



AGENDA

Council Meeting

6.00pm Tuesday 26 July 2022

VENUE:
Linton Shire Hall
Council Chamber
68 Sussex St, Linton

NEXT COUNCIL MEETING
6.00pm Tuesday 23 August 2022

Copies of Golden Plains Shire Council's Agendas & Minutes
Can be obtained online at www.goldenplains.vic.gov.au

Code of Conduct Principles

WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

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1 OPENING DECLARATION

We the Councillors of Golden Plains Shire declare that we will undertake, on every occasion, to carry out our duties in the best interest of the community and that our conduct shall maintain the standards of the code of good governance so that we may faithfully represent and uphold the trust placed in this Council by the people of Golden Plains Shire

2 ACKNOWLEDGEMENT OF COUNTRY

GOLDEN PLAINS SHIRE SPANS THE TRADITIONAL LANDS OF THE WADAWURRUNG AND EASTERN MAAR PEOPLE. WE ACKNOWLEDGE THEM AS THE TRADITIONAL OWNERS AND CUSTODIANS. COUNCIL PAYS ITS RESPECTS TO WADAWURRUNG ELDERS PAST, PRESENT AND EMERGING. COUNCIL ALSO RESPECTS EASTERN MAAR ELDERS PAST, PRESENT AND EMERGING.

COUNCIL EXTENDS THAT RESPECT TO ALL ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLE WHO ARE PART OF THE GOLDEN PLAINS SHIRE.

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES****Recommendation**

That the minutes of the Council Meeting held on Tuesday 28 June 2022 as circulated, be confirmed.

5 DECLARATION OF CONFLICT OF INTEREST**6 PUBLIC QUESTION TIME**

7 BUSINESS REPORTS FOR DECISION

7.1 DELEGATES REPORT

File Number:**Author:** Elise Holmes, Executive Assistant to the CEO**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Delegates Report for the past month.

EXECUTIVE SUMMARY

At each Council meeting, Councillors have the opportunity to update their colleagues and the community about attendances at various Delegated Boards/Committees/Meetings that they attended on behalf of the Council and can acknowledge significant community events or Council functions / engagement opportunities that they have attended over the past month.

MANDATORY BOARDS / COMMITTEES / MEETINGS

- Audit Committee
- G21 - Board of Directors
- Central Highlands Councils Victoria
- Peri Urban Group of Rural Councils
- Berrybank Wind Farm Community Engagement Committee
- Municipal Association of Victoria
- Geelong Regional Library Corporation
- Tourism Greater Geelong and the Bellarine Board
- Grampians Central West Waste & Resource Recovery Group - Local Government Forum
- Council Meeting, Strategic Briefing, Councillor Briefing and Portfolio meetings

COMMUNITY ENGAGEMENT / EVENTS**Cr Gamble**

- Queen's Scout Presentation
- Berrybank 1 and Berrybank 2 CEC Meetings
- Queen's Scout Presentation, Bannockburn Scouts
- Berrybank 1 and Berrybank 2 CEC Meetings
- NAIDOC week event, Smythesdale, Woody Yaloak Historical Society
- Coffee with the Mayor, Bannockburn Farmer's Market
- Smythesdale Tip Tour
- Committee for Ballarat Round Table Dinner
- Coffee with the Mayor, Inverleigh, Sonnys Cafe

- Community Battery Webinar - Geelong Sustainability
- Maude Landcare Group, Working Bee
- Billy Tea with the Mayor, Maude
- Steiglitz Community representatives, Meeting and tour
- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project
- Meredith school Garden Program launch with students
- Quarterly Meeting with Gayle Tierney MP
- Coffee with Mayor - Rokewood General Store

Cr Cunningham

- Golden Plains Business Networking Event

Cr Getsom

- Golden Plains Business Networking Event
- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project

Cr Kirby

- Golden Plains Business Networking Event
- Rural Financial Counselling Service Regional Advisory Group Event
- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project

Cr Rowe

- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project

Cr Sharkey

- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project

Cr Whitfield

- Official Opening of the Bannockburn Bowls Upgrade
- Official Opening of the Victoria Park Ovals Safety Netting Project

7.2 IN-PRINCIPLE PERFORMANCE STATEMENT AND IN-PRINCIPLE FINANCIAL STATEMENT DELEGATION FOR THE YEAR ENDED 30 JUNE 2022

File Number:

Author: Fiona Rae, Manager Finance

Authoriser: Simon Rennie, Director Corporate Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Approve the 2021 – 22 Annual Financial Statements and Performance Statement in principle, in accordance with section 99(2) of the Local Government Act, and refer the statements to Council's Audit and Risk Committee for endorsement;
2. Authorise the Director Corporate Services to reschedule the 13 September 2022 Audit and Risk Committee meeting as required to enable the 2021/22 Performance Statement and Financial Statements to be presented to the Audit and Risk Committee for endorsement;
3. Authorise Cr Gavin Gamble (Mayor) and Cr Clayton Whitfield to certify the final audited 2021/22 Performance Statement and Financial Statements on behalf of Council, in accordance with Section 99 of the Local Government Act 2020.

EXECUTIVE SUMMARY

Due to the tight timeline in approving the 'In Principle' Performance Statement and 'In Principle' Financial Statements following completion of the audit, it is necessary to approve the statements in principle and authorise the two Councillor representatives of the Audit and Risk Committee to certify the final audited statements following receipt of the audit opinion. The statements will be presented to the next Audit and Risk Committee meeting for review and endorsement.

The Performance Statement and Financial Statements can be approved 'In Principle', being approval of the statements subject to VAGO clearance and no material changes to the accounts are presented, which is consistent with the approach adopted in prior years and also by other Councils. The final statements will be certified by the authorised Councillors.

BACKGROUND

Section 98 of the *Local Government Act 2020* requires Council to prepare an Annual Report containing:

- Report of Operations of the Council;
- Audited Performance Statement;
- Audited Financial Statements;
- Auditor's report on the performance statement prepared under section 99;
- Auditor's report on the financial statements under Part 3 of the *Audit Act 1994*; and
- Any other matter required by the regulations.

Section 99 of the *Local Government Act 2020* provides the following:

- Council must pass a resolution giving its approval in principle to the performance statement and financial statements; and
- Council must authorise two Councillors to certify the performance statement and financial statements in their final form, after any changes have been made following the audit

There is no longer a requirement to submit the Annual Report to the Minister each year.

Section 100 of the *Local Government Act 2020* provides the following:

- Council must hold a publicly advertised meeting to discuss the Annual Report within four months of the end of the financial year.

DISCUSSION

The Victorian Auditor-General's Office (VAGO) have advised that they will conduct the financial audit in mid-late August. The financial audit includes completing work remaining from the interim audit conducted in April and a review of the financial statements and performance statement with an audit opinion issued on completion of the audit.

The following timetable outlines the process to achieve the requirements of The Act:

DESCRIPTION OF TASK	DUE DATE
Council to approve the statements in principle and authorise two Councillors to sign annual statements.	26/07/2022
Accounts available for audit	15/08/2022
Completion of audit	31/08/2022
Distribution of completed financial statements to Auditor-General	07/09/2022
First review by Audit and Risk Committee with Auditor-General's Office	To be scheduled
Committee to endorse the In Principle Statements	13/09/2022
Audit Opinion issued by Auditor-General	16/09/2022
September Council Meeting to note In Principle Statements	27/09/2022
Advertise Annual Report and Council meeting to consider the report	08/10/2022
Council meeting to note Annual Report financial statements and auditor's report	25/10/2022

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	Yes
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	Yes
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	Yes
Service Performance	No

(Consideration of Service Performance Principles under s.106 of LGA 2020)	
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes

GOVERNANCE PRINCIPLES

The 2021-22 Financial Statements and Performance Statement will be prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

POLICY/RELEVANT LAW

Local Government Act 2020

Local Government (Planning and Reporting) Regulations 2020

Audit Act 1994

COMMUNITY ENGAGEMENT

A formal consultation process was not required.

