

AGENDA

Council Meeting

6.00pm Tuesday 23 June 2020

VENUE:
Golden Plains Civic Centre
Council Chambers
2 Pope Street, Bannockburn

NEXT COUNCIL MEETING
6.00pm Tuesday 28 July 2020

Copies of Golden Plains Shire Council's Agendas & Minutes
Can be obtained online at www.goldenplains.vic.gov.au

Code of Conduct Principles

WORKING TOGETHER

We Councillors will:

- acknowledge and respect that a diversity of opinion exists among us;
- recognise that each of us has different life experience, knowledge and values, and that all of these contribute collectively to our discussions;
- behave with courtesy towards each other, Council officers and our citizens;
- conform to the policy and precedents that guide the conduct of meetings;
- attend punctually and participate in all relevant meetings, workshops and briefings;
- share reasonably in the representation, ceremonial and hosting tasks of the full Council; and
- honour the majority decisions made by the Council, irrespective of our own position, and explain these decisions frankly to the community, once made.

BEHAVING WITH INTEGRITY

We Councillors will:

- identify our financial and personal interest, or potential interest, in any matter that comes before the Council;
- be honest and truthful;
- comply with laws and the regulations deriving there from;
- respect Council property and be frugal in its use, where allowed;
- avoid using our position for personal gain or to achieve advantage over others or to obtain preferential treatment;
- be sympathetic to the legitimate concerns of our citizens;
- act impartially when making decisions and have due regard to the needs of the community as a whole, rather than that of narrow vested interest; and
- acknowledge the role of Council officers in providing advice to us and in implementing Council decisions.

MAKING COMPETENT DECISIONS

We Councillors will:

- without diminishing the short term focus, approach decisions with due regard to the long term needs of the municipality;
- form policies with regard to the needs of the entire Shire;
- direct our attentions to the strategic and statutory needs of the municipality rather than short term, transient, operational issues;
- seek to fully inform ourselves on the issues before Council before making a decision;
- take all reasonable steps to improve our knowledge of matters relevant to our municipal duties; and
- use and respect the professional knowledge of Council officers and other advisers to Council.

Order Of Business

1	Opening Declaration.....	5
2	Acknowledgement of Country	5
3	Apologies and Leave of Absence	5
4	Confirmation of Minutes.....	5
5	Declaration of Conflict of Interest.....	5
6	Public Question Time	5
7	Business Reports for Decision	6
7.1	Assembly of Councillors	6
7.2	Delegates Report - 26 May 2020 to 22 June 2020	8
7.3	Adoption of 2020-21 Golden Plains Shire Council Budget.....	10
7.4	Final Draft Waste Strategy	18
7.5	P19-256 46 Squires Road, Teesdale (3 lot subdivision)	21
7.6	Activate 2020-2030 Regional Sport and Active Recreation Strategy	32
7.7	Draft Sport and Active Recreation Strategy 2020-2030	37
7.8	Review and amend Local Law No.2 - General Public Amenity	41
7.9	Update on Councillor Conversation Post Program	45
7.10	Community Satisfaction Survey 2020 - report findings	46
7.11	GPSC-RFT-06-2020- Panel of Suppliers General Maintenance Services.....	52
7.12	GPSC-07-2020 - Panel of Suppliers - Plumbing Maintenance Services	54
8	Notices of Motion.....	56
	Nil	
9	Petitions	56
	Nil	
10	Confidential Reports for Decision	56
	Nil	

1 OPENING DECLARATION

We the Councillors of Golden Plains Shire declare that we will undertake, on every occasion, to carry out our duties in the best interest of the community and that our conduct shall maintain the standards of the code of good governance so that we may faithfully represent and uphold the trust placed in this Council by the people of Golden Plains Shire

2 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledge the traditional Wadawurrung owners of the land where we meet today. Council pays its respects to Wadawurrung Elders both past and present and extends that respect to all Aboriginal and Torres Strait Islander People who are part of Golden Plains Shire.

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES****Recommendation**

That the minutes of the Council Meetings held on Tuesday 26 May 2020 and Tuesday 9 June 2020 as circulated, be confirmed.

5 DECLARATION OF CONFLICT OF INTEREST**6 PUBLIC QUESTION TIME**

7 BUSINESS REPORTS FOR DECISION

7.1 ASSEMBLY OF COUNCILLORS

File Number: 02-03-004

Author: Sharon Naylor, Executive Assistant - Chief Executive Officer

Authoriser: Eric Braslis, CEO

Attachments: 1. Assembly of Councillors

RECOMMENDATION

That Council notes the Assembly of Councillors Record from 27 May 2020 to 22 June 2020 as attached.

EXECUTIVE SUMMARY

To present Council with written records of Assembly of Councillors in accordance with section 80A of the Local Government Act 1989 from 27 May 2020 to 22 June 2020.

BACKGROUND

In accordance with Section 80A of the Local Government Act 1989 a written record of assembly of Councillors must be reported at an ordinary Council meeting and minuted as soon as practicable.

DISCUSSION

The record must include:

- The names of all Councillors and members of Council staff attending
- The matters considered
- Any conflict of interest disclosures made by a Councillor attending
- Whether a Councillor who has disclosed a conflict of interest left the assembly

CONSULTATION

A formal consultation process is not required.

CONFLICT OF INTEREST

In Accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The information provided in this report is compliant with Section 76A of the Local Government Act 1989.



Assembly of Councillors Record

Date of meeting:	Tuesday 16 June 2020
Time:	10.30am
Purpose of meeting:	Councillor Briefing session
Councillors present:	Cr Owen Sharkey, Mayor Cr Helena Kirby Cr Joanne Gilbert – attended virtually Cr Nathan Hansford Cr Les Rowe Cr David Evans
Apologies:	Cr Des Phelan
Council staff present:	Eric Braslis, Chief Executive Officer Phil Josipovic, Director Infrastructure & Development Lisa Letic, Director Community Services Philippa O'Sullivan, Director Corporate Services Fiona Rae, Manager Finance Candice Robinson, Corporate Governance Coordinator Claire Tehan, Manager People & Culture David Greaves, Manager Works Leanne Wilson, Manager Planning & Environment Peter O'Brien, Town Planner Jacquilyn Douglas, Governance & Legal Services Officer
Other people present:	Mark Zuker, Managing Director – Operations - JWS Research Terry Maguire, Manager Regional Rating Valuation - Victorian Valuer General Bill Wright, Valuer - Opteon Solutions
Conflict of Interest Disclosures (Councillors)	Nil
Conflict of Interest Disclosures (Officers)	Nil
Matters discussed:	Presentations <ul style="list-style-type: none"> - Community Satisfaction Survey 2020 - report findings - 2020 Revaluation Briefing - Property Management Framework 2020 Reports <ul style="list-style-type: none"> - P19-256 46 Squires Road, Teesdale (3 lot subdivision) - Activate 2020-2030 Regional Sport and Active Recreation Strategy - Draft Sport and Active Recreation Strategy 2020-2030 - Review and amend Local Law No.2 - General Public Amenity - Adoption of 2020-21 Golden Plains Shire Council Budget - Final Draft Waste Strategy - Update on Councillor Conversation Post Program - GPSC-07-2020 - Panel of Suppliers - Plumbing Maintenance Services - GPSC-RFT-06-2020- Panel of Suppliers General Maintenance Services Updates <ul style="list-style-type: none"> - Outcome of Amendment C81gpla - Vegetation Protection Overlay Update - Bannockburn Growth Plan Update - Community and Social Infrastructure Plan Update <ul style="list-style-type: none"> - SMT Only - CEO Only - Councillor Only
Completed by:	Eric Braslis, Chief Executive Officer 

7.2 DELEGATES REPORT - 26 MAY 2020 TO 22 JUNE 2020**File Number:** 78-07-002**Author:** Sharon Naylor, Executive Assistant - Chief Executive Officer**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Delegates Report – 26 May 2020 to 22 June 2020.

Cr Owen Sharkey

26 May Council Meeting
27 May Berrybank Wind Farm virtual meeting
29 May G21 Board virtual meeting
29 May PUGRC Economic Development debrief virtual meeting
1 June PUGRC Economic Development virtual meeting
3 June Local Government Victoria virtual meeting
5 June CHCV Mayor/CEO virtual meeting
9 June Council Meeting
11 June G21 Economic Development Pillar virtual meeting
15 June Tourism Greater Geelong and The Bellarine virtual Board meeting
15 June Virtual meeting with Michaela Settle MP
16 June Councillor Briefing meeting
18 June Meeting with Christine Morgan, CEO of the National Mental Health Commission and Suicide Prevention

Cr David Evans

26 May Council Meeting
5 June Rural and Peri Urban Advisory Committee virtual meeting
9 June G21 Transport Pillar virtual meeting
9 June Council Meeting
16 June Councillor Briefing meeting

Cr Les Rowe

26 May Council Meeting
9 June Council Meeting
16 June Councillor Briefing meeting

Cr Helena Kirby

26 May Council Meeting
28 May Disability Access and Inclusion Committee virtual meeting
9 June Council Meeting
16 June Councillor Briefing meeting

Cr Nathan Hansford

26 May Council Meeting
1 June G21 Sport and Recreation Pillar virtual meeting
3 June G21 Education and Training Pillar virtual meeting
5 June MAV Board Meeting
9 June Council Meeting
16 June Councillor Briefing meeting

Cr Des Phelan

26 May Council Meeting
9 June Council Meeting

Cr Joanne Gilbert

26 May Council Meeting
28 June Committee of Ballarat virtual meeting
9 June Council Meeting
16 June Councillor Briefing meeting (attended virtually)

7.3 ADOPTION OF 2020-21 GOLDEN PLAINS SHIRE COUNCIL BUDGET

File Number:**Author:** Fiona Rae, Manager Finance**Authoriser:** Philippa O'Sullivan, Director Corporate Services**Attachments:**

1. 2020-21 Draft Budget (under separate cover)
2. Draft Fees and Charges (under separate cover)

RECOMMENDATION

That Council

1. Note the verbal and written submissions received and considered at 9 June 2020 Special Council Meeting.
 2. Note the declaration of rates included in the 2020-21 budget.
 3. Resolve to adopt the 2020-21 budget for the purpose of Section 127 of the *Local Government Act 1989*.
 4. Accept the budget submission for the provision of water supply to Maude Recreation Reserve's toilets at a cost of \$15,500 as part of the 2020-21 budget.
-

EXECUTIVE SUMMARY

This report seeks to formally adopt the 2020-21 Budget, incorporating the 2020-21 rating fees and charges pursuant to Section 127 of the *Local Government Act 1989*.

The 2020-21 Draft Budget has been prepared based on the adopted principles within the 2017-2021 Council Plan and Strategic Resource Plan within the framework of a 2.0% rate increase cap mandated by the State Government.

