

## INFORMAL MEETING OF COUNCILLORS RECORD

*In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:*

- *Is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors*
- *Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and*
- *Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.*

<b>Name of meeting:</b>	Councillor Briefing			
<b>Date and time:</b>	Date: 18 October 2022		Time commenced: 9:00am	
<b>Name of officer completing this form:</b>	Sophie Brown (Governance and Risk Specialist)			
<b>Councillors present:</b> <i>Please mark the Councillors present</i>		Present    Absent		Present    Absent
	Cr Cunningham (arrived 9.40am)	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cr Rowe	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Cr Gamble	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cr Sharkey	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Cr Getsom	<input checked="" type="checkbox"/> <input type="checkbox"/>	Cr Whitfield	<input checked="" type="checkbox"/> <input type="checkbox"/>
	Cr Kirby	<input checked="" type="checkbox"/> <input type="checkbox"/>		
<b>Staff present:</b> <i>Please mark the staff present</i>				
	Eric Braslis (Chief Executive Officer)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Ben Jordan (Acting Director Infrastructure and Environment)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Fiona Rae (Acting Director Corporate Services)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	Steven Sagona (Director Community, Planning and Growth)		<input checked="" type="checkbox"/> <input type="checkbox"/>	
	<b>Other staff:</b> Leanne Wilson – Manager Development and Regulatory Services Brodie Marston – Acting Manager Recreation & Community Infrastructure Coordinator Strategic Planning Coordinator Statutory Planning Coordinator Economic Development Coordinator Roads, Drainage and Town Maintenance Acting Coordinator Communications, Engagement and Advocacy Council Planning and Grants Officer Resource Recovery and Waste Officer Waste Education and Sustainability Officer Natural Resources Officer Arboriculture Specialist			
<b>Other people present:</b> <i>e.g. consultants, presenters.</i>	Consultant from Housing in G21 Regional Taskforce			
<b>Matters considered/discussed:</b>	<b>Council Reports</b> 3.1* Delegates Report & Informal Meetings of Councillors Records 3.2 Annual Report 2021/2022			

<p><i>Provide a brief list of the matters considered.</i>  <i>* indicates reports that were provided in the agenda but were not discussed.</i></p>	<p>3.3 In-Principle Performance Statement and In-Principle Financial Statements for the Year Ended 30 June 2022  3.4 Local Government Performance Reporting Indicators - End of Year Report  3.5 Finance Quarter 4 Update  3.6* Climate Emergency Plan - For Adoption  3.7 Community Transport Connections Study Report (Deferred)  3.8 Inverleigh Tree Succession Plan  3.9 Don Wallace Recreation Reserve Masterplan  3.10 Economic Development, Tourism &amp; Investment Attraction Strategy 2022 - 2032  3.11 Surplus Council Land in Batesford  3.12 P22145 48 Daruma Way, Batesford (2 lot subdivision &amp; covenant variation)  3.13 Flag Policy Review  3.14* Meredith Multi Play Space – Tender Report  3.15* Audit and Risk Committee – Annual Performance Review  3.16* Review Instrument of Delegation to Members of Council Staff  3.17* Audit and Risk Committee Report – 20 October 2022  <b>Councillor Updates</b>  4.1 Social and Affordable Housing Update  4.2 Unauthorised Bike Tracks and Jumps  4.3 Statutory Planning Performance Results - Third and Fourth Quarter  4.4* Governance Quarter 4 Update  4.5 SMT Only  4.6 CEO Only  4.7 Councillor Only  <b>Confidential items</b>  5.1* CONFIDENTIAL – Chief Executive Officer Performance Review</p>
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<p align="center"><b>Conflict of interest disclosures:</b></p> <p>If any meeting attendee declares a conflict of interest, a separate disclosure form must also be completed and returned to Governance.</p>		
Name	Subject/matter	Did they leave the meeting before discussion on the matter?
Cr Owen Sharkey	Item 3.12 – P22145 48 Daruma Way, Batesford (2 lot subdivision & covenant variation) Material Conflict of Interest – Personal Planning Item	Left meeting at 1:50pm Returned to meeting at 2:32pm

Once completed, please return this form to [governanceadministration@gplains.vic.gov.au](mailto:governanceadministration@gplains.vic.gov.au)