

INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned **for the purpose of discussing the business of Council or briefing Councillors***
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Briefing Meeting					
Date and time:	Date: 20 February 2024			Time commenced: 9am		
Name of officer completing this form:	Eric Braslis					
Councillors present: <i>Please mark the Councillors present</i>		In person	Virtual		In person	Virtual
	Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Getsom	<input type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Staff present: <i>Please mark the staff present</i>						
	Eric Braslis (Chief Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	Phil Josipovic (Director Infrastructure and Environment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	Lynnere Gray (Director Corporate Services)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	Leanne Wilson (Acting Director Community Planning & Growth)	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	Other staff: Manager Finance Community Partnerships Officer Coordinator Community Inclusion Senior Advisor, Communications and Engagement Manager Assets Senior Roads and Drainage Engineer Manager People & Performance Business Partner Performance and Change					
Other people present: <i>e.g. consultants, presenters.</i>	Nil					
Matters considered/discussed: <i>Provide a brief list of the matters considered.</i>	4.3 Councillor Only 2.1 2024-25 Draft Budget Update 2.2 Online Community Directory 2.3 Supplementary Valuations 2.4 Community Vision 2040 Refresh Consultation Update 2.5 Inverleigh Drainage Improvement Project 3.1 Delegates Report & Informal Meetings of Councillors Records 3.2 2024 Priority Booklet - Endorsement					

	<p>3.3 Budget Environment</p> <p>3.4 Quarter 2 Finance Report</p> <p>3.5 Council Plan 2021-2025 Implementation - Quarter 2</p> <p>3.6 Local Government Performance Reporting Framework (LGPRF) Mid-Year Report</p> <p>3.7 G21 Regional Football (Soccer) Strategy - Endorsement</p> <p>3.8 Tracks and Trails Strategy - Adoption</p> <p>3.9 Awarding of Tender - Construction of the Hendersons Road Bridge, Bamganie</p> <p>3.10 Awarding of Tender - Inverleigh Active Youth Space</p> <p>3.11 Instrument of Delegation - Council to Chief Executive Officer</p> <p>3.12 Review of Instrument of Appointment and Authorisation - Planning & Environment Act 1987</p> <p>3.13 Councillor Expenses and Meeting Attendance Report - Quarter 2 ending 31 December 2023</p> <p>3.14 Council Meeting Date - July 2024</p> <p>3.15 Audit and Risk Committee Meeting Minutes - 13 February 2024</p> <p>3.16 Petition - Bannockburn Recreation Precinct</p> <p>5.1 CONFIDENTIAL REPORT - Lomandra Drive – Offer to Purchase</p> <p>5.2 CONFIDENTIAL REPORT - Acquisition of easement for drainage purposes</p> <p>4.1 SMT Only</p> <p>4.2 CEO Only</p> <p>4.4 Meredith School Crossing</p> <p>4.5 Fire Hazard Inspections - 2023/24 Fire Danger Period</p> <p>4.6 Wadawurrung Native Title Claim - Notification</p> <p>4.7 Neighbour Agreement For Extractive Industry Operation at Sago Hill Quarry</p> <p>4.8 Statutory Planning - Quarter 2 Update</p> <p>4.9 CEO KPI Update - October to December</p>
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Conflict of interest disclosures:

If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.

Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Cr Brett Cunningham	Dardel Drive (Items 3.16 and 4.2)	Yes

Once completed, please return this form to governanceadministration@gplains.vic.gov.au