



GOLDEN PLAINS SHIRE

MINUTES

Council Meeting

6.00pm Tuesday 28 July 2020

VENUE:
Linton Shire Hall
Council Chambers
68 Sussex Street, Linton

NEXT COUNCIL MEETING
6.00pm Tuesday 25 August 2020

Copies of Golden Plains Shire Council's Agendas & Minutes
Can be obtained online at www.goldenplains.vic.gov.au

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**MINUTES OF GOLDEN PLAINS SHIRE COUNCIL
COUNCIL MEETING
HELD AT THE LINTON SHIRE HALL, COUNCIL CHAMBERS, 68 SUSSEX STREET, LINTON
ON TUESDAY, 28 JULY 2020 AT 6.00PM**

PRESENT: Cr Helena Kirby, Cr David Evans, Cr Joanne Gilbert, Cr Nathan Hansford, Cr Des Phelan, Cr Les Rowe, Cr Owen Sharkey (Mayor)

IN ATTENDANCE: Phil Josipovic (Director Infrastructure and Development), Philippa O'Sullivan (Director Corporate Services), Candice Robinson (Coordinator Governance and Risk)

The Mayor made the following statement:

"Welcome everyone tonight to this Council Meeting which is taking place from the Linton Council Chamber however, in light of the current Coronavirus situation, closed to the public and being presented in a different way, via livestream.

As Chair of the Meeting I give my consent for this open Council meeting to be streamed live, recorded and published online, in accordance with Section 27 of Council's Local Law No. 1 of 2019.

Myself as the Chair and/or the CEO, have the discretion and authority to at any time, direct the termination or interruption of the live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The stream will stop at the conclusion of the meeting.

The public is able to view the meeting online via Council's youtube.com, search 'Golden Plains Shire Council'. The direct link is also available on our website at www.goldenplains.vic.gov.au.

Should technical issues prevent the continuation of the stream a recording will be made available on our website.

Those Councillors and staff in attendance in person tonight, are advised to practice social distancing and the hygiene recommendations of the Department of Health and Human Services.

Due to the Coronavirus situation, any questions submitted for Public Question Time will not be read out at tonight's meeting, with all questions to receive a written response.

Again due to the Coronavirus situation, public presentations and submissions must be in written form only and will be read out by myself as Mayor. The maximum 5 minutes still applies. We do have presentations on planning items tonight which I will read out at that point in the agenda."

Thank you.

1 OPENING DECLARATION

We the Councillors of Golden Plains Shire declare that we will undertake, on every occasion, to carry out our duties in the best interest of the community and that our conduct shall maintain the standards of the code of good governance so that we may faithfully represent and uphold the trust placed in this Council by the people of Golden Plains Shire

2 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledge the traditional Wadawurrung owners of the land where we meet today. Council pays its respects to Wadawurrung Elders both past and present and extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

Not in Attendance

Eric Braslis (CEO)

Lisa Letic (Director Community Services)

4 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Les Rowe

That the minutes of the Council Meeting held on 23 June 2020 be confirmed.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

Cr Les Rowe declared an Indirect Conflict of Interest in Item 7.5 - P17-078 159 Muhlebach Road, Sutherlands creek (wine production and cellar door sales) under Section 78 of the Local Government Act 1989 – Indirect Interest by Close Association. The nature of the interest being a direct relative of Cr Rowe's owns property in close proximity to the property and is also one of the objectors. Cr Les Rowe left the meeting at 6.55pm and returned to meeting at 7.05pm. Cr Les Rowe was absent whilst this matter is being discussed and considered.

Cr Rowe also made the following statement:

"Mr Mayor, I would also like issue a formal apology as at the Councillor Briefing held on 21 July 2020, when this item was discussed by Councillors, I regrettably omitted to recognise and declare this conflict of interest. This was genuine mistake and human error. I'd like to reassure that I take my responsibility in relation to Conflict of Interest very seriously. I confirm that I have since completed the Conflict of Interest Declaration Form."

6 PUBLIC QUESTION TIME

Nil

The Mayor made the following statement:

"Any questions submitted for Public Question Time will not be read out at tonight's meeting, with all questions to receive a written response. Whilst due to the Coronavirus situation, this has been Councils temporary arrangement since March. However, from the August Council meeting onwards and until further notice, any questions submitted will be read out by the CEO as a nominated proxy and recorded in the minutes, Councils policy and the maximum of two questions per person will still apply."

