



ATTACHMENTS

**Under Separate Cover
Ordinary Council Meeting**

6.00pm Tuesday 26 June 2018

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6.3 – TOWNSHIP MAINTENANCE

COUNCIL POLICY

Date Adopted	19/12/1996
Date Revised	24/9/98; 25/10/01; 23/9/04; 25/6/09; 25/3/10; 24/6/14; 25/6/2017
Minute Book Reference	<p>Council Minutes 19/12/96 Item 4.3.3, page 69</p> <p>24/9/98 Item 4.6.1, page 48 (refer Audit & Finance Committee Minutes 16/9/98, item 5.4, pages 12, 50 & 74)</p> <p>25/10/01 Item 4.8.5 (Township Maintenance Policy Review), page 20 (refer Audit & Finance Committee Minutes 11/10/2001, item 4.1, page 5)</p> <p>23/9/04 Item 4.10.1(b), page 24 (refer Audit & Finance Committee Minutes 9/9/04, item 4.2, page 10)</p> <p>25/6/09 Item 4.10.1(e), page 48 (refer Audit & Finance Committee Minutes 11/6/09, item 4.5, pages 14-15)</p> <p>25/3/10 Item 4.8.2, pages 12-13</p> <p>24/6/14 Item 4.10.5(c), page 60 (refer Governance Committee Minutes 10/6/14, item 4.2.1, pages 12-15)</p> <p>25/6/17 Item 4.8.2, page 47</p>
Next Revision Due	June 2019

1. PURPOSE

To provide standards on the mowing of roadsides and reserves throughout townships within the Shire.

2. POLICY DETAILS

Council identified the extent of roadsides and reserves within townships that are maintained to an accepted standard at its meeting on 19 December 1996. The policy was reviewed 24 September 1998, 25 October 2001, 23 September 2004, 25 June 2009, 25 March 2010, 24 June 2014 and 25/6/2017. The extent and level of service was reviewed in 2017 in preparation for development of Council tender for roadside maintenance services.

Due to the rapid development of township areas, the policy will be reviewed on an “as required basis”, and at least every three (3) years to address any changes to the scope of the maintenance areas.

The mowing extent and service level standards adopted in townships are shown on the attached maps.

Mowing around public halls is generally addressed in Council Policy – Recreation Reserves, Public Halls and Buildings Maintenance although some work is encompassed by this policy. Mowing around public halls also occurs at Barunah Park, Garibaldi, Illabarook-Rokewood Junction, Ross Creek and Scarsdale. Mowing at these locations comprises a minimum of two (2) cuts per year.

Mowing of Recreation Reserves (e.g. ovals, soccer pitches) is addressed in Council Policy – Recreation Reserves, Public Halls and Buildings Maintenance.

Four (4) service level standards are applied across townships and localities in the municipality. These are defined in section 3 below:

3. SERVICE LEVELS DEFINITIONS

<p>Service Level 1</p>	<p>This service level applies to high profile precincts within townships.</p> <p>Grassed areas are typically maintained to heights between 30mm and 60mm and are maintained as required.</p> <p>Garden bed areas are to be weed free and where mulch is present, it is to be monitored and maintained.</p> <p>Ornamental trees are to be maintained for appearance and trimmed to provide clearance to paths and trails and sight distances for traffic using adjacent roads and streets.</p> <p>Irrigation systems, where fitted, are to be monitored and maintained for effectiveness.</p> <ul style="list-style-type: none"> • Footpaths, roadsides and drainage systems are to be regularly monitored and cleared of debris and litter.
<p>Service Level 2</p>	<p>This service level applies to roadsides and reserves within townships that are to be maintained to a high standard.</p> <p>Grassed areas are typically maintained to heights between 30mm and 100mm with a minimum of six (6) cuts per year or as required.</p> <p>Trees and shrubs are maintained to provide clearance to paths and trails and sight distances for traffic using roads and streets.</p> <p>Footpaths, roadsides and drainage systems are to be regularly monitored and cleared of debris and litter.</p>
<p>Service Level 3</p>	<p>This service level applies to roadsides and reserves, usually on the approaches to townships.</p> <p>Grassed areas are typically maintained to heights between 30mm and 100mm with a minimum of two (2) cuts per year.</p> <p>Trees and shrubs are maintained to provide clearance to paths and trails and sight distances for traffic using roads and streets.</p>
<p>Service Level 4</p>	<p>This service level applies to the balance of roadsides and reserves in township areas not addressed under Service Levels 1, 2 and 3 but require treatment for fire hazard in the lead up to summer.</p> <p>Grassed areas are reduced to 100mm or less. These areas have one (1) treatment annually in the lead up to summer.</p>
<p>Nature Strips</p>	<p>Nature strips and footpaths are an important part of general urban infrastructure and are areas for underground services and safe access for the community. Residents play an important role in maintaining these areas. Nature strips are intended to provide an open space that allows open viewing for vehicles and pedestrians for driveways, property fences, intersections and curves in roads as well as an aesthetic element to our streets. Historic community and Council expectation is that residents will mow and maintain their nature strip in order to present a neat and tidy street frontage. Council do not carry out renovation or maintenance (including mowing) of nature strips. In addition to this Council under its “Local Law No.2 – General Public Amenity, Part 2, 6(3)” requires that “An</p>

	owner or Occupier of premises must not allow or Permit the nature strip referable or directly proximate to such premises to be kept in a manner which is unsightly or detrimental to the general amenity of the neighbourhood”.
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4. PUBLICATION AND REVIEW

This policy will be published on Council’s internet and intranet sites and will be reviewed in June 2019 and then on an “as needed” basis.

5. RELATED DOCUMENTS

- Attached Township Maintenance Plans
- Council Policy 6.7 – Maintenance of Cypress Tree Avenues in Meredith & Inverleigh Townships
- Council Policy 5.4 – Recreation Reserves, Public Halls & Building Maintenance









































