



INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Councillor Briefing					
Date and time:	Date: 16 May 2023		Time commenced: 9.35am			
Name of officer completing this form:	Sophie Brown					
Councillors present:	In person	Virtual	In person	Virtual		
<i>Please mark the Councillors present</i>	Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Getsom	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cr Whitfield	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Staff present:			In person	Virtual		
<i>Please mark the staff present</i>	Eric Braslis (Chief Executive Officer)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Phil Josipovic (Director Infrastructure and Environment)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Lynnere Gray (Director Corporate Services)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Steven Sagona (Director Community, Planning and Growth)		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
	Other staff: Acting Manager Community Wellbeing Manager Regulatory Services Manager Asset Services Manager People, Performance and Governance Manager Planning Manager Environment and Open Spaces Manager Recreation and Community Infrastructure Coordinator Governance and Risk Coordinator Health, Wellbeing and Youth Coordinator Roads, Drainage and Town Maintenance Safer Communities Project Officer					

	Subdivision Officer
Other people present: <i>e.g. consultants, presenters.</i>	G21
Matters considered / discussed: <i>Provide a brief list of the matters considered.</i> <i>* indicates items where a report was provided but was not discussed.</i>	<p>Presentations</p> <p>2.1 G21 Presentation</p> <p>Internal Presentations</p> <p>2.2 Flood Response and Recovery Report</p> <p>2.3 Building Safer Communities Program Initiatives</p> <p>2.4 Community Awards – Administrative Review Briefing</p> <p>2.5 Employee Engagement Survey</p> <p>Council Reports* Delegates Report & Informal Meetings of Councillors Records</p> <p>3.2 P22305 40 River Drive Teesdale (Subdivision of the Land in Two (2) Lots Under Clauses 32.03-3 (LDRZ), 42.01-2 (ESO3), and 43.02-3 (DDO5)</p> <p>3.3 * Community Strengthening Grants 2023 Round 1</p> <p>3.4 Inverleigh Drainage Improvement Project</p> <p>3.5 Local Road and Community Infrastructure – Phase 4 Funding Allocation – Update</p> <p>3.6 * Council Plan 2021-2025 Implementation – Quarter Three</p> <p>3.7 * Finance Report – Quarter 3</p> <p>3.8 * Tree Protection and Management Policy</p> <p>3.9 Sale of Council Land in Batesford</p> <p>3.10 Draft Councillor Support and Expenses Policy</p> <p>3.11 * Audit & Risk Committee Report – 9 May 2023</p> <p>3.12 * Instrument of Delegation – Council to Council Staff</p> <p>3.13 * Review of Instrument of Appointment and Authorisation – Planning and Environment Act 1987</p> <p>3.14 * Tender – Turf Sports Ground Maintenance</p> <p>Confidential Items</p> <p>3.1 * Tender for Collaborative Bituminous Surfacing Resealing Program – CH003</p> <p>3.2 * Endorsement of Growing Places Strategy Informing Document for Community Engagement</p> <p>Administrative Updates</p> <p>4.1 SMT Only</p> <p>4.2 CEO Only</p> <p>4.3 Councillor Only</p> <p>Updates for Noting</p>



	4.4 * School Crossing Supervision Update
	4.5 * Lomandra Drive Subdivision Update
	4.6 * Statutory Planning Performance Results Quarter 3 Update
	4.7 * People and Performance Policy Framework and Approval Process
	4.8 * Quarter 3 Governance, Risk, and Insurance Update

Conflict of interest disclosures:		
If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Nil		

Once completed, please return this form to governanceadministration@gplains.vic.gov.au