7 BUSINESS REPORTS FOR DECISION

7.1 ASSEMBLY OF COUNCILLORS

EXECUTIVE SUMMARY

To present Council with written records of Assembly of Councillors in accordance with section 80A of the Local Government Act 1989 from 24 June 2020 to 27 July 2020.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Joanne Gilbert

That Council notes the Assembly of Councillors Record from 24 June 2020 to 27 July 2020 as attached.

CARRIED

7.2 DELEGATES REPORT - 23 JUNE 2020 TO 27 JULY 2020**Cr Owen Sharkey**

25 June Messages of Hope at Meredith Primary School
26 June G21 Board virtual meeting
3 July PUGRC Bi-Monthly Meeting virtual meeting
8 July G21 Interview with Jackie Scally
8 July Introductory virtual meeting - Minister Leane & Peri-Urban Councils
13 July Virtual meeting with Libby Coker MP
16 July The Pulse FM radio interview
17 July Media Opportunity with Michaela Settle MP
21 July Councillor Briefing meeting
27 July Virtual meeting with Stuart Grimley MP

Cr David Evans

29 June Rural and Peri Urban Sub Committee virtual meeting
13 July G21 Environment virtual pillar meeting
21 July G21 Transport Pillar Extraordinary virtual meeting
21 July Councillor Briefing meeting

Cr Les Rowe

13 July G21 Environment virtual pillar meeting
21 July Councillor Briefing meeting

Cr Helena Kirby

24 June G21 Arts, Heritage & Culture virtual pillar meeting
24 June G21 Barwon Locality Health Plan – Stakeholder virtual event
21 July Councillor Briefing meeting

Cr Nathan Hansford

25 June MAV Workcare Board virtual meeting
3 July MAV Board virtual meeting
21 July G21 Transport Pillar Extraordinary virtual meeting
21 July Councillor Briefing meeting

Cr Des Phelan

2 July Timber Towns Victoria Board Annual virtual meeting
23 July Timber Towns Victoria General virtual meeting

Cr Joanne Gilbert

3 July LG Forum virtual meeting
21 July Councillor Briefing meeting

RESOLUTION

Moved: Cr Joanne Gilbert
Seconded: Cr Helena Kirby

That Council receive and note the Delegates Report – 23 June 2020 to 27 July 2020

CARRIED

7.3 COMMUNITY STRENGTHENING GRANTS - ROUND 1 2020

EXECUTIVE SUMMARY

The purpose of this report is to provide details to the Council on the funding of 16 projects, proposed by a variety of community groups through applications to Council's Community Strengthening Grants Program, Round 1 2020.

Council received 17 applications during April and May 2020, 16 of which are eligible for funding. The 16 proposed projects have been assessed and will require \$74,284 to complete. This includes

- \$33,736 for Health and Wellbeing, Sports and Recreation projects through the Healthy Active Living Stream.
- \$15,388 for Arts and Culture projects through the Creative Communities Stream.
- \$18,630 for Environmental projects through the Environment and Sustainability Stream.
- \$6,530 for Community safety initiatives through the Community Safety Stream.

Council's total contribution of \$74,284 will leverage another \$229,246.23 in value and provide a return of \$2.90 for every \$1 contributed by Council.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Helena Kirby

That Council acknowledge the approved Community Strengthening Grants 2020/21 to the value of \$74,284 to the following recipients:

- Leisure Networks (\$8,000)
- Haddon Recreational Committee of Management (\$2,756)
- Bannockburn and District Bowls Club (\$4,500)
- Inverleigh Golf Club (\$8,900)
- WRISC Family Violence Support (\$2,880)
- Meredith Recreation Reserve Committee of Management (\$3,625)
- Ross Creek/Smythes Creek Community Coordinators (\$3,075)
- Bannockburn CFA Brigade (\$1,530)
- Bannockburn Cemetery Trust (\$5,000)
- Rokewood/Corindhap Community Coordinators (\$2,225)
- Northern Access TV (\$7,500)
- Meredith History Interest Group (\$2,663)
- Smythesdale Community Arts (\$3,000)
- Friends of Bannockburn Bush (\$5,000)
- Ballarat Environment Network (\$8,000)
- Birdlife Australia (\$5,630).

CARRIED

7.4 P19-347 57 TARRAFORD WAY, BATESFORD (3 LOT SUBDIVISION & COVENANT VARIATION)

EXECUTIVE SUMMARY

This report relates to a planning permit application for the development of land for the purposes of a three lot subdivision and variation of covenant at 57 Tarraford Way, Batesford. The application has been referred to the Council Meeting for determination because there are objections to the application. The report provides a background to the application and a summary of the relevant planning considerations. The Councillors have been provided with a full copy of the application and objections for consideration prior to making a decision.

