

## INFORMAL MEETING OF COUNCILLORS RECORD

*In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:*

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

<b>Name of meeting:</b>	Councillor Briefing			
<b>Date and time:</b>	Date: 21 March 2023		Time commenced: 9.30am	
<b>Name of officer completing this form:</b>	Sophie Brown			
<b>Councillors present:</b> <i>Please mark the Councillors present</i>	In person	Virtual	In person	Virtual
Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/>
Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>
Cr Getsom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/>
Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<b>Staff present:</b> <i>Please mark the staff present</i>			In person	Virtual
Eric Braslis (Chief Executive Officer)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Josipovic (Director Infrastructure and Environment)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lynnere Gray (Director Corporate Services)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven Sagona (Director Community Planning and Growth)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other staff:</b>				
Leanne Wilson, Manager Planning				
Ben Jordan, Manager Recreation and Community Infrastructure Coordinator Recreation and Community Facilities				
Coordinator Economic Development				
Coordinator Strategic Planning				
Coordinator Governance and Risk				
Coordinator Finance				
Governance and Risk Specialist				
Senior Strategic Planner				
Strategic Planner				
Team Leader Buildings and Facilities				
Contract and Procurement Specialist				
<b>Other people present:</b> <i>e.g. consultants, presenters.</i>				
<b>Matters considered/discussed:</b> <i>Provide a brief list of the matters considered.</i>	<b>Presentations</b> 5.1 Confidential Report 2.1 Golden Plains Shire Place Space Strategy 2019-2029 – Implementation Update 2.2 Linton Community Hub – Community Management Update			

<p><i>* indicates items where a report was provided but was not discussed.</i></p>	<p>2.3 2023-2024 Draft Budget</p> <p><b>Council Reports</b> Local Roads and Community Infrastructure Program – Phase 2 and 3 Project Updates</p> <p>3.2 Contract for Building Cleaning Services</p> <p>3.3 * Governance Rules Review</p> <p>3.4 Procurement Policy Update</p> <p>3.5 * Review of Instrument of Appointment and Authorisation – Planning and Environment Act 1987</p> <p>3.6 * Delegates Report &amp; Informal Meetings of Councillors Records</p> <p><b>Administrative Updates</b></p> <p>4.1 SMT Only</p> <p>4.2 CEO Only</p> <p>4.3 Councillor Only</p> <p><b>Updates for Noting</b></p> <p>4.4 * Council Land – 66 Brooke Street, Smythesdale</p> <p>4.6 * Defined Benefits Superannuation VBI Update</p>
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Conflict of interest disclosures:		
If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Nil		

Once completed, please return this form to [governanceadministration@gplains.vic.gov.au](mailto:governanceadministration@gplains.vic.gov.au)