



## **Golden Plains Shire Council**

### **S6. Instrument of Delegation**

**to**

### **Members of Council Staff**

## Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Title Abbreviation	Meaning of the Title Abbreviation
DMBS	Deputy Municipal Building Surveyor
CCS	Coordinator Community Safety
CSTO	Community Safety Technical Officer
CEH	Coordinator Environmental Health
CEO	Chief Executive Officer
CRDE	Coordinator Roads & Drainage Engineering
CSTATP	Coordinator Statutory Planning
CSTRATP	Coordinator Strategic Planning
DCPG	Director Community, Planning and Growth
DCS	Director Corporate Services
DIE	Director Infrastructure and Environment
EHO	Environmental Health Officer
PCO	Planning Compliance Officer
MBS	Municipal Building Surveyor
MAS	Manager Asset Services
MPL	Manager Planning
MRS	Manager Regulatory Services
PCO	Planning Compliance Officer
PSOD	Planning Support Officer - Development
PSOS	Planning Support Officer - Subdivision
SP	Strategic Planner
SO	Subdivision Officer
TP	Town Planner; Statutory Planner

3. declares that:

3.1 this Instrument of Delegation is authorised by a resolution of Council passed on [date of resolution] and

3.2 the delegation:

3.2.1 comes into force immediately upon the resolution of Council being made;

3.2.2 remains in force until varied or revoked;

3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3 and the Schedule; and

3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy adopted by Council;

3.3.3 if the determining of the issues, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

DATED [date of resolution]

**Signed** by the Chief Executive Officer of  
Golden Plains Shire Council )  
in the presence of: )

.....  
*Witness*

*Date:* .....

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Does not currently apply to Golden Plains Shire Council:

**CEMETERIES AND CREMATORIA ACT 2003**

The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s8(1)(a)(ii) as though it were a cemetery trust (see s 53).

DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog.	CEO; DCPG; MRS; CSTO	Council may delegate this power to a Council authorised officer.

**FOOD ACT 1984**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition.	CEO; DCPG; MRS; CEH; EHO	If s19(1) applies.
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable.	CEO; DCPG; MRS; CEH; EHO	If s19(1) applies.
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process.	CEO; DCPG; MRS; CEH; EHO	If s19(1) applies. Only in relation to temporary food premises or mobile food premises.
s 19(4)(a)	Power to direct that an order made under s19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise.	CEO; DCPG; MRS; CEH; EHO	If s19(1) applies.
s 19(6)(a)	Duty to revoke any order under s19 where the subject of the order has been attended to.	CEO; DCPG; MRS; CEH; EHO	If s19(1) applies.
s 19(6)(b)	Duty to give written notice of revocation under s19(6)(a) if satisfied that an order has been complied with.	CEO; DCPG; MRS; CEH; EHO	If s 19(1) applies
s 19AA(2)	Power to direct by written order, that a person must take any of the actions described in (a)-(c).	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19AA(4)(c)	Power to direct in an order made under s19AA(s) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises.	CEO; DCPG; MRS; CEH; EHO	Note: the power to direct the matters under s19AA(4)(a) and (b) not capable of delegations and so such directions must be made by a Council resolution.

s 19AA(7)	Duty to revoke order issued under s19AA and give written notice of revocation, if satisfied that that order has been complied with.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19CB(4)(b)	Power to request copy of records.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19E(1)(d)	Power to request a copy of the food safety program.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19EA(3)	Function of receiving copy of revised food safety program	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19GB	Power to request proprietor to provide written details of the name, qualification, or experience of the current food safety supervisor.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19IA(2)	Duty to give written notice to the proprietor of the premises	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.  Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3)).
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19N(2)	Function of receiving notice from the auditor	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s19NA(1)	Power to request food safety audit reports.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances.	CEO; DCPG; MRS; CEH	



s19UA	Power to charge fees for conducting a food safety assessment or inspection.	CEO; DCPG; MRS; CEH; EHO	Except for an assessment required by a declaration under s19C or an inspection under s38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
---	Power to register or renew the registration of a food premises.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority. Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s58A(2)).
s 36A	Power to accept an application for registration or notification using online portal.	EHO; CEH.	Where Council is the registration authority.
s 36B	Duty to pay the charge for use of online portal.	CEH.	Where Council is the registration authority.
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38AB(4)	Power to fix a fee for the receipt of a notification under s38AA in accordance with a declaration under s38AB(1).	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38A(4)	Power to request a copy of a completed food safety program template.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s19C the food premises belongs.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s38A.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.

s 38B(2)	Duty to be satisfied of the matters in s38B(2)(a)-(b).	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38D(1)	Duty to ensure compliance with the applicable provisions of s38C and inspect the premises if required by s39.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38D(2)	Duty to be satisfied of the matters in 38D(2)(a)-(d).	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38D(3)	Power to request copies of any audit reports.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38E(2)	Power to register the food premises on a conditional basis.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority. Not exceeding the prescribed time limit defined under s38E(5).
s 38E(4)	Duty to register the food premises when conditions are satisfied.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	CEH; EHO	Where Council is the registration authority.
s 39A	Power to register or renew the registration of and/or transfer food premises despite minor defects.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority. Only if satisfied of matters in subsections 39A(2)(a)-(c).

s 39A(6)	Duty to comply with a direction of the Secretary	CEO; DCPG; MRS; CEH; EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008.	CEO; DCPG; MRS; CEH; EHO	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 40D(1)	Power to suspend or revoke the registration of food premises.	CEO; DCPG; MRS; CEH	Where Council is the registration authority.
s 40E	Duty to comply with direction of the Secretary	CEO; DCPG; MRS; CEH; EHO	
s 40F	Power to cancel registration of food premises.	CEO; DCPG; MRS; CEH	Where Council is the registration authority.
s 43	Duty to maintain records of registration	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements.	CEO; DCPG; MRS; CEH; EHO	Where Council is the registration authority.
s 45AC	Power to bring proceedings	CEO; DCPG; MRS; CEH	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against	CEO; DCPG; MRS; CEH	Where Council is the registration authority.

	the person first charged.		
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**HERITAGE ACT 2017**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties, or powers.	CEO; DCPG	Must first obtain Executive Director's written consent. Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub- delegation.