PUBLIC TRANSPARENCY

The financial audit process and VAGO review supports the principles of public transparency in Section 99 of the *Local Government Act 2020* with results of the audit to be included in the 'Results of the 2021-22 Audits: Local Government' report scheduled for tabling in March 2023.

STRATEGIES/PLANS

Financial reports are prepared ensuring consistency with Council's long term financial plan.

FINANCIAL MANAGEMENT

Council's financial management processes are in accordance with Australian Accounting Standards and other mandatory professional reporting requirements, the *Local Government Act 2020*, and *Local Government (Planning and Reporting) Regulations 2020*.

The financial audit process considers financial management processes, internal controls, accounting policies, and financial sustainability via the use of the going concern basis of accounting. VAGO express an audit opinion on the financial report based on the audit with the objective to obtain a reasonable assurance about whether the financial report is free from material misstatement.

RISK ASSESSMENT

There are identified risk implications associated with this report, detailed below:

In accordance with Section 98 of the *Local Government Act 2020* Council is required to prepare an Annual Report containing a report of operations and audited Financial Statements and an audited Performance Statement. Section 99 of the *Local Government Act 2020* requires the Annual Report to be discussed at a meeting open to the public by 31 October each year.

COMMUNICATION

The 2021-22 Financial Statements and Performance Statement will be included in the Annual Report and submitted to the Minister. The Annual Report will also be published on Council's website.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 – Approve the 2021 – 22 Annual Financial Statements and Performance Statement in principle and refer to the Audit and Risk Committee for endorsement. Authorise two Councillors to certify the final audited statements. This option is recommended by officers as it is necessary to approve the performance statement and financial statements in principle to meet audit timelines.

Option 2 – Do nothing. This option is not recommended by officers as the performance and financial statements must be approved in principle prior to being submitted to the Auditor, in order to meet the timeline for inclusion in the Annual Report, which must be prepared by 31 October 2022.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest with regard to this matter.

CONCLUSION

Due to the tight timeline in approving the 'In Principle' Performance Statement and 'In Principle' Financial Statements following completion of the audit, it is necessary approve the statements in principle and authorise the two Councillor representatives of the Audit and Risk Committee to certify the final audited statements following receipt of the audit opinion. The statements will be presented to the next Audit and Risk Committee meeting for review and endorsement.

7.3 ADOPTION OF THE REFLECT RECONCILIATION ACTION PLAN

File Number:**Author:** Renee Williams, Coordinator Community Development**Authoriser:** Steven Sagona, Director Community Services**Attachments:** 1. Reflect Reconciliation Action Plan **RECOMMENDATION**

That Council adopt the Golden Plains Shire Council Reflect Reconciliation Action Plan.

EXECUTIVE SUMMARY

The development and endorsement of a Reflect Reconciliation Action Plan (RAP) delivers on a commitment of the Council Plan 2021-2025 to promote and connect to our indigenous heritage and strengthen relationships with the Traditional Custodians of Golden Plains Shire.

The Reflect Reconciliation Action Plan has followed the nationally accredited Reconciliation Australia (RA) framework for organisations and has included multiple revisions and submissions with the input of Council staff and Traditional Owner groups since a draft RAP was first provided to Council in March 2021. Over this time, a number of actions to progress reconciliation and build capacity within the organisation have occurred led by the Reconciliation Action Plan Working Group.

Following Council's most recent submission, Reconciliation Australia provided notice of formal endorsement of the RAP under RA's framework in June 2022. The Reflect RAP (Attachment One) outlines a number of actions under four areas of strategic focus - Relationships, Respect, Opportunities and Governance.

Delivery of the plan will occur from June 2022 to December 2023 and be supported through monitoring, reporting and ongoing engagement sessions with Traditional Owner groups.

BACKGROUND

Under the nationally recognised RA framework, there are four types of RAP that an organisation can develop: 'Reflect, Innovate, Stretch, Elevate'. Each type of RAP is designed to suit an organisation at different stages of their reconciliation journey.

Council has committed to the development of a 'Reflect RAP' in line with the RA framework and process. A Reflect RAP allows Council time to scope and further develop relationships with Aboriginal and Torres Strait Islander stakeholders, to set a vision for reconciliation and to explore our sphere of influence, before committing to more specific actions or initiatives.

To commence development on an inaugural Reconciliation Action Plan under the RA framework, an internal Council working group comprising of representatives from across the organisation was first convened in October 2020.

A draft Reflect RAP was prepared by the Reconciliation Action Plan Working Group and was endorsed at the March 2021 Council Meeting for review under the RA accreditation process.

Since that time, the draft Reflect RAP has undergone several revisions and amendments based on recommendations and guidance from both Reconciliation Australia and Traditional Owner Groups. This is a standard process as RA advise upfront that RAP development can take up to 12 months before being endorsed and that organisations should expect 2 to 3 rounds of feedback.

During the development and in undertaking revisions to the Reflect RAP, consultation is required with local Traditional Owner groups on proposed changes and to seek input before re-submitting to Reconciliation Australia each time. This process was undertaken during set Wadawurrung consultations in the initial preparation of the draft RAP and more recently in December 2021, February 2022 and May 2022. Officers also sought to engage with the Eastern Marr via multiple

channels, but the Eastern Marr declined to contribute to the Reflect RAP at this time and advised that they do not have the capacity to assist organisations with Reconciliation Actions Plans.

DISCUSSION

Reflect RAP Strategic Focus

Council's RA endorsed Reflect RAP (Attachment One) provides a cohesive direction for reconciliation activities as an organisation including reviewing, improving and embedding cultural safety and competency into organisational policy and procedure.

Consistent with the Reflect phase of the RA Framework, the RAP acknowledges that this is the beginning of the reconciliation journey for Golden Plains Shire Council and focuses on building relationships and Acknowledging the Wadawurrung and Eastern Maar as the Traditional Owners and Custodians of this land.

The four strategic focus areas of the RAP are Relationships, Respect, Opportunities and Governance. The 15 key actions outlined under each of the strategic focus areas in the plan are:

Relationships

1. Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.
2. Build relationships through celebrating National Reconciliation Week.
3. Promote reconciliation throughout our sphere of influence.
4. Promote positive race relations through anti-discrimination strategies.

Respect

5. Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.
6. Demonstrate respect to Aboriginal and Torres Strait Islander people by observing cultural protocols.
7. Build respect for Aboriginal and Torres Strait Islander culture and histories by celebrating NAIDOC Week.
8. Build respect for Aboriginal and Torres Strait Islander cultures by elevating awareness of Traditional Owners.

Opportunities

9. Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.
10. Ensure capacity to identify and plan for all of our communities into the future.
11. Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.

Governance

12. Establish and maintain an effective RAP Working Group (RWG) to drive the governance of the RAP.
13. Provide appropriate support for effective implementation of RAP commitments.
14. Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.
15. Continue our reconciliation journey by developing our next RAP.

RAP Endorsement

Throughout the lengthy RAP preparation and endorsement process, officers have ensured:

- Consultation with staff across Council and Traditional Owners has been culturally respectful and aligned with Reconciliation Australia's RAP requirements and processes.

- Adequate time has been given to ensure objectives and actions under the plan are meaningful, transparent and achievable.
- That cultural safety and competency has been provided in the process.

Following multiple revisions and submissions, notification of the final version of the Reflect RAP being endorsed by Reconciliation Australia was provided to Council on 15 June 2022, with the official timeline for delivery of the Reflect RAP being June 2022 to December 2023 (18 months).

