

Community Planning Program Toolkit

Volunteer role position description

Volunteer role title	
Project name	
Township Planning Group name	
Reports to / Project Leader	
Start date/End date (if short term assignment)	
Hours and days required per week (if applicable)	
Overview and purpose of the role, and how it relates to the project's goals	
Key responsibilities	
Skills, experience and attributes	
Benefits for the volunteer	
Benefits to Township Planning Group / project	
(if applicable)	
Other requirements of the role (remove if not relevant)	
 Induction training Police check Medical check Any other training required (please describe) Any other special conditions (please describe) 	