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185(4)	Power to declare and levy a cladding rectification charge.	CEO <sup>1</sup>	

<sup>1</sup> The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions.	CEO; DCPG; MPL	If authorised by the Minister.
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister.	CEO; DCPG; MPL	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s8A.	CEO; DCPG; MPL; CSTRATP	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme.	CEO; DCPG; MPL; CSTRATP	
s 8A(5)	Function of receiving notice of the Minister's decision.	CEO; DCPG; MPL; CSTRATP	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days.	CEO; DCPG; MPL; CSTRATP	
s 8B(2)	Power to supply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district.	CEO; DCPG; MPL; CSTRATP	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons.	CEO; DCPG; MPL; CSTRATP	

s 12B(1)	Duty to review planning scheme.	CEO; DCPG; MPL; CSTRATP	
s 12B(2)	Duty to review planning scheme at direction of Minister.	CEO; DCPG; MPL; CSTRATP	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay.	CEO; DCPG; MPL; CSTRATP	
s 14	Duties of a Responsible Authority as set out in s14 (a) to (d).	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 17(1)	Duty of giving copy amendment to the planning scheme.	CEO; DCPG; MPL; CSTRATP	
s 17(2)	Duty of giving copy s173 agreement.	CEO; DCPG; MPL; CSTATP	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days.	CEO; DCPG; MPL; CSTRATP	
s 18	Duty to make amendment etc. available in accordance with public availability requirements.	CEO; DCPG; MPL; CSTRATP	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s19 to a planning scheme.	CEO; DCPG; MPL; CSTRATP	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme.	CEO; DCPG; MPL; CSTRATP	Where Council is not the planning authority, and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s19.	CEO; DCPG; MPL; CSTRATP	Where Council is a planning authority



s 21(2)	Duty to make submissions available in accordance with public availability requirements.	CEO; DCPG; MPL; CSTRATP	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice.	CEO; DCPG; MPL; CSTRATP	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	CEO; DCPG; MPL; CSTRATP	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	CEO; DCPG; MPL; CSTRATP; SP	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel.	CEO; DCPG; MPL; CSTRATP	
s 23(2)	Power to refer to a panel submission which do not require a change to the amendment.	CEO; DCPG; MPL; CSTRATP	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s96D).	CEO; DCPG; MPL; CSTRATP	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s197B of the Act.	CEO; DCPG; MPL; CSTRATP	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements.	CEO; DCPG; MPL; CSTRATP	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received.	CEO; DCPG; MPL; CSTRATP	
s 28(1)	Duty to notify the Minister if abandoning an amendment.	CEO; DCPG; MPL; CSTRATP	Note: the power to make a decision to abandon an amendment cannot be delegated.
s 28(2)	Duty to publish notice of the decision on Internet site.	CEO; DCPG; MPL; CSTRATP	

s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months.	CEO; DCPG; MPL; CSTRATP	
s 30(4)(a)	Duty to say if amendment has lapsed.	CEO; DCPG; MPL; CSTRATP	
s 30(4)(b)	Duty to provide information in writing upon request.	CEO; DCPG; MPL; CSTRATP	
s 32(2)	Duty to give more notice if required.	CEO; DCPG; MPL; CSTRATP	
s 33(1)	Duty to give more notice of changes to an amendment.	CEO; DCPG; MPL; CSTRATP	
s 36(2)	Duty to give notice of approval of amendment.	CEO; DCPG; MPL; CSTRATP	
s 38(5)	Duty to give notice of revocation of an amendment.	CEO; DCPG; MPL; CSTATP; CSTRATP; SP; TP	
s 39	Function of being a party to a proceeding commenced under s39 and duty to comply with determination by VCAT.	CEO; DCPG; MPL; CSTRATP	
s 40(1)	Function of lodging copy of approved amendment.	CEO; DCPG; MPL; CSTRATP	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period.	CEO; DCPG; MPL; CSTRATP	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s197B of the Act after the inspection period ends.	CEO; DCPG; MPL; CSTRATP	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTRATP	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be	Not applicable.	Where Council is a responsible public entity and is a planning authority. Note: this provision is not yet in force and will

	binding on the responsible public entity.		commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils.
s 46AW	Function of being consulted by the Minister.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is a responsible public entity.
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy.  Power to endorse the draft Statement of Planning Policy.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is a responsible public entity.
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity.	CEO; DCPG; MPL; CSTRATP	Where Council is a responsible public entity.
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is a responsible public entity.
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency.
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land.	CEO; DCPG; MPL; CSTATP; CSTRATP	

s 46GO(1)	Duty to give notice to owners of certain inner public purpose land.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GP	Function of receiving a notice under s46GO.	DCPG; MPL; CSTATP; CSTRATP	Where Council is the collecting agency.
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s46GO.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GR(2)	Power to consider a late submission. Duty to consider a late submission if directed to do so by the Minister.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s46GQ.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land.	DCPG; MPL; CSTATP; CSTRATP	

s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s46GT(5).	DCPG; MPL; CSTATP; CSTRATP	
s 46GU	Duty not to adopt an amendment under s29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s46GU(1)(a) and (b) are met.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution.  Power to specify the manner in which the payment is to be made.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the collecting agency.
s 46GV(3)(b)	Power to enter into an agreement with the applicant.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the collecting agency.
s 46GV(4)(ab)	Function of receiving the inner public purpose land in accordance with s46GV(5) and (6).	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the collecting agency.
s 46GV(7)	Duty to impose the requirements set out in s46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area.	CEO; DCPG; MPL; CSTATP; CSTRATP	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency.
s 46GX(1)	Power to accept works, services, or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where council is a collecting agency.
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency.