Actions Progressed

During the periods of revising, consulting on and re-submitting the Reflect RAP, the Reconciliation Action Plan Working Group have continued to deliver a number of actions to progress reconciliation including the following:

- Adopting a Terms of Reference for the RAP Working Group.
- Developing a draft Vision for Reconciliation.
- Undertaking organisation wide internal consultation to establish base-line values and aspirations relating to reconciliation.
- Taking a lead role in facilitating GPSC activities and linking with other external community activities for Reconciliation and NAIDOC Week during 2021 and 2022.
- Identifying cultural training needs for the organisation and staff.
- Developing a cultural library for staff that includes adult and children's books to assist in development and learning.
- Establishing strong relationships and regular consultations with Traditional Owner Groups.
- Establishing partnerships on projects with Aboriginal and Torres Strait Islander expertise, artists and contractors.

RAP Implementation

Although there has been targeted consultation with Traditional Owner groups, ongoing consultation and collaboration efforts are required to ensure a truly effective partnership in the implementation and review of the Reflect RAP. Council will seek to continue incorporating regular consultation sessions on the progression of the RAP with the Wadawurrung and Eastern Marr Traditional Owners across the next 18 months.

The RAP Working Group will support and provide guidance to the progression of the Reflect RAP alongside Council work teams and officers responsible for deliverables as outlined in the plan.

The Community Development Team will ensure the collection of information and regular reporting of the Reflect RAP to Reconciliation Australia, Traditional Owner Groups, Council and staff.

As provided under the focus area of Governance (above) and detailed in the attached Reflect RAP, action 15 proposes "Continue our reconciliation journey by developing our next RAP". It should be noted that although an indicative timeframe is provided for this action (September 2023), progress towards implementation of the Reflect RAP and Council's readiness and maturity will be key determinants that are assessed prior to proceeding to develop an Innovate RAP.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No

Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	Yes
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	Yes
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	No
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	No (See comments below)

GOVERNANCE PRINCIPLES

The plan follows a nationally recognised framework supplied by Reconciliation Australia and was endorsed on 15 June 2022.

COMMUNITY ENGAGEMENT

Whilst internally focused, the Reflect RAP provides a roadmap for Council to commence its reconciliation journey and has been guided by targeted consultation processes with Traditional Owners groups and Reconciliation Australia which will continue in the delivery of the RAP.

Following the adoption and implementation of this Reflect RAP, Council may choose to commence a broader process of community engagement to inform the development of an 'Innovate RAP', which is the next step in the Reconciliation Australia model.

PUBLIC TRANSPARENCY

The final Reflect RAP will be available on Council's website to ensure public transparency of actions for Council staff and the organisation. Sharing of information on progress and key achievements will occur as Council undertakes the Reflect RAP journey.

STRATEGIES/PLANS

The Reflect Reconciliation Action Plan is consistent with deliverables outlined in key Council documents of the integrated strategic planning and reporting framework under the *Local Government Act 2020*.

The Golden Plains Shire Community Vision 2040 outlines the community aspiration - 'We want to value our Indigenous heritage and connect to Traditional Owners of the land.' The Council Plan 2021-2025 includes an action to 'Publish and implement the Reflect Reconciliation Action Plan.'

RISK ASSESSMENT

In undertaking the process of developing and having a Reflect RAP endorsed, Council has followed the nationally recognised framework supplied by RA. This process mitigates a number of key risks to ensure a respectful, collaborative and staged approach is taken commencing with a focus on scoping and developing relationships with the Traditional Owners (in the Reflect phase).

COMMUNICATION

The Reflect RAP is an internally focused document but will also be made externally available on Council's website. Key achievements, delivery of actions and progress updates will be reported internally and through Council's print, online and/or social media channels.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

GENDER EQUALITY

Although a Gender Impact Assessment (GIA) is not required by the *Gender Equality Act 2020* (as the RAP is internally focussed and will not have a direct and significant impact on the public), officers have nonetheless conducted a GIA to identify any relevant equality issues that may assist in the RAP's implementation. The GIA did not identify any gender equality concerns in relation to the development of the Reflect RAP, but recommended that the RAP Working Group should seek to identify any potential gender inequality implications in the delivery of specific actions arising from the RAP and that implementation of such actions should be adapted accordingly.

OPTIONS

Option 1 – That Council adopt the Golden Plains Shire Council Reflect Reconciliation Action Plan.

This option is recommended by officers as it actions an existing commitment to reconciliation in the Council Plan 2021-2025 and follows up on a commitment to proceed to have a Reflect RAP formally endorsed, as adopted by Council in March 2021.

Option 2 – That Council does not adopt the Golden Plains Shire Reflect Reconciliation Action Plan.

This option is not recommended by officers as significant work in the development, engagement, and submission processes have been undertaken to have a fully endorsed Reflect RAP with the input of Traditional Owners to action a Council Plan 2021-2025 deliverable.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regard to this matter.

CONCLUSION

The Reflect Reconciliation Action Plan provides a roadmap for Council to commence its reconciliation journey and is an internally focused plan to deliver on the organisational commitments consistent with Council's Vision and Values.

The Reflect RAP process has been undertaken with organisational-wide consultation and significant engagement and revision work with Traditional Owners and Reconciliation Australia prior to endorsement.

Subject to Council adoption, the Reflect RAP will be implemented from June 2022 to December 2023 with appropriate monitoring and reporting.

Progress in implementing the *Reflect* RAP over this 18-month period will determine the organisation's readiness and thus the timing of Council's next phase in the reconciliation journey – i.e., development of an *Innovate* Reconciliation Action Plan.

7.4 ROAD SAFETY PROJECTS ENDORSEMENT

File Number:**Author:** Vicki Shelton, Manager Asset Services**Authoriser:** Phil Josipovic, Director Infrastructure and Development**Attachments:** 1. Planned and Proposed Speed Limit Reviews **RECOMMENDATION**

That Council:

1. Note and endorse proposed road safety projects within Golden Plains Shire.
 2. Request the Director Infrastructure & Development to write to the Department of Transport and inform them of upcoming submissions for road safety improvements within Golden Plains Shire.
 3. Officers continue to identify future road safety improvement projects for endorsement by Council and to consider for funding in future budgets.
-

EXECUTIVE SUMMARY

A number of road safety issues have been identified by community members contacting Council and by Council staff on roads managed by Department of Transport (DoT). It is considered that advocating DoT for projects to address these issues is strengthened by a council resolution. This report will summarise the current know safety issues on DoT roads.

BACKGROUND

The Mayor, CEO, Director Infrastructure & Development and Manager Asset Services hold regular meetings with DoT Southern Grampians representatives to discuss road safety matters in Golden Plains. Issues include; speed limit reviews, heavy vehicle management, pedestrian safety, road maintenance and road upgrades.

Road Safety matters are identified by the Asset Services Team or raised by the community either directly with Councillors, Golden Plains Staff, DoT or to their State or Federal Members.

DISCUSSION**1. Speed Limit changes**

Speed limit reviews are identified by Council officers based on hazard assessments of the road network, crash statistics, recommendations by VicPol or feedback from the community. Approvals for speed limit changes can take many months with final approval necessary by the Minister for Transport. To assist with reducing approval times an endorsed list of future speed limit approvals is recommended to be sent to DOT. A schedule of recently approved speed limit changes and proposed speed limit changes is attached.

2. Pedestrian improvement projects

Road safety improvements on our local roads that support safer pedestrians are identified by Council officers based on hazard inspections, accident statistics or feedback from the community. Pedestrian safety improvements can also arise from Streetscape Upgrades, increased traffic movements around schools, recreation and community facilities or new developments that create increased pedestrian movements, for example shopping precincts.

Recent projects completed across the Shire include the raised pedestrian crossing at the roundabout on Milton Street west of High Street in Bannockburn; footpath connections at the new roundabout on Clyde and Geelong Roads; footpath upgrades across our rural townships in Lethbridge, Teesdale and Linton.

Planned future projects are nominated below for Council endorsement to enable officers to proceed with submissions seeking support from DOT. Council officers will continue to identify projects for inclusion in future budgets.