After making the document available for public inspection and inviting submissions under Section 223 of the *Local Government Act 1989*, Council received a total of 9 submissions, addressing a total of 14 issues. A Special Meeting of Council was held on Tuesday 9 June 2020 to hear from 4 submitters who requested to address Council in support of their submission.

Amendments to the budget include the following:

- Reduction of the annual garbage charge from \$340 to \$335
- Confirmed grant funding of \$1.3m included for local roads and infrastructure capital projects
- Additional \$100k Financial Assistance Grant allocated for the general purpose grants
- Increase in MAV membership of \$3k
- Confirmed Working for Victoria grant funding of \$1.1m to provide employment to local residents impacted by COVID-19
- Rate calculations updated with Stage 4 valuation data
- Inclusion of the budget submission for the provision of water supply to Maude Recreation Reserve's toilets at a cost of \$15,500.

BACKGROUND

Section 130 of the *Local Government Act 1989* requires Council to adopt the Annual Budget by 30 June each year.

As part of Council's ongoing Community Engagement activities, Council and officers have undertaken many forms of engagement with the community. The feedback from this engagement has been utilised throughout the process of developing both the Council Plan and Annual Budget.

Prior to the Draft Budget being finalised, Council reviewed the document and participated in a workshop to ensure it delivered the services and initiatives contained in the Council Plan and again reflective of the feedback from the community. The final draft of the budget was discussed at the

28 April 2020 Council meeting where Council confirmed its support for the document and resolved to place it on public exhibition and invite submissions from the community.

After making the document available for public inspection and inviting submissions under Section 223 of the *Local Government Act 1989*, Council received a total of 9 submissions. A Special Meeting of Council was held on Tuesday 9 June 2020 to hear from 4 submitters who requested to address Council in support of their submission. After having listened to the submitters and reviewing the written submissions, Council undertook detailed discussion of the issues raised during a workshop following the Special Meeting.

Budget Summary

Key indicators of the 2020-21 draft budget are:

- Total operating revenue of \$50.1 million;
- Operating Expenditure of \$43.9 million to continue to deliver services to the Golden Plains community with an increased focus on infrastructure maintenance;
- Operating surplus \$6.1 million;
- Underlying deficit of \$1.8 million;
- Cash inflow from operations of \$15.4 million; and
- Total Capital Works investment of \$15.0 million of which asset renewal makes up 60%, capital upgrade 24% and new assets of 16%.

The Financial Performance Indicators disclosed in the budget reflect Council's ongoing commitment to sound financial management. The indicators Council considers critical are outlined in table below and shows that the 2020-21 results are generally positive when compared to best practice and Council's preferred targets.

Indicator	Budget 2020-21	Best Practice	GPS Target	Traffic Light Position
Surplus ¹	\$6,186k	>\$0	>\$5,000k	
Adjusted Underlying Result ²	(\$1,759k)	>\$0	>\$0	
Working Capital (%) ³	137%	>100%	>180%	
Discretionary Retained Earnings ⁴	\$1,465k	>\$1,000k	>\$2,000k	
Borrowings (% of Rates and Charges) ⁵	55.4%	<60%	<30%	
Cash Balance ⁶	\$9,588k	>\$0	>\$5,000k	
Rate Determination ⁷	(\$1,754k)	>\$0	>\$0	

Indicators that meet both Best Practice and GPS Target are given a 'Green' light, one of the two targets 'Amber' and neither target a 'Red' light.

Budget Principles

The draft budget has been prepared in accordance with the requirements of the *Local Government Act 1989*. The budget seeks to achieve the actions and activities set out in the Council Plan by balancing the demand for services and infrastructure with the community's capacity to pay.

¹ Surplus – The net result of total revenue and expenditure, including non-cash items such as depreciation.

² Adjusted Underlying Result – Surplus less non-recurrent capital grants, non-monetary asset contributions and other contributions to fund capital expenditure. These items have the potential to incorrectly inflate the operating surplus.

³ Working Capital – This is a measure of Council's ability to meet its short term commitments.

⁴ Discretionary Retained Earnings – The component of total equity that is not committed (includes proceeds from sale of land at Bakers Lane and VGC received in advance).

⁵ Borrowings – Balance of total interest bearing loans and liabilities as a percentage of rates and charges (including garbage charges). The prudent limit is considered to be 60%.

⁶ Cash Balance – The total cash and cash equivalents.

⁷ Rate Determination – This calculation demonstrates Council's ability to fund its capital program from operations. A deficit means retained earnings will be depleted further.

This year, the creation of the draft budget was based on the following principles;

- Rate revenue modelled on pre-valuations with a 2.0% average rate cap increase;
- Incorporation of a Rating Strategy review which removed all growth differentials and established separate differentials for farms (broadacre, intensive and < 40 hectares);
- No increases in operational expenditure beyond a CPI increase of 2.0%;
- All new initiatives / projects / programs evaluated against organisational priorities;
- Deliberated decision to exclude 2 new FTEs that had been previously reflected in Council's Strategic Resource Plan (long term financial plan) for the 2020-21 year only;
- Asset management costs reduced to be in line with 2018-19 levels (increases in 2019-20 could only be sustained for one year only);
- One off costs included for the Council elections and implementation of a service review;
- Review of building and planning income of revised forecast planning activity levels with some new fees introduced and fee increases;
- The waste service charge increase being the mandated State Government increase in the landfill levy which is effective from 1 January 2021, and
- Relief options included for ratepayer customers and businesses to assist with financial hardship experienced from COVID-19 impacts.

Response to COVID-19

Golden Plains Shire Council has confirmed a package of financial relief options for local residents and businesses to support the Golden Plains community in response to the COVID-19 pandemic.

- Ratepayer customer relief - Waiving interest on rates, developing a COVID-19 financial hardship policy, and promoting customer payment plans.
- Business relief – extending permits for food registration for the time ceased trading, allow restaurants and cafes to sell takeaway food and waive permit fees, discount waste charge on additional bins, and pay businesses within 14 days.

This relief package is designed to assist those in the community most in need of assistance as opposed to no rate cap increase for all customers equating to approximately 75 cents per week. A scenario of no rate cap increase in the 2020-21 year will result in a reduction in income in the 2020-21 and also have a cumulative impact on future years by reducing the income growth by \$5 million over 10 years. This reduction in income over a 10 year timeframe has a significant impact on the ability of Council to deliver key services to the community in the future.

Capital Works

Of the \$15.0 million capital works programme Council is investing more than \$8.9 million into the maintenance and renewal of assets including our extensive rural roads and bridge network. In our large rural Shire, Council maintains more than 1,744km of local roads across Golden Plains. Council has maintained its commitment to improving, resealing and resheeting local roads, and new infrastructure including bridge replacements, kerb and channelling, and widening existing roads. Key projects included in the 2020-21 budget are:

- Teesdale Bakers Land Stage 4 development;
- Shelford – Mt Mercer Road improvements;
- Russells Bridge Road improvements;
- Rehabilitation of Slate Quarry Road Bridge;
- Replacement of Geggies Road Bridge;
- Local Roads and Community Infrastructure projects;

- Bannockburn Soccer Club female friendly changerooms; and
- Upgrade of Inverleigh Sporting Complex Clubrooms.

Declaration of Rates

The amount of \$24,562,204 (or such other amount as is lawfully raised) is declared in respect of the 2020-21 financial year as the amount which Council intends to raise by general rates, municipal charge and annual services charges, which is calculated as follows:

General Rates	\$17,875,690
Municipal Charge	\$3,301,740
Annual Service (Garbage) Charge	\$3,014,330
Supplementary Rates Income	\$150,000
Municipal Charge on Supplementary Rates	\$15,000
Interest on Rates	\$0

1. General Rates

- 1.1. A general rate be declared in respect of the 2020-21 Financial Year.
- 1.2. It be further declared that the general rate be raised by the application of differential rates.
- 1.4. Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in the Attachment to this resolution) by the relevant cents in the dollar indicated in the following table, or such lesser amount as required to achieve compliance with Part 8A – Rate caps of the Local Government Act 1989:

Category	Cents in the dollar on CIV*
<i>Residential Improved</i>	<i>0.2907 cents in the dollar of Capital Improved Value</i>
<i>Business, Industrial and Commercial</i>	<i>0.2907 cents in the dollar of Capital Improved Value</i>
<i>Business, Industrial and Commercial (Bannockburn)</i>	<i>0.3489 cents in the dollar of Capital Improved Value</i>
<i>Farm Land Broadacre</i>	<i>0.2471 cents in the dollar of Capital Improved Value</i>
<i>Farm Land Intensive</i>	<i>0.2616 cents in the dollar of Capital Improved Value</i>
<i>Farm Land < 40 Hectares</i>	<i>0.2907 cents in the dollar of Capital Improved Value</i>
<i>Non Farm Vacant Land</i>	<i>0.5813 cents in the dollar of Capital Improved Value</i>
<i>Vacant Land Non Developable</i>	<i>0.2907 cents in the dollar of Capital Improved Value</i>

**The above rates in the dollar are indicative only as they are based on draft 2020 Revaluations. These rates in the dollar will be recalculated in July 2020 using the actual rate book as at 1 July 2020, in order to ensure compliance with the rate capping provisions of the Local Government Act.*

2. Municipal Charge

- 2.1. A municipal charge be declared in respect of the 2020-21 Financial Year.
- 2.2. The municipal charge be declared for the purpose of covering some of the costs of Council.
- 2.3. The municipal charge to be increased from \$300 to \$306 for each rateable land (or part) in respect of which a municipal charge may be levied.
- 2.4. It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

3. Annual Service (Garbage) Charge

- 3.1. An annual service charge be declared in respect of the 2020-21 Financial Year.

- 3.2. *The annual service charge be declared for the collection and disposal of refuse (including recyclables).*
- 3.3. *The annual service charge be:*
- 3.3.1. *in the sum of \$335 for each rateable land (or part) in respect of which the annual service charge may be levied; and*
- 3.3.2. *based on ownership of any land used primarily for residential purposes within the area designated for waste collection in the plan, which are the criteria for the annual service charge so declared.*

4. Consequential

- 4.1. *It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:*
- 4.1.1. *that person is liable to pay; and*
- 4.1.2. *have not been paid by the date specified for their payment*
- 4.2. *The Chief Executive officer be authorised to levy and recover the general rates, municipal charge and annual service charge in accordance with the Local Government Act 1989.*
- 4.3. *The Chief Executive officer be authorised to make so much of Council's rating database available as is reasonably necessary to enable any person to ascertain the designation of any land located within any of the areas bounded by the continuous and unbroken lines in the plans included in the 2020-21 Budget.*

Budget Submissions

After placing the 2020-21 Draft Budget on public exhibition, 9 submissions were received, covering a total of 14 issues, which are summarised in the table below (Please note that some submissions raised multiple issues).