s 46GY(1)	Duty to keep proper and separate accounts and records.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency.
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency.
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the collecting agency under an approved infrastructure contributions plan.  This duty does not apply where Council is that planning authority.
s 46GZ(2)(a)	Function of receiving the monetary component.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where the Council is the planning authority.  This duty does not apply where Council is also the collecting agency.
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services, or facilities.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.  This provision does not apply where Council is also the relevant development agency.
s 46GZ(2)(b)	Function of receiving the monetary component.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the development agency under an approved infrastructure contributions plan.  This provision does not apply where Council is also the collecting agency.
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s46GZ(5).	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.  this provision does not apply where Council is also the relevant development agency.

s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the development agency specified in the approved infrastructure contributions plan.  This provision does not apply where Council is also the collecting agency.
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s46GW.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s46GV(4).  Where Council is the collecting agency under an approved infrastructure contributions plan.  This duty does not apply where Council is also the development agency.
s 46GZ(9)	Function of receiving the fee simple in the land.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is the development agency under an approved infrastructure contributions plan.  this Duty does not apply Where Council is also the collecting agency.
s 46GZA(1)	Duty to keep proper and separate accounts and records.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is a development agency under an approved infrastructure contributions plan.
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020.	CEO; DCPG; MPL; CSTATP; CSTRATP; DCS	Where Council is a development agency under an approved infrastructure contributions plan.
s 46GZB(3)	Duty to follow the steps set out in s46GZB(3)(a) – (c).	CEO; DCPG; MPL; DCS	Where Council is a development agency under an approved infrastructure contributions plan.

s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA.	CEO; DCPG; MPL; DCS	If the VPA is the collecting agency under an approved infrastructure contributions plan.  Where Council is a development agency under an approved infrastructure contributions plan.
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s46GZD(2)(a) and (b).	CEO; DCPG; MPL; DCS	Where Council is the development agency under an approved infrastructure contributions plan.
s 46GZD(3)	Duty to follow the steps set out in s46GZD(3)(a) and (b).	CEO; DCPG; MPL; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZD(5)	Duty to make payments under s46GZD(3) in accordance with ss46GZD(5)a and (46GZD(5)(b).	CEO; DCPG; MPL; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GGZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of the land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires.	CEO; DCPG; MPL; DCS	Where Council is the development agency under an approved infrastructure contributions plan.  This duty does not apply where Council is also the collecting agency.
s 46GZE(2)	Function of receiving the unexpended land equalisation amount.	CEO; DCPG; MPL	Where Council is the collecting agency under an approved infrastructure contributions plan.  This duty does not apply where Council is also the development agency.
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s46GZE(3)(a) and (b).	CEO; DCPG; MPL; DCS	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land.	CEO; DCPG; MPL; DCS	Where Council is the development agency under an approved infrastructure contributions plan.
s 46GZF(3)	Duty, if land is sold under s46GZF(2)(b), to follow the steps in s46GZF(3)(a) and (b).	CEO; DCPG; MPL; DCS	Where Council is the development agency under an approved infrastructure contributions plan.



s 46GZF(3)	Function of receiving proceeds of sale	CEO; DCS	DCPG; MPL;	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s46GZF(5).	CEO; DCS	DCPG; MPL;	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZF(6)	Duty to make the payments under s46GZF(4) in accordance with s46GZF(6)(a) and (b).	CEO; DCS	DCPG; MPL;	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction.	CEO; DCS	DCPG; MPL;	Where Council is the collecting agency under an approved infrastructure contributions plan.
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister.	CEO; DCS	DCPG; MPL;	Where Council is a collecting agency or development agency.
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council.	CEO; DCS	DCPG; MPL;	Where Council is a collecting agency or development agency.
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s46LB(2).	CEO; DCS	DCPG; MPL;	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy.	CEO; DCS	DCPG; MPL; CSTATP; CSTRATP	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy.	CEO; DCS	DCPG; MPL;	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy.	CEO; DCS	DCPG; MPL;	

s 46Q(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit.	CEO; DCPG; MPL; DCS	
s 46Q(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy.	CEO; DCPG; MPL; DCS	
s 46P(1)	Power to require payment of amount of levy under s46N or s46O to be satisfactorily secured.	CEO; DCPG; MPL; DCS	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable.	CEO; DCPG; MPL; DCS	
s 46Q(1)	Duty to keep proper accounts of levies paid.	CEO; DCPG; MPL; DCS	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency.	CEO; DCPG; MPL; DCS	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or works, services and facilities in respect of which the levy was paid etc.	CEO; DCPG; MPL; DCS	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed.	CEO; DCPG; MPL; DCS	Only applies when levy is paid to Council as a 'development agency'.
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s46Q(4)(a).	CEO; DCPG; MPL; DCS	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister.
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan.	CEO; DCPG; MPL; CSTATP; CSTRATP	Must be done in accordance with Part 3.
s 46Q(4)(e)	Duty to expend that amount on other works etc.	CEO; DCPG; MPL; CSTATP; CSTRATP	With the consent of, and in the manner approved by, the Minister.

s 46QC	Power to recover any amount of levy payable under Part 3B.	CEO; DCPG; MPL; DCS	
s 46QD	Duty to prepare report and give a report to the Minister.	CEO; DCPG; MPL; DCS	Where Council is a collecting agency or development agency.
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Not delegated.	Does not apply to Golden Plains Shire Council.
S 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not delegated	Does not apply to Golden Plains Shire Council.
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not delegated	Does not apply to Golden Plains Shire Council.
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Not delegated	Does not apply to Golden Plains Shire Council.
s 46Y	Duty to carry out works in conformity with the approved strategy plan.	Not delegated.	Does not apply to Golden Plains Shire Council.
s 47	Power to decide that an application for a planning permit does not comply with that Act.	CEO; DCPG; MPL; CSTATP.	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 50(4)	Duty to amend application.	CEO; DCPG; MPL; CSTATP; TP; SO.	