- (a) The Northern Streetscapes Framework identifies pedestrian improvement projects in Scarsdale, Linton and Smythesdale. The works to install pedestrian crossings will require DOT approval. Endorsement of the works by Council will support this approval. Community engagement undertaken supports the program of works. The works are planned to be partially funded from the Windfarm support program with potential to offset from Local Roads Funding or TAC grants.
- (b) High Street, Bannockburn – Provision of pedestrian crossings south of McPhillips Road and north of Milton Street to provide safe 24 hour access between shopping precincts. Safety concerns with crossing High Street in Bannockburn has been raised multiple times by the community through multiple channels, including directly with Council, DoT and social media.
- (c) Main Road Teesdale - Provision of pedestrian crossing located opposite General Store and adjacent carpark. Provision of painted median and pedestrian refuges at various locations along the Main Road to support pedestrians to cross the road safely. Safety concerns with crossing the Main Road in Teesdale both at the General Store and at bus stops has been raised multiple times by the community through multiple channels, including directly with Council, DoT and social media.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	Yes
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	No
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	Yes
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	Yes
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	No

COMMUNITY ENGAGEMENT

The Northern Streetscapes Framework project had extensive community input to its preparation.

Community input will be sought for proposed road safety project under our Community Engagement Policy.

STRATEGIES/PLANS

The Council Plan supports Liveability via connected and accessible, roads, crossings, paths and transport. Road safety improvements support the following actions in the Council Plan:

- Maintaining and improving our road and bridge networks
- Advocate and plan for safe pedestrian, cycling and recreation paths and trails that reduce reliance on vehicles.

FINANCIAL MANAGEMENT

Road safety projects are generally funded from our Local Roads Improvement Program, Grant funding via TAC, Blackspot or Federal Roads to Recovery Programs. The projects identified in this report are on DoT roads, however Council may need to fund supporting infrastructure, for example paths leading to and from a new pedestrian crossing. The extent and cost of works are dependant on a number of factors (location, nearby infrastructure, etc) and will be assessed on a case by case basis.

RISK ASSESSMENT

There are no identified risk implications associated with this report.

Identified road safety projects support reduction in hazards and risk to road users by applying the safe system approach recommended by DOT

COMMUNICATION

Council welcomes input and feedback from the community on road safety matters. The council regularly meets with representatives from DOT to share information and raise issues relating to road safety on our roads.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS

Option 1 – Endorse the proposed road safety improvement projects and inform DOT

This option is recommended by officers as it authorises officers and DOT to work together to deliver road safety improvement projects. Endorsement by Council and support from the Community for road safety projects will improve the likelihood of DOT supporting their roll out across Golden Plains.

Option 2 – not endorsing road safety projects

This option is not recommended by officers as the likelihood of DOT supporting road safety improvements is less certain.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

A number of safety issues have been identified by community members and Council staff that warrant a Council endorsed request to be submitted to DoT to address.

Officers will continue to identify future road safety improvement projects for endorsement by Council and to consider for funding in future budgets.

7.5 GROWING SUBURBS FUND AND LIVING LIBRARIES INFRASTRUCTURE PROGRAM 2022/23 APPLICATIONS

File Number:**Author:** Ben Jordan, Manager Recreation & Community Development**Authoriser:** Steven Sagona, Director Community Services**Attachments:** Nil**RECOMMENDATION**

That Council endorse:

1. The submitted Growing Suburbs Fund applications for:
 - Inverleigh Active Youth Space – \$1,487,587
 - Bannockburn Skate Park Stage 2 Upgrade – \$805,000
 2. The submitted Living Libraries Infrastructure Program application for a Mobile Library Van – \$111,559.
-

EXECUTIVE SUMMARY

Growing Suburbs Fund 2022/23 applications were open from late May until 4 July 2022 to support the timely delivery of critical infrastructure in interface and peri-urban communities.

In accordance with discussions with representatives from the Department of Jobs, Precincts and Regions (DJPR), Golden Plains Shire Council prepared and submitted two applications to the program for the Inverleigh Active Youth Space and the Bannockburn Skate Park Stage 2 Upgrade.

As per the funding body guidelines, this report seeks a formal Council resolution in support of the Growing Suburbs Fund applications – both of which will be assessed in the coming months prior to funding announcements which are anticipated in September/October 2022.

Council also prepared and submitted a Living Libraries Infrastructure Program grant application (also through DJPR), on 4 July 2022 for the provision of a new Mobile Library Van.

BACKGROUND

At the June 2022 Councillor Strategic Briefing, officers presented a number of priority projects where funding contributions had been announced in the lead up to the Federal Election. As part of that presentation, additional/future funding sources to progress planning of projects towards delivery were identified.

The Victorian Government's Growing Suburbs Fund 2022/23 (total value \$50 million) was discussed, with the program supporting projects that have a direct benefit to communities and surrounding catchment areas across the following infrastructure categories:

- Community health and well-being
- Early education, libraries, learning and training
- Sport, recreation, and leisure facilities that have dedicated community space and support multiuse purposes
- Environmental and climate change resilience
- Placemaking, civic amenity, and community connecting
- Purpose-built facilities that respond to the needs of Aboriginal and Torres Strait Islander communities.

Supported projects typically receive grants between \$100K and \$4M. Funding announcements for the Growing Suburbs Fund (GSF) are expected in September/October 2022 with projects required to commence within 18 months – by April 2024.

In discussions with representatives from the GSF during June 2022, priority projects that were determined as appropriately aligning with the criteria and program outcomes were the Inverleigh Active Youth Space and the Bannockburn Skate Park Stage 2 Upgrade.

The Living Libraries Infrastructure Program (Minor Works) is a \$4.5 million funding round to enable councils, regional library corporations and My Community Library (Myli) to deliver new or renewed library infrastructure for their communities.

Golden Plains Shire Council officers were encouraged by Living Libraries Infrastructure Program (LLIP) representatives and Geelong Regional Library Corporation (GRLC) staff to consider making an application for a more flexible and modern piece of library infrastructure – a Mobile Library Van where a funding ratio of 3:1 (Funding body to Council) exists under the Minor Works category.

Under the LLIP, works must commence within 6 months from the grant being announced (expected in September 2022), and be completed within 12 months of commencement.

DISCUSSION

Inverleigh Active Youth Space (GSF)

Following strong community support and lobbying for this project, Council prepared concept plans and cost estimates and was successful in advocating for a \$700K Federal contribution (both ALP and Liberal Party had committed) in the lead up to the May 2022 election.

The Inverleigh Active Youth Space will expand and develop an active recreation and community space with new a new skate park, bicycle pump track, a social basketball court, seating, shade/shelters, lighting and associated beautification works.

Prior to application, the project designs and scope were reviewed and discussed internally and with Growing Suburbs Fund representatives for opportunities to align strongly with GSF program objectives, ensure the application is for a fully complete project and to factor in the relevant construction market conditions and delivery timeframes.

As a result, updates to project elements and costings were made to include formal sealed car parking, additional concrete paths for accessibility, furniture, plantings and landscaping. An Engineer's estimate for the submission was also prepared to ensure adequate allowance for design and construction contingencies and possible cost escalations with builders and materials. This equated to a total project cost of \$2.338M with proposed funding sources as outlined below.

Total Project Cost	Federal Government Contribution	Council Contribution	State Government Grant Request (GSF)
\$2,337,587	\$700K	\$150,000	\$1,487,587

Bannockburn Skate Park - Stage 2 Upgrade (GSF)

Following the opening of the upgraded Bannockburn Skate Park in March 2022, designs for Stage 2 of the Skate Park as a priority project were prepared with the main feature being a 'Skate Bowl' - a facility not otherwise provided in Golden Plains Shire that would cater for intermediate to advanced level skateboarding, scootering and freestyle BMX.

