

**2020-2021 REQUEST FOR GARBAGE AND RECYCLING SERVICE
COMMERCIAL / INDUSTRIAL PROPERTY (NON-Residential)
(NEW PREMISES OR EXISTING PREMISES WITH NEW OWNERS)**

PROPERTY INFORMATION					
NAME OF PROPERTY OWNER					
NAME OF PROPERTY OCCUPIER <i>[If same as Owner, write "As above"]</i>					
PROPERTY ADDRESS					
SUBURB					
PHONE NUMBER <i>[AH, BH or Mobile]</i>					
EMAIL ADDRESS					
WILL THIS BE YOUR PRINCIPAL PLACE OF RESIDENCE?		YES	NO		
IF NO, PLEASE PROVIDE ADDRESS FOR FUTURE CORRESPONDENCE:					
PROPERTY ASSESSMENT NUMBER <i>[To be completed by Records or Customer Service Officer]</i>					
IS THE SERVICE FOR A NEW PREMISES OR AN EXISTING PREMISES? <i>NEW: Attach Occupancy Permit and proceed to next section.</i> <i>EXISTING: Proceed to next section.</i>			<table border="1"> <tr> <td>NEW</td> <td>EXISTING</td> </tr> </table>	NEW	EXISTING
NEW	EXISTING				
PLEASE INDICATE WHAT YOU REQUIRE:					
	NORMAL GARBAGE BIN	YES	NO		
			HOW MANY? _____		
	RECYCLE BIN	YES	NO		
			HOW MANY? _____		
<p>Cost per Garbage Bin is \$81.60. Cost per Recycle Bin is \$81.60 (To be paid when requesting the service)</p> <p>Cost for Basic Service (1 x Garbage Bin and 1 x Recycle Bin) is \$335.00 in 2020-2021 Cost per additional Garbage Service is \$167.50 in 2020-2021 Cost per additional Recycling Service is \$167.50 in 2020-2021 (Service charge/s will be added to the property's rates)</p>					
On what date should the Collection Service commence? <i>[Please ensure this date is filled in]</i>			Date:		

*** SIGNATURE OF PERSON REQUESTING SERVICE:**

IF THE PREMISES ARE ELIGIBLE FOR THE COLLECTION SERVICE, YOUR BIN / S WILL BE DELIVERED BY CLEANAWAY WITHIN TEN [10] WORKING DAYS ONCE THIS REQUEST IS PROCESSED



A CHEQUE IS ENCLOSED FOR: \$.....

[Charge per Bin for 2020-2021 is \$81.60]

OR:

ELECTRONIC FUNDS TRANSFER: VISA MASTERCARD BANKCARD

CREDIT CARD NO: _____

EXPIRY DATE: /

CARDHOLDER'S NAME: _____

SIGNED: _____

(Signature of Cardholder)

ACTION REQUIRED – Office Use Only

Has a Certificate of Final Inspection or an Occupancy Permit been sighted? <i>[Please attach a copy of documentation to this form].</i>	Sighted?		Copy Attached?	
	YES	NO	YES	NO
Paid for new, 240 litre Garbage Bin(s)? <i>[Charge per bin for 2020-2021 is \$81.60]</i> <i>[Account No: 80074]</i>	Paid? YES NO		Receipt No.	Date:
	How many bins? ____			
Paid for new, 240 litre Recycle Bin(s)? <i>[Charge per bin for 2020-2021 is \$81.60]</i> <i>[Account No: 80074]</i>	Paid? YES NO		Receipt No.	Date:
	How many bins? ____			
Have delivery and service requirements been entered into CRMS for Cleanaway? <i>[Office Use only]</i>	YES		CRMS:	Date:
Waste Information mailed out? <i>[Office Use only]</i>	YES	NO	Date:	

Council Officer's Name: _____

Signed: _____

Date: _____

IMPORTANT NOTE: If applicable, please ensure that a Certificate to Use any Septic Tank System has been issued, as well as an Occupancy Permit and / or a Certificate of Final Inspection for the building.

GOLDEN PLAINS SHIRE PRIVACY STATEMENT

Personal information collected on this form shall be used by Council's Waste Collection Contractor, as well as its Resource Recovery & Waste and Rates Departments to accurately record your details for provision of Commercial Garbage and/or Recycling Service/s.

Council may disclose your information to other internal departments in order to assist with provision of this service. Your details will not be disclosed to any other external party without your consent, unless Council is required to do so by law. If you do not provide us with all required information, Council may not be able to provide the standard of Commercial Garbage and Recycling Service/s required. You have the right to access your personal information and make any necessary corrections.

If you have any queries or wish to gain access to amend your information, please contact Golden Plains Shire's Privacy Officer on ☎ 03 5220 7111 (Local Call ☎ 1300 36 30 36) or email: enquiries@gplains.vic.gov.au.

Council will comply with its Privacy Policy and the Information Privacy Principles in schedule 1 of the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001* in relation to the use, storage and disclosure of information. If you have any enquiries regarding this Privacy Statement, please contact the Privacy Officer by writing to: enquiries@gplains.vic.gov.au or **PO Box 111, Bannockburn VIC 3331**.