

## ANIMAL REGISTRATION APPLICATION FORM 2023-2024

### Completing this form

- Complete all fields in BLOCK LETTERS.
- Application forms can be submitted in the following ways:
  - Post: Golden Plains Shire Council PO Box 111, Bannockburn, Victoria 3331
  - Email: [enquiries@gplains.vic.gov.au](mailto:enquiries@gplains.vic.gov.au)
  - In Person at one of our two Customer Hubs:
    - 2 Pope Street, Bannockburn, Victoria 3331 or 19 Heales St Smythesdale 3351

### Registration Categories and Fees

<b>Category 1: CAT and DOG – Reduced Rate \$51.00</b> <ul style="list-style-type: none"> <li>• Any animal which has been de-sexed (Proof required)</li> <li>• Both pet and owner must be registered with an approved organization (proof required) * refer asterisk below</li> <li>• Farm Working Dog – <b>separate application form applies</b></li> <li>• Any animal over the age of 10 years</li> <li>• Dog has undertaken obedience training at an approved obedience training organisation * refer asterisk below</li> </ul>	<b>Assistance dog \$0 – Separate application form applies</b> <b>Guide dog \$0</b>
<b>Category 2: Standard Registration – CAT Only \$145</b> <ul style="list-style-type: none"> <li>• Any cat not described under category 1</li> </ul>	<b>Category 4: Guard Dog \$195</b>  <b>Category 5: Declared Menacing Dog \$224</b> <ul style="list-style-type: none"> <li>• Any Declared Menacing Dog</li> </ul>
<b>Category 3: Standard Registration – DOG Only \$164</b> <ul style="list-style-type: none"> <li>• Any dog not described in category 1</li> </ul>	<b>Category 6: Declared Dangerous/ Restricted Breed Dog \$336</b> <ul style="list-style-type: none"> <li>• Separate application form applies</li> </ul>
<b>Transferring from another Council \$10</b> <ul style="list-style-type: none"> <li>• Must be an active registration – within Victoria only</li> <li>• Proof Required</li> <li>• Does <b>not</b> include Declared Menacing or Dangerous Dogs, or Restricted Breed Dogs</li> </ul>	<b>Category 7: Purpose Built Cat Enclosure \$25</b> <ul style="list-style-type: none"> <li>• For desexed cats/cats over 10 years of age that reside in a purpose-built cat enclosure – <b>additional Cat Enclosure Reduction in Registration Fee form applies</b></li> </ul> <b>Pension Discount – 50%</b> <ul style="list-style-type: none"> <li>• Available only on category 1, 2, 3 &amp; 7</li> <li>• Only eligible for persons with a Pensioner Concession Card, Veteran’s Affairs Card or Veteran’s Affairs War Widow Card</li> <li>• Health Care Cards are not accepted</li> </ul>

### Important Information

- **Payment is required within 7 days from the date Council requests payment. After this, if the animal is found at large, it will be impounded by Council and infringements may apply. The animal/s is not registered until the correct payment is made in full.**
- **Tags:** Your registration tag(s) will remain valid for the lifetime of your animal(s) provided the registration fee is paid annually. Replacement tags can be obtained free-of-charge from any Customer Hub.
- **Registration Year:** Registrations are due on 10<sup>th</sup> April every year.
- **Permits for Multiple Pets:** Under Council’s Local Law No. 1 – General Public Amenity (2021), it is an offence to keep more than two [2] dogs on a property without a permit unless in a Farming Zone, where up to five (5) dogs can be kept. Contact Council for information and permit application forms.
- **Restricted Breeds:** In Victoria are as follows; Pit Bull Terrier, American Pit Bull Terrier, Fila Brasileiro, Fila Mastiff, Dogo Argentino, Japanese Tosa or Perro De Presa Canario
- **Declared Dogs:** If your dog/s have been declared as dangerous or menacing by another Council, you must advise the Community Safety Team. Domestic Animal Act 1994 and accompanying regulations apply.
- **Working Dogs:** Means a dog that herds, drives, protects, tends or works stock on land used solely or primarily for primary production. Dogs used for vermin control or hunting are not considered working dogs.
- **\*Approved Organisations:** You may be eligible for the reduced rate if both you and your pet are registered with an approved organisation including Dogs Victoria, Australian National Cats Inc, Feline Control Council (Vic) Inc, The Governing Council of the Cat Fancy Australia and Victoria Inc, Master Dog Breeders and Associates (MDBA) AND includes Responsible Pet Breeders Australia (RPBA) \* Refer to list of applicable organisations accepted by the State Government at <https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/domestic-animals-act/registration-legislation-and-permits/dog-and-cat-registration>
- **\*Approved obedience training organisations** (proof required). [Australian Association of Professional Dog Trainers Inc, The Kintala Dog Club Association Inc, Dogs Victoria, Four Paws K9 Training, Delta Institute.](https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/dogs/dog-training-and-behavioural-problems/obedience-training-organisations) Refer to list at <https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/dogs/dog-training-and-behavioural-problems/obedience-training-organisations>