Due to the project having no existing funding or available Council financial contribution, the Bannockburn Skate Park was not initially considered when scoping Growing Suburbs Fund applications. However, GSF representatives approached Council officers in June 2022 advising that they were seeking further peri-urban Council applications.

The Bannockburn Skate Park - Stage 2 Upgrade was discussed as a project that could fit the criteria and a verbal update was provided to Councillors following the 28 June Council Meeting prior to officers finalising and submitting a funding application.

As with the Inverleigh Active Youth Space, significant supporting infrastructure has been added to the scope of the project to align with the GSF funding criteria (lighting, furniture, pathways, landscaping, plantings, shelter, BBQ) and allowances for market cost escalations and contingencies have been made.

It should be noted that this supporting infrastructure would also assist with a potential future 'Stage 3' coming online to provide a BMX and Pump Track offerings in Bannockburn. As requested by the funding body, this project was indicated as Council's second priority with the proposed total project cost of \$805K to all be provided by the Growing Suburbs Fund.

Total Project Cost	State Government Grant Request (GSF)
\$805,000	\$805,000

Mobile Library Van (LLIP)

As discussed at the Councillor Briefing in June 2022, the Geelong Regional Library Corporation provided advice to Council about trends in library service delivery and the option of applying for a new Mobile Library Van to support/complement the existing service offerings and to inform future library service provision in Golden Plains Shire (mobile, fixed and online).

Smaller, mobile library vans are currently being utilised successfully by councils/library corporations in Victoria and interstate especially to better service rural and remote communities. These vans enable greater flexibility and reach with locations (self-powered), service provision/programming and staffing (driven on a regular car license) and are more efficient/cost effective than larger mobile library trucks. The existing Golden Plains mobile library truck is 23 years old, has travelled over 380,000 kms, is expensive to service and operate and requires a heavy vehicle license to drive - it is estimated this asset may only provide another 2-3 years of serviceability.

An LLIP application for Minor Works (grants under \$150K) was completed by officers with in partnership with the GRLC and would provide for a modern, economical Commercial Van with a high roof that will be customised and fitted out with a wheelchair hoist, shelving, equipment and a range of library resources to meet community needs. Quotes, costings and contingencies for the supply and fit out of the vehicle were obtained to determine a total project cost of \$148,745 with proposed funding sources as outlined below.

Total Project Cost	Council Contribution	State Government Grant Request (LLIP)
\$148,745	\$37,186	\$111,559

Note: an additional contribution of Council and GRLC in-kind labour to manage and deliver the Mobile Library Van project is also estimated but cannot form part of the funding application.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement	Yes

(Consideration of Community Engagement Principles under s.56 LGA 2020)	
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	Yes
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	Yes
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	No

GOVERNANCE PRINCIPLES

The overarching governance principles in s.9 of the *Local Government Act 2020* provide for giving priority to achieving the best outcomes for the municipal community and that innovation and continuous improvement is to be pursued. The three grant applications seek to deliver improved community infrastructure to create social, recreational and learning outcomes that align with community expectations, the Council Plan 2021-2025, Council's Sport and Active Recreation Strategy 2020-2030 and the GRLC's Connecting & Thriving 2021-2025 Strategy.

COMMUNITY ENGAGEMENT

The community engagement principles under s.56 of the *Local Government Act 2020* have been considered through engagement undertaken by the community and Council in the development of the Inverleigh Active Youth Space project. The Bannockburn Skate Park Stage Two Upgrade builds on the engagement undertaken to develop the recently completed Bannockburn Skate Park and the Golden Plains Youth Survey 2021.

PUBLIC TRANSPARENCY

One of the overarching governance principles in s.9 of the *Local Government Act 2020* is to ensure the transparency of decision making, actions and information. By seeking Council endorsement and noting of the grant applications, Council is adhering to the public transparency principles in s.58 of the Act.

STRATEGIES/PLANS

One of the overarching governance principles in s.9 of the *Local Government Act 2020* is that the municipal community is to be engaged in strategic planning and strategic decision making. This is further defined by the Strategic Planning principles under s.89 of the LGA 2020.

The development of a multi-use, accessible community facilities at Inverleigh and Bannockburn and a Mobile Library Van to extend service reach in Golden Plains supports social, recreational and learning outcomes consistent with key strategic documents developed through engagement with the community. These include the Golden Plains Community Vision 2040, Council Plan 2021-2025, Sport and Active Recreation Strategy 2020-2030 and the Connecting & Thriving 2021-2025 Strategy (GRLC).

FINANCIAL MANAGEMENT

Consideration has been given to the financial management principles under s.101 of the *Local Government Act 2020*.

Budget implications in applying for these grants include the allocation of budgeted 2022/23 funds from Open Space and Play Space Refurbishment budgets to Inverleigh Active Youth Space; and \$37,186 anticipated to be funded from carried forward capital underspends from 2021/22 as Council's contribution to the Mobile Library Van application.

RISK ASSESSMENT

Living Libraries Infrastructure If the submission of the applications is not endorsed by Council through this report, this will be communicated to the funding body (DJPR) making the funding applications ineligible.

COMMUNICATION

Communication of Council preparing and submitting funding applications has been provided directly to stakeholders and partners and will occur further through this Council Report. If successful, online and media communications on grant funded projects will be provided by Council to the broader community.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*.

OPTIONS

Option 1 – That Council endorse the submission of grant applications for the Inverleigh Active Youth Space and Bannockburn Skate Park Stage Two Upgrade and note the grant application for a Mobile Library Van.

This option is recommended by officers as the GSF and LLIP rounds present opportunities to attract significant external funding to address identified community infrastructure priorities and to inform future library service provisions/offerings.

Option 2 – That Council does not endorse submission of grant applications for the Inverleigh Active Youth Space and Bannockburn Skate Park Stage Two Upgrade and note the grant application for a Mobile Library Van.

This option is not recommended by officers as the applications present opportunities to deliver significant community infrastructure that would otherwise not be possible, without significant budget implications for Council. Furthermore, Council has been encouraged by (and worked with) both the Growing Suburbs Fund and Living Libraries Infrastructure Program representatives at DJPR to lodge submissions.

Option 3 – That Council endorse only one or two of the three submissions that have been made.

This option is not recommended by officers for the same reasons as identified in Option 2 above.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Officers have prepared and lodged applications to the Growing Suburbs Fund 2022/23 for Inverleigh Active Youth Space and Stage 2 of the Bannockburn Skate Park Upgrade. Formal endorsement by Council for the applications lodged on 4 July 2022 is required by the funding body.

A Living Libraries Infrastructure Program grant application was also lodged on 4 July 2022 in partnership with the Geelong Regional Library Corporation for the provision of a new Mobile Library Van.

7.6 GOVERNANCE RULES REVIEW

File Number:

Author: Rosie Wright, Coordinator Governance and Risk

Authoriser: Simon Rennie, Director Corporate Services

Attachments: 1. Summary of key changes - Governance Rules 
2. Draft Governance Rules 

RECOMMENDATION

That Council:

1. Endorse the Draft Governance Rules (Attachment 2).
 2. Commence community engagement in relation to the Draft Governance Rules, pursuant to section 60(4) of the Local Government Act 2020.
 3. Consider the Draft Governance Rules for adoption at the 23 August 2022 Council meeting.
-

EXECUTIVE SUMMARY

Council is required to develop, adopt and keep in force Governance Rules, pursuant to section 60 of the *Local Government Act 2020* ('the Act'). Following amendments to the Act which require the Governance rules to provide for attendance at Council and delegated committee meetings by electronic means of communication, a review of the Rules has been conducted to align Council's Rules with examples of best practice and to ensure continued compliance with the requirements of the Act. Prior to amending its Governance Rules, a Council must ensure that a process of community engagement is conducted, in accordance with section 60(4) of the Act.

A draft is presented to Council for endorsement and to commence a community engagement process. A final report to present any feedback from community engagement and to consider a final version of the Governance Rules for adoption will be presented at the 23 August 2022 Council meeting.