Submitter	Township	Summary of Submission	Officer Recommendation
Local Committee of Management	Maude	Requesting for the provision of town water to the Maude Recreation Reserve's toilets to be included in the budget.	Include \$15.5k in capital budget.
Local Resident	Durdiwarrah	Questioning waste management charge when no kerbside collection is available to the resident, and requesting justification of municipal flat rate charges to properties that have no road frontage.	No further action.
Local Resident	Shire Wide	Requesting freezing rate increases to provide assistance to ratepayers experiencing financial hardship, and requested a review of the waste management charge increase.	No further action.
Local Resident	Enfield	Querying the portion of the Budget being spent in Bannockburn and believes disproportionate amount of money going into Bannockburn (75% of expenditure with only 25% of Shire residents living there).	No further action.
Local Residents	Inverleigh	Does not believe the budget realistically addresses the hardship facing local communities comparing to City of Geelong hardship allowances. Questioning new building and planning charges being unfair in this time of crisis, including the	No further action.

		recreational vehicles new charge. Believes executive salaries should be reduced, concerned with Council's staff turnover rates, questioned decline in Aged care funding. Questioning borrowing to fund extravagant Bannockburn facilities. New Development Contribution Policy is completely unrealistic contribution requirement from Developers which should be higher with the contribution leaving a burden with Council.	
Local Resident	Meredith	Concerned every household is charged \$340 for waste management regardless of whether their property receives kerbside collection. Requesting if a discount on the rates could be provided to customers who have an environmental covenant (e.g. Trust for Nature) on their property.	Investigation into Trust for Nature covenant and report back to Council in August.
Local Resident	Bannockburn	Pleased to see changes made to rate differentials easing rate burden on residents however do object to the rise in the municipal charge as it is against State Government guidelines. Request consideration be given to freezing the rate cap at zero. Actual staff turnover much higher than neighbouring Councils, concerned with costs of staff turnover not properly detailed within the budget.	No further action.
Local Resident	Batesford	Questioning governance, corporate planning, IT and employee entitlement costs and requesting details on where this money is to be spent. Would hope Councillors vote themselves the minimum allowance cited in the new range on page 26. Is the Bannockburn Bowls Upgrade going ahead? Clarification of compulsory and non-compulsory garbage charges. Requesting details of where the loan of \$9.5m for Civic Centre will be sourced from. Unhappy there is no money allocated to Batesford. The developer for the Riverstone Estate has been allowed to proceed without providing infrastructure and land which he was required to do as part of the planning permit.	No further action.
Local Resident	Shire Wide	Requesting the rate cap be frozen at zero due to impacts from COVID-19 and customers experiencing financial difficulties.	No further action.

Proposed Amendments

Having conducted an extensive process in preparing the budget and receiving and hearing submissions, the Budget as exhibited has been amended as attached, to reflect a number of issues raised including:

Change	Impact
Clarification of the annual garbage charges	No financial impact
Updating garbage collection charges to reflect the delay in the implementation date of increased fees for the State Government mandated levy – reduction of annual garbage charge from \$340 to \$335	Reduced waste management revenue of \$40k in the 2020-21 year
Including additional \$1.3m government funding announced in late May for local roads and infrastructure projects	Increase in capital grant funds of \$1.3m and corresponding increase in capital projects
Increasing MAV membership fee by \$3k to reflect confirmed pricing	Increase in operating expenses
Additional Financial Assistance Grant funding of \$100k for general purpose grants announced in May	Increase in operating grants revenue of \$100k
Confirmed Working for Victoria grant funding of \$1.1m to provide employment to local residents impacted by COVID-19	Increase in operating grant revenue of \$1.1m and corresponding increase in operating expenses
Rate calculations and disclosures updated based on Stage 4 customer property valuation data	No impact to financial statements as no change to total rate revenue

The provision of town water to the Maude Recreation Reserve will be included in the 2020-21 capital budget, funded from the additional \$1.3m grant funding announced in late May for local roads and infrastructure projects.

Confirmation of the workcover premium just received is \$35k higher than the amount included in the 2020-21 budget. A variation to the 2020-21 budget will be processed to accommodate this increase in premium.

POLICY CONTENT

Local Government Act 1989

Local Government Amendment (Fair Go Rates) Act 2015

Valuation of Land Act 1960

CONSULTATION

As part of Council's Community Engagement Strategy, Council has implemented an ongoing process which has seen Councillors and officers participate in engagement activities prior to, and throughout, the process of developing the draft Budget. Also, as required under the *Local Government Act 1989*, the draft Budget was released for public inspection and comment for a period of at least 28 days with a closing date of 29 May 2020.

A range of mediums were used in order to communicate to the community about the public exhibition period, including:

- Four page article in Golden Plains Shire Gazette
- Notices in the Geelong Advertiser and Ballarat Courier;
- Notices on Council's website, including a link directly to the submission page;
- Posts on Council's social media accounts; and
- Electronic copy made available on Council's website or in hard copy on request.

Conversation posts were planned to be held in Bannockburn and Linton to give residents the opportunity to seek clarification, ask questions and receive information on the Draft Budget, however due to COVI-19 restrictions were required to be cancelled. Officers provided responses to budget submissions this year to answer specific questions asked to provide clarification due to the conversation posts being cancelled.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

Council has prepared the 2020-21 budget in accordance with Section 127 of the *Local Government Act 1989* and undertaken all requirements under the *Local Government Act 1989*; including undertaking the statutory advertising process, the call for submissions, and providing the opportunity for submissions to be considered prior to adoption.

7.4 FINAL DRAFT WASTE STRATEGY

File Number:

Author: Marina Desa, Resource Recovery and Waste Officer

Authoriser: Phil Josipovic, Director Infrastructure and Development

Attachments: 1. Final Draft Waste Strategy (under separate cover)

RECOMMENDATION

That Council endorse the draft Waste and Resource Recovery Strategy for public exhibition.

EXECUTIVE SUMMARY

The final version of Golden Plains Shire Council's Draft Waste and Resource Recovery Strategy has been prepared following Councillor and community engagement. This report seeks Council to endorse releasing the draft strategy for community feedback.

BACKGROUND

The purpose of the Draft Waste and Resource Recovery Strategy is to guide the way waste is managed in the Shire over the next decade (2020-2030).

This Strategy has been developed to plan Council's waste management services to meet the needs of its residents and contribute to the Council Plan outcomes. Waste management activities are an important part of the services Council provides to its community.

At the heart of the Waste Strategy is a commitment to reduce the amount of waste being sent to landfill. This will be achieved through reducing the amount of waste being generated, diverting more materials away from landfill and continuing to improve residents' understanding of Council's bin system. This will be achieved through actions that are innovative, effective and reflect best practice.

Council has developed a range of achievable interim targets and goals to be met over the next five years, as well as aspirational goals to work towards by 2030. The actions that are presented in the Strategy have been tailored through community consultation, analysis of waste data, State Government strategic directions, and the state of current waste processing infrastructure.

The various inputs into the development of the draft strategy are summarised in the below image.



The Draft Strategy covers the following service areas:

- Garbage, recycling and organic waste collections;
- Transfer station;
- Education;
- Litter and illegal dumping;
- Council waste;
- Closed landfills and rehabilitation;
- Community waste services, (community facilities and events, public bins and street sweeping, emergency events); and
- National and State advocacy.

POLICY CONTEXT

Council has committed in its Council Plan 2017-2021 to implementing waste management and minimisation practices that are innovative, effective, and reflect best practice. The new Waste and Resource Recovery Strategy will provide the pathway for Council to meet these objectives.

DISCUSSION

Council undertook a community engagement process during September / October 2019 through establishment of a community panel and customer survey. The purpose of this engagement process was to provide Councillors with sufficient information as to which of the identified five options subject to the engagement the community supported with the aim of a future new service to be implemented in 2022, enabling inclusion of the service in the next waste contract.

The five options released to the community for their feedback were –

Option 1 – Current Service – Business as usual

Option 2 – Garden Waste – Bannockburn sewerer properties only

Option 3 – Garden Waste – Whole of shire

Option 4 – FOGO (food organics/garden organics)- Bannockburn sewerer properties only

Option 5 – FOGO (food organics/garden organics) – Whole of shire

As part of the community engagement, four conversation posts were conducted throughout the municipality as follows:

- Saturday 21 September 9am-12pm - Meredith Corner Store
- Saturday 5 October 8.30am-12.30pm - Golden Plains Farmers Market
- Sunday 13 October 11am-2pm - Rokewood Transfer Station
- Saturday 19 October 9am to 1pm - Smythesdale Country Market

Additionally, a Community Panel/Focus group meeting was held on Wednesday 18 September at the Meredith Town Hall.

A survey was developed to gain feedback from residents on the five service options. The survey was available online throughout October 2019 and mailed out to residents in the October 2019 Gazette. The survey was also sent via post or email to community members who registered as part of the previous survey in 2018. Council received a total of 723 responses, 160 of which were delivered as hard copies and 563 completed online. The total response represents 8% of households in the shire. Of the 723 responses, 322 (45%) were from Bannockburn residents.

Although none of the options commanded overwhelming support, two options received more than 50% support, i.e.

- Option 1 - Current Service; 51.5%
- Option 2 - Garden Waste in Bannockburn; 53.1%

It is important to note that for Option 2, more of the votes came from residents who would not be receiving the service, than from Bannockburn residents who would receive the service and be required to pay for it.

The results of the community engagement have been used to inform the Draft Waste and Resource Recovery Strategy.

In February 2020 the State Government released household recycling reforms titled "Recycling Victoria – A new Economy". The implementation of the reforms is within Council's strategy time frame (2020 -2030). In addition, the draft strategy is generally aligned with the state government reforms.

The reforms announced by the State Government identify the following relevant key timelines:

- A Container Deposit Scheme (CDS) to be put in place by 2023.
- All Victorians to have a new glass bin or access to glass recycling services by 2027.
- Mandatory rollout of a FOGO bin or access to service by 2030.

At this stage how these initiatives will be implemented and what funding will be available to Councils are unclear.

CONSULTATION

As discussed above, Council undertook extensive consultation to gauge the community's views on possible changes to the waste services provision. This consultation informed the Draft Waste and Resource Recovery Strategy.

Given the draft strategy is now complete, further community feedback is recommended. The next phase of consultation is the exhibition and advertisement of the Strategy for public comment through an online submission process.

CONFLICT OF INTEREST

No officer involved in preparing this report has any conflicts of interest in regards to this matter.

CONCLUSION

Given the recent release of the household recycling reforms and implementation within the Strategy time frame (2020-2030), the Draft Waste and Resource Recovery Strategy is aligned with these State Government reforms.

The next stage is the exhibition and advertisement of the Strategy for public comment through an online submission process.