Public Presentation

1. Glen and Susan Wilson (Objector) (read by the Mayor as proxy)
2. Anonymous (under the *Privacy and Data Protection Act 2014*) (Objector) (read by the Mayor as proxy)
3. Adam O'Halloran (On behalf of Applicant) (read by the Mayor as proxy)

RECOMMENDATION

That Council resolves to issue a Notice of Decision to Grant a Planning Permit for a staged three lot subdivision and the variation of covenant W587311 by removing part (a)(i) so as to allow more than one single dwelling at 57 Tarraford Way, Batesford subject to the conditions attached to this report.

RESOLUTION

Moved: Cr David Evans
Seconded: Cr Helena Kirby

The Council defers this item until the 25 August 2020 Council Meeting to allow time for clarification to be provided on Condition 7.

CARRIED

Cr Les Rowe declared an Indirect Conflict of Interest in Item 7.5 - P17-078 159 Muhlebach Road, Sutherlands creek (wine production and cellar door sales) under Section 78 of the Local Government Act 1989 – Indirect Interest by Close Association. The nature of the interest being a direct relative of Cr Rowe's owns property in close proximity to the property and is also one of the objectors.

Cr Les Rowe left the meeting at 6.55pm.

7.5 P17-078 159 MUHLEBACH ROAD, SUTHERLANDS CREEK (WINE PRODUCTION & CELLAR DOOR SALES)

EXECUTIVE SUMMARY

This report relates to a planning permit application for the use and development of land for the purposes of rural industry and a winery (wine production and cellar door sales) at 159 Muhlebach Road, Sutherlands Creek. The application has been referred to the Council Meeting for determination because there are objections to the application. The report provides a background to the application and a summary of the relevant planning considerations. The Councillors have been provided with a full copy of the application and objections for consideration prior to making a decision.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Des Phelan

That Council resolves to issue a Notice of Decision to Grant a Planning Permit for rural industry and a winery (wine production and cellar door sales) at 159 Muhlebach Road, Sutherlands Creek subject to the conditions attached to this report.

CARRIED

Cr Les Rowe returned to meeting at 7.05pm.

7.6 SECTION 96(A) APPLICATION P19-306

EXECUTIVE SUMMARY

Planning Application P19-306 for the combined rezoning and subdivision of land was submitted to Council on 2 October 2019. The subject land is approximately 67 hectares in area, and is located south of Charlton Road in Bannockburn. The subject land falls within the area currently under investigation for growth as part of the Bannockburn Growth Plan. The Bannockburn Growth Plan will seek to guide the coordinated development of the land under investigation. The best outcome for the future use and development of the subject land will be achieved if the planning process is undertaken as part of the wider Growth Plan area, including the preparation of the Growth Plan and resultant planning scheme amendment process to rezone a broader area of land in accordance with the findings of the Growth Plan, rather than the consideration of a stand-alone application. Advantages include:

- Holistic planning of infrastructure and open space including integration of drains and roads with other land in the Bannockburn Growth Plan area.
- The ability to apply a Development Contributions Plan to the subject land with an equitable contribution for infrastructure to other land in the Bannockburn Growth Plan Area.
- The ability to apply urban planning principles to the subject land that are derived from the Bannockburn Growth Plan ensuring consistent, high quality development of the area.

Based on the above it is recommended that Council refuse to consider Planning Application P19-306 under Section 96A(2) of the *Planning and Environment Act 1987*, in order to allow the detailed planning of the subject land to occur as part of the Bannockburn Growth Plan.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

That Council:

1. Refuse to consider Planning Application P19-306 (a combined rezoning and 854 lot subdivision at Levy Road, Bannockburn) under Section 96A (2) of the *Planning and Environment Act 1987*.
2. Notify the applicant of the above.

CARRIED

7.7 BAKERS LANE RESERVE MANAGEMENT PLAN 2020-2030**EXECUTIVE SUMMARY**

Bakers Lane Reserve is a 3.68 hectare freehold Council reserve with significant environmental assets on Bakers Lane in Teesdale. The Environment and Sustainability Team are currently managing the Reserve for its environmental and public open space values and to minimise fire risk. The Reserve was the site of the award winning Wiyn-murrup yangarramela - Fire Spirit Comes Back project in 2017 which used traditional owner cultural burning to the site. A Management Plan has been developed for the Reserve to guide its management over the next decade. This report seeks Council's support to adopt the Bakers Lane Reserve Management Plan 2020-2030.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Les Rowe

That Council adopts the Bakers Lane Reserve Management Plan 2020-2030.

