



# **ATTACHMENTS**

**Under Separate Cover  
Ordinary Council Meeting**

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**6.00pm Tuesday 25 February 2020**



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7.20	Councillor Expenses and Meeting Attendance Report - Second Quarter ending 31 December 2019	
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**SCHEDULE OF COUNCILLOR EXPENSES - 2019/2020**

	Cr Helena Kirby	Cr Des Phelan	Cr Nathan Hansford	Cr David Evans	Cr Owen Sharkey	Cr Joanne Gilbert	Cr Les Rowe	TOTAL
July 2019	49	107	14	45	2,140	32	13	2,400
August 2019	47	108	14	45	1,833	1,173	13	3,233
September 2019	46	103	14	45	400	15	14	637
October 2019	46	94	14	62	337	14	13	581
November 2019	17	45	15	62	221	19	14	393
December 2019	89	166	17	45	645	13	13	989
January 2020	-	-	-	-	-	-	-	-
February 2020	-	-	-	-	-	-	-	-
March 2020	-	-	-	-	-	-	-	-
April 2020	-	-	-	-	-	-	-	-
May 2020	-	-	-	-	-	-	-	-
June 2020	-	-	-	-	-	-	-	-
<b>TOTAL Expenses</b>	<b>295</b>	<b>623</b>	<b>89</b>	<b>303</b>	<b>5,575</b>	<b>1,266</b>	<b>82</b>	<b>8,232</b>

	Cr Helena Kirby	Cr Des Phelan	Cr Nathan Hansford	Cr David Evans	Cr Owen Sharkey	Cr Joanne Gilbert	Cr Les Rowe	TOTAL
1. Conferences & Training Expenses	-	-	-	-	2,133	1,159	-	3,292
2. Travel Expenses	-	-	-	-	729	-	-	729
3. Car Mileage Expenses	-	-	-	-	2,589	-	-	2,589
4. IT & Communication Expenses	294	623	89	302	125	106	82	1,621
5. Childcare Expenses	-	-	-	-	-	-	-	-
<b>TOTAL Expenses</b>	<b>294</b>	<b>623</b>	<b>89</b>	<b>302</b>	<b>5,576</b>	<b>1,265</b>	<b>82</b>	<b>8,231</b>

**1. Conferences & Training Expenses**

This category covers registration fees & all other costs (eg accomodation, meals) associated with attendance by Councillors at local conferences, training, functions and seminars. These are normally held by Local Government related organisations, professional bodies and institutions, education institutions and private sector providers on areas and events which impact the roles of Councillors and the Shire in general. This category also includes memberships and subscriptions to bodies and organisations whose activities are relevant to the role of Councillors.

**2. Travel Expenses**

This category covers costs associated with assisting Councillors in meeting the transport costs incurred in attending meetings, functions and other commitments within and outside the municipality. This comprises use of a taxi, reimbursement for use of private vehicle while conducting Council business, car parking fees, the provision of car parking permits etc as described in the Councillor Expenses Policy. This category also comprises costs associated with accommodation and incidentals when travelling on Council business.

**3. Car Mileage Expenses**

This category covers car mileage expenses for the use of Council vehicles by Councillors whenever travelling to conduct Council business.

**4. IT & Communication Expenses**

This category covers mobile telephone use associated with ensuring that Councillors are accessible and are able to communicate with constituents, stakeholders, other Councillors, Council Officers and family members while conducting Council business.

**5. Childcare Expenses**

The Council will reimburse the cost of necessary carer expenses incurred by Councillors in the course of carrying out their duties, at functions of which partners are invited. This covers childcare and other forms of care needed to support immediate family members.