s 50(45)	Power to refuse to amend application.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 50A6)	Duty to make note of amendment to application in register.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 50A(1)	Power to make amendment to application.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given.	CEO; DCPG; MPL; CSTATP; TP; PSOD; PSOS.	
s 50A(4)	Duty to note amendment to application in register.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefitted by a registered restrictive covenant if anything authorised by the permit would result in breach of covenant.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefitted by a registered restrictive covenant if application is to remove or vary the covenant.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	

s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally affected.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 52(3)	Power to give any further notice of an application where appropriate.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA).	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 54(1)	Power to require the applicant to provide more information.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 54(1A)	Duty to give notice in writing of information required under s54(1).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 54(1B)	Duty to specify the lapse date for an application.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s54A(3).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 55(1)	Duty to give copy application, together with the prescribed information to every referral authority specified in the planning scheme.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go.	CEO; DCPG; MPL; CSTATP; TP. SO.	

s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s57A(5).	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 57A(5)	Power to refuse to amend application.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 57A(6)	Duty to note amendments to application in register.	CEO; DCPG; MPL; CSTATP; TP. SO; PSOD; PSOS.	
s 57B(1)	Duty to determine whether and to whom notice should be given.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 57C(1)	Duty to give copy of amended application to referral authority.	CEO; DCPG; MPL; CSTATP; TP. SO; PSOD; PSOS.	
s 58	Duty to consider every application for a permit.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 58A	Power to request advice from the Planning Application Committee.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 60	Duty to consider certain matters.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 60(1A)	Duty to consider certain matters.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect.	CEO; DCPG; MPL; CSTATP; TP. SO.	

s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application.	CEO; DCPG; MPL; CSTRATP; CSTATP; TP; SO.	<p>Delegation to officers does not apply to:</p> <ul style="list-style-type: none"> <li>Applications that have been called-in in accordance with the Consideration of Planning Applications Policy;</li> <li>Applications whereby a member of the statutory or strategic planning team, Senior Officer or Councillors has a financial interest in the land.</li> </ul> <p>The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006.</p>
s 61(1)(c)	Power to refuse to grant a permit.	CEO; DCPG; MPL; CSTATP; TP. SO.	<p>Delegation does not apply to:</p> <p>Applications that have been called-in in accordance with the Consideration of Planning Applications Policy.</p>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit.	CEO; DCPG; MPL; CSTATP; TP. SO.	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit.	CEO; DCPG; MPL; CSTRATP CSTATP; TP; SO.	<p>Delegation does not apply to:</p> <p>Applications that have been called-in in accordance with the Consideration of Planning Applications Policy.</p>
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent.	Not delegated.	Does not apply to Golden Plains Shire Council.
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(1)	Duty to include certain conditions in deciding to grant a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(2)	Power to include other conditions.	CEO; DCPG; MPL; CSTATP; TP; SO.	

s 62(4)	Duty to ensure conditions are consistent with subsections (a), (b) and (c).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss46N(1), 46GV(7) or 62(5).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s62(1)(a).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 63	Duty to issue the permit where decided in favour of the application (if no one has objected).	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors.	CEO; DCPG; MPL; CSTATP; TP; SO.	This provision applies also to a decision to grant an amendment to a permit – see s75.
s 64(3)	Duty not to issue a permit until after the specified period.	CEO; DCPG; MPL; CSTATP; TP; SO.	This provision applies also to a decision to grant an amendment to a permit – see s75.
s 64(5)	Duty to give each objector a copy of an exempt decision.	CEO; DCPG; MPL; CSTATP; TP; SO.	This provision applies also to a decision to grant an amendment to a permit – see s75. Note: VicSmart applications are exempt from requirements of s64(1), (2) & (3).
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT by the recommending referral authority or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	This provision applies also to a decision to grant an amendment to a permit – see s75.



s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s57.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 66(1)	Duty to give notice under s64 or s65 and copy permit to relevant determining referral authorities.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority.
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit.
s 66(6)	Duty to give a recommendation referral authority a copy of any permit which Council decides to grant, and a copy of any notice given under s64 or s65.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit.
s 69(1)	Function of receiving application for extension of time of permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 69(1A)	Function of receiving application for extension of time to complete development.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 69(2)	Power to extend time.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 70	Duty to make copy permit available in accordance with public availability requirements.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 71(1)	Power to correct certain mistakes.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 71(2)	Duty to note corrections in register.	CEO; DCPG; MPL; CSTATP; TP; SO; PSOD; PSOS.	
s 73	Power to decide to grant amendment subject to conditions.	CEO; DCPG; MPL; CSTATP; TP; SO.	

s 74	Duty to issue amended permit to applicant if no objectors.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 75	Power to amend permit if there are objectors.	Not delegated.	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority.
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit.
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice under s64 or s76.	CEO; DCPG; MPL; CSTATP; TP; SO.	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit.
s 76D	Duty to comply with direction of Minister to issue amended permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 83	Function of being respondent to an appeal.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 83B	Duty to give or publish notice of application for review.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of its failure to grant a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	

s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of a failure to grant a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 84AB	Power to agree to confining a review by the Tribunal.	CEO; DCPG; MPL	
s 86	Duty to issue a permit at order of Tribunal within 3 business days.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit.	CEO; DCPG; MPL; CSTATP; CSTRATP; SO.	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 91(2)	Duty to comply with the directions of the VCAT.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s90.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 93(2)	Duty to give notice of VCAT order to stop development.	CEO; DCPG; MPL; CSTATP; TP; IO; SO.	
s 95(3)	Function of referring certain applications to the Minister.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 95(4)	Duty to comply with an order or direction.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land.	CEO; DCPG; MPL; CSTATP.	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land.	CEO; DCPG; MPL; CSTATP.	

