|  |
| --- |
| **G:\Recreation & Comm Development\Community Development\Community Planning\CPP Marketing & Communications\Current logo\CommCoord-logo_FINAL_2016 2.jpg COMMUNITY PLANNING PROJECT** **ENQUIRY FORM**Golden Plains ShirePlease complete the form below and e-mail it to **communitydevelopment@gplains.vic.gov.au**For more information or to ask a question please call Customer Service on 5220 7111 |
| **CONTACT INFORMATION**  |
| **1** | **Date of enquiry** |  |
| **2** | **Your contact details**Name, Phone number, e-mail  |  |
| **3** | **Supporting Community Coordinator Contact Details** Name, phone number, e-mail, address |  |
| **PROJECT INFORMATION**  |
| **4** | **Project description**Please provide a brief description of the project. |  |
| **5** | **History of the project**Please outline any relevant history of the project you think Council should be aware of.  |   |
| **6** | **Address the project will be located.** Please be as specific as possible; feel free to attach a map. |  |
| **7** | **How is the project being funded?**  |  |
| **8** | **Is this project in a Community Plan?**If yes, which one? |  |
| **9** | **Who will undertake the work in this project?**  |   |
| **10** | **If community members are involved in undertaking the work, is an incorporated group taking legal responsibility (auspicing) the project?**  |  |
| **11** | **Do the community members or incorporated group hold public liability insurance for this project?** |  |
| **12** | **How will structures, gardens or areas developed through this project be maintained in the future?**  |  |
| **13** | **Please list any specific questions you would like Council to answer.** |  |
| **14** | **Please attach maps or drawings for the project.** (Mandatory) Hand drawn sketches are fine  |  |
| **THANKYOU FOR YOUR INFORMATION** |
| **ADMINISTRATION**  |
| **Form submitted to:** | communitydevelopment@gplains.vic.gov.au |
| **Date:** |  |
| **Responding Council Officer:** |  |