ideas and knowledge
- Building creative industries
- Acknowledging, celebrating and creating places and spaces
- Promoting cultural leadership

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the morning of the second Wednesday commencing February, rotating between member Councils.

**G21 Economic Development Pillar (Thursday every second month held in Geelong)**

The G21 Economic Development Pillar works collaboratively to improve the region's prosperity by becoming a globally significant competitor in industry sectors of high comparative advantage, generating and attracting skilled workers and business investment within a sustainable business environment. The Pillar supports activities that:

- Expand current industries and foster new and emerging industries
- Build enabling infrastructure
- Develop a capable workforce
- Market the region

The Pillar comprises local and state government officers and representatives of various business groups and agencies, and is led by Enterprise Geelong (City of Greater Geelong). The Pillar meets bi-monthly on the third Thursday commencing February in the afternoon at the City of Greater Geelong.

**G21 Education & Training Pillar (Friday every second month held in Geelong)**

The G21 Education & Training Pillar works collaboratively to raise the profile of education and training as key drivers of the region's economic and social prosperity, seeking outcomes that:

- Connect education and training to employment
- Increase educational attainment and participation rates
- Increase access to education and training including effective educational pathways
- Improve the quality of educational outcomes
- Develop a vision of excellence for education and training

The Pillar is led by Deakin University. It meets bi-monthly in the morning on the first Thursday commencing February at Deakin's Waterfront campus.

**G21 Environment Pillar (First Monday every 3 months held at Surfcoast)**

The G21 Environment Pillar aims to protect and enhance our environment while balancing regional communities' needs by:

- Promoting sustainable best-fit land use
- Achieving quality stated emission targets
- Being national leaders in water efficiency
- Identifying and acknowledging natural and cultural heritage
- Protecting our bays, coasts and estuaries
- Ensuring no further loss of biodiversity

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the afternoon of the second Monday commencing February at the City of Greater Geelong.

**G21 Health & Wellbeing Pillar (Every fourth month held in Geelong)**

The G21 Health & Wellbeing Pillar's vision is that communities in the G21 region experience the highest quality of life achievable through accessibility, participation, innovation and vibrant, collaborative relationships. Four strategic directions guide its progress:

- Understand populations, planning and impacts of change
- Connect people, communities and services
- Build healthy, resilient and innovative communities
- Strengthen community infrastructure and service systems.

The Pillar meets quarterly and is led by G21's Health & Wellbeing Director. Meetings are irregular and are usually of a three hour duration.

**G21 Planning & Services Pillar (Second Friday every 3 months held at Surfcoast)**

The G21 Planning & Services Pillar works collaboratively to ensure sustainable development in the G21 region, supporting activities that:

- Monitor land supply (industrial and residential)
- Assess projected climate change impacts and manage planning response
- Ensure strategic infrastructure provision for designated growth areas
- Contribute to state and regional planning policies and strategies
- Achieve integrated water cycle management

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and comprises officers. An officer appointment would be appropriate.

**G21 Sport & Recreation Pillar (Monday twice yearly held in Geelong)**

The G21 Sport & Recreation Pillar fosters community wellbeing through participation and improving the capacity of sport and recreation assets to respond to regional needs, supporting efforts to:

- Develop organised sports (through supporting the development of coaching, volunteers, club governance, etc.)
- Link to the school sector
- Develop drought resistant facilities, and
- Share knowledge

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and rotates meeting venues.

**G21 Transport Pillar (Tuesday every second month held in Geelong)**

The Transport Pillar supports efforts to:

- Grow the region's reputation, capability and capacity as the leading transport hub for south east Australia
- Improve community and visitor access to services, educational and vocational opportunities and lifestyle activities
- Improve the amenity and safety of transport infrastructure, and reduce the environmental impact of transport activity
- Environmental impact of transport activity

The Pillar is led by the City of Greater Geelong and meets bi-monthly on the second Tuesday in the morning commencing February.