s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment.	CEO; DCPG; MPL; CSTATP; CSTRATP.	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other Power under s96C.	CEO; DCPG; MPL; CSTATP; CSTRATP.	
s 96F	Duty to consider the panel's report under s96E.	Not delegated.	Not delegated.
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s23 of the Planning and Environment (Planning Schemes) Act 1996).	Not delegated.	Not delegated.
s 96H(3)	Power to give notice in compliance with Minister's direction.	CEO; DCPG; MPL; CSTATP; CSTRATP; TP; SO.	
s 96J	Duty to issue permit as directed by the Minister.	CEO; DCPG; MPL; CSTATP; CSTRATP; TP; SO.	
s 96K	Duty to comply with direction of the Minister to give notice of refusal.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 96Z	Duty to keep levy certificates given to it under s47 or s96A for no less than 5 years from receipt of the certificate.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97C	Power to request Minister to decide the application.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97G(6)	Duty to make a copy of permits issued under s97F available in accordance with public availability	CEO; DCPG; MPL; CSTATP; TP; SO.	

	requirements.		
s 97L	Duty to include Ministerial decisions in a register kept under s49.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97MH	Duty to provide information or assistance to the Planning Application Committee.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee.	CEO; DCPG; MPL; CSTATP; SO.	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97Q(4)	Duty to comply with directions of VCAT.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances.	CEO; DCPG; MPL; CSTATP.	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed.	CEO; DCPG; MPL; CSTATP.	
s 101	Function of receiving claim for expenses in conjunction with claim.	CEO; DCPG; MPL.	
s 103	Power to reject a claim for compensation in certain circumstances.	CEO; DCPG; MPL.	
s 107(1)	Function of receiving claim for compensation.	CEO; DCPG; MPL.	
s 107(3)	Power to agree to extend time for making claim.	CEO; DCPG; MPL.	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	CEO; DCPG; MPL; CSTATP; TP; SO.	SO; TP; under the guidance of CEO; DCPG; MDRS; CSTATP

s 114(1)	Power to apply to the VCAT for an enforcement order.	CEO; DCPG; MPL; CSTATP.	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 123(1)	Power to carry out work required by enforcement order and recover costs.	CEO; DCPG; MPL; CSTATP.	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s123(1).	CEO; DCPG; MPL.	Except Crown Land.
s 129	Function of recovering penalties.	CEO; DCPG; MPL.	
s 130(5)	Power to allow person served with an infringement notice further time.	CEO; DCPG; MPL; CSTATP.	
s 149A(1)	Power to refer a matter to the VCAT for determination.	CEO; DCPG; MPL; CSTATP.	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s173 agreement.	CEO; DCPG; MPL; CSTATP.	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s156(3) and power to abandon amendment or part of it under s156(4).	CEO; DCPG; MPL; CSTATP.	Where Council is the relevant planning authority.
s 171(2)(f)	Power to carry out studies and commission reports.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 171(2)(g)	Power to grant and reserve easements.	CEO; DCPG; MPL; CSTATP.	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan.	CEO; DCPG; DCS.	Where Council is a development agency specified in an approved infrastructure contributions plan.

s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s46GV(4).	CEO; DCPG; DCS.	Where Council is a collecting agency specified in an approved infrastructure contributions plan.
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s46GV(4).	CEO; DCPG; DCS.	Where Council is the development agency specified in an approved infrastructure contributions plan.
s 173(1)	Power to enter into agreement covering matters set out in s174.	CEO; DCPG.	DCPG Where the CEO has a conflict of interest.
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing.	CEO; DCPG; MPL.	Where Council is the relevant responsible authority.
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority.	CEO only.	
---	Power to give consent on behalf of Council, where an agreement made under s173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 177(2)	Power to end a s173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9.	CEO; DCPG.	
s 178	Power to amend a s173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9.	CEO; DCPG.	DCPG where the CEO has a conflict of interest.
s 178A(1)	Function of receiving application to amend or end an agreement.	CEO; DCPG; MPL; CSTATP; TP; SO.	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s178A(1).	CEO; DCPG; MPL.	

s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal.	CEO; DCPG; MPL; CSTATP; CSTRATP.	
s 178A(5)	To propose to amend or end an agreement.	CEO; DCPG; MPL.	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement.	CEO; DCPG; MPL; CSTATP.	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement.	CEO; DCPG; MPL; CSTATP.	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end.	CEO; DCPG; MPL; CSTATP.	
s 178C(4)	Function of determining how to give notice under s178C(2).	CEO; DCPG; MPL; CSTATP.	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given.	CEO; DCPG; MPL; CSTATP.	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal.	CEO; DCPG; MPL; CSTATP.	if no objections are made under s178D. Must consider matters in s178B. Requires agreement of the CEO unless the CEO has a conflict of interest.
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal.	CEO; DCPG; MPL; CSTATP.	If no objections are made under s178D. Must consider matters in s178B. Requires agreement of the CEO unless the CEO has a conflict of interest.
s 178E(2)(c)	Power to refuse to amend or end the agreement.	CEO; DCPG; MPL; CSTATP.	If no objections are made under s178D. Must consider matters in s178B. Requires agreement of the CEO unless the CEO has a conflict of interest.
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal.	CEO; DCPG; MPL; CSTATP.	After considering objections, submissions and matters in s178B. Requires agreement of the CEO unless the CEO has a conflict of interest.



