

2023/2024

Form 22
Building Act 1993
Building Regulations 2018

APPLICATION TO REGISTER SWIMMING POOL OR SPA

Regulation 147P (1)

To: Golden Plains Shire – Building Services Department **Email to:** Enquiries@gplains.vic.gov.au

Alternatively, please visit our **Online Greenlight Building Portal** through the Golden Plains website:
Building Department – Register Swimming Pool/Spa.

Once the application is successful, you will receive a registration acknowledgement letter via email.

APPLICANT DETAILS

In accordance with the *Building Regulations 2018*, the owner of the land on which the Swimming Pool or Spa is located must register. The applicant, must be an owner listed on the land title.

Applicant Full Name:

Residential Address:	Suburb:	Postcode:
Postal Address:	Suburb:	Postcode:
Email Address:		
Mobile:	Home Phone:	

ADDITIONAL OWNER/S DETAILS

If there is more than one owner to the relevant property, **all owners** current contact details must be listed below. If you are a sole owner to the relevant property, you can leave this field blank.

Owner/s Full Name:

Residential Address:	Suburb:	Postcode:
Postal Address:	Suburb:	Postcode:
Email Address:		
Mobile:	Home Phone:	

PROPERTY DETAILS

Who resides at this property?	<input type="checkbox"/> Owner/s	<input type="checkbox"/> Tenant	<input type="checkbox"/> Other, please specify:
Street no:	Lot/CA no:	Section no:	PS/LP no:
Street:		Suburb:	Postcode:

SWIMMING POOL AND/OR SPA DETAILS

<input type="checkbox"/> Permanent Swimming Pool	Date erected:
<input type="checkbox"/> Permanent Spa	Date erected:
<input type="checkbox"/> Permanent Pool & Spa (Both in same enclosure)	Date erected:
<input type="checkbox"/> Relocatable Swimming Pool	Date erected:
<input type="checkbox"/> Relocatable Spa	Date erected:

Please note: Relocatable pools and spas are identified as those that are within a relocatable safety barrier and only erected temporarily. (i.e. Not left erected all year round)

SAFETY BARRIER DETAILS

Has any other building work taken place that has altered or resulted in changes to the safety barrier since the swimming pool or spa was originally constructed or erected? YES NO

If yes, please provide detail and copies of any relevant building permit or other documentation.

If you have a Swimming Pool and a Spa, are they in separate safety barriers? YES NO

If there are separate barriers, you will be charged a registration fee per barrier.

MANDATORY ADDITIONAL REQUIREMENTS

If your Swimming Pool and/or Spa was construction on or after 1 November 2020 upon the completion of works, your Private Building Surveyor must issue you a **Certificate of Pool & Spa Barrier Compliance - (Form 23)**, in accordance with Regulation 147M **you must** supply a copy of the certificate with this registration.

In the event you do not have a copy of this certificate or your Swimming Pool and/or Spa was constructed prior to 1 November 2020, please speak with our Building Services Team for further instructions.

SIGNATURE

Applicant:	Date:
Additional Owner/s:	Date:

PAYMENT DETAILS

Please select one of the payment options below, by ticking the appropriate box.

REGISTRATION FEE **\$34.20**

IN PERSON

Please visit one of our customer service centres.

**PAY VIA
CREDIT
CARD**

PHONE

Our Customer Experience team will call the contact number provided to arrange payment

ONLINE PAYMENT LINK

An online payment link will be emailed to the email address provided to arrange payment

OFFICE USE ONLY

ASSESSMENT COST \$34.20

GL no. 30173

The Golden Plains Shire considers that the responsible handling of personal information is a key aspect of democratic governance and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Privacy & Data Protection Act 2014. The personal information required on this form will only be used by Council for the purpose of property related issues. The information will not be disclosed to any other party unless Council is required to do so by law. You can view and change the information by contacting Customer Service on 5220 7111.