7.5 P19-256 46 SQUIRES ROAD, TEESDALE (3 LOT SUBDIVISION)**File Number:****Author:** Peter O'Brien, Town Planner**Authoriser:** Phil Josipovic, Director Infrastructure and Development**Attachments:**

1. Draft Conditions
2. Copy of application (under separate cover)

RECOMMENDATION

That Council resolves to issue a Notice of Decision to Grant a Planning Permit for a three lot subdivision at 46 Squires Road, Teesdale subject to the conditions attached to this report.

EXECUTIVE SUMMARY

This report relates to a planning permit application for the development of land for the purposes of a three lot subdivision at 46 Squires Road, Teesdale. The application has been referred to the Council Meeting for determination because there are objections to the application. The report provides a background to the application and a summary of the relevant planning considerations. The Councillors have been provided with a full copy of the application and objections for consideration prior to making a decision.

BACKGROUND**Site description**

The subject land is situated at 46 Squires Road, Teesdale and is formally known as Lot 1 on Plan of Subdivision 611489G. The site is located in a low density residential area of the Teesdale township. The site contains an existing dwelling and shed and has a total area of 1.417ha. The land is flat and mostly cleared except for planted vegetation. The site has access from Squires Road which is a sealed road managed by Council. There are no restrictive covenants applying to the land.

The proposal

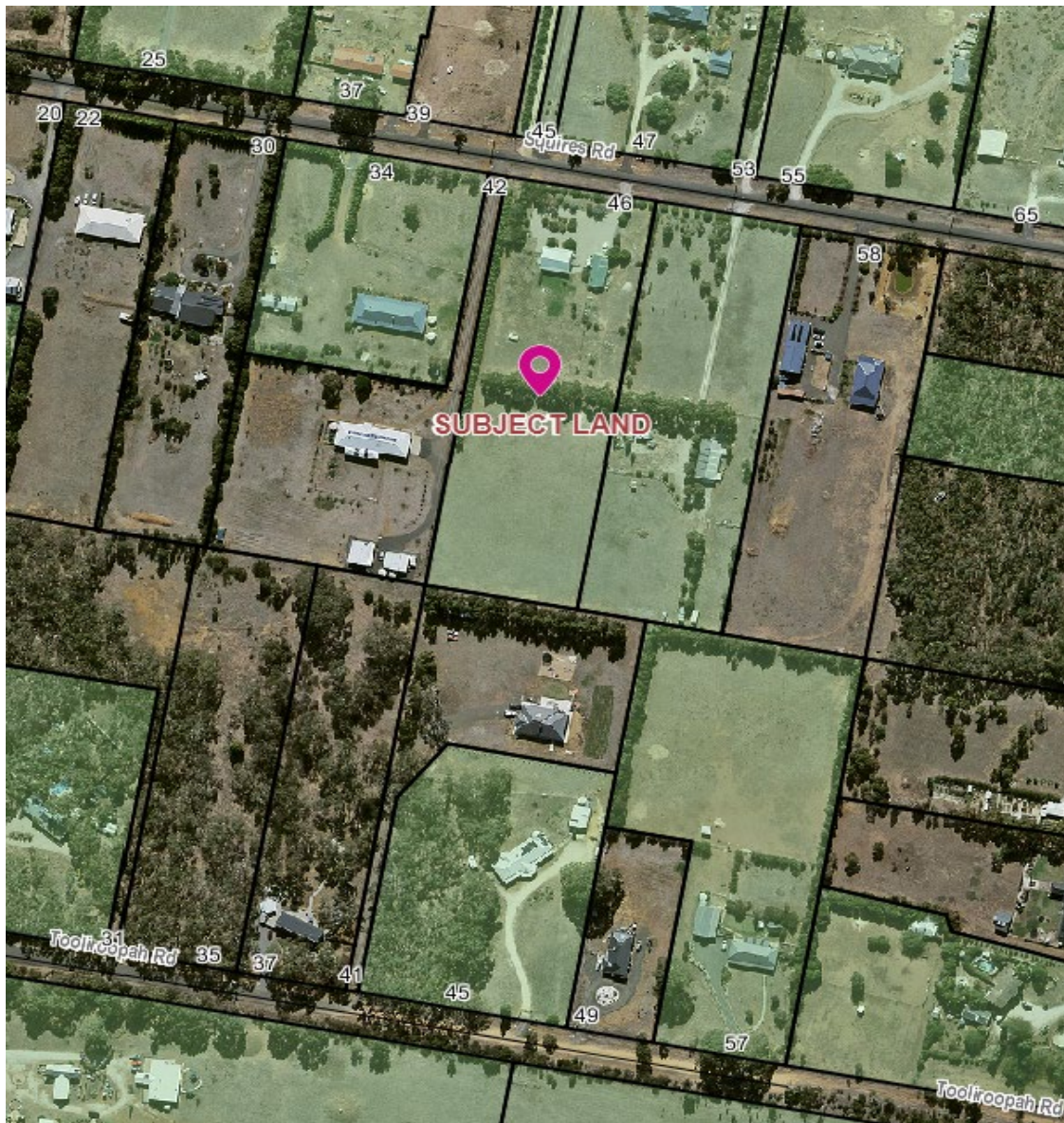
The application proposes the development of the land for a three lot subdivision. A copy of the application and plans is provided as an attachment to this report. The proposed subdivision will create a lot of 4416m² containing the existing dwelling and shed (proposed lot 1) and two vacant lots of 4027m² and 4072m² respectively. Lot 1 will have frontage and direct access to Squires Road and lots 2 and 3 will be accessed via a common property driveway along the eastern boundary (1451m²).

CONSULTATION

Notice of the application was given in accordance with Section 52 (1)(a) & (d) of the *Planning and Environment Act* 1987. Notice was provided by mail to 5 adjoining and neighbouring owners and occupiers.

As a result of the public notice, 3 objections were received. A copy of the objections have been provided to the Councillors under separate cover. The objectors have raised concerns regarding the impact of the proposed subdivision on the character of the area, loss of privacy, wastewater and drainage.

A consultation meeting was not held for this application due to current COVID-19 health restrictions.

Site map**ASSESSMENT****Processing of the application**

The application was submitted to Council on 4 September 2019. The application was referred under Section 55 of the Act to Barwon Water and Powercor in accordance with Clause 66.01 of the planning scheme. The application was also internally referred to Council's Works and Environmental Health departments. These parties had no objection to the issue of a permit subject to conditions being placed on the permit.

Golden Plains Planning Scheme**Planning Policy Framework (PPF)****Clause 11.02 Managing Growth**

The objective of the policy for the supply of urban land (Clause 11.02-1S) is to ensure a sufficient supply of land is available for residential and other uses. Planning for urban growth should consider:

- Opportunities for the consolidation, redevelopment and intensification of existing urban areas.

- Neighbourhood character and landscape considerations.
- The limits of land capability and natural hazards and environmental quality.
- Service limitations and the costs of providing infrastructure.

Clause 15.01 Urban Environment

The objective of the policy for subdivision design (Clause 15.01-3S) is to ensure the design of subdivisions achieves attractive, safe, accessible, diverse and sustainable neighbourhoods. In the development of new residential areas and in the redevelopment of existing areas, subdivision should be designed to create liveable and sustainable communities by, among other things, providing a range of lot sizes to suit a variety of dwelling and household types to meet the needs and aspirations of different groups of people.

Clause 16.01 Residential Development

The objective of the policy for the location of residential development (Clause 16.01-2S) is to locate new housing in designated locations that offer good access to jobs, services and transport. The policy seeks to increase the proportion of new housing in designated locations within established urban areas, ensure an adequate supply of redevelopment opportunities within the established urban area to reduce the pressure for fringe development and to identify opportunities for increased residential densities to help consolidate urban areas.

Local Planning Policy Framework (LPPF)

Clause 21.02 Settlement

The local policy for settlement patterns (Clause 21.02-1) includes objectives to make efficient use of land and encourage the consolidation of existing township areas. The policy seeks to direct residential development to township areas that have reticulated water, sewerage and stormwater drainage and community services and facilities. Infill development in towns lacking sewerage treatment will be required to provide onsite effluent treatment.

The policy for rural areas (Clause 21.02-3) applies to the subdivision of land in low density residential areas. The policy seeks to control the density and overall lot sizes of land according to environmental conditions and established character and to avoid indiscriminate subdivision of land. To satisfy this policy new subdivision must recognise and maintain the surrounding lot configurations and lot size, provide appropriate infrastructure, including drainage and roads, and provide for on-site effluent disposal including on-going maintenance of septic systems.

Clause 21.08 Local areas – Small towns

Town structure plans have been prepared for most settlements and establish a basis for future strategic planning decisions in each town. The Teesdale Structure Plan (Figure 21.08-14) seeks to consolidate low density residential development within the town by taking advantage of existing vacant land. The current structure plan which was adopted in 1997 shows the land located in an area for future residential development. The Teesdale Structure Plan is in the process of being reviewed by Council. While the review is only at an early stage it is not envisaged that the review will result in any policy changes related to the land or the proposal.

Clause 22.09 Low Density Residential Subdivision Policy

This policy seeks to ensure the elements of land capability and character are addressed when considering subdivision applications. The objectives of the policy are to ensure that new lots are of sufficient size for on-site effluent disposal and to maintain an open and spacious character through:

- Design that provides for open space and landscaping.
- Retention of existing vegetation.

- Avoiding creation of lots with battle-axe access in greenfield development.
- The provision of wide driveways with sufficient areas available for landscaping.
- Lot sizes with sufficient area to accommodate setbacks required by the Design and Development Overlay Schedule 5.

It is policy that support for subdivision in the Low Density Residential Zone will be considered only where rigorous testing of soil capacity has been undertaken by suitably qualified practitioners to demonstrate that the lot can contain on site effluent disposal and that subdivision within established low density residential areas respects and positively contributes to the lot configuration and character elements of the surrounding area.

Zone and overlay provisions

Clause 32.03 Low Density Residential Zone (LDRZ)

The site and surrounding land is in a Low Density Residential Zone (LDRZ). The purpose of the LDRZ is to provide for low-density residential development on lots which, in the absence of reticulated sewerage, can treat and retain all wastewater. A permit is required to subdivide land under the provisions of the LDRZ. The LDRZ sets a minimum lot size of 0.4 hectares. The decision guidelines of the LDRZ require Council to consider, as appropriate:

- The protection and enhancement of the natural environment and character of the area including the retention of vegetation and faunal habitat and the need to plant vegetation along waterways, gullies, ridgelines and property boundaries.
- The availability and provision of utility services, including sewerage, water, drainage, electricity, gas and telecommunications.
- In the absence of reticulated sewerage, the capability of the lot to treat and retain all wastewater in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.

