



# **AGENDA**

## **Special Council Meeting**

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**6.00pm Wednesday 7 November 2018**

**VENUE:**  
**Bannockburn Shire Hall**  
**Council Chambers**  
**12 High Street, Bannockburn**

NEXT ORDINARY COUNCIL MEETING  
6.00pm Tuesday 27 November 2018

Copies of Golden Plains Shire Council's Agendas & Minutes  
Can be obtained online at [www.goldenplains.vic.gov.au](http://www.goldenplains.vic.gov.au)

## Code of Conduct Principles

### WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

### BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

### MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

## Order Of Business

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**1 OPENING DECLARATION****Our Vision**

A healthy, safe, vibrant, prosperous and sustainable community supported by strong leadership, transparent governance and community partnerships - Our Community, Our Economy and Our Pride.

**Opening Prayer**

Almighty God, Help us to undertake our duties impartially and honestly, in the best interests of the people of the Golden Plains Shire. We make this prayer through Jesus Christ Our Lord. Amen.

**2 ACKNOWLEDGEMENT OF COUNTRY**

Council acknowledges the traditional Wadawurrung owners of this land. Council pays its respects to Wadawurrung Elders both past and present and extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

**3 APOLOGIES AND LEAVE OF ABSENCE****4 DECLARATION OF CONFLICT OF INTEREST**

**5 BUSINESS REPORTS FOR DECISION**

**5.1 APPOINTMENT OF TEMPORARY CHAIR**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

**RECOMMENDATION**

That Council nominate the CEO to act as Temporary Chairperson to oversee:

1. Nominated Term of the Mayor.
  2. Nominations for the Election of the Mayor.
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## **5.2 OUTGOING MAYORAL SPEECH**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

### **RECOMMENDATION**

That Council note the report of Cr Helena Kirby, Mayor 2017/18.

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### **EXECUTIVE SUMMARY**

The 2017/18 Mayor to provide an overview of the year as the Mayor.

### 5.3 TERM OF MAYOR

**File Number:** 02-03-004; 30-01-002  
**Author:** Richard Trigg, Director Corporate Services  
**Authoriser:** Richard Trigg, Director Corporate Services  
**Attachments:** Nil

#### RECOMMENDATION

That the term of the Mayor for 2018/19 be one (1) year.

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#### EXECUTIVE SUMMARY

To ascertain the preference of Council for the term of the Mayor, being either 1 or 2 years.

#### BACKGROUND

Section 71 (2) of the *Local Government Act 1989* provides the option for Council to elect a Mayor for a term of 2 years. The Act states:

*"71 Election of Mayor*

*(2) Before a Mayor is elected under this section, the Council may resolve to elect a Mayor for a term of 2 years."*

#### POLICY CONTENT

*Local Government Act 1989*

#### DISCUSSION

It has been Council's practice to elect the Mayor for a one year term which does not preclude them from standing for a second term, which has often been the case.

#### CONSULTATION

A formal consultation process is not required.

#### CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

#### CONCLUSION

It has been Council's practice to elect the Mayor for a one year term. This has worked well over a number of years and it is suggested that this practice should continue.



## 5.4 ELECTION OF MAYOR

**File Number:** 30-01-002

**Author:** Richard Trigg, Director Corporate Services

**Authoriser:** Richard Trigg, Director Corporate Services

**Attachments:** Nil

### RECOMMENDATION

That nominations be accepted and the person with the most votes be duly elected Mayor for 2018/19.

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### EXECUTIVE SUMMARY

To elect the Mayor of Golden Plains Shire Council from 7 November 2018, for the ensuing period as previously determined.

### BACKGROUND

The Election of the Mayor is undertaken annually at this Special Meeting in accordance with the *Local Government Act 1989*.

### POLICY CONTENT

*Local Government Act 1989*

### DISCUSSION

Section 90 (1) (ca) of the *Local Government Act 1989* provides for the method of voting at Council meetings. The Act states:

*“90 (1) Voting*

*(ca) Voting at a meeting that is open to members of the public must not be in secret.”*

According to Local Law No. 1 – 2009 (Processes of Municipal Government) Part 6, Voting at Meetings, section 31:

*“voting on any matter will be by show of hands.”*

Section 71 (1) of the *Local Government Act 1989* (the Act) requires that, at a meeting that is open to the public, the Councillors must elect a Councillor to be the Mayor of the Council.