CARRIED

7.8 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM FUNDING ALLOCATION

EXECUTIVE SUMMARY

Since the adoption of Councils 2020/21 budget in June 2020, Council has been allocated \$1,333,655 as part of the Federal Government Local Roads and Community Infrastructure Program (LRCI). As a result, Council is required to determine eligible community road and bridge projects that these funds can be allocated to.

The key eligibility criteria for projects to be nominated include:

- Projects eligible for funding are local road and community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.
- Projects must be delivered by 30 June 2021
- Projects must be additional to existing 2020/21 work plans
- LRCI funding cannot be used to substitute other funding sources, including Council budget allocations.

RECOMMENDATION

That Council

1. Allocate \$1,333,655 as part of the Federal Government Local Roads and Community Infrastructure Program funding for 2020/21 to the following projects:

(i)	Reserve Road Bridge in Rokewood – Replacement	\$700,000
(ii)	Maude Recreation Reserve / Lookout Water Supply	\$ 15,500
(iii)	Playground Renewal Across Shire	\$240,455
(iv)	Inverleigh Female Friendly Change Rooms	\$177,700
(v)	GPS Youth Hub	\$100,000
(vi)	Bannockburn Skate Park	\$100,000
2. Confirms the GPS Youth Hub as a priority project for funding under the State Government's Growing Suburbs Program.
3. Approves allocation of funds from the Federal Government Local Roads and Community Infrastructure Program to the Meredith – Shelford Road widening project in the event other funding sources relied on to deliver the Inverleigh Female Friendly Change Rooms, GPS Youth Hub and Bannockburn Skate Park projects is not successful.

RESOLUTION

Moved: Cr Des Phelan

Seconded: Cr Joanne Gilbert

That Council

1. Allocate \$1,333,655 as part of the Federal Government Local Roads and Community Infrastructure Program funding for 2020/21 to the following projects:

(i)	Reserve Road Bridge in Rokewood – Replacement	\$700,000
(ii)	Maude Recreation Reserve / Lookout Water Supply	\$ 15,500
(iii)	Playground Renewal Across Shire	\$240,455

- | | | |
|------|---|-----------|
| (iv) | Inverleigh Female Friendly Change Rooms | \$177,700 |
| (v) | GPS Youth Hub | \$100,000 |
| (vi) | Bannockburn Skate Park | \$100,000 |
2. Confirms the GPS Youth Hub as a priority project for funding under the State Government's Growing Suburbs Program.
 3. Approves allocation of funds from the Federal Government Local Roads and Community Infrastructure Program to the Meredith – Shelford Road widening project in the event other funding sources relied on to deliver any of the above projects listed in Recommendation Point 1 is not successful.

CARRIED

7.9 BANNOCKBURN FAMILY SERVICE CENTRE LONG DAY CARE LEASE PROPOSAL

EXECUTIVE SUMMARY

This report provides Council with the outcome of the negotiations with Kardinia Childcare Inc. as identified by Council as the preferred respondent at its April 2020 meeting, in relation to the 'lease of part of Bannockburn Family Service Centre for the purpose of providing long day care' and makes a recommendation to enter into a lease on the terms outlined in the recommendations above and subject to public exhibition and consideration of any submissions that may be received.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Helena Kirby

That Council:

1. Notes that the terms and conditions of the proposed lease of part of the Bannockburn Family Service Centre located at 2 Pope Street, Bannockburn to Kardinia Childcare Inc. continue to be negotiated between the parties, and authorises Council's Chief Executive Officer or his delegate to negotiate any final amendments to the proposed lease;
2. Resolves to commence the statutory procedures pertaining to the power to lease land required under the *Local Government Act 1989 (Act)*, by:
 - giving public notice of the Proposal in accordance with section 190 of the Act, in newspaper circulating in Council's municipal district and on Council's website and inviting submissions on the Proposal.
 - authorising Council's Chief Executive Officer or his delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under Section 223 of the Act in respect of the Proposal.
 - convening a meeting of Council to hear any submitters requesting to be heard and to consider submissions received under section 223 of the Act in respect of the Proposal.
3. Receives a further report detailing the outcome of the statutory process under Sections 190 and 223 of the Act to enable Council to further consider and make a determination on the Proposal.

