

INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and one member of Council staff; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

Name of meeting:	Councillor Briefing			
Date and time:	Date: 15 November 2022		Time commenced: 9:15am	
Name of officer completing this form:	Sophie Brown (Governance and Risk Specialist)			
Councillors present: <i>Please mark the Councillors present</i>		Present Absent		Present Absent
	Cr Cunningham	<input type="checkbox"/> <input checked="" type="checkbox"/>	Cr Rowe	<input type="checkbox"/> <input checked="" type="checkbox"/>
	Cr Gamble	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Cr Getsom	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Cr Kirby	<input checked="" type="checkbox"/> <input type="checkbox"/>		
Staff present: <i>Please mark the staff present</i>			Present Absent	
	Eric Braslis (Chief Executive Officer)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Vicki Shelton (Acting Director Infrastructure and Environment)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Brooke Holmes (Acting Director Corporate Services)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Steven Sagona (Director Community, Planning and Growth)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Other staff: Suzannah Burton – Manager Community Wellbeing Leanne Wilson – Manager Development & Regulatory Services Ben Jordan – Manager Recreation & Community Infrastructure Wendy McAlpine – Acting Manager Asset Services Coordinator Community Development Coordinator Economic Development Coordinator Statutory Planning Council Planning and Grants Officer Community Partnerships Officer Subdivision Officer Arts and Culture Advisor Development Engineer			
Other people present: <i>e.g. consultants, presenters.</i>	Berrybank Wind Farm Community Grants Program Assessment Panel Teesdale Community Coordinators			
Matters considered/discussed: <i>Provide a brief list of the matters considered.</i>	Presentations 2.1 Teesdale Community Plan Council Reports 3.1* Delegates Report & Informal Meetings of Councillors Records 3.2 Berrybank Windfarm Community Grants - Round 2022			

<p><i>* indicates reports that were provided in the agenda but were not discussed.</i></p>	<p>3.3 Community Strengthening Grants - 2022 Round 2 3.4 P22162 25 Red Gum Drive, Teesdale (Subdivision of Land into Four (4) Lots Under Clauses 32.03-3 (LDRZ) And 43.02-3 (DDO5)) 3.5* Finance Quarter 1 Update 3.6* Council Plan 2021-2025 Implementation - Quarter One 3.7 Golden Plains Transport Connections Study 3.8 CCTV Steering Committee Update and Recommendations made from Committee 3.9 Tender for the Rokewood Netball/Tennis Court Upgrade 3.10* Review of Instrument of Appointment and Authorisation - Planning and Environment Act 1987 3.11 * Review of Instrument of Delegation - Environment Protection Act 2017 3.12* Councillor Expenses and Meeting Attendance Report - Quarter One Ending 30 September 2022 3.13* Audit & Risk Committee Report - 8 November 2022 Councillor Updates 4.1 Common Road Drainage Improvement Project – Update 4.2 Road Improvement Plan - Background 4.3 Budget Timeframes 4.4 Council Budget 2023/24 Engagement 4.5 GPSC Rainbow Ready Audit Outcome and Actions 4.6 Workforce Attraction, Engagement and Capability 4.7 Statutory Planning Performance Results - Quarter 1 4.8 Governance Quarter 1 Update 4.9 CEO KPI Update - Quarter One 4.10 SMT Only 4.11 CEO Only 4.12 Councillor Only Confidential Items 5.1* Chief Executive Officer Performance Review</p>
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<p align="center">Conflict of interest disclosures:</p> <p>If any meeting attendee declares a conflict of interest, a separate disclosure form must also be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Cr Helena Kirby	Item 3.2 – Berrybank Windfarm Community Grants - Round 2022 Cr Helena Kirby noted a General Conflict of Interest as she provided a letter of support for one of the applicants.	Not applicable. As Cr Kirby is not making a determination on this item, the Conflict of Interest is for noting only.

Once completed, please return this form to governanceadministration@gplains.vic.gov.au