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## ANIMAL REGISTRATION APPLICATION FORM 2023-2024

### Owner Details

Full Name:	
Property Address:	
Suburb:	Postcode:
Postal Address (if different from above):	
Mobile:	Home Phone:
Email Address:	
Pension Number (please attach copy of pension card):	
Applicable Organisation Membership Number (please attach copy of membership card):	

### Emergency Contact Details

Full Name:
Telephone:
Address (If address is different from owner):
<i>Do you give authority for the animal to be dropped off to this contact address if picked up (Y/N)?</i>

### Animal Details

Animal Details	Animal 1	Animal 2
Animal Name		
Dog or Cat		
Breed		
Colour/ Markings		
Age		
Sex (M/F)		
Sterile (Y/N) <i>(sterilisation cert must be provided)</i>		
Guide Dog (Y/N)		
*Registered with approved org. <i>(proof of membership must be provided)</i>		
Microchip Number <i>(please use sticker if provided to you)</i>		
<b>Has the dog been declared menacing under the Domestic Animals Act 1994 (you are legally required to disclose such declaration)?</b>	Yes   No   Date:	Yes   No   Date:
<b>Reason for declaration:</b>		

### Transfers from another Municipality

Provide details below if you are applying to transfer animal registration(s) from another municipality within Victoria

	Animal Name	Council where registered	Current Tag No.
Animal 1			
Animal 2			

### Office Use Only

Tag No.		Fee		Issuing Officer		Receipt No.	

### Applicant/Owner Declaration

I, the owner, have completed all details on this form and declare that all information provided is true and correct. I understand that failure to disclose that my dog is declared menacing or dangerous, or is a restricted breed \*, may result in the issuing of an infringement(s) or a summons to the Magistrates' Court. [\*As listed on page 1 – if restricted breed or declared menacing or dangerous dog; **separate application applies for dangerous and restricted breed dogs**].

I, the owner, am aware that pursuant to the Domestic Animals Act 1994 (Vic) I am responsible for the actions of my animal, this includes, but is not limited to, if found outside of my property or involved in an attack. I understand that Council has several options including the issuing of an infringement(s) or a summons to the Magistrates' Court for breaches of the Domestic Animals Act 1994 (Vic).

Signature		Date	

### Payment Details

Please select one of the following payment methods by ticking the appropriate box

Cheque/ Money Order		In Person		Call me for payment	

### COLLECTION NOTICE

Personal information collected on this form shall be used by Council's Community Safety Team to complete this application and provide you with relevant updates. Council may disclose your information to other internal departments in order to process your application and your information will not be disclosed to any external party without your consent, unless required to do so by law. If you do not provide us with all required information Council may not process your application and infringement notices may be issued under the Domestic Animals Act 1994. You have the right to access your personal information and make any necessary corrections. If you have any queries or wish to gain access to amend your information please contact the Team Leader Animals and Amenity or the Privacy Officer on (03) 5220 7111 or enquiries@gplains.vic.gov.au. Council will comply with its Privacy Policy and Information Privacy Principles in schedule 1 of the Privacy and Data Protection Act 2014 and the Health Records Act 2001 in relation to the use, storage and disclosure of information. If you have any queries regarding this Privacy Statement, please contact the Privacy Officer in writing to enquiries@gplains.vic.gov.au or PO Box 111, Bannockburn 3331.