s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal.	CEO; DCPG; MPL; CSTATP.	After considering objections, submissions and matters in s178B. Requires agreement of the CEO unless the CEO has a conflict of interest.
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal.	CEO; DCPG; MPL; CSTATP.	After considering objections, submissions and matters in s178B.
s 178E(3)(d)	Power to refuse to amend or end the agreement.	CEO; DCPG; MPL; CSTATP.	After considering objections, submissions and matters in s178B.
s 178F(1)	Duty to give notice of its decision under s178E(3)(a) or (b).	CEO; DCPG; MPL; CSTATP.	
s 178F(2)	Duty to give notice of its decision under s178E(2)(c) or (3)(d).	CEO; DCPG; MPL; CSTATP.	
s 178F(4)	Duty not to proceed to amend or end an agreement under s178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn.	CEO; DCPG; MPL; CSTATP.	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement.	CEO; DCPG; MPL; CSTATP.	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement.	CEO; DCPG; MPL; CSTATP.	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land.	CEO; DCPG; MPL; CSTATP.	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTATP.	
s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar- General.	CEO; DCPG; MPL; CSTATP.	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement.	CEO; DCPG; MPL; CSTATP.	

s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement.	CEO; DCPG; MPL; CSTATP.	
s 182	Power to enforce an agreement.	CEO; DCPG; MPL; CSTATP.	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement.	CEO; DCPG; MPL; CSTATP.	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision.	CEO; DCPG; MPL.	Requires agreement of the CEO unless the CEO has a conflict of interest.
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement.	CEO; DCPG; MPL.	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement.	CEO; DCPG; MPL; CSTATP.	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision.	CEO; DCPG; MPL; CSTATP.	
s 184G(2)	Duty to comply with a direction of the Tribunal.	CEO; DCPG; MPL; CSTATP; CSTRATP.	
s 184G(3)	Duty to give notice as directed by the Tribunal.	CEO; DCPG; MPL; CSTATP.	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	CEO; DCPG; MPL; CSTATP; CSTRATP; TP; SP	
s 198(1)	Function to receive application for planning certificate.	CEO; DCPG; MPL; CSTATP.	
s 199(1)	Duty to give planning certificate to applicant.	CEO; DCPG; MPL; CSTATP.	
s 201(1)	Function of receiving application for declaration of underlying zoning.	CEO; DCPG; MPL; CSTATP.	

s 201(3)	Duty to make declaration.	CEO; DCPG; MPL; CSTATP.	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council.	CEO; DCPG; MPL; CSTATP.	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council.	CEO; DCPG; MPL; CSTATP.	
-	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit.	CEO; DCPG; MPL; CSTATP.	
-	Power to give written authorisation in accordance with a provision of a planning scheme.	CEO; DCPG; MPL; CSTATP.	
s 201UAB(1)	Function of providing the Victorian Planning Authority with information relating to any land within municipal district.	CEO; DCPG; MPL.	
s 201UAB(2)	Duty to provide the Victorian Planning Authority with information requested under s201UAB (1) as soon as possible.	CEO; DCPG; MPL; CSTATP; CSTRATP.	

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements.	CEO; DCPG; DIE; MRS; CEH; EHO; MBS.	
s 522(1)	Power to give a compliance notice to a person.	CEO; DCPG; MRS; CEH; EHO; MBS; DMBS.	
s 525(2)	Power to authorise an officer to exercise powers in s526 (either generally or in a particular case).	CEO; DCPG; MRS.	
s 525(4)	Duty to issue identity card to authorised officers.	CEO only.	
s 526(5)	Duty to keep record of entry by authorised officer under s526.	CEO; DCPG; MRS; CEH; EHO; MBS; DMBS.	
s 526A(3)	Function of receiving report of inspection.	CEO; DCPG; MRS.	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case).	CEO; DCPG; MRS.	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette.	CEO; DCS; DIE; MAS	Obtain consent in circumstances specified in s11(2).
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette.	CEO; DCS; DIE; MAS	
s 11(9)(b)	Duty to advise Registrar.	CEO; DCS; DIE; MAS	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	CEO; DCS; DIE; MAS	Subject to s11(10A).
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 12(2)	Power to discontinue road or part of a road.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance.	CEO; DCS; DIE; MAS	Power of coordinating road authority where it is the discontinuing body. Unless s12(11) applies.
s 12(5)	Duty to consider written submissions received within 28 days of notice.	CEO; DIE; MAS	Duty of coordinating road authority where it is the discontinuing body. Unless s12(11) applies.
s 12(6)	Function of hearing a person in support of their written submission.	CEO; DIE; MAS	Function of co-ordinating road authority where it is the discontinuing body. Unless s12(11) applies.
s 12(7)	Duty to fix day, time, and place of meeting under s12(6) and to give notice.	CEO; DIE; MAS	Duty of coordinating road authority where it is the discontinuing body. Unless s12(11) applies.

s 12(10)	Duty to notify of decision made.	CEO; DCS; DIE; MAS	Duty of coordinating road authority where it is the discontinuing body.  Does not apply where an exemption is specified by the regulations or given by the Minister.
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette.	CEO; DCS; DIE; MAS	Power of coordinating road authority and obtain consent under s13(3) and s13(4) as appropriate.
s 14(4)	Function of receiving notice from the Head, Transport for Victoria.	CEO; DIE; MAS	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria.	CEO; DIE	
s 15(1)	Power to enter into arrangement with another road authority or a utility provider of public transport to transfer a road management function of the road authority to the other road authority, utility, or provider of public transport.	CEO; DIE; MAS	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority.	CEO; DIE; MAS	
s 15(2)	Duty to include details of arrangement in public roads register.	CEO; DIE; MAS	
s 16(7)	Power to enter into an arrangement under s 15.	CEO; DIE; MAS	
s 16(8)	Duty to enter details of determination in public roads register.	CEO; DIE; MAS	
s 17(2)	Duty to register public road in public roads register.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 17(3)	Power to decide that a road is reasonably required for general public use.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 17(3)	Duty to register a road reasonably required for general public use in public roads register.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 17(4)	Power to decide that a road is no longer reasonably required for general public use.	CEO; DIE; MAS	Where Council is the coordinating road authority.