Section 72 (3) states that:

*“any Councillor is eligible for election or re-election to the office of Mayor”*

### CONSULTATION

A formal consultation process is not required.

### CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

### CONCLUSION

The Chief Executive Officer to call for nominations for the position of Mayor.

## **5.5 INCOMING MAYORAL SPEECH**

**File Number:**

**Author:** Eric Braslis, CEO

**Authoriser:** Eric Braslis, CEO

**Attachments:** Nil

### **RECOMMENDATION**

That Council note the report of the incoming 2018/19 Mayor.

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### **EXECUTIVE SUMMARY**

The 2018/19 Mayor to provide an overview of the year ahead.

## 5.6 ELECTION OF DEPUTY MAYOR

**File Number:** 30-01-002

**Author:** Richard Trigg, Director Corporate Services

**Authoriser:** Richard Trigg, Director Corporate Services

**Attachments:** Nil

### RECOMMENDATION

That nominations be accepted and the person with the most votes be duly elected Deputy Mayor for the same period as determined for the Mayor.

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### EXECUTIVE SUMMARY

To elect the Deputy Mayor of Golden Plains Shire Council from 7 November 2018, for the ensuing period as previously determined.

### BACKGROUND

Although not legislatively required, Council began the practise of electing a Deputy Mayor in 2017.

### POLICY CONTENT

*Local Government Act 1989*

### DISCUSSION

Currently, there is no provision in the *Local Government Act 1989 (as amended)* requiring or setting out conditions for a Deputy Mayor however it is common in some Councils particularly larger Councils.

The following should be noted if Council decides to create the position of Deputy Mayor:

- The position continues to receive the standard Councillor Allowance with no additional allowance attached to the title of Deputy Mayor;
- The authority of the Deputy Mayor is no different from a Councillor and cannot perform or exercise any power conferred on the Mayor, unless appointed to be Acting Mayor in accordance with section 73 of *The Act*.
- It should not be assumed that the person holding the position of Deputy Mayor will automatically become the next Mayor. The election of a Mayor at each Annual Special Meeting will still be conducted in accordance with *The Act* and Council's Local Law.

### CONSULTATION

A formal consultation process is not required.

### CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

### CONCLUSION

The Mayor should call for nominations for the position of Deputy Mayor.

**5.7 MAYORAL & COUNCILLOR ALLOWANCES - ANNUAL ADJUSTMENT****File Number:** 02-03-001**Author:** Richard Trigg, Director Corporate Services**Authoriser:** Richard Trigg, Director Corporate Services**Attachments:** 1. LGV Bulletin - Councillor Allowances**RECOMMENDATION**

That Council note the notification from Local Government Victoria, announcing a 2.0% increase in the Mayoral and Councillor allowances from 1 December 2018.

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**EXECUTIVE SUMMARY**

The Minister for Local Government annually reviews the limits of the Mayoral and Councillor Allowances and makes a determination. The increased rate is to apply from 1 December 2018.

**BACKGROUND**

The announced increase is to apply to allowances in accordance with section 73B(5) of the *Local Government Act* and has been published in the *Victorian Government Gazette*.

Councils have no discretion to refuse to apply the adjustment and a Council resolution is not required for the increase to be effective. Council cannot decide to apply only part of the increase or to set new allowance amounts.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

The allowance for the Mayor and Councillors fall within Category 1 as defined by the Minister at the commencement of the four year term. The Minister subsequently announces an annual adjustment to the allowance which is provided in this report for information.

## **BULLETIN: 30/2018**

### **Mayoral & Councillor allowances - Annual adjustment**

The Minister for Local Government, the Hon Marlene Kairouz MP, has reviewed the limits and ranges of the current mayoral and councillor allowances, and has determined under section 73B of the *Local Government Act 1989* that these allowances be increased by an adjustment factor of **2.0%** from **1 December 2018**. The Minister has had regard to movements in remuneration of executives within the meaning of the *Public Administration Act 2004*.

