



INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and one member of Council staff; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Councillor Briefing			
Date and time:	Date: 21 February 2023		Time commenced: 9am	
Name of officer completing this form:	Sophie Brown			
Councillors present: <i>Please mark the Councillors present</i>	In person	Virtual	In person	Virtual
Cr Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/>
Cr Gamble	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/>
Cr Getsom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/>
Cr Kirby	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Staff present: <i>Please mark the staff present</i>			In person	Virtual
Eric Braslis (Chief Executive Officer)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phil Josipovic (Director Infrastructure and Environment)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lynnere Gray (Director Corporate Services)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven Sagona (Director Community Planning and Growth)			<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other staff:				
Kate Milburn, Manager Environment and Open Spaces				
Vicki Shelton, Manager Asset Services				
Ben Jordan, Manager Recreation and Community Infrastructure				
Fiona Rae, Manager Finance				
Coordinator Governance and Risk				
Coordinator Economic Development				
Coordinator Statutory Planning				
Coordinator Community Safety & Municipal Fire Prevention Officer				
Coordinator Roads, Drainage and Town Maintenance				
Coordinator Finance				
Governance and Risk Specialist				
Strategic Planner				
Natural Resources Officer				
Arboriculture Specialist				
Resource Recovery and Waste Officer				
Other people present: <i>e.g. consultants, presenters.</i>	Presenters – Acciona Energy Presenters – Corangamite CMA			
Matters considered/discussed:	Presentations 2.1 Acciona Windfarm Update			

<p><i>Provide a brief list of the matters considered.</i></p>	<p>2.2 Kitjarra-dja-bul Bullarto angi-ut Masterplan 2.3 Beyond The Valley Music Festival 2.4 Waste Management Fees Council ReportsDraft Tree Protection and Management Policy 3.2 Local Road and Community Infrastructure – Phase 4 Funding Allocation Funding Opportunity - Don Wallace Recreation Reserve Oval Upgrade 3.3 Contract Variation – Meredith-Shelford Road Stages 4 & 5 Reconstruction 3.4 * Governance Rules Review 3.5 Instrument of Delegation – Council to Chief Executive Officer 3.6 * Review of Instrument of Appointment and Authorisation – Planning and Environment Act 1987 3.7 Councillor Expenses and Meeting Attendance Report – Quarter Two ending 31 December 2022 3.8 * Council Plan 2021-2025 Implementation – Quarter Two 3.9 Quarter 2 Finance Report 3.10 * Local Government Performance Reporting Framework 6 Monthly Report 3.11 * Audit & Risk Committee Report – 14 February 2023 3.12 * Delegates Report & Informal Meetings of Councillors Records Administrative Updates 4.1 SMT Only 4.2 CEO Only 4.3 Councillor Only Updates for Noting 4.4 * Strategic Planning: Project Workplan 4.5 * Inverleigh Tree Succession Plan 4.6 * Councillor Interaction with Developers, Submitters and Lobbyists Policy and Register</p>
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<p>Conflict of interest disclosures: If any meeting attendee declares a conflict of interest, a separate disclosure form must be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Cr Les Rowe	<p>Item 3.7, Councillor Expenses and Meeting Attendance Report – Quarter Two ending 31 December 2022.</p> <p>Nature of interest: Authorisation of travelling expense.</p>	Yes

Once completed, please return this form to governanceadministration@gplains.vic.gov.au