s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 18(1)	Power to designate ancillary area.	CEO; DIE; MAS	Where Council is the coordinating road authority and obtain consent in circumstances specified in s18(2).
s 18(3)	Duty to record designation in public roads register.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority.	CEO; DIE; MAS	
s 19(4)	Duty to specify details of discontinuance in public roads register.	CEO; DIE; MAS	
s 19(5)	Duty to ensure public roads register is available for public inspection.	CEO; DIE; MAS	
s 21	Function of replying to request for information or advice.	CEO; DIE; MAS	Obtain consent in circumstances specified in s11(2).
s 22(2)	Function of commenting on proposed direction.	CEO; DIE; MAS	
s 22(4)	Duty to publish a copy or summary of any direction made under s22 by the Minister in its annual report.	CEO; DCS	
s 22(5)	Duty to give effect to a direction under s22.	CEO; DIE; MAS	
s 40(1)	Duty to inspect, maintain and repair a public road.	CEO; DIE; MAS; CRDE	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road.	CEO; DIE; MAS; CRDE	
s 41(1)	Power to determine the standard of construction, inspection, maintenance, and repair.	CEO; DIE; MAS; CRDE	
s 42(1)	Power to declare a public road as a controlled access road.	CEO; DIE; MAS	Power of coordinating road authority and sch2 also applies.
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette.	CEO; DIE; MAS	Power of coordinating road authority and sch2 also applies.
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified.	CEO; DIE; MAS	Where Council is the coordinating road authority if road is a municipal road or part thereof.

s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road.	CEO; DIE; MAS	Where Council is the coordinating road authority. If road is a municipal road or part thereof and where road is to be specified a freight road.
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport).	CEO; DIE; MAS	Where Council is the coordinating road authority, infrastructure manager or works manager.
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s48M.	CEO; DIE; MAS	
s 49	Power to develop and publish a road management plan.	CEO; DIE; MAS	
s 51	Power to determine standards by incorporating the standard in a road management plan.	CEO; DIE; MAS	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan.	CEO; DIE; MAS	
s 54(2)	Duty to give notice of proposal to make a road management plan.	CEO; DIE; MAS	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals.	CEO; DIE; MAS	
s 54(6)	Power to amend road management plan.	CEO; DIE; MAS	
s 54(7)	Duty to incorporate the amendments into the road management plan.	CEO; DIE; MAS	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper.	CEO; DIE; MAS	
s 63(1)	Power to consent to conduct of works on road.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.
s 64(1)	Duty to comply with cl13 of sch7.	CEO; DIE; MAS	Where Council is the coordinating road authority or works manager.
s 66(1)	Power to consent to structure etc	CEO; DIE; MAS	Where Council is the coordinating road authority.



s 67(2)	Function of receiving the name and address of the person responsible for distributing the sign of bill.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 67(3)	Power to request information.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 68(2)	Power to request information.	CEO; DIE; MAS	Where Council is the coordinating road authority.
s 71(3)	Power to appoint an authorised officer.	CEO	
s 72	Duty to issue an identity card to each authorised officer.	CEO	
s 85	Function of receiving report from authorised officer.	CEO; DIE; MAS	
s 86	Duty to keep register re s85 matters.	CEO; DIE; MAS	
s 87(1)	Function of receiving complaints.	CEO; DIE; MAS	
s 87(2)	Duty to investigate complaint and provide report.	CEO; DIE; MAS	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	CEO; DIE; MAS; MRS	
s 112(2)	Power to recover damages in court.	CEO; DIE; MAS	
s 116	Power to cause or carry out inspection.	CEO; DIE; MAS	
s 119(2)	Function of consulting with the Head, Transport for Victoria.	CEO; DIE; MAS	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria).	CEO; DIE; MAS; CRDE	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s120(1).	CEO; DIE; MAS	
s 121(1)	Power to enter into an agreement in respect of works.	CEO; DIE; MAS	
s 122(1)	Power to charge and recover fees.	CEO; DIE; MAS; MF	
s 123(1)	Power to charge for any services.	CEO; DIE; MAS; MF	

sch 2, cl 2(1)	Power to make a decision in respect of controlled access roads.	CEO; DIE; MAS	
sch 2, cl 3(1)	Duty to make policy about controlled access roads.	CEO; DIE	
sch 2, cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads.	CEO; DIE	
sch 2, cl 4	Function of receiving details of proposal from the Head, Transport for Victoria.	CEO; DIE; MAS	
sch 2, cl 5	Duty to publish notice of declaration.	CEO; DIE; MAS	
sch 7, cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority or works manager.
sch 7, cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority or works manager.
sch 7, cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager, or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority or works manager responsible for non-road infrastructure.
sch 7, cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority or works manager.
sch 7, cl 10(2)	Where sch7 cl10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority or works manager.
sch 7, cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 12(3)	Power to take measures to ensure reinstatement works are completed.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.

sch 7, cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 12(5)	Power to recover costs.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch7 cl13(2).	CEO; DIE; MAS; CRDE	Where Council is the works manager
sch 7, cl 13(2)	Power to vary notice period.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch7 cl13(1).	CEO; DIE; MAS	Where Council is the infrastructure manager.
sch 7, cl 16(1)	Power to consent to proposed works.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 16(4)	Duty to consult.	CEO; DIE; MAS	Where Council is the coordinating road authority, responsible authority, or infrastructure manager.
sch 7, cl 16(5)	Power to consent to proposed works.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 16(6)	Power to set reasonable conditions on consent.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 16(8)	Power to include consents and conditions.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 17(2)	Power to refuse to give consent.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 18(1)	Power to enter into an agreement.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 19(1)	Power to give notice requiring rectification of works.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and Power to recover costs incurred.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7, cl 20(1)	Power to require removal, relocation, replacement, or upgrade of existing non-road infrastructure.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7A, cl 2	Power to cause streetlights to be installed on roads.	CEO; DIE; MAS	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road.
sch 7A, cl 3(1)(d)	Duty to pay installation and operation costs of street lighting – where road is not an arterial road.	CEO; DIE; MAS	Where Council is the coordinating road authority.

sch 7A, cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas.	CEO; DIE; MAS	Where Council is the coordinating road authority.
sch 7A, cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cl3(2) and 4.	CEO; DIE; MAS	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs).