BACKGROUND

The Governance Rules were adopted by Council on 25 August 2020, as part of the implementation of the Act. Minor amendments to improve clarity and meeting processes were considered and adopted by Council in October 2021.

In November 2021, the *Regulatory Legislation Amendment (Reform) Bill 2021* was introduced in State Parliament, which included amendments to the *Local Government Act 2020*. These amendments made permanent the provisions introduced in response to Covid-19 in relation to livestreaming of Council meetings. In addition, the Bill added a requirement that Council's Governance rules include procedures for requesting and approval of attendance at Council meetings by electronic means of communication. This Bill received Royal Assent on 29 March 2022 and the amendments will come into force from 2 September 2022, following the expiry of the current Covid-19 emergency measures.

DISCUSSION

In addition to implementing the changes required by the amendments to the Act, officers have taken the opportunity to conduct a full and comprehensive review of the current Governance Rules, based on learnings from the last two years of use under the Act. In reviewing the Rules, officers considered alignment with:

- The Model Governance Rules published by Local Government Victoria in 2020;
- The Governance Rules template provided by Maddocks Lawyers;

- Ministerial Guidance released to guide Councils in relation to the amendments to the Act; and
- Benchmarking with Governance Rules from Councils around Victoria.

The changes made to the Governance Rules include general amendments to the structure of the document as well as the addition of explanatory and overview notes which, while they do not form part of the Rules and procedures, are intended to improve the readability, flow and ease of engagement with the Rules.

A summary of the key changes proposed to the Governance Rules is included in attachment 1.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	Yes
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	No
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	No
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	Yes

GOVERNANCE PRINCIPLES

The Governance Rules will ensure adherence to the overarching governance principles in section 9 of the *Local Government Act 2020*. The governance principles have been considered throughout the review of the Governance Rules.

POLICY/RELEVANT LAW

Local Government Act 2020

Regulatory Legislation Amendment (Reform) Bill 2021

COMMUNITY ENGAGEMENT

Community engagement will be conducted, allowing the community to review and make a submission on the draft documents prior to their finalisation and adoption by Council.

The *Local Government Act 2020* requires Council to ensure that a process of community engagement is followed in developing or amending its Governance Rules however, there is no legislative restriction or requirement as to the length of public exhibition period required.

The public exhibition of these documents will be advertised on the Council website and social media pages. The documents will be accessible via the Council website or in person at the Council offices.

Written submissions are invited from any person. A person may also request in their submission to be heard in support of their submission and/or to nominate a representative to present their submission, if they wish to do so. Submissions must be received in writing by the date advertised and can be provided in the following ways:

- Through Council's website at <https://www.goldenplains.vic.gov.au/consultations>
- Emailed to enquiries@gplains.vic.gov.au
- By mail addressed to the Chief Executive Officer, Golden Plains Shire Council, PO Box 111, Bannockburn, VIC 3331.

PUBLIC TRANSPARENCY

The Governance Rules will be placed on public exhibition to provide community the opportunity to comment on the proposed changes and ensures that the process for making changes is in line with the public transparency principles under section 58 of the Act. The public transparency principles have been considered throughout the review of the Governance Rules.

RISK ASSESSMENT

The *Local Government Act 2020* prescribes the provisions that must be included in the Governance Rules, as well as the process of engagement required in amending the same.

If the Governance Rules are not updated to consider the additional requirements by 2 September 2022, there is a risk of non-compliance with the amended Act.

COMMUNICATION

Councillors were engaged in a discussion of the key changes proposed to the Governance Rules and given an opportunity to suggest changes at the Strategic Briefing on 5 July 2022.

Feedback from community engagement will be considered and suggested changes may be incorporated into the draft documents and presented to Councillors for further review before being presented for adoption at the Council meeting in August 2022.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (Vic).

GENDER EQUALITY

As this report relates to the development or review of a policy, program or service that has a direct and significant impact on the public, the Gender Equality Act 2020 requires that a Gender Impact Assessment (GIA) be undertaken. A gender impact assessment has been conducted and has identified potential gender inequality implications and recommendations, including:

- Removal of gendered references from the proposed Rules, with these replaced by neutral references or titles (for example, removing reference to the Mayor as 'Mr Mayor' or 'Madam Mayor', and to officers as 'Mr [surname]' or 'Ms [surname]').

- Inclusion of participation by electronic means will improve accessibility to Council and delegated committee meetings for Councillors or members of delegated committees who may have caregiving responsibilities.

OPTIONS

Option 1 – That Council endorse the draft amendments to the Governance Rules to be placed on public exhibition.

This option is recommended by officers to ensure that Council's Governance Rules are updated to comply with amendments to the Act and that the community engagement requirements under the Act are met.

Option 2 – That Council do not endorse the amendments to the Governance Rules.

This option is not recommended by officers as Governance Rules must be updated by 2 September 2022 to comply with amendments to the Act. It is the opinion of officers that the additional changes recommended will enhance Council governance practices.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest with regard to this matter.

CONCLUSION

The draft Governance Rules are being presented to Council to progress to public exhibition and community engagement in accordance with section 60(4) of the Act.

7.7 FLAG POLICY REVIEW

File Number:**Author:** Renee Williams, Coordinator Community Development**Authoriser:** Steven Sagona, Director Community Services**Attachments:** 1. Updated Flag Policy **RECOMMENDATION**

That Council adopt the reviewed 2021 'Flag Policy' as attached.

EXECUTIVE SUMMARY

The Golden Plain Shire Council Flag Policy is due for review pursuant to section 5.2 of the Policy and Procedures Framework. A review has been undertaken and some updates and amendments are proposed including:

- Grammatical corrections;
- Removal of a completed action to install a third pole at Council's customer centres; and
- Retention of a commitment to keep flying the three flags.

BACKGROUND

The purpose of the Flag Policy is to ensure that flags at Council facilities are flown in accordance with an endorsed Flag Policy and the Australian National Flag protocol.

Council developed and adopted its Flag Policy on 23 March 2021 in recognition that:

- No policy to guide Council's decisions around the flying of the Australian or other flags existed; and
- The previous Council Policy 4.11 Display of Australian National Flag had been revoked by Council in June 2019.

DISCUSSION

This review of the Flag Policy has focussed mainly on last year's decision to install a third flagpole at Council's customer service centres and the flying of the Australian Aboriginal Flag and the Torres Strait Islander Flag.

Flying the Australian Aboriginal Flag and the Torres Strait Islander Flag demonstrates recognition of First Nation peoples and demonstrates our respect and acknowledgement and reflects the principles underpinning Council's Reconciliation Action Plan.

It is noted that further investigation is required to assist Council in future decision-making about a potential fourth flagpole for the flying of other flags to support public awareness and education programs, inclusion and / or to commemorate particular events. Specific guidelines should be developed before any such changes to the Flag Policy are considered and officers intend to commence this work over the coming months with a view to proposing a further review of the Flag Policy in the next 12 to 18 months.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles	No

(Consideration of the Governance Principles under s.9 of LGA 2020)	
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	No
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	No
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	No
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	No
Communication	No
Human Rights Charter	No
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	No

POLICY/RELEVANT LAW

In flying the Australian Flag, Council must adhere to the Australian Government Australian National Flag protocols.

These protocols relate to requirements to treat the Australian Flag with respect and dignity, the flying and handling of the flag and its disposal.

PUBLIC TRANSPARENCY

The Flag Policy will be publicly accessible and provide transparency in relation to the flying of the Australian or other flags at Council facilities.

OPTIONS

Option 1 – Adopt the updated Flag Policy (attached).

This is the recommended option as the updates and amendments are policy neutral and procedural.

Option 2 – Do not adopt the updated Flag Policy.

This option is not recommended as there have been updates determined necessary to the policy.

Option 3 – Make other changes to the Flag Policy.

