

## INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- Is scheduled or planned **for the purpose of discussing the business of Council or briefing Councillors**
- Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and
- Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.

<b>Name of meeting:</b>	Councillor Briefing																				
<b>Date and time:</b>	12 December 2023			Time commenced: 10.15am																	
<b>Name of officer completing this form:</b>	Rosie Wright																				
<b>Councillors present:</b> <i>Please mark the Councillors present</i>		In person	Virtual		In person	Virtual															
	Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input type="checkbox"/>	<input type="checkbox"/>															
	Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>															
	Cr Getsom	<input type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input type="checkbox"/>	<input checked="" type="checkbox"/>															
	Cr Kirby	<input type="checkbox"/>	<input checked="" type="checkbox"/>																		
<b>Staff present:</b> <i>Please mark the staff present</i>	<table border="1"> <thead> <tr> <th></th> <th>In person</th> <th>Virtual</th> </tr> </thead> <tbody> <tr> <td>Eric Braslis (Chief Executive Officer)</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Ben Jordan (Acting Director Infrastructure and Environment)</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Lynnere Gray (Director Corporate Services)</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Emma Wheatland (Acting Director Community, Planning and Growth)</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>							In person	Virtual	Eric Braslis (Chief Executive Officer)	<input type="checkbox"/>	<input type="checkbox"/>	Ben Jordan (Acting Director Infrastructure and Environment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnere Gray (Director Corporate Services)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Emma Wheatland (Acting Director Community, Planning and Growth)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	In person	Virtual																			
Eric Braslis (Chief Executive Officer)	<input type="checkbox"/>	<input type="checkbox"/>																			
Ben Jordan (Acting Director Infrastructure and Environment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>																			
Lynnere Gray (Director Corporate Services)	<input checked="" type="checkbox"/>	<input type="checkbox"/>																			
Emma Wheatland (Acting Director Community, Planning and Growth)	<input checked="" type="checkbox"/>	<input type="checkbox"/>																			
	<b>Other staff:</b> Coordinator Economic Development Coordinator Governance and Risk Manager Planning Coordinator Strategic Planning Strategic Planner x 2 Manager Children's Services Maternal Child Health Coordinator Coordinator Community Development Community Partnerships Officer																				
<b>Other people present:</b> <i>e.g. consultants, presenters.</i>	Presenter from Tourism Geelong and the Bellarine Presenters from the Victorian Planning Authority																				
<b>Matters considered/discussed:</b> <i>Provide a brief list of the matters considered.</i>  * indicates matters that were listed on the	<i>Presentations</i> <ul style="list-style-type: none"> <li>• Tourism Greater Geelong and The Bellarine – Sustainable Destination Master Plan</li> <li>• (VPA) Bannockburn Southeast Precinct Structure Plan - Community Infrastructure and Open Space</li> <li>• Growing Places Strategy - First Peoples Cultural Heritage Report</li> <li>• Growing Places Strategy - Community Services and Infrastructure Plan Update and Community Wealth and Wellbeing Analysis</li> </ul>																				

agenda but were not discussed	<ul style="list-style-type: none"> <li>• Maternal and Child Health Delivery</li> <li>• LGPro Awards Nomination - Community Planning Program</li> </ul> <p><i>Council reports</i></p> <ul style="list-style-type: none"> <li>• *Delegates Report &amp; Informal Meetings of Councillors Records</li> <li>• Municipal Public Health and Wellbeing Plan Year 2 - Monitoring and Evaluation Report</li> <li>• *COVID-19 Financial Hardship Policy - Rescind</li> <li>• *Awarding of Tender – Netball Pavilion – Vic Park Bannockburn</li> <li>• *Awarding of Tender – Bannockburn Skate Bowl</li> </ul> <p><i>Administrative updates</i></p> <ul style="list-style-type: none"> <li>• SMT Only</li> <li>• CEO Only</li> <li>• Councillor Only</li> </ul> <p><i>Updates for noting</i></p> <ul style="list-style-type: none"> <li>• *Community Vision</li> <li>• *Progress Report – 66 Brooke Street, Smythesdale</li> <li>• *2023-24 Budget Update</li> <li>• *Governance Reports of Interest</li> </ul>
-------------------------------	--

<p align="center"><b>Conflict of interest disclosures:</b></p> <p>If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the pmmeeting before discussion on the matter?
Nil		

Once completed, please return this form to [governanceadministration@gplains.vic.gov.au](mailto:governanceadministration@gplains.vic.gov.au)