Councils must therefore increase their current mayoral and councillor allowances by 2.0% from 1 December 2018, in accordance with section 73B(5) of the *Local Government Act*.

This adjustment, including the adjusted ranges and limits for each of the three council categories, was published by notice in the *Victoria Government Gazette* on 29 October 2018 (available online at: [www.gazette.vic.gov.au](http://www.gazette.vic.gov.au)).

The following also apply to allowances:

- The amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9.5 per cent) is payable in addition to these amounts
- Allowance payments must not exceed more than one month in advance
- Mayors and councillors are entitled to receive a 'remote area travel allowance' of \$40 per day in certain circumstances, up to a maximum of \$5,000 per annum.

It should be noted that councils have no discretion in applying this adjustment and must do so. A council resolution is not required to apply the new allowance amounts. Also, a council cannot subsequently decide to apply only part of the increased adjusted amount or set new amounts altogether.

If you require any further information on this matter, please contact Tim Presnell, Manager Governance and Integrity on [tim.presnell@delwp.vic.gov.au](mailto:tim.presnell@delwp.vic.gov.au) or phone 9948 8508.

**Graeme Emonson**  
**Executive Director**  
**Local Government Victoria**

Authorised by Graeme Emonson, Executive Director, Local Government Victoria  
Department of Environment, Land, Water and Planning, Level 35, 2 Lonsdale Street, Melbourne

**5.8 COUNCIL DELEGATES 2018-19****File Number:** 02-03-004**Author:** Claire Martin, Administration Support Officer**Authoriser:** Eric Braslis, CEO**Attachments:**

1. Delegates List
2. External Organisations and Committees

**RECOMMENDATION**

That Council adopts the attached list of Councillor delegates to a number of internal and external organisations and committees.

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**EXECUTIVE SUMMARY**

To determine the appointment of Councillors and officers to various internal and external organisations and committees.

**BACKGROUND**

Council appoints/re-appoints delegates to a number of internal and external organisations and committees on an annual basis.

**POLICY CONTENT**

*Local Government Act 1989*

**DISCUSSION**

As elected representatives, the Golden Plains community expects its Council to be represented on relevant internal and external organisations and committees. Councillors have an obligation to represent the community and must be cognisant in being actively engaged in such appointments. Council is invited to appoint representatives to the list of committees as attached. Some of the committees are mandatory, others voluntary and some are of special interest. A complete list of committees, their purpose and meeting schedule are attached.

**CONFLICT OF INTEREST**

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

Council is required to determine its representatives on a number of internal and external committees.