CARRIED

7.10 LOCAL GOVERNMENT ACT 2020 IMPLEMENTATION - DOCUMENTS FOR ADOPTION

EXECUTIVE SUMMARY

In order to achieve compliance with Stage 2 implementation of the phased introduction of the new Local Government Act 2020, the following must be adopted by 1 September 2020:

- Council Expenses Policy;
- Audit and Risk Committee Charter;
- Delegation – Council to CEO;
- Appointment and Delegation – Delegated Committees (no action required by Golden Plains Shire Council); and
- Appointment – Asset Committees (no action required by Golden Plains Shire Council).

It is recommended the documents, as attached, be now be adopted.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Nathan Hansford

That Council:

1. Adopts the Council Expenses & Entitlements Policy (Attachment 1).
2. Adopts the Audit and Risk Committee Charter (Attachment 2).
3. In the exercise of the power conferred by s11(1)(b) of the Local Government Act 2020 (the Act), Golden Plains Shire Council (Council) resolves that:
 - 3.1 There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument (Attachment 3).
 - 3.2 The instrument comes into force immediately the common seal of Council is affixed to the instrument.
 - 3.3 On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.
 - 3.4 The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

CARRIED

7.11 LOCAL GOVERNMENT ACT 2020 IMPLEMENTATION - DOCUMENTS FOR PUBLIC EXHIBITION

EXECUTIVE SUMMARY

In order to achieve compliance with Stage 2 implementation of the phased introduction of the new Local Government Act 2020, the following documents need to now progress to public exhibition in order for adoption by 1 September 2020:

- Governance Rules (including Public Participation in Council Meetings Policy and Election Period Policy); and
- Public Transparency Policy.

The establishment of the Golden Plains Shire Council Governance Rules will bring a repeal of the following document:

- Local Law No.1 of 2019 – Council Meeting Procedures & Common Seal

Following public exhibition, the Governance Rules and abovementioned policies must be adopted by Council by 1 September 2020. To meet this deadline, it is recommended the documents, as attached, be now approved for placing on public exhibition for a period of 2 weeks, from Wednesday, 29th July 2020 to Wednesday, 12 August 2020.

RESOLUTION

Moved: Cr Helena Kirby

Seconded: Cr Les Rowe

That Council:

1. Endorse the draft Governance Rules (Attachment 1), including the draft Public Participation in Council Meetings Policy (Attachment 2) and draft Election Period Policy (Attachment 3);
2. Endorse the draft Public Transparency Policy (Attachment 4);
3. Places the Governance Rules and abovementioned policies on public exhibition for a period of 2 weeks from Wednesday, 29th July 2020 to Wednesday, 12 August 2020;
4. Following the public exhibition period, holds an Unscheduled (Special) Council Meeting at 6pm on Tuesday, 18 August 2020 to hear (virtually) any submitters that wish to be heard, only if required; and
5. Considers the final documents for adoption at the 25 August 2020 Council Meeting.

CARRIED

Cr Des Phelan left the meeting at 7.41pm.

Cr Des Phelan returned to the meeting at 7.43pm.

7.12 REVIEW OF INSTRUMENT OF APPOINTMENT AND AUTHORISATION - PLANNING AND ENVIRONMENT ACT 1987

EXECUTIVE SUMMARY

The Chief Executive Officer (CEO) appoints the majority of authorised officers under Council's delegation to the CEO. However, the appointment of authorised officers under the *Planning and Environment Act 1987* cannot be delegated and must be made through resolution of Council.

The Instrument of Appointment and Authorisation under the *Planning and Environment Act 1987* (Instrument) was last reviewed and adopted by Council in March 2020.

A review of that instrument has now been completed and specifically covered consideration and inclusion of changes required under the new *Local Government Act 2020*.

It is recommended that Council consider and adopt the revised the Instrument, as shown at Attachment 1.

RESOLUTION

Moved: Cr Helena Kirby

Seconded: Cr Joanne Gilbert

That Council in the exercise of the powers conferred by s313 of the *Local Government Act 2020* and the legislation referred to in the attached Instrument of Appointment and Authorisation ('the instrument'), resolves that:

1. The members of Council staff referred to in the instrument as shown in Attachment 1 be appointed and authorised as set out in the instrument.
2. The Chief Executive Officer is authorised to execute the instrument by affixing the common seal in accordance with Local Law No. 1 of 2019 Council Meeting Procedures & Common Seal.
3. The instrument comes into force immediately upon execution and remains in force until Council determines to vary or revoke it.
4. The previous instrument dated 24 March 2020 is revoked.