Clause 43.02 Design & Development Overlay Schedule 5 (DDO5)

The land is affected by the Design & Development Overlay Schedule 5 (DDO5) which relates to setbacks for the construction of buildings. The DDO5 does not contain any specific requirements related to subdivision.

General provisions

The decision guidelines contained in Clause 65.01 of the planning scheme require Council to consider the following matters, as appropriate:

- The matters set out in section 60 of the Act.
- The Municipal Planning Strategy and the Planning Policy Framework.
- The purpose of the zone, overlay or other provision.
- Any matter required to be considered in the zone, overlay or other provision.
- The orderly planning of the area.
- The effect on the amenity of the area.
- The proximity of the land to any public land.
- Factors likely to cause or contribute to land degradation, salinity or reduce water quality.
- Whether the proposed development is designed to maintain or improve the quality of stormwater within and exiting the site.
- The extent and character of native vegetation and the likelihood of its destruction.
- Whether native vegetation is to be or can be protected, planted or allowed to regenerate.
- The degree of flood, erosion or fire hazard associated with the location of the land and the use, development or management of the land so as to minimise any such hazard.

- The adequacy of loading and unloading facilities and any associated amenity, traffic flow and road safety impacts.

In addition, before deciding on an application to subdivide land, the decision guidelines contained in Clause 65.02 must be considered, as appropriate:

- The suitability of the land for subdivision.
- The existing use and possible future development of the land and nearby land.
- The availability of subdivided land in the locality, and the need for the creation of further lots.
- The effect of development on the use or development of other land which has a common means of drainage.
- The subdivision pattern having regard to the physical characteristics of the land including existing vegetation.
- The density of the proposed development.
- The area and dimensions of each lot in the subdivision.
- The layout of roads having regard to their function and relationship to existing roads.
- The movement of pedestrians and vehicles throughout the subdivision and the ease of access to all lots.
- The provision and location of reserves for public open space and other community facilities.
- The staging of the subdivision.
- The design and siting of buildings having regard to safety and the risk of spread of fire.
- The provision of off-street parking.
- The provision and location of common property.
- The functions of any body corporate.
- The availability and provision of utility services, including water, sewerage, drainage, electricity and gas.
- If the land is not sewerage and no provision has been made for the land to be sewerage, the capacity of the land to treat and retain all sewage and sullage within the boundaries of each lot.
- Whether, in relation to subdivision plans, native vegetation can be protected through subdivision and siting of open space areas.

DISCUSSION

Planning scheme

The proposed subdivision is considered to satisfy the relevant provisions of the planning scheme including State and Local planning policies, the Low Density Residential Zone, Design & Development Overlay Schedule 5, Development Plan Overlay Schedule 2 and Clause 65 of the Victoria Planning Provisions. The Low Density Residential Zone and local policy for Low Density Residential Development (Clause 22.09) supports subdivision of land down to 0.4 hectares where lots are of sufficient size to contain on site effluent disposal and the open and spacious character of low density residential areas is maintained.

The Land Capability Assessment submitted with the application demonstrates that the proposed lots are capable of on-site effluent disposal and Council's Environmental Health department has advised that the proposal complies with Council's Domestic Wastewater Management Plan. The proposed subdivision design will maintain the character of the area by providing open space and opportunities for landscaping, retaining existing vegetation, avoiding battle-axe access through the use of a shared common property driveway and creating lots of sufficient size to provide setbacks in accordance with the DDO5.

Objectors' concerns

Neighbourhood character and loss of privacy. The objectors are concerned that the proposed subdivision will have an adverse effect on the character of the area because the proposed lot sizes are smaller than those in the surrounding area and result in an increase in the density of development. As discussed the planning scheme encourages infill development in townships

where there is existing infrastructure and services and supports subdivision down to 0.4 hectares in Low Density Residential areas where lots are capable of accommodating on-site effluent disposal and maintain the character of the area.

While the proposed lot sizes are smaller than those in the surrounding area the proposed subdivision has been designed to maintain the character of the surrounding area. The proposed subdivision design will ensure there is no adverse effect on the character of the area by providing open space and retaining existing native vegetation, avoiding battle-axe access through the use of a shared driveway and creating lots of sufficient size to provide setbacks in accordance with the DDO5. To address concerns raised regarding loss of privacy it is recommended that conditions be placed on the permit restricting development to single storey and requiring landscaping along the common property driveway and external boundaries of the land to act as a visual screen and improve the overall appearance of the subdivision.

Drainage and wastewater. The objectors have raised concerns that their properties will be impacted by stormwater runoff (drainage) and wastewater from the proposed lots. The proposed subdivision will not result in any wastewater or drainage impacts to surrounding properties. The application was accompanied by a Land Capability Assessment demonstrating that the proposed lots are capable of treating and retaining all wastewater within the lots and Council's Environmental Health department has no objection to the issue of a permit. In relation to drainage Council's Works Department has confirmed that the fall of the land is to the north-east (away from the objectors' properties) and a preliminary drainage design directs all stormwater runoff from the lots to the existing drainage network in Squires Road.

CULTURAL HERITAGE IMPLICATIONS

This proposal does not require the preparation of a Cultural Heritage Management Plan under the *Aboriginal Heritage Regulations 2007*.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The application satisfies the provisions of the Planning Scheme, including State and Local planning policies, particularly the Local Policy for Low Density Residential Development (Clause 22.09), the provisions of the Low Density Residential Zone, and the decision guidelines of the Planning Scheme (Clause 65). The proposed subdivision has been designed to maintain the character of the area and the proposed lots are considered to be capable of on-site effluent disposal. Permit conditions requiring landscaping, a restriction on single storey development, and the provision of drainage infrastructure will ensure that the issue of a permit does not cause material detriment to any person.

PLANNING APPLICATION P19-256 FOR A THREE LOT SUBDIVISION AT 46 SQUIRES ROAD, TEESDALE**RECOMMENDED CONDITIONS FOR A NOTICE OF DECISION TO GRANT A PERMIT****Layout not altered**

- 1 The development as shown on the endorsed plans must not be altered without the written consent of the responsible authority.

Landscaping

- 2 Before the certification of the plan of subdivision under the *Subdivision Act 1988*, a landscape plan prepared by a suitably qualified person and to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed and will then form part of the permit. The plan must be drawn to scale with dimensions and three copies must be provided. The plan must show the following:
 - a) Existing vegetation to be retained.
 - b) Appropriate planting of trees and shrubs along the proposed common property driveway and the external boundaries of the site where there is not existing vegetation. The planting must be of sufficient density to provide an effective visual screen to Squires Road and surrounding properties.
 - c) All species selected must be indigenous to the local area.
- 3 Before the statement of compliance is issued under the *Subdivision Act 1988*, the landscaping works as shown on the approved plans must be carried out and completed to the satisfaction of the responsible authority.

Restriction for single storey dwellings

- 4 Before the certification of the plan of subdivision under the *Subdivision Act 1988*, a restriction must be placed on the plan of subdivision which ensures that any dwelling constructed on the lots does not exceed one storey.

Development contribution

- 5 Before the issue of a statement of compliance under the *Subdivision Act 1988*, a Development Contribution of \$3,000 must be paid to the responsible authority.

Telecommunications

- 6 The owner of the land must enter into an agreement with:
 - a) a telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
 - b) a suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where National Broadband Network will not be provided by optical fibre.
- 7 Before the issue of a statement of compliance for any stage of the subdivision under the *Subdivision Act 1988*, the owner of the land must provide written confirmation from:

- a) a telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time.
- b) a suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

General

- 8 The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities, electricity and gas services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.
- 9 All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
- 10 The plan of subdivision submitted for certification under the *Subdivision Act* 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.

Expiry

- 11 This permit will expire if:
 - a) The plan of subdivision is not certified within two years of the date of this permit; or
 - b) The registration of the subdivision is not completed within five years of the date of certification.The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

Golden Plains Shire Environmental Health department conditions

- 12 Before the issue of a statement of compliance under the *Subdivision Act* 1988, the existing septic tank system must be altered/decommissioned/replaced and brought into compliance with the latest version of the 'EPA Code of Practice – Onsite Wastewater Management' to the satisfaction of the responsible authority. (Sub-surface irrigation required).
- 13 All waste water must be treated and retained within the lot/s in accordance with the State Environment Protection Policy (Waters of Victoria) under the *Environment Protection Act* 1970.

Golden Plains Shire Works department conditions

- 14 Before the certification of the plan of subdivision under the *Subdivision Act* 1988 and before any construction works associated with the development or subdivision start, detailed construction plans and drainage computations to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. Construction plans must be to Golden Plains Shire standards and specifications as detailed in the current Infrastructure Design Manual (IDM).

- 15 Before the issue of a statement of compliance under the *Subdivision Act 1988* the permit holder must satisfy the following requirements:
- a) Construct new vehicle crossover to the shared drive entry to Lot 2 and Lot 3 by provision of a crushed rock drive entry, 3.5m wide seal from the edge of road surface to property boundary, reinforced concrete culvert and driveable end walls conforming to the requirements of Golden Plains Shire Council contained in the Infrastructure Design Manual (IDM) standard drawing SD 255 to the satisfaction of responsible authority.
 - b) Provide new access to Lot 2 and Lot 3 which must be wholly contained in the lot which it is appurtenant. Works must be in accordance with the requirements of Golden Plains Shire Council contained in the Infrastructure Design Manual (IDM) to the satisfaction of the responsible authority.
 - c) Construct open earth drains discharging to the existing open drain at Squires Road to provide each lot in the subdivision with a discharge point. Works must include open drains constructed along the northern and eastern boundary of Lot 3, along the northern boundary of Lot 2 and along the eastern boundary of the common property. Works must be in accordance with the requirements of Golden Plains Shire Council contained in the Infrastructure Design Manual (IDM) to the satisfaction of the responsible authority. Open drains where required must be contained within a minimum 5 metre wide drainage easement which must be set aside on the Plan of Subdivision for this purpose.
 - d) Construct the proposed shared property access and drive entry to Lots 2 and 3 with a minimum 5.5m wide crushed rock pavement, 3.5m wide seal and drained in accordance with Golden Plains Shire Council requirements as contained in the Infrastructure Design Manual (IDM) to the satisfaction of the responsible authority. The seal must extend for the entire length of the common property from the road boundary to the entry points to Lots 2 and 3.
 - e) Provide open drain where it meets the common drive entry with a crushed rock and sealed drive entry and reinforced concrete culvert with standard end walls conforming to the requirements of Golden Plains Shire Council contained in the Infrastructure Design Manual (IDM) standard drawing SD 255 to the satisfaction of the responsible authority.
 - f) Modify services to the existing buildings on Lot 1 so that they are exclusive to and totally within the boundaries of the new lot to which it is appurtenant. In particular, the following existing services must be modified:
 - i. All downpipes, stormwater drainage and sanitary drainage must be taken to an approved legal point of discharge to the satisfaction of the responsible authority.
 - g) Pay to the responsible authority a supervision fee pursuant to section 17(2)(b) of the Act and Clause 5 of the *Subdivision (Permit and Certification Fees) Regulations 2000*. The prescribed maximum fee for supervision of work will be up to 2.5 per cent of the cost of constructing those works, which are subject to supervision.
 - h) Pay to the responsible authority a plan checking fee pursuant to section 43(2)(a)(iv) of the Act and Clause 6 of the *Subdivision (Permit and Certification Fees) Regulations 2000*. The prescribed maximum fee for checking engineering plans will be 0.75 percent of the estimated cost of constructing the works proposed on the engineering plan.