| <b>MANDATORY BOARDS/ COMMITTEES</b>   | <b>Delegate</b>                          | <b>Staff/Deputy/Substitute</b>                    |
|---|--|---|
| Audit Committee   | Mayor and Councillor to be determined    |   |
| CEO Review Committee  | All Councillors                          |   |
| G21 - Board of Directors  | Mayor and CEO                            |   |
| Municipal Association of Victoria   | Cr Nathan Hansford                       | Cr Les Rowe                                       |
| Geelong Regional Library Corporation  | Cr Nathan Hansford                       | Director Community Services                       |
| Tourism Greater Geelong and the Bellarine Board   | Cr Owen Sharkey                          | Senior Economic Development Officer               |
| Grampians Central West Waste & Resource Recovery Group - Local Government Forum             | Cr Joanne Gilbert                        | Cr Des Phelan                                     |
| Central Highlands Councils Victoria   | Mayor and CEO                            |   |
| <b>MEMBERSHIP BASED</b>   |  |   |
| Peri Urban Group of Rural Councils  | Mayor                                    | Director Assets & Amenity and Development Manager |
| Ballarat Regional Landfill Monitoring Committee (Smythesdale)                               | Cr Des Phelan                            | Cr David Evans                                    |
| Geelong Heritage Centre Collection Advisory Committee                                       | Cr Helena Kirby                          |   |
| Geelong Rural and Peri-Urban Advisory Committee   | Cr David Evans                           | Cr Des Phelan                                     |
| Golden Plains Disability Access & Inclusion Committee                                       | Cr Helena Kirby                          | Cr David Evans                                    |
| Golden Plains Municipal Fire Management Planning Committee                                  | Cr Les Rowe                              |   |
| Highlands Local Learning & Employment Network   | Cr Joanne Gilbert                        | Cr Des Phelan                                     |
| Timber Towns  | Cr Phelan                                |   |
| <b>VOLUNTARY/ OF INTEREST</b>   |  |   |
| G21 - Arts, Heritage & Culture Pillar   | Cr Helena Kirby                          |   |
| G21 - Economic Development Pillar   |  | Senior Economic Development Officer               |
| G21 - Education & Training Pillar   | Cr Nathan Hansford                       | Director Community Services                       |
| G21 - Environment Pillar  | Cr Les Rowe and Cr David Evans           |   |
| G21 - Health & Wellbeing Pillar   | Cr David Evans                           | Cr Owen Sharkey and Director Community Services   |
| G21 - Planning and Services Pillar  | Cr David Evans                           | Director Assets & Amenity                         |
| G21 - Sport & Recreation Pillar   | Cr Nathan Hansford                       | Community Development Manager                     |
| G21 - Transport Pillar  | Cr Nathan Hansford                       | Cr David Evans                                    |
| Municipal Association of Victoria Emergency Management Committee                            | Cr Des Phelan and Cr Nathan Hansford     |   |
| Municipal Association of Victoria Environment Committee                                     | Cr Des Phelan                            |   |
| Municipal Association of Victoria Financial Assistance Grants & Rate Capping Taskforce      | Cr Des Phelan and Cr Nathan Hansford     |   |
| Municipal Association of Victoria Human Service Committee                                   | Cr Nathan Hansford and Cr Joanne Gilbert | Director Community Services                       |
| Municipal Association of Victoria Professional Development Reference Group                  | Cr Joanne Gilbert                        |   |
| Municipal Association of Victoria Transport and Infrastructure Committee                    | Cr Nathan Hansford                       |   |
| Rural Financial Counselling Service (Wimmera South West Inc.) - Colac Local Reference Group | Cr Helena Kirby                          |   |

**Geelong Region Alliance: G21 Board of Directors (Last Friday of every month held at alternating venues across the 5 Councils)**

File:03-01-008

The objective of G21 is to foster and undertake actions that will support sustainable growth and development of the region. The functions of the company are to build on the existing social, economic and environmental capacity of the region and to plan and create a sustainable future for the wellbeing of the communities of the region. The G21 Board draws upon the priorities identified by the G21 Pillars and explores ways to implement priority projects, largely by engaging G21 member organisations to influence potential project funding and support bodies.

Each participating Council is represented by two persons as Council nominated directors, comprising one Councillor and the Chief Executive Officer. In addition to the CEO, Golden Plains Shire's practice has been to nominate the Mayor as its Councillor nominated director to the G21 Board. The Board meets on the fourth Friday of each month in the morning rotating between member Councils.

In 2017-18, Council was represented by Eric Braslis and Cr Des Phelan.

**Municipal Association of Victoria (MAV) (May and October held in Melbourne)**

File: 03-05-008

Formed in 1879, the MAV is the legislated peak representative body for Victoria's 79 Councils. The MAV represents and advocates the interests of local government, raises the sector's profile, ensures its long term security and provides policy advice, strategic advice, Councillor professional development opportunities, capacity building programs and insurance and financial services to local government.

The MAV's Rules require that each member Council appoints an MAV delegate. The delegate's primary role is to attend the MAV State Council, held in May and October each year, and vote on motions presented by member Councils, which contributes to the strategic policy direction for the MAV. Each State Council meeting is a full day held in Melbourne.

In 2017-18, Council was represented by Cr Nathan Hansford.

