



INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned **for the purpose of discussing the business of Council or briefing Councillors***
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**;*
and
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Councillor Briefing			
Date and time:	Date: 17 October 2023		Time commenced: 10:00 AM	
Name of officer completing this form:	Rosie Wright, Coordinator Governance and Risk			
Councillors present: <i>Please mark the Councillors present</i>	In person	Virtual	In person	Virtual
Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/>
Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>
Cr Getsom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/>
Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Staff present: <i>Please mark the staff present</i>			In person	Virtual
Eric Braslis (Chief Executive Officer)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Josipovic (Director Infrastructure and Environment)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lynnere Gray (Director Corporate Services)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leanne Wilson (Acting Director Community, Planning and Growth)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other staff: Coordinator Economic Development Manager Regulatory Services Community Partnerships Officer Manager Community Wellbeing Acting Coordinator People and Safety Manager Recreation and Community Infrastructure Fiona Rae, Manager Finance Coordinator Strategic Planning Strategic Planner Coordinator Roads and Drainage Maintenance Senior Roads and Drainage Engineer			
Other people present: <i>e.g. consultants, presenters.</i>	Consultant from Non Profit Training			
Matters considered/discussed: <i>Provide a brief list of the matters considered.</i>	<i>Presentations</i> Beyond The Valley Music Festival Fire Prevention Program Community Planning Program Final Report 2022/2023 People Matters Survey Results Community Insurance and Council-Managed Crown Land			

<p><i>* indicates a matter that was listed on the agenda but was not discussed.</i></p>	<p>Financial Hardship – 2023/24 Rebate Application <i>Council Reports</i> * Citizenship Ceremony * Delegates Report & Informal Meetings of Councillors Records Annual Report 2022/2023 Local Government Performance Reporting Indicators - End of Year Report Authorisation of Planning Scheme Amendment C104-Teesdale Flood Study * Moorabool River Reserve Masterplan – Adoption Councillor Code of Conduct – Adoption Media and Communications Policy – Adoption * Review of Instrument of Delegation - Council to Council staff * Review of Instrument of Delegation - Environment Protection Act 2017 * Panel of Suppliers - Electrical Services & Maintenance Works <i>Administrative Updates</i> SMT Only CEO Only Councillor Only *Finance Update – 2023/24 Budget and 2024/25 Draft Budget *CEO KPI Update – July to September Councillor Only *Preparation for Mayoral Election <i>Updates for noting</i> *Regional Renewable Organics Network - Community Information session *Victoria’s Housing Statement Update *Active Ageing and Inclusion and Arts, Culture and Heritage Advisory Committees Update *Judge Road Dereel - Proposed Leasing of land to the CFA - Community Engagement Results</p>
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<p>Conflict of interest disclosures: If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Cr Gavin Gamble	Authorisation of Planning Scheme Amendment C104-Teesdale Flood Study	Yes

Once completed, please return this form to governanceadministration@gplains.vic.gov.au