Note: A works within road reserve permit must be obtained from the responsible authority prior to the carrying out of any works within existing road reserves.

Note: Works Department will not consent to the issue of Statement of Compliance until such time as the applicant contact provides satisfactory evidence of compliance with the above conditions.

BARWON WATER CONDITIONS

General

- 16 The plan of subdivision must be referred to Barwon Water in accordance with the *Subdivision Act* 1988 and any subsequent amendments to the plan provided to Barwon Water.
- 17 The certified plan must create implied easements under Section 12(2) of the *Subdivision Act*, over all proposed and existing private potable water within the subdivision.
- 18 The creation of a limited Owners Corporation to encumber Lots 2 and 3 within the subdivision for the purpose of the common water service.
- 19 The developer is to apply to Barwon Water for details relating to servicing requirements and costing for the provision of a potable water supply to the proposal. It would be appreciated if all communication between the developer/agent and Barwon Water quote Barwon Water reference number L016825.

Potable Water

- 20 The provision and installation of a potable water supply to the development.
- 21 Potable water connections are to be provided to service the proposed development. A dimensioned plan showing location of all new connections relative to the allotment boundaries is to be submitted. Note that tapplings and service lines are not to be located under existing or proposed driveways.
- 22 Individual potable water supply meters are required for each lot or building as part of water connection works.
- 23 Barwon Water's records indicate that an existing potable water service and meter is located on this property. Private potable water service pipes are not permitted to cross allotment boundaries and must be plugged and abandoned at the boundaries of such allotments.
- 24 The payment of a standardised New Customer Contribution is required for any new connection or any upsize to an existing connection. The number of standardised charges applied will be determined on the basis of an equivalent lot calculation and is based on potable domestic water meter size or water service size (where a meter is not being fitted). An equivalent lot is a measure of the additional demand a connection will place on the infrastructure in terms of the water consumption and sewage discharge for an average connection utilising a 20mm tapping and/ or meter. If there is more than one meter within a single meter assembly, the size of the largest meter (excluding the fire service meter) will determine the number of equivalent connections. If there is a combined fire and domestic meter assembly proposed (incorporating a low flow meter), whereby the meter size is largely dictated by the fire service requirements, the developer is required to submit to Barwon Water the proposed peak flow (probable simultaneous

demand) associated with the domestic supply in accord with AS/NZS 3500. Barwon Water will then assess the equivalent number of connections.

POWERCOR CONDITIONS

- 25 The plan of subdivision submitted for certification under the *Subdivision Act 1988* shall be referred to the Distributor in accordance with Section 8 of that Act.
- 26 The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards.
Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.
- 27 The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR).
Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.

***Note: It is recommended that applications for electricity supply to each lot be submitted at the earliest opportunity so that the precise requirements of the Distributor can then be determined and accommodated. Applications for electricity supply shall be submitted via the Distributor's web portal, "mySupply" which can be accessed via the following link:
<https://customer.portal.powercor.com.au/mysupply/CIAWQuickCalculator>***

7.6 ACTIVATE 2020-2030 REGIONAL SPORT AND ACTIVE RECREATION STRATEGY

File Number:

Author: Dean Veenstra, Coordinator Recreation and Youth

Authoriser: Lisa Letic, Director Community Services

Attachments: 1. **Activate 2020-2030 Regional Strategy (under separate cover)**
2. **Activate 2020 - 2030 Plan on a Page (under separate cover)**

RECOMMENDATION

That Council note and endorse the Central Highlands and Grampians Pyrenees Regional Sport and Active Recreation Strategy - 'Activate 2020-2030'.

EXECUTIVE SUMMARY

Activate 2020–2030 (Attachment 1) is a 10-year regional strategy enabling a coordinated and collaborative approach aimed at increasing participation in sport and active recreation for liveability, health and wellbeing of the Central Highlands and Grampians Pyrenees region.

The intent of Activate 2020–2030 is to provide an overarching regional framework to partner Council's municipal strategies and other partner organisations plans and services to align efforts and to maximise outcomes. It has been developed using a place-based and outcomes-based approach and the vision is:

'Central Highlands and Grampians Pyrenees communities are the most active, healthy and liveable in Victoria.'

Activate 2020–2030 includes:

- Nine (9) principles that provide a foundation for a way of working to achieve the vision
- Identification of four (4) strategic priorities to provide a focused effort to achieve outcomes
- Local level indicators that can be used to measure outcomes annually
- A regional approach to the development of a network of community sport and active recreation infrastructure
- Implementation and annual review of the plan
- A plan on a page concisely capturing the important components of the approach and outcomes (see Attachment 2)
- A 10-year action plan outlining a number of actions aligned to the strategic priorities.

The plan on a page (Attachment 2) captures the important components of the outcomes-based approach including who has a role to play, indicators of success and what the partners are going to go (strategic actions).

The actions in the regional strategy are not developed to be in addition to what Councils are already doing. The principals and actions of this Regional Strategy align with Council's Draft Sport and Active Recreation Strategy 2020-2030. The infrastructure projects listed in the regional strategy are captured in Council's current priority project booklet for Sport and Active Recreation projects and can be updated annually as priorities change or projects are completed.

BACKGROUND

The Activate 2020–2030 study area is defined by the Central Highlands PCP and Grampians Pyrenees PCP regions and comprises the municipalities of Ararat Rural City Council, City of Ballarat, Golden Plains Shire Council, Hepburn Shire Council, Moorabool Shire Council, Northern Grampians Shire Council and Pyrenees Shire Council within the greater Grampians region.

The Grampians Region undertakes a number of engagement forums for the sport and active recreation industry including, but not limited to:

- Grampians Sport and Recreation Community of Practice
- Central Highlands Primary Care Partnership
- Grampians Pyrenees Primary Care Partnership
- Prevention Priority Workshop
- Central Highlands Regional Assembly Forums.

Forum stakeholders have identified repetitive themes, priorities and challenges in leveraging participation (physical activity), health and well-being outcomes and an intrinsic relationship and interdependence of sport and recreation and health and wellbeing.

In acknowledgement of shared priorities, benefits and outcomes, key stakeholders proposed a partnership to undertake the development of a regional strategy to determine a shared vision, planning principles, confirmed strategic directions and an action plan.

Foundational partners in the project are made up of organisations beyond just Local Government with CEO's of all organisations providing support for the project. The following partners were established in 2017 and have led and invested in the regional strategy's development:

- Ararat Rural City Council
- Ballarat and District Aboriginal Cooperative
- Central Highlands Primary Care Partnership
- City of Ballarat
- Golden Plains Shire Council
- Grampians Pyrenees Primary Care Partnership
- Hepburn Shire Council
- Moorabool Shire Council
- Northern Grampians Shire Council
- Pyrenees Shire Council
- Sports Central
- West Vic Academy of Sport
- Women's Health Grampians

The objectives of the Regional Strategy include:

- Development of a shared vision including determination a set of shared principles for the development and activation of community sport and active recreation infrastructure and physical activity environments.
- Understanding and mapping existing community sport and recreation infrastructure and participation initiatives.
- Mapping regional and local level participation (physical activity) data across the identified region including current levels, patterns, types and barriers to participation.
- Identifying gaps in provision that will directly impact and fast track participation (physical activity) outcomes and leverage improved health and well-being
- Identifying opportunities for collaborative infrastructure development and programming.
- Developing effective cross-sectoral and intergovernmental partnerships (including place-based approaches).

City of Ballarat (as the lead Council) successfully applied through the 2018/19 Community Sport Infrastructure Program (Planning) stream to undertake the regional strategy. Financial commitment from all Council partners was provided in 2017/18, with all funds being transferred to City of Ballarat at this time.

POLICY CONTEXT

The Activate 2020–2030 Regional Sport and Active Recreation Strategy aligns with the following strategic directions in the 2017-2021 Council Plan:

Promoting Healthy & Connected Communities

- Providing and supporting programs, activities and spaces to promote and encourage health and wellbeing for people of all ages and abilities;
- Supporting local sporting and community groups to provide participation and engagement opportunities.

Managing the natural and built environment

- Work with the community to plan and provide natural and built environments that create safe, accessible, inclusive and inviting public spaces, social infrastructure, open space and destinations for all.

DISCUSSION

Strategy Development

A project steering group, consisting of representatives from each of the foundational partners including Golden Plains Shire Council has led the development of Activate 2020–2030 from June 2019 to May 2020.

The project steering group developed the vision and planning principles and undertook a detailed literature review and a stakeholder forum titled “Turn the Curve” to inform the strategic priorities and actions of the Strategy.

The “Turn the Curve” Forum adopted the outcomes-based approach to consider the Activate 2020-2030 vision. An outcomes-based approach is a disciplined way of thinking and acting to improve entrenched and complex social problems. It uses a data-driven, decision making process to help communities and organisations move beyond talking about challenges to taking action to solve problems. Attendees were made up of local stakeholders in the sport, active recreation and health sectors.

The literature review involved research and consultation in sport, active recreation and physical activity planning and delivery. The literature review identified a range of key themes and findings and involved consultation with 37 agencies and the review of over 100 relevant documents.

Alignment with Draft Sport and Active Recreation Strategy 2020-2030

Activate 2020–2030 has considered the current strategies and plans of Council with a focus on implementing collective and collaborative actions in achieving outcomes for the Central Highlands and Grampians Pyrenees region. The Strategy was to act as an overarching regional framework to align efforts and to maximise outcomes of all foundational partners, not to duplicate or create extra actions.

Golden Plains Shire Council have prepared a new Draft Sport and Active Recreation Strategy 2020-2030 that guides the provision of Sport and Active Recreation infrastructure, programming and services for the next 10 years. Council's Draft Strategy provides a localised response to specifically meet the needs of Golden Plains Shire and includes, reflects and contributes to the regional and statewide priorities in the sport and active recreation sector.

Furthermore, the Vision, Strategic Priorities and Principals of Activate 2020–2030 are consistent with the Vision, Pillars and Principles of the Draft Sport and Active Recreation Strategy 2020-2030.