Does not currently apply to Golden Plains Shire Council:

**CEMETERIES AND CREMATORIA REGULATIONS 2015**

These provisions apply to Council appointed as a cemetery trust under s 5 of the Cemeteries and Crematoria Act 2003, and also apply to Council appointed to manage a public cemetery under section 8(1)(a)(ii) as though it were a cemetery trust (see section 53).

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r6	Function of receiving notice, under s19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme.	CEO; DCPG; MPL; CSTATP; CSTRATP; SP; TP	Where Council is not the planning authority, and the amendment affects land within its municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s54 of the Act.	CEO; DCPG; MPL; MRS; CSTATP; CSTRATP; SP; TP; PCO	
r25(a)	Duty to make copy of matter considered under s60(1A)(g) available in accordance with the public availability requirements	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is the responsible authority.
r25(b)	Function of receiving a copy of any document considered under s60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements.	CEO; DCPG; MPL; CSTATP; CSTRATP	Where Council is not the responsible authority, but the relevant land is within Council's municipal district.
r42	Function of receiving notice under s96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application.	CEO; DCPG; MPL; CSTATP; CSTRATP; SP	Where Council is not the planning authority, and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r19	Power to waive or rebate a fee relating to an amendment of a planning scheme.	CEO; DCPG; MPL	
r20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme.	CEO; DCPG; MPL	
r21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r.19 or 20.	CEO; DCPG; MPL	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r7	Power to enter into a written agreement with a caravan park owner.	CEO; DCPG; MRS	
r10	Function of receiving application for registration.	CEO; DCPG; MRS	
r11	Function of receiving application for renewal of registration.	CEO; DCPG; MRS	
r12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations.	CEO; DCPG; MRS	
r12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations.	CEO; DCPG; MRS	
r12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations.	CEO; DCPG; MRS	
r12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations.	CEO; DCPG; MRS	
r12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration.	CEO; DCPG; MRS	
r12(4) & (5)	Duty to issue certificate of registration.	CEO; DCPG; MRS	
r14(1)	Function of receiving notice of transfer of ownership.	CEO; DCPG; MRS	



r14(3)	Power to determine where notice of transfer is displayed.	CEO; DCPG; MRS	
r15(1)	Duty to transfer registration to new caravan park owner.	CEO; DCPG; MRS	
r15(2)	Duty to issue a certificate of transfer of registration.	CEO; DCPG; MRS	
r15(3)	Power to determine where certificate of transfer of registration is displayed.	CEO; DCPG; MRS	
r16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration.	CEO; DCPG; MRS	
r17	Duty to keep register of caravan parks.	CEO; DCPG; MRS	
r18(4)	Power to determine where the emergency contact person's details are displayed.	CEO; DCPG; MRS	
r18(6)	Power to determine where certain information is displayed.	CEO; DCPG; MRS	
r22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner.	CEO; DCPG; MRS	
r22(2)	Duty to consult with relevant emergency services agencies.	CEO; DCPG; MRS	
r23	Power to determine places in which caravan park owner must display a copy of emergency procedures.	CEO; DCPG; MRS	
r24	Power to determine places in which caravan park owner must display copy of public emergency warnings.	CEO; DCPG; MRS	

r25(3)	Duty to consult with relevant floodplain management authority.	CEO; DCPG; MRS	
r26	Duty to have regard to any report of the relevant fire authority.	CEO; DCPG; MRS	
r28(c)	Power to approve system for the collection, removal and disposal of sewage and wastewater from a movable dwelling.	CEO; DCPG; MRS	
r40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe.	CEO; DCPG; MRS; MBS; DMBS	
r40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe.	CEO; DCPG; MRS; MBS	
r41(4)	Function of receiving installation certificate.	CEO; DCPG; MRS; MBS; DMBS	
r43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling.	CEO; DCPG; MRS; MBS; DMBS	
Sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling.	CEO; DCPG; MRS; MBS; DMBS	

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r8(1)	Duty to conduct reviews of road management plan.	CEO; DIE; MAS	
r9(2)	Duty to produce written report of review of road management plan and make report available.	CEO; DIE; MAS	
r9(3)	Duty to give notice where road management review is completed, and no amendments will be made (or no amendments for which notice is required).	CEO; DIE; MAS	Where Council is the coordinating road authority.
r10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance, or repair under s41 of the Act.	CEO; DIE; MAS	
r13(1)	Duty to publish notice of amendments to road management plan.	CEO; DIE; MAS	Where Council is the coordinating road authority.
r13(3)	Duty to record on road management plan the substance and date of effect of amendment.	CEO; DIE; MAS	
r16(3)	Power to issue permit.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.
r18(1)	Power to give written consent re damage to road.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.
r23(2)	Power to make submission to Tribunal.	CEO; DIE	Where Council is the coordinating road authority.
r23(4)	Power to charge a fee for application under s66(1) Road Management Act.	CEO; DIE	Where Council is the coordinating road authority.
r25(1)	Power to remove objects, refuse, rubbish, or other material deposited or left on road.	CEO; DIE; MAS; CRDE	Where Council is the coordinating road authority.
r25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with r.25(3)).	CEO; DIE; MAS	Where Council is the coordinating road authority.

r25(5)	Power to recover in the Magistrates' Court, expenses from person responsible.	CEO; DIE; MAS	
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ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r15	Power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works.	CEO; DIE; MAS	Where Council is the coordinating road authority and where consent given under s63(1) of the Act.
r22(2)	Power to waive whole or part of fee in certain circumstances.	CEO; DIE; MAS	Where Council is the coordinating road authority.