This option is not recommended as any further, more significant change to the policy would require more detailed consideration and the development of relevant guidelines.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

A review of the Flag Policy has been undertaken and some updates and amendments are proposed. By adopting the updated Flag Policy, Council will appropriately reflect its Reconciliation Action Plan.

7.8 COMMUNITY FACILITIES: INSURANCE SUBSIDY POLICY UPDATE

File Number:

Author: Ben Jordan, Manager Recreation & Community Development

Authoriser: Steven Sagona, Director Community Services

Attachments: 1. Community Facilities: Insurance Subsidy Policy (July 2022 Update)



RECOMMENDATION

That Council adopt the reviewed 'Community Facilities: Insurance Subsidy Policy', noting only minor updates have been made to the 2017 policy and document format.

EXECUTIVE SUMMARY

Council's 'Community Facilities: Insurance Subsidy Policy' is due for review having last been revised in 2017. This Council Policy remains current and relevant, has been reviewed with only very minor changes recommended for adoption in the new policy template format.

BACKGROUND

Committees of management and management entities across Golden Plains Shire perform an important function on behalf of Council and the community in the management, activation and maintenance of community facilities and assets.

The 'Community Facilities: Insurance Subsidy Policy' was first developed and adopted in June 1999 for the purpose of assisting committees of management and management entities to fund the costs of insuring buildings and contents under their control.

The Policy has undergone a number of reviews since that time with minimal change with the last revision being endorsed by Council in June 2017.

DISCUSSION

A large number of locations exist across Golden Plains Shire where Council owned (and in some cases, DELWP owned and delegated to Council) buildings, facilities and assets are managed, activated and operated by community entities under management agreements.

The 'Community Facilities: Insurance Subsidy Policy' outlines that Council is responsible for insuring buildings under its ownership (or delegated to Council), and that expense is represented in Council's annual budget. Furthermore, Council can assist management entities with the insurance of their contents at community facilities on request through its group insurance scheme. This cost is then passed onto the respective committees.

The existing policy was reviewed by officers involved in the day-to-day oversight of community and recreation facilities and who work with committees of management, management entities, clubs, community groups, men's sheds and other users activating these facilities.

The policy is considered current, relevant and appropriate for ensuring adequate insurance on Council buildings is provided without placing additional financial burden on not-for-profit management entities, community volunteers and user groups. Minor edits to the previous version of the policy are noted as follows:

- Removal of the reference to Section 86 Committees and inclusion of Community Asset Committees consistent with changes and terminology used in the *Local Government Act 2020*.
- Reference to other Legislation and Policies that are related to committee of management agreements with Council and community use of Council owned facilities.

- Additional details added (not in previous version of policy) to be consistent with the format of the updated policy template including Scope, Responsibilities, Policy Owner and Feedback.

The reviewed and updated 'Community Facilities: Insurance Subsidy Policy' is provided in the current Council policy template (Attachment One). Following adoption by Council, the policy will be made available to the public on Council's website.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	No
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	No
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	Yes
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	No
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	Yes

GOVERNANCE PRINCIPLES

The overarching Governance Principles of the Act are a key consideration in maintaining a Community Facilities: Insurance Subsidy Policy including:

- Priority is to be given to achieving the best outcomes for the municipal community
- Ongoing financial viability is to be ensured.

POLICY/RELEVANT LAW

Removal of reference to Section 86 Committees and inclusion of Community Asset Committees in the updated 'Community Facilities: Insurance Subsidy Policy' is consistent with the *Local Government Act 2020*.

PUBLIC TRANSPARENCY

The Community Facilities: Insurance Subsidy Policy demonstrates Public Transparency consistent with the principles under s.58 of the Act including:

- Council decision making processes must be transparent
- Council information must be understandable and accessible to members of the municipal community.

FINANCIAL MANAGEMENT

The Policy details that Council will fund the cost of building insurance for buildings it owns from its annual budget. The insurance cost of community managed buildings is recognised in the "Insurance Subsidy – Community Facilities" expense line of the budget.

Assistance with the costs of contents insurance can be provided on request for committees and community entities through inclusion in Council's group insurance scheme, with this cost passed on to the respective committees.

RISK ASSESSMENT

The Community Facilities: Insurance Subsidy Policy seeks to mitigate a number of potential risks in the management and activation of community facilities including ensuring built infrastructure is adequately insured and providing clarity for Council and committees/management entities on responsibilities and financial implications.

COMMUNICATION

Following adoption, the updated 'Community Facilities: Insurance Subsidy Policy' will be published with other external policies on Council's website (replacing the existing version).

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*.

GENDER EQUALITY

A Gender Impact Assessment has been conducted on the 'Community Facilities: Insurance Subsidy Policy' and has not identified any gender inequality implications.

OPTIONS

Option 1 – Council adopt the updated 'Community Facilities: Insurance Subsidy Policy'

This option is recommended by officers as a review of the existing 'Community Facilities: Insurance Subsidy Policy' was due and has been undertaken, with minimal changes proposed.

Option 2 – Council does not adopt the reviewed 'Community Facilities: Insurance Subsidy Policy'

This option is not recommended by officers.

Option 3 – Defer adopting the reviewed 'Community Facilities: Insurance Subsidy Policy'

This option is not recommended by officers as the existing policy has not been reviewed since 2017 and this will remain as an outstanding action (under Council's Policy and Procedure Framework) until such time as an update is reported to Council.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

A review of 'Council's Community Facilities: Insurance Subsidy Policy' has been undertaken with minimal changes identified from the previous version. The updated Policy is provided in the current policy template format.

Following adoption, the updated 'Community Facilities: Insurance Subsidy Policy' will come into effect and be provided on Council's website.

7.9 G21 PILLAR DELEGATES

File Number:**Author:** Elise Holmes, Executive Assistant to the CEO**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council appoints:

1. Councillor Cunningham and the Director Community Services to the G21 Health & Wellbeing Pillar.
2. Councillor Sharkey and Coordinator Economic Development to the G21 Cultural and Economic Development Pillar.
3. Councillor Getsom and the Director Infrastructure & Development to the G21 Sustainability Pillar.
4. Councillor Gamble to the G21 Managing Growth Advisory Group, and notes that relevant officers will also represent Golden Plains Shire on this group as appropriate.

EXECUTIVE SUMMARY

The G21 Board has recently determined a new pillar structure, in which eight pillars are now being consolidated into four newly amalgamated pillars. A 'Managing Growth Advisory Group' is also being established. It is recommended that Councillor and Senior Officer appointments be made to the relevant pillars and advisory group.

BACKGROUND

Council appoints delegates to several internal and external organisations and committees on an annual basis. Since the most recent appointments were made at the 15 November 2021 Council Meeting, G21 has implemented a new pillars structure, in which eight pillars are being consolidated into four new pillars as follows:

- Health and Wellbeing
- Cultural and Economic Development
- Sustainability
- First Nations*

Each Council will be allocated two positions on each pillar (*except the First Nations pillar) and G21 has suggested that preferably, one councillor and one senior executive officer with decision-making authority should be appointed for each of the three pillars.

There is no requirement for Council representatives on the First Nations pillar at this stage.

In addition to the pillars, a 'Managing Growth Advisory Group' is being established and a councillor from each LGA is invited to join this group. The group has a planning/transport focus and will play a central role in bringing together content for the new G21 Region Plan.

POLICY CONTENT

Local Government Act 2020.

DISCUSSION

The Golden Plains community expects its Council to be represented on relevant internal and external organisations and committees. Councillors have an obligation to represent the community and must be cognisant in being actively engaged in such appointments. Council is invited to appoint representatives to the three relevant G21 Pillars and the Managing Growth Advisory Group.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	No
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	No
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	No
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	No
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	No
Communication	No
Human Rights Charter	No
Gender Equality (Gender Impact Assessment required by S.9 of Gender Equality Act 2020)	No

GOVERNANCE PRINCIPLES

Representation on external bodies such as G21 is consistent with a number of the overarching governance principles under Section 9 of the Local Government Act 2020, including:

- the economic, social and environmental sustainability of the municipality is to be promoted;
- collaboration with other Councils and Governments and statutory bodies is to be sought;
- regional, state and national plans and policies are to be taken into account in strategic planning and decision making.