Implementation

Implementation of Activate 2020–2030 will be led by the foundational partners. The Strategy includes Council recreation infrastructure priority projects to advocate and increase investment in the network of significant sport and recreation infrastructure across the region. The individual projects will be driven by the relevant Council in partnership with other stakeholders and can be updated annually.

Golden Plains Shire priority projects have been included from the current priority project booklet, and are listed in the Strategy on pages 34 and 46-47. A number of Sport and Active Recreation facilities in the Shire are also listed on page 33 as having regional significance.

An alliance will be formed in line with the strategic priority of Working Together and working groups will be developed for the other strategic priorities of:

- Activating spaces and places
- Creating quality spaces and places; and
- Community cohesion through sport and active recreation.

An annual review process will be undertaken for Activate 2020–2030 which will report on the work delivered and update and refine the strategic actions so it continues to remain relevant over the life of the Strategy.

In order to acquit the funding for the regional strategy project with Sport and Recreation Victoria, all foundational partners must have endorsement from their Council/board/senior management before 30 June 2020. It should be noted that this Strategy does not require adoption as it is a framework between the foundational partners.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

Activate 2020–2030 is a 10-year regional Strategy enabling a coordinated and collaborative approach among multiple stakeholders, aimed at increasing participation in sport and active recreation across the Central Highlands and Grampians Pyrenees region. It is recommended that Council endorse the Regional Sport and Active Recreation Strategy 'Activate 2020-2030'.

This Strategy is an overarching framework to Council's municipal strategies and those of other organisations to align efforts and to maximise outcomes. Council's Draft Sport and Active Recreation Strategy 2020-2030 has alignment to this strategy and will contribute to the delivery of the regional Activate 2020-2030 vision.

7.7 DRAFT SPORT AND ACTIVE RECREATION STRATEGY 2020-2030

File Number:

Author: Dean Veenstra, Coordinator Recreation and Youth

Authoriser: Lisa Letic, Director Community Services

Attachments: 1. **Golden Plains Shire Draft Sport and Active Recreation Strategy 2020-2030 (under separate cover)**

RECOMMENDATION

That Council endorse the release of the Draft Sport and Active Recreation Strategy 2020-2030 for public exhibition for a period of four weeks.

EXECUTIVE SUMMARY

Council has partnered with Sport and Recreation Victoria (SRV) to fund the development of a new Sport and Active Recreation Strategy to inform strategic planning, development and delivery of sport and active recreation infrastructure, programming and services for the period 2020–2030.

The Draft Sport and Active Recreation Strategy 2020-2030 aligns with regional sport and active recreation (G21 and Central Highlands/Grampians Pyrenees) and state level strategies, has been developed following extensive community consultation and is recommended for release for public exhibition for a period of four weeks. Following review and consideration of submissions, a final strategy will be presented to Council for adoption in August 2020.

BACKGROUND

Council's existing Recreation Strategy 2015-2019 has expired and a funding application was made through the 2019/20 SRV 'Community Sport Infrastructure Fund – Planning' to develop the new strategy. Council engaged Wendy Holland from CommunityVibe to lead community engagement and prepare the strategy documents.

The Draft Sport and Active Recreation Strategy 2020-2030 (Attachment 1) has been developed and was reviewed by the Project Control Group and Community Reference Group in May 2020.

The aim of this strategy is to:

- Inform Council's policy and planning frameworks
- Develop the delivery of sport and active recreation infrastructure, programming and services for the period 2020 to 2030
- Improve liveability, and health and wellbeing outcomes for all residents
- Reflect the needs of the community.

The strategy's goal is improving the liveability and physical activity levels of residents taking into consideration the demographics of individuals.

The Vision of the strategy is:

“Active, Connected and Liveable Communities through Sport and Active Recreation”

To help achieve this vision the Draft Strategy has been broken into three pillars:

1. Active and Healthy – focuses on participation, programming, diversity and activation.
2. Liveability – focuses on places and spaces and quality environment.

3. Connectedness – focuses on community cohesion through sport and active recreation, volunteers, gender equity and inclusion.

During the previous two years, Council has also been a foundation partner and contributed to the development of the Central Highlands and Grampians Pyrenees Regional Sport and Active Recreation Strategy - 'Activate 2020–2030' which is being presented to the Council Briefing on 16 June 2020 in a separate report.

Whilst the Draft Sport and Active Recreation Strategy 2020-2030 is prepared to specifically meet the Sport and Active Recreation needs of Golden Plains Shire residents for the next 10 years, the delivery of this strategy aligns with the regional 'Activate 2020–2030' strategy in contributing to improving the liveability and health and wellbeing of the Central Highlands and Grampians Pyrenees region.

POLICY CONTEXT

The Draft Sport and Active Recreation Strategy 2020-2030 aligns with the following strategic directions in the 2017-2021 Council Plan:

Promoting Healthy & Connected Communities

- Providing and supporting programs, activities and spaces to promote and encourage health and wellbeing for people of all ages and abilities;
- Supporting local sporting and community groups to provide participation and engagement opportunities.

Managing the natural and built environment

- Work with the community to plan and provide natural and built environments that create safe, accessible, inclusive and inviting public spaces, social infrastructure, open space and destinations for all.

DISCUSSION

The Draft Sport and Active Recreation Strategy 2020-2030 has been developed following the review of the Issues and Opportunities Paper presented to Council in April 2020 and presentation of the draft strategy via email to the Community Reference Committee in May 2020.

The strategy has considered and aligns with the planning principles and strategic actions identified in regional (including G21 and Central Highlands/Grampians Pyrenees), state, national and international plans and strategies and provides 14 recommendations with a supporting action plan to help implement and achieve these recommendations.

Sport and active recreation is an integral part of our communities in Golden Plains. It is essential to our health, our physical and mental wellbeing, our sense of belonging and connection to each other. Sport and active recreation contributes significantly to the liveability of our communities and is underpinned by a network of local facilities, opportunities to participate and a strong volunteer culture.

Maintaining and building on existing participation and programming opportunities and our existing network of community sport and active recreation infrastructure requires a strategic, coordinated and responsible development approach. Council, State and Federal Government, sporting associations and local community clubs all play a key role. Through this strategy we provide a framework to work in partnership with these organisations, increase participation and programming opportunities, create quality spaces and places to be active and ensure that every resident has the opportunity to be active and involved.

A vision has been developed for our strategy to ensure that our focus remains on three core areas: Activity, Connectedness and Liveability, which are underpinned by planning and policy. Ten (10) planning principles have been developed to support the vision and these principles will form the framework for the entire strategy over the next 10 years.

It must be noted that the COVID-19 pandemic has had devastating effects on communities globally, leading to significant restrictions on all sectors of society, including sport. COVID-19 has

impacted people in varying ways with many experiencing deterioration in their mental health and financial wellbeing. Resumption of sport can significantly contribute to the re-establishment of normality in Australian society, from the COVID-19 environment.

Community Engagement

Community engagement for the Sport and Active Recreation Strategy commenced on 28 January 2020 and was completed on 29 February 2020.

Consultation and research undertaken to gather the evidence base for determining priorities for the Sport and Active Recreation Strategy included:

- Review of 60 local, regional and state-wide strategies, policies, guidelines and processes.
- Assessment of demographics as well as sport, recreation and physical activity trends at a national level to understand potential changes to participation and facility requirements.
- Review of participation data for both formal and informal sport and recreation activities across Victoria to enable a comparison with Golden Plains Shire statistics.
- Developing and distributing a community survey to identify the sport and active recreation needs of the community. 286 responses were received.
- 6 listening posts were held in Bannockburn, Smythesdale, Inverleigh, Rokewood, Ross Creek and Meredith which attracted 178 participants.
- Written submissions from the community were called for - 5 written submissions were received from the community.
- A sports club / organisation survey was developed to identify the health of clubs, any plans that they may have and information about any issues or opportunities relating to their activities, their governance practices or their facilities. 33 responses were received.
- Phone meetings were conducted with 6 Councillors.
- Internal workshops were conducted and attended by 21 Council staff.
- Written feedback was received from 8 key stakeholders including Regional Sports Assemblies, State Sporting Associations, peak bodies and schools.
- Benchmarking with 3 neighbouring Local Government Authorities (Surf Coast Shire, Corangamite Shire and City of Greater Geelong) was undertaken to determine challenges, resources and opportunities for collaboration.
- The majority of sport and recreation facilities across the Shire were mapped to view the general condition and location of facilities and to correlate this information with other information received from clubs and the community.
- The community survey and promotional poster were emailed to Schools for dissemination to all students and families.
- The Community Coordinators and the Community Reference Group were emailed the poster and survey to promote across the Shire in their respective communities.
- Face to face school interviews were conducted with students from Meredith Primary School and the Ross Creek campus of Woody Yaloak Primary School.

Key Stages/Dates

The following key stages and dates have been planned and followed for the development of the Sport and Active Recreation Strategy:

- 28 January 2020 - Commencement of community engagement.
- 1 to 23 February 2020 - Six conversation posts held across the Shire.
- 29 February 2020 – Community survey closed.
- 25 March 2020 - Community Reference Committee review of the Issues and Opportunities Paper (Email consultation occurred in lieu of meeting needing to be cancelled).
- 21 April 2020 - Findings and Issues Paper to be presented to Council
- 18-22 May 2020 - Community Reference Committee review via email of the Draft Strategy
- 23 June 2020 - Draft Strategy presented to Council for Public Exhibition – CURRENT STAGE
- 24 June – 22 July 2020 – Public Exhibition period of four weeks.
- 25 August 2020 - Final Strategy presented to Council for adoption.

CONSULTATION

The Draft Sport and Active Recreation Strategy 2020-2030 will be released for public exhibition for a period of four weeks.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The Sport and Active Recreation Strategy 2020-2030 will inform Council's strategic planning, development and delivery of sport and active recreation infrastructure and services for the next 10 years.

Feedback from the Council Briefing in April 2020, Project Control Group meetings and the input from Community Reference Committee members have been used to prepare the Draft Sport and Active Recreation Strategy 2020-2030. The Draft Strategy is now provided for public exhibition, during which time any submissions will be considered in the development of the final Sport and Active Recreation Strategy 2020-2030. The final strategy will be presented for adoption at the August 2020 Council Meeting.

7.8 REVIEW AND AMEND LOCAL LAW NO.2 - GENERAL PUBLIC AMENITY

File Number:

Author: Matthew Sims, Community Safety Team Leader

Authoriser: Phil Josipovic, Director Infrastructure and Development

Attachments:

1. Current Local Law No.2 General Public Amenity (under separate cover)
2. Guidelines for Local Laws Manual - Victorian Government (under separate cover)

RECOMMENDATION

That Council commence proceedings to review and amend or replace Local Law No.2 – General Public Amenity.