**Geelong Regional Library Corporation (Monday every second month held in Geelong)**

File: 87-03-002

The GRLC is an autonomous body that provides library services to the community on behalf of its member Councils – City of Greater Geelong, Borough of Queenscliffe, Golden Plains Shire and Surf Coast Shire. It is governed by the Regional Library Board. The Board's responsibilities and authorities include policy development, strategic and corporate planning and service evaluation. The Board meets regularly (generally bi-monthly) and meetings are open to the public.

In 2017-18, Council was represented by Cr Nathan Hansford and Jill Evans (Director Community Services) as deputy.



**Tourism Greater Geelong & the Bellarine Board (Thursday every second month held in Geelong)**

File: 06-07-019

Tourism Greater Geelong and the Bellarine (TGGB) was recognised by the State Government in 2015 as a stand-alone destination, and one of the 12 regions in Victoria with a distinct personality and experiences. TGGB encompasses City of Great Geelong, Borough of Queenscliffe and Golden Plains Shire. The TGGB Board comprises Councillors, an independent Chair, and skills based representatives elected by tourism and business operators across the region. The Board meets bi-monthly on the first Thursday in the evening in Geelong. In 2017-18, Council was represented by Cr Owen Sharkey.

**Grampians Central West Waste & Resource Recovery Group – Local Government Forum (Thursday every third month held at alternating venues across the Councils)**

File: 63-02-004

Grampians Central West WRRG is the link between state, local governments and industry and is responsible for facilitating a coordinated approach to the planning and delivery of infrastructure and services in the areas of municipal solid waste, commercial and industrial waste, and construction and demolition waste.

Of the 12 member Councils in the Grampians Central West WRRG, each Council must nominate a Councillor representative to the Local Government Forum. Golden Plains Shire requires a Councillor representative and a deputy representative to be appointed on the basis that if the Councillor representative is unable to attend, the deputy representative has enduring proxy which provides for voting. The officer representative is appointed in an advisory capacity only and is unable to be appointed as a deputy therefore is excluded as an enduring proxy and unable to vote. The Grampians Central West WRRG Local Government Forum meets quarterly in the morning of the first Friday of each quarter commencing February at rotating locations in the region.

The Board of Grampians Central West WRRG is appointed by the Minister for Energy, Environment and Climate Change for a four year term. The Board comprises a combination of four local government representatives (Councillors) elected by their Local Government Forum peers (from the 12 LGAs in the region) and four skills-based directors appointed by the Minister. The Board meets monthly.

In 2017-18, Council was represented by Cr Joanne Gilbert, Cr Des Phelan as deputy, and Greg Anders (Director Assets & Amenity) was an advisory representative.

**Peri Urban Group of Rural Councils (Friday every second month held in Melbourne)**

File: 03-04-006

The Peri Urban Group of Rural Councils (PUGRC) is the leader in advocating for Victorian peri urban support and solutions at the local, state and national level. As one of Victoria's fastest growing and dynamic regions, the peri urban region requires planning foundations which ensure that the region grows in the right manner and that vital health, food and lifestyle assets are protected into the future. The PUGRC has worked together co-operatively and is highly regarded by Government for speaking with one voice on common issues and challenges.

The Mayor and CEO of member Councils are representatives on the PUGRC. Meetings are held bi-monthly on the second Friday commencing February in the morning at the MAV Office in Melbourne.

In 2017-18, Council was represented by Cr Des Phelan, Greg Anders, Director Assets and Amenity and Tim Waller, Development Manager.

**Ballarat Regional Landfill Monitoring Committee (Smythesdale) (Monday every third month held in Linton)**

File: 63-04-011

This committee was reconvened in early 2012 in response to the many complaints being received from residents of the Shire in regard to the amenity impacts on them (odours and noise) emanating from the City of Ballarat owned and managed waste disposal facility. The members of the committee include representatives from the City of Ballarat, Golden Plains Shire, local residents, EPA, Health and Grampians Central West Waste and Resource Recovery Group.

The committee meets on the first Monday in March, June, September and December at the Linton Customer Service Centre in the morning.

In 2017-18, Council was represented by Cr Des Phelan and Cr David Evans as deputy.