COMMUNICATION

The minutes of the Council Meeting, noting the decision, will be published on the Golden Plains Shire website.

OPTIONS

Option 1 - That Council resolves to make appointments to the to the G21 Pillars and Managing Growth Advisory Group.

This option recommended by officers to ensure appropriate representation of issues of importance to the Golden Plains community.

Option 2 – That Council resolves not to make appointments to the to the G21 Pillars and Managing Growth Advisory Group.

This option is not recommended by officers.

Option 3 – That Council resolves to defer a decision on appointments to the to the G21 Pillars and Managing Growth Advisory Group.

This option is not recommended by officers.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Appointment of councillors and officers to the G21 Health and Wellbeing, Cultural and Economic Development, and Sustainability Pillars, and a councillor appointment to the Managing Growth Advisory Committee, will help to ensure appropriate advocacy, long term planning and representation of regional issues of importance to Golden Plains Shire residents.

7.10 AWARD OF TENDER (RFT-07-2022) MEREDITH-SHELFORD ROAD WIDENING STAGES 4 & 5**File Number:****Author:** Vicki Shelton, Manager Asset Services**Authoriser:** Phil Josipovic, Director Infrastructure and Development**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Resolves to award Contract RFT-07-2022 Meredith-Shelford Road Widening Stage 4 and 5 to Berne Fleming Civil Pty Ltd for the sum of \$1,536,237.54 exclusive of GST, and for the initial term of 20 Weeks.
2. Delegates to the Chief Executive Officer or his delegate authority to execute the contract on behalf of Council.

EXECUTIVE SUMMARY

Golden Plains Shire Council sought tenders from suitably qualified and experienced contractors for road widening on Meredith-Shelford Road, Shelford. The works are for the final stages 4 and 5 of a multi-stage project.

BACKGROUND

The purpose of the project is to provide road widening, major culvert upgrade works and installation of guard fence along Meredith-Shelford Road south of Meredith for approximately 4.65km. The works will increase safety for road users and reduce maintenance burden on Council. This project includes the final stages 4 and 5 of a multi-stage project which commenced in 2020.

The works are funded under the LRCI Phase 3 Program (\$1,657,810).

DISCUSSION

The tender was originally advertised on 21 May 2022, closing 17 June 2022, with three submissions received on closing. The submissions were reviewed and compliance checked with no submissions identified as non-compliant. The panel members independently reviewed and scored each tender prior to the consensus meeting held on 1 July 2022. *Berne Fleming Civil Pty Ltd* was chosen as the preferred supplier based on consensus agreement/scores measured by capacity, capability, price and local content. An external probity advisor from Pitcher Partners attended the meeting as part of the approved Probitry and Tender plans for this procurement.

A confidential Tender Evaluation Panel Report and Probitry Advisor Report have been previously provided to Councillors.

REPORTING AND COMPLIANCE STATEMENTS

Local Government Act 2020 (LGA 2020)

Implications	Applicable to this Report
Governance Principles (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Policy/Relevant Law (Consideration of the Governance Principles under s.9 of LGA 2020)	Yes

Environmental/Sustainability Implications (Consideration of the Governance Principles under s.9 of LGA 2020)	No
Community Engagement (Consideration of Community Engagement Principles under s.56 LGA 2020)	Yes
Public Transparency (Consideration of Public Transparency Principles under s.58 of LGA 2020)	Yes
Strategies and Plans (Consideration of Strategic Planning Principles under s.89 of LGA 2020)	No
Financial Management (Consideration of Financial Management Principles under s.101 of LGA 2020)	Yes
Service Performance (Consideration of Service Performance Principles under s.106 of LGA 2020)	No
Risk Assessment	Yes
Communication	Yes
Human Rights Charter	Yes
Gender Equality (Gender Impact Assessment required by s.9 of Gender Equality Act 2020)	No

POLICY/RELEVANT LAW

Tender GPSC-RFT-07-2022 Meredith-Shelford Road Widening Stage 4 and 5 complies with GPSC Procurement Policy and the Local Government Act 2020

COMMUNITY ENGAGEMENT

Reports of maintenance issues from the community and requests for improvements support the planned works. Residents will be kept informed of restrictions on access prior to and during construction.

PUBLIC TRANSPARENCY

Public notice was provided and included advertisements in the Geelong Advertiser, Ballarat Courier, Golden Plains and Council's eProcure. Decision outcomes will be advised on eProcure tender website and Council minutes.

FINANCIAL MANAGEMENT

The tender is jointly funded from the Local Roads and Community Infrastructure Program Phase 3 Program (\$1,657,810) and if required additional funding from the 2022-2023 *Roads to Recovery Program* (\$322,190). The preferred tender is within the allocated project budget.

Previous stages were funded from successful grants under the Federal Roads to Recovery Program and Federal Agrilinks Program.

RISK ASSESSMENT

There are no identified risk implications associated with this report.

Risks considered by the evaluation panel requirements associated with this specific type of risk activity are actively monitored throughout the life of the contract

COMMUNICATION

Council decisions on tender/s awarded are advised through Council Minutes and electronic tender system and supplier notifications via procurement email.

HUMAN RIGHTS CHARTER

It is considered that this report does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act 2006 (VIC).

OPTIONS**Option 1 – Approve Tender Award - Meredith-Shelford Road Widening Stage 4 and 5**

This option is recommended by officers as a through Tender evaluation and selection process which recommends Meredith-Shelford Road Widening Stage 4 and 5 to be awarded to Berne Fleming Civil Pty Ltd was undertaken.

Option 2 – Not award contract to any tenderer

This option is not recommended by officers as the works have been identified as high need and if a contract is not awarded, may result in reputational damage for Council.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest regarding this matter.

CONCLUSION

The Evaluation Panel has conducted a comprehensive and detailed assessment of the submissions which were received in response to Council's request for tender GPSC-RFT-07-2022 Meredith-Shelford Road Widening Stage 4 and 5 project as outlined in this report to ensure compliance with:

1. *relevant provisions of the Local Government Act 2020- (Vic); and*
2. *Council's Procurement Policy requirements*

In conclusion, Berne Fleming Civil Pty Ltd met the Council's tender requirements and is considered best placed to provide these services for Council.

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION - SIGNIFICANT LANDSCAPE OVERLAYS

File Number:

Attachments: 1. Notice of Motion - Significant Landscape Overlays 

I, Councillor Gavin Gamble, give notice that at the next Ordinary Meeting of Council be held on 26 July 2022, I intend to move the following motion:-

MOTION

That a report be prepared for a future briefing to better understand where Significant Landscape Overlays currently exist and where they may best be applied in the future.

RATIONALE

This is an important area of strategic planning that hasn't been addressed for a considerable time and given the significant and increasing planning and development pressures in parts of our Shire it is important to identify landscapes of significance in order to control the kind of development that may occur within those landscapes.

Without appropriate overlay controls, some of the most special, iconic and significant landscapes in our Shire may be vulnerable to degradation or irrevocably lost to future generations.

These landscapes may be deemed significant for a combination of historic, aesthetic, environmental, scientific and social reasons.

9 PETITIONS

Nil

10 CONFIDENTIAL REPORTS FOR DECISION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 66 of the Local Government Act 2020:

10.1 Strategic Land Purchase

This matter is considered to be confidential under Section 3(1) - g(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

10.2 CEO Contract

This matter is considered to be confidential under Section 3(1) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

10.3 Confirmation of Confidential Council Meeting Minutes - 28 June 2022

This matter is considered to be confidential under Section 3(1) - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).