EXECUTIVE SUMMARY

The purpose of this report is to inform Council and seek approval to review and amend or replace Council's Local Law No. 2 – General Public Amenity.

BACKGROUND

Council's current Local Law No. 2 – General Public Amenity (local law) came into operation on 24 January 2017. Prior to this, Council undertook extensive consultation with the public, internal departments and contracted legal services. The current local law expires on 24 January 2027 and was prepared with reference to the State Government guidelines for the local law and a review of best practice approach across Victoria.

Over the past three years, new and emerging issues have been identified in this fast growing shire and this report seeks approval to commence proceedings for replacing the local law. Reviewing, amending or replacing a local law before the end of the sunset date is not uncommon within local government.

POLICY CONTEXT

Local Law No. 2 – General Public Amenity falls within the context of the Council Plan - Strategic Direction, Managing Natural and Built Environments.

DISCUSSION

Under section 111 of the *Local Government Act 1989*, a Council has powers to make local laws for or with respect to any act, matter or thing under which the Council has a function or power in accordance with the following general limitations:

- The local law must relate to a power or function Council has under legislation;
- A local law must not be inconsistent with any Act or regulation, including the *Charter of Human Rights and Responsibilities Act 2006*;
- If a planning scheme is in force in the municipal district of a Council, the Council must not make a local law that duplicates or is inconsistent with the planning scheme;
- A Council must have regard to any guidelines made by the Minister under section 111A of the *Local Government Act 1989* when making local laws; and
- A Council must comply with any prescribed details relating to the preparation and content of local laws when making local laws.

Since the local law has been operational, it has been identified that a number of amendments would assist the community and officers in their understanding of the local law and further protect the amenity of the Golden Plains Shire community. Certain sections have been identified as being difficult to interpret and enforce. These include:

- Shipping Containers on private land;
- Motorbikes and Motorised Recreational Vehicles on private land;
- Keeping of multiple animals;
- Keeping of large animals on small properties; and
- Works on a nature strip.

Council has also observed and documented new and emerging issues that have been identified and reported to officers. These include:

- Burning off outside fire danger period (Open air burning), especially within Low Density Residential Zones;
- Limiting vehicle crossings in residential areas;
- Mud brought onto roads in residential areas and farming properties;
- High grass on vacant land throughout the year;
- Wastewater flowing into neighbouring properties;
- Dead livestock left to decompose in waterways or close proximity to neighbouring properties;
- Fires during Fire Danger Period at Inverleigh camping area;
- Behaviour in a public place; and
- Restrict excess animal permits to sterilised animals only (unless a planning permit for breeding, boarding and training exists).

If approved, Council officers will commence proceeding to review and amend the current local law.

Section 27 of the Interpretation of Legislation Act 1984 states 'Where an Act confers power to make a subordinate instrument the power shall, unless the contrary intention expressly appears, be construed as including a power, exercisable in the same manner and subject to the same conditions or limitations (if any), to repeal or amend a subordinate instrument made in the exercise of that power.' The Guidelines for Local Laws Manual deciphers this and states that an amendment can be achieved by either re-adopting the whole local law with the amendment or by adopting an amending local law.

Anything other than a minor amendment (minor correction or obvious error) would cause Council to give consideration to a fuller process.

A local law expires after 10 years, whether or not it has been amended in the meantime.

Council, during a workshop with officers and approved solicitors will need to consider whether the local law is amended (continue the current 10 year cycle) or replaced (commence the 10 year cycle again).

The following is a possible timeframe.

Task	Expected Date
Approval to commence review	23/06/2020
Inform the community of Councils intention to review the local law via Social Media and Golden Plains Times. This will not be part of the prescribed time, however will allow for a greater reach with consultation.	24/06/2020
Completion of engagement with internal Council staff	30/06/2020
Draft Local Laws to solicitors for review	03/07/2020

Draft Local Laws received from solicitors after first review	14/07/2020
Councillor Workshop where Councillors will view initial community feedback. Solicitors to offer advice to Councillors (2hrs)	21/07/2020
Draft Local Laws to solicitors for review	24/07/2020
Draft Local Laws received from solicitors after second review	11/08/2020
Council Briefing	18/08/2020
Council Meeting for approval to go for public consultation	25/08/2020
Public consultation to commence and Public Notice published	28/08/2020
Caretaker Period commences	22/09/2020
Public consultation closes	30/09/2020
Make further amendments if required	31/10/2020
Final review by solicitors	30/11/2020
Council Meeting to hear submissions from residents	Feb 2021
Council to endorse Local Law	March 2021

FINANCIAL CONSIDERATIONS

The estimated cost of this review is \$25,000. This will be borne from the current and future Community Safety budgets.

LOCAL GOVERNMENT ACT 2020

The local law section of the *Local Government Act 2020* will commence on July 2021. Section 71 gives Councils the power to make local laws as per section 111 of the current Local Government Act. There appears to be no major changes regarding the power and processes relating to local laws.

COUNCILLOR WORKSHOP

During the July Councillor Briefing, it is envisaged that a workshop will be conducted with Councillors, officers and a representative from the selected solicitor. These workshops identify the current local law inefficiencies, areas of concern and potential solutions as guided by current local laws in use at municipalities with similar characteristics to Golden Plains Shire. In the past, these workshops resulted in a number of inclusions, removals and revisions to the proposed local laws.

These workshops also offer an insight for officers as to the issues being raised by the community to Councillors.

CONSULTATION

Council will consult with the community and interested parties throughout the process. This consultation will initially be in the way of an article in the Golden Plains Times, Council's website and social media platforms. These are additional to the required consultation as per the Local Government Act.

If COVID-19 restrictions ease, Council will undertake consultation at the Golden Plains Farmers Market and Smythesdale Market. If not, Council will provide consultation via email, telephone or via mail when contact is made with Council.

After the draft local laws are approved, Council will publish a public notice in the Geelong Advertiser, The Ballarat Courier and Golden Plains Times advising the community of the proposal to change the local law, to view the draft local law and requesting feedback and submissions. The community of interested groups will be, pending restrictions, permitted to address Council at a Special Council Meeting as to their requests and/or concerns relating to the draft local law.

CONFLICT OF INTEREST

In accordance with Section 80B of the *Local Government Act 1989*, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

Council have the opportunity to amend or replace the local law. This local law was passed at the commencement of this term of Council. As stated, a number of sections of the local law require re-working and there is a possibility of sections being added or removed.

7.9 UPDATE ON COUNCILLOR CONVERSATION POST PROGRAM

File Number:**Author:** Susan Talpey, Coordinator Communications, Engagement and Advocacy**Authoriser:** Eric Braslis, CEO**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Acknowledge the success of the Councillor Conversation Post program during the current Council term, 2016-2020.
2. Acknowledge that the Councillor Conversation Posts planned for April, May and June 2020 were unable to proceed due to COVID-19 pandemic restrictions.
3. Encourage the continuation of the Councillor Conversation Post program during the next Council term, 2020-2024.

EXECUTIVE SUMMARY

The scheduled Councillor Conversation Posts for 2020 were not held due to the Victorian Government's COVID-19 pandemic restrictions and no further posts are scheduled. As the Local Government Election approaches, it is recommended that Council acknowledge the success of the program during the current Council term and encourage the continuation of the program during the next Council term.

BACKGROUND

Council has long held a commitment to offering Councillor Conversation Posts and such face-to-face, informal engagement methodology is valuable to supporting the successful delivery of its Council Plan 2017-2021 and also the Community Engagement Strategy Action Plan.

At its Ordinary Meeting in February 2020, Council resolved to host four Councillor Conversation Posts in April, May and June 2020. In accordance with the Victorian Government's COVID-19 pandemic restrictions, all the events at which the posts were planned were cancelled and the posts were not held.

CONSULTATION

The face-to-face conversation posts are a valuable part of Council's suite of engagement opportunities including community consultation on all Council's strategies and plans; as shared across all Council's communication channels including the Gazette, Council News in the Golden Plains Times, Council's website and Council's social media.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

With the State of Emergency still in place in Victoria, there are no further Councillor Conversation Posts scheduled for 2020. After three years, Council acknowledges the success of the Councillors Conversation Post program as a valuable tool for Councillors and Senior Council staff to engage with the community.

As the Local Government Election approaches, Council encourages the incoming Councillors continue the Councillor Conversation Post program, as a part of Council's commitment to a range of community engagement, during the next Council term, 2020-2024.

7.10 COMMUNITY SATISFACTION SURVEY 2020 - REPORT FINDINGS

File Number:

Author: Claire Tehan, Manager People and Culture

Authoriser: Philippa O'Sullivan, Director Corporate Services

Attachments:

1. Local Government Community Satisfaction Survey 2020 - Main report (under separate cover)
2. Local Government Community Satisfaction Survey 2020 - Tailored Questions (under separate cover)

RECOMMENDATION

That Council receive the 2020 Community Satisfaction Survey reports for Golden Plains Shire.

EXECUTIVE SUMMARY

Each year the Local Government Victoria (LGV) coordinates a State-wide Local Government Community Satisfaction Survey (Survey) throughout Victorian local government areas. JWS Research conducted the survey on behalf of Council again in 2020.

The Survey was conducted over a period from 1 February to 30 March 2020, and for this year's survey, Councillors requested an additional geographic region to be included. In the 2020 survey, the three geographical regions that were surveyed were: North-West, Central and South-East. A map shows the boundaries is attached to this report in Appendix 1. Previously the geographical regions were North and South.

In summary, perceptions of Council's overall performance is unchanged from 2019. Performance perceptions on almost all service areas evaluated have either remained steady or varied up or down by no more than one or two index points. Sealed local roads is the exception, where performance perceptions experienced a statistically significant decline in ratings this year.

On overall performance in all service areas evaluated, Golden Plains Shire Council's rated significantly lower than both the Large Rural councils and State-wide average. However following significant declines in 2019, Council has prevented ratings on lobbying, community decisions and unsealed roads from fall further.

The full report provides key findings and recommendations on areas for improvement for Council.

BACKGROUND

Each year the Local Government Victoria (LGV) coordinates a State-wide Local Government Community Satisfaction Survey throughout Victorian local government areas. The main objectives of the survey are to assess the performance of Golden Plains Shire Council across a range of measures and to seek insight into the ways to provide improved or more efficient service delivery. The survey also provides Council with a means to fulfil some of our statutory reporting requirements.









The data was collected through 400 telephone surveys with respondents being a representative random sample of Golden Plains Shire residents aged 18+ including minimum quotas of gender within the various age groups. In 2020, 62 Councils participated in the survey (2018 = 64). Golden Plains Shire Council has been included in the Large Rural Council category since 2015.

SURVEY RESULTS

The survey is divided into two areas including key performance measures and individual service areas, with the results benchmarked against prior year results, State-wide averages and other