**Geelong Heritage Centre Collection Advisory Committee (Wednesday every third month held in Geelong)**

File: 37-03-001

The Geelong Heritage Centre Collection Advisory Committee provides Heritage Centre collection advice and recommendations to the Geelong Regional Library Corporation Board. The Committee meets bi-monthly and has an operational focus. An officer appointment would be appropriate.

In 2017-18, Council was represented by Jillian Evans (Director Community Services) and Cr Helena Kirby as deputy.

**Golden Plains Disability Access & Inclusion Committee (Every four months held in Bannockburn)**

File: 75-01-001

The Golden Plains Disability Access and Inclusion Committee provides Council with information enabling it to promote and improve access and inclusion for people living, working and studying in, or visiting Golden Plains Shire. The Committee acts as a resource to Council on issues affecting people with disabilities, including community and Council practices which may limit access or inclusion. The Committee will recommend best practice solutions to issues of concern within Golden Plains Shire.

Committee meetings are not set in advance; they are held when needed. Generally speaking, there are 3 to 4 meetings per year held at a time when the majority of members are available. The meetings are generally held on a Thursday. The Councillor representative chairs the meetings.

In 2017-18, Council was represented by Cr Helena Kirby and Cr David Evans as deputy.

**Golden Plains Municipal Fire Management Planning Committee (Tuesday twice a year held in Bannockburn and Linton)**

File: 59-02-012

Golden Plains Shire works with the community through the Municipal Fire Prevention Committee to develop a Municipal Fire Prevention Plan. This plan identifies the greatest fire risks in the shire and how they are to be managed to minimise the impact of fire on the community. The committee meets on the first Tuesday in May and October each year alternating between Bannockburn and Linton.

In 2017-18, Council was represented by Cr Les Rowe.

**Highlands Local Learning & Employment Network (Monday every second month held at alternating venues across the Councils)**

File: 91-05-003

Local Learning and Employment Networks (LLENs) are a Victorian Government initiative. They bring together education providers, industry, community organisations, individuals and government organisations to improve education, training and employment outcomes for young people in communities across Victoria. The Highlands LLEN includes five Councils – Ballarat, Hepburn, Moorabool, Pyrenees and Golden Plains.

Highlands LLEN meetings are held bi-monthly on a Monday evening.

**G21 Arts, Heritage & Culture Pillar (Wednesday every second month held at various participating Councils)**

File: 03-01-002

The G21 Arts, Heritage & Culture Pillar aims to foster artistic creativity, cultural leadership and involvement, as well as recognition and utilisation of heritage assets by:

- Promoting culture for all by engaging the community
- Developing artists, ideas and knowledge
- Building creative industries
- Acknowledging, celebrating and creating places and spaces
- Promoting cultural leadership

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the morning of the second Wednesday commencing February, rotating between member Councils.

In 2017-18, Council was represented by Cr Helena Kirby.

**G21 Economic Development Pillar (Thursday every second month held in Geelong)**

File: 03-01-004

The G21 Economic Development Pillar works collaboratively to improve the region's prosperity by becoming a globally significant competitor in industry sectors of high comparative advantage, generating and attracting skilled workers and business investment within a sustainable business environment. The Pillar supports activities that:

- Expand current industries and foster new and emerging industries
- Build enabling infrastructure
- Develop a capable workforce
- Market the region

The Pillar comprises local and state government officers and representatives of various business groups and agencies, and is led by Enterprise Geelong (City of Greater Geelong). The Pillar meets bi-monthly on the third Thursday commencing February in the afternoon at the City of Greater Geelong.

In 2017-18, Council was represented by Cr Owen Sharkey

**G21 Education & Training Pillar (Friday every second month held in Geelong)**

File: 03-01-005

The G21 Education & Training Pillar works collaboratively to raise the profile of education and training as key drivers of the region's economic and social prosperity, seeking outcomes that:

- Connect education and training to employment
- Increase educational attainment and participation rates
- Increase access to education and training including effective educational pathways
- Improve the quality of educational outcomes
- Develop a vision of excellence for education and training

The Pillar is led by Deakin University. It meets bi-monthly in the morning on the first Thursday commencing February at Deakin's Waterfront campus.

