

INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Councillor Briefing					
Date and time:	Date: 15 August 2023		Time commenced: 9:35am			
Name of officer completing this form:	Sophie Brown					
Councillors present:	In person	Virtual	In person	Virtual		
<i>Please mark the Councillors present</i>	Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input type="checkbox"/>	<input type="checkbox"/>
	Cr Gamble	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>(Present virtually for some items)</i>					
	Cr Getsom	<input type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Staff present:			In person	Virtual		
<i>Please mark the staff present</i>	Eric Braslis (Chief Executive Officer)		<input type="checkbox"/>	<input type="checkbox"/>		
	Lynnere Gray (Acting Chief Executive Officer)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Phil Josipovic (Director Infrastructure and Environment)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Emma Wheatland (Acting Director Community, Planning and Growth)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Other staff:					
	Manager Finance					
	Acting Manager Community Wellbeing					
	Manager Childrens Services					
	Manager Recreation and Community Infrastructure					
	Customer Experience Coordinator					
	Arts and Culture Advisor					
Other people present:	West Wind Energy					
<i>e.g. consultants, presenters.</i>	Tag Energy					
	Opteon Solutions					
	VGV (Valuer General Victoria)					

<p>Matters considered / discussed:</p> <p><i>Provide a brief list of the matters considered.</i></p> <p><i>* indicates items where a report was provided but was not discussed.</i></p>	<p>External Presentations</p> <p>2.1 Golden Plains Windfarm Update</p> <p>2.2 Property Valuations</p> <p>Internal Presentations</p> <p>2.3 Reconciliation Action Plan Update</p> <p>2.4 Best Start Best Life Kindergarten Infrastructure Update</p> <p>2.5 Customer Experience Strategy – 12 Month Update</p> <p>Council Reports* Citizenship Ceremony</p> <p>3.2 * Delegates Report & Informal Meetings of Councillors Records</p> <p>3.3 * Berrybank Windfarm Community Grants 2023</p> <p>3.4 * Council Plan 2021-2025 Implementation – Quarter Four</p> <p>3.5 * Excision of South Steiglitz Road Reserve from Mining Exploration Licence</p> <p>3.6 Debt Collection and Financial Hardship</p> <p>3.7 * Tender for Minor Civil Works and Plant Hire – Panel of Suppliers</p> <p>3.8 * Review of Instrument of Appointment and Authorisation – Planning and Environment Act 1987</p> <p>3.9 * Councillor Expenses and Meeting Attendance Report – Quarter Four Ending 30 June 2023</p> <p>3.10 Draft Election Period Policy</p> <p>Administrative Updates</p> <p>4.1 SMT Only</p> <p>4.2 CEO Only</p> <p>4.3 Councillor Only</p> <p>Updates for Noting</p> <p>4.4 * Financial Statements for the Year Ended 30 June 2023 – Interim Result</p> <p>4.5 * Council Land – 66 Brooke Street, Smythesdale</p> <p>4.6 * Operation Sandon Report</p> <p>4.7 * National Local Roads, Transport, and Infrastructure Congress 2023 – Mayoral Attendance</p>
--	---

<p>Conflict of interest disclosures:</p>		
<p>If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Nil		

Once completed, please return this form to governanceadministration@gplains.vic.gov.au