**Municipal Association of Victoria Committees**

The MAV Committees on which Council is represented are listed following. When the MAV calls for representatives, Councillors will be consulted at that time. Appointments to MAV committees requires MAV Board endorsement.

- Defined Benefit Superannuation Taskforce
- Emergency Management Committee - Meetings are held every quarter.
- Environment Committee – Meetings are held every quarter.
- Financial Assistance Grants & Rate Capping Taskforce
- Human Service Committee - Meetings are held every three months
- Professional Development Reference Group – Meets regularly every second month at the MAV, but can meet more regularly for specific issues
- Transport and Infrastructure Committee – Meetings are held every quarter.

**Rural Financial Counselling Service Victoria (Wimmera South West) Inc. – Colac Local Reference Group**

The Colac Rural Financial Counselling Service is based in the Wimmera South West and services surrounding areas. The service provides independent, cost free and confidential rural financial counselling to people located in the Wimmera South West area. Meetings are held in Colac bi-monthly in the middle of the day over the lunch period and are generally held on a Monday for less than 2 hours.

**5.8 COUNCIL AND AUDIT COMMITTEE MEETING DATES 2020****File Number:****Author:** Sharon Naylor, Executive Assistant - Chief Executive Officer**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council adopt the meeting schedule for the 2020 Ordinary and Special Council meeting and the Audit & Risk Committee.

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**EXECUTIVE SUMMARY**

To confirm the dates for Council and Audit & Risk Committee meetings.

**BACKGROUND**

In accordance with section 83 of the *Local Government Act 1989* (the Act), “Council may hold ordinary meetings at which general business of the Council may be transacted”. Part 3 division 1(8) of Council’s Local Law No. 1 (2009) Processes of Municipal Government states that “the date, time and place of all Council meetings are to be fixed by the Council from time to time”.

**DISCUSSION**

Council’s practice is to hold ordinary meetings on the fourth Tuesday of each month commencing at 6.00pm. It is noted that Council will not be holding a meeting in January with the first meeting of 2020 being in February. The Ordinary meeting of Council for December is normally scheduled for the third Tuesday of the month, being 15 December 2020.

Council’s annual special meeting to elect the Mayor and Deputy Mayor would normally be held on Tuesday 3 November 2020 which falls on the Melbourne Cup public holiday. Although this public holiday does not apply to Golden Plains Shire, it is proposed to move the special meeting to Wednesday 4 November 2020.

**Ordinary Meetings**

Tuesday, 25 February 2020 .....	Bannockburn Council Chamber
Tuesday, 24 March 2020 .....	Linton Customer Service Centre
Tuesday, 28 April 2020 .....	Bannockburn Council Chamber
Tuesday, 26 May 2020 .....	Linton Customer Service Centre
Tuesday, 23 June 2020.....	Bannockburn Council Chamber
Tuesday, 28 July 2020.....	Linton Customer Service Centre
Tuesday, 25 August 2020 .....	Bannockburn Council Chamber
Tuesday, 22 September 2020.....	Linton Customer Service Centre
Tuesday, 27 October 2020.....	Bannockburn Council Chamber
Tuesday, 24 November 2020 .....	Linton Customer Service Centre
Tuesday, 15 December 2020 (3 <sup>rd</sup> Tuesday) .....	Bannockburn Council Chamber

**Special (Annual) Meeting**

Tuesday, 9 June 2020 (Budget submissions).....	Bannockburn Council Chamber
Wednesday, 4 November 2020 (Mayoral Election).....	Bannockburn Council Chamber

**Audit & Risk Committee Meetings**

- Tuesday, 11 February 2020 ..... Bannockburn Council Chamber
- Tuesday, 12 May 2020 ..... Bannockburn Council Chamber
- Tuesday, 8 September 2020 ..... Bannockburn Council Chamber
- Tuesday, 10 November 2020 ..... Bannockburn Council Chamber

The address of the Linton Customer Service Centre is 68 Sussex Street, Linton and the Bannockburn Council Chamber address will be advertised on the Council Meeting agenda prior to the meeting.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

Council is required to confirm its meeting dates.