In 2017-18, Council was represented by Cr Nathan Hansford and Jill Evans (Director Community Services).

**G21 Environment Pillar (First Monday every 3 months held at Surfcoast)**

File: 03-01-006

The G21 Environment Pillar aims to protect and enhance our environment while balancing regional communities' needs by:

- Promoting sustainable best-fit land use
- Achieving quality stated emission targets
- Being national leaders in water efficiency
- Identifying and acknowledging natural and cultural heritage
- Protecting our bays, coasts and estuaries
- Ensuring no further loss of biodiversity

The Pillar is led by the City of Greater Geelong. It meets bi-monthly in the afternoon of the second Monday commencing February at the City of Greater Geelong.

In 2017-18, Council was represented by Cr David Evans and Cr Les Rowe.

**G21 Health & Wellbeing Pillar (Every fourth month held in Geelong)**

File: 03-01-012

The G21 Health & Wellbeing Pillar's vision is that communities in the G21 region experience the highest quality of life achievable through accessibility, participation, innovation and vibrant, collaborative relationships. Four strategic directions guide its progress:

- Understand populations, planning and impacts of change
- Connect people, communities and services
- Build healthy, resilient and innovative communities
- Strengthen community infrastructure and service systems.

The Pillar meets quarterly and is led by G21's Health & Wellbeing Director. Meetings are irregular and are usually of a three hour duration.

In 2017-18, Council was represented by Cr David Evans, Cr Owen Sharkey as deputy, and Jill Evans (Director Community Services).

**G21 Planning & Services Pillar (Second Friday every 3 months held at Surfcoast)**

File: 03-01-017

The G21 Planning & Services Pillar works collaboratively to ensure sustainable development in the G21 region, supporting activities that:

- Monitor land supply (industrial and residential)
- Assess projected climate change impacts and manage planning response
- Ensure strategic infrastructure provision for designated growth areas
- Contribute to state and regional planning policies and strategies
- Achieve integrated water cycle management

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and comprises officers. An officer appointment would be appropriate.

In 2017-18, Council was represented by Cr David Evans and Greg Anders (Director Assets & Amenity).

**G21 Sport & Recreation Pillar (Monday twice yearly held in Geelong)**

File: 03-01-014

The G21 Sport & Recreation Pillar fosters community wellbeing through participation and improving the capacity of sport and recreation assets to respond to regional needs, supporting efforts to:

- Develop organised sports (through supporting the development of coaching, volunteers, club governance, etc.)
- Link to the school sector
- Develop drought resistant facilities, and
- Share knowledge

The Pillar meets quarterly and has an operational focus. It is led by the City of Greater Geelong and rotates meeting venues.

In 2017-18, Council was represented by Cr Nathan Hansford and Louisa White (Community Development Manager).

**G21 Transport Pillar (Tuesday every second month held in Geelong)**

File: 03-01-016

The Transport Pillar supports efforts to:

- Grow the region's reputation, capability and capacity as the leading transport hub for south east Australia
- Improve community and visitor access to services, educational and vocational opportunities and lifestyle activities
- Improve the amenity and safety of transport infrastructure, and reduce the environmental impact of transport activity
- Environmental impact of transport activity

The Pillar is led by the City of Greater Geelong and meets bi-monthly on the second Tuesday in the morning commencing February.

In 2017-18, Council was represented by Cr Nathan Hansford and Cr David Evans as deputy.

**Municipal Association of Victoria Committees**

The MAV Committees on which Council is represented are listed following. When the MAV calls for representatives, Councillors will be consulted at that time. Appointments to MAV committees requires MAV Board endorsement.

- Defined Benefit Superannuation Taskforce – Richard Trigg
- Emergency Management Committee – Cr Des Phelan and Cr Nathan Hansford. Meetings are held every quarter.
- Environment Committee – Cr Des Phelan. Meetings are held every quarter.
- Financial Assistance Grants & Rate Capping Taskforce – Cr Des Phelan and Cr Nathan Hansford
- Human Service Committee – Jill Evans, Cr Joanne Gilbert and Cr Nathan Hansford. Meetings are held every three months
- Professional Development Reference Group – Cr Joanne Gilbert. Meets regularly every second month at the MAV, but can meet more regularly for specific issues
- Transport and Infrastructure Committee – Cr Nathan Hansford. Meetings are held every quarter.

