

INFORMAL MEETING OF COUNCILLORS RECORD

In accordance with Council's Governance Rules (Chapter 5 Rule 1), this form must be completed if there is a meeting of Councillors that:

- Is scheduled or planned **for the purpose of discussing the business of Council or briefing Councillors**
- Is attended by an **absolute majority of Councillors (at least 4)** and **one member of Council staff**; and
- Is not a Council meeting, delegated committee meeting or Community Asset Committee meeting.

Name of meeting:	Councillor Strategic Briefing			
Date and time:	Date: 4 October 2022		Time commenced: 6:00pm	
Name of officer completing this form:	Eric Braslis			
Councillors present: <i>Please mark the Councillors present</i>	Present	Absent	Present	Absent
	Cr Cunningham <input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Rowe <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Gamble <input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Sharkey <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Getsom <input checked="" type="checkbox"/>	<input type="checkbox"/>	Cr Whitfield <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cr Kirby <input checked="" type="checkbox"/>	<input type="checkbox"/>		
Staff present: <i>Please mark the staff present</i>			Present	Absent
	Eric Braslis (Chief Executive Officer)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Phil Josipovic (Director Infrastructure and Development)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fiona Rae (Acting Director Corporate Services)		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Steven Sagona (Director Community Services) <i>VERA</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other staff:			
Other people present: <i>e.g. consultants, presenters.</i>	Independent Member – CEO Employment and Remuneration Committee <input checked="" type="checkbox"/>			
Matters considered/discussed: <i>Provide a brief list of the matters considered.</i>	3.1 Capital Project Tender Updates <input checked="" type="checkbox"/> 3.2 Update on Council Roadside Stockpiles <input checked="" type="checkbox"/> 3.3 CEO Employment and Remuneration Committee meeting <input checked="" type="checkbox"/>			

Conflict of interest disclosures:

If any meeting attendee declares a conflict of interest, a separate disclosure form must also be completed and returned to Governance.

Name	Subject/matter	Did they leave the meeting before discussion on the matter?