CARRIED

7.13 COUNCIL PLAN IMPLEMENTATION – QUARTER FOUR 2019/20

EXECUTIVE SUMMARY

The purpose of this report is to update Council on the progress made in completing the 2019-20 actions contained in the Council Plan 2017-2021.

RESOLUTION

Moved: Cr David Evans

Seconded: Cr Les Rowe

That Council note the report and achievements attained in the implementation of the actions contained in the Council Plan 2017-2021 for the fourth quarter ending June 2020.

CARRIED

7.14 FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020 – INTERIM RESULT

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with interim advice on Golden Plains Shire Council's financial performance for the year ended 30 June 2020. Financial results reported are preliminary due to year-end processing yet to be completed.

RESOLUTION

Moved: Cr David Evans
Seconded: Cr Helena Kirby

That Council note the interim financial results for the year ended 30 June 2020 and that the interim results are preliminary as a number of financial year end processes are yet to be completed.

CARRIED

7.15 IN PRINCIPLE PERFORMANCE STATEMENT AND IN-PRINCIPLE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

EXECUTIVE SUMMARY

Due to the tight timeline in approving the 'In Principle' Performance Statement and 'In Principle' Financial Statements following completion of the audit, it is necessary to delegate authority to the Audit and Risk Committee to approve the Statements and to authorise the two Councillor representatives of the Committee to certify them at the meeting scheduled for 8 September 2020.

Two issues are impacting the Performance Statement and Financial Statements this year:

- Anticipated delay in the audit process due to COVID-19 impacts – the Victorian Auditor General's Office (VAGO) have advised their sign-off will be later than normal; and
- Council election resulting in no Council meeting in October.

Timing for the signed Report and Audit Certificate to be with the Minister has been extended this year due to impacts from COVID-19 causing delays in the audit process, with the timeline extended from 20 September to 20 November 2020.

The Performance Statement and Financial Statements can be approved 'In Principle', being approval of the statements subject to VAGO clearance and no material changes to the accounts are presented, which is consistent with the approach adopted in prior years and also by other Councils. Any material changes require approval from the Audit and Risk Committee.

RESOLUTION

Moved: Cr Les Rowe
Seconded: Cr Des Phelan

That Council:

1. Delegate approval of the 'In Principle' Performance Statement and 'In Principle' Financial Statements to the Audit and Risk Committee with power to act in accordance with Section 132 of the Local Government Act 1989 and consistent with Council election process.
2. Authorise the Mayor (or his deputy) and Cr Rowe (or his delegate) to certify the Performance Statement and the Financial Statements on behalf of Council, in accordance with Section 132 of the Local Government Act 1989

.CARRIED

7.16 COUNCILLOR EXPENSES AND MEETING ATTENDANCE REPORT - FOURTH QUARTER ENDING 30 JUNE 2020

EXECUTIVE SUMMARY

The report provides a record of expenditure made on behalf of Councillors in the performance of their duties for the fourth quarter of 2019/20. This report now also includes quarterly updates on Councillor attendance at Ordinary meetings of Council and Special meetings of Council.

Providing regular updates throughout the year on the Councillor attendance at meetings enables enhanced transparency rather than only one annual update as reported in Council's annual report.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr Helena Kirby

That Council note the contents of the Councillor Expenses and attendance report for the fourth and final quarter of 2019/20 being the quarter ended 30 June 2020.

CARRIED

7.17 MICROSOFT ENTERPRISE AGREEMENT RENEWAL 2020 - 2022

EXECUTIVE SUMMARY

As part of our Digital Transformation Strategy we commit to having our technology solutions being business driven and benefits focused. The introduction of Office365 to Council will provide increased mobility, security, efficiency and engagement for the organisation. Office365 is a consistent platform within the Local Government sector providing a cloud based services that are flexible to meet our needs.

RESOLUTION

Moved: Cr Nathan Hansford

Seconded: Cr David Evans

That Council:

1. Resolves to award the Microsoft Enterprise Agreement 2020-2022 using Data3 as the implementation partner as negotiated by MAV Procurement.
2. Resolves to award this agreement for Three (3) Years against an annual budget of \$153,619 with the estimated 3 year total agreement cost of \$460,857.

CARRIED

8 NOTICES OF MOTION

Nil

9 PETITIONS

Nil

10 CONFIDENTIAL REPORTS FOR DECISION

Nil

The Meeting closed at 8.03pm.

The minutes of this meeting were confirmed at the Council Meeting held on 25 August 2020.

.....
CHAIRPERSON