No action is required by Council at this time

**Rural Financial Counselling Service Victoria (Wimmera South West) Inc. – Colac Local Reference Group (Twice a year held in Colac)**

File: 84-06-004

The Colac Rural Financial Counselling Service is based in the Wimmera South West and services surrounding areas. The service provides independent, cost free and confidential rural financial counselling to people located in the Wimmera South West area. Meetings are held in Colac bi-monthly in the middle of the day over the lunch period and are generally held on a Monday for less than 2 hours.

In 2017-18, Council was represented by Cr Helena Kirby.

**5.9 COUNCIL AND AUDIT COMMITTEE MEETING DATES 2019****File Number:** 02-03-004**Author:** Claire Martin, Administration Support Officer**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council adopt the 2019 Briefing, Ordinary and Audit & Risk Committee meeting dates and the Special Meeting of Council dates.

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**EXECUTIVE SUMMARY**

The purpose of this report is to confirm the dates for Council meetings.

**BACKGROUND**

In accordance with section 83 of the *Local Government Act 1989* (the Act), “Council may hold ordinary meetings at which general business of the Council may be transacted”. Part 3 division 1(8) of Council’s Local Law No. 1 (2009) Processes of Municipal Government states that “the date, time and place of all Council meetings are to be fixed by the Council from time to time”.

**DISCUSSION**

Council’s practice is to hold ordinary meetings on the fourth Tuesday of each month commencing at 6.00pm. The Audit and Risk Committee will be held in February, May, September and November. Venue will be the Bannockburn Shire Hall.

It is noted that the Ordinary meeting of Council for December is normally scheduled for the third Tuesday of the month, being 17 December 2019.

Council’s annual special meeting would normally be held on Tuesday 5 November 2019 which falls on the Melbourne Cup public holiday. Although this public holiday does not apply to Golden Plains Shire, it is proposed to move the special meeting to Wednesday 6 November 2019 (Consider including the meeting as part of the 26 November Council Meeting).

The proposed meeting dates are provided on the following page for Council’s consideration.

**Ordinary Meetings**

|   |                                |
|---|--------------------------------|
| Tuesday, 22 January 2019.....                             | Linton Customer Service Centre |
| Tuesday, 26 February 2019 .....                           | Bannockburn Shire Hall         |
| Tuesday, 26 March 2019 .....                              | Linton Customer Service Centre |
| Tuesday, 23 April 2019 .....                              | Bannockburn Shire Hall         |
| Tuesday, 28 May 2019 .....                                | Linton Customer Service Centre |
| Tuesday, 25 June 2019.....                                | Bannockburn Shire Hall         |
| Tuesday, 23 July 2019.....                                | Linton Customer Service Centre |
| Tuesday, 27 August 2019 .....                             | Bannockburn Shire Hall         |
| Tuesday, 24 September 2019.....                           | Linton Customer Service Centre |
| Tuesday, 22 October 2019 .....                            | Bannockburn Shire Hall         |
| Tuesday, 26 November 2019.....                            | Linton Customer Service Centre |
| Tuesday, 17 December 2019 (3 <sup>rd</sup> Tuesday) ..... | Bannockburn Shire Hall         |

**Audit & Risk Committee Meetings**

Tuesday, 12 February 2019 ..... Bannockburn Shire Hall  
Tuesday, 14 May 2019 ..... Bannockburn Shire Hall  
Tuesday, 10 September 2019 ..... Bannockburn Shire Hall  
Tuesday, 12 November 2019 ..... Bannockburn Shire Hall

**Special (Annual) Meeting**

Tuesday, 11 June 2019 (Budget submissions)..... Bannockburn Shire Hall  
Wednesday, 6 November 2019 (Mayoral Election)..... Bannockburn Shire Hall

**CONFLICT OF INTEREST**

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

**CONCLUSION**

Council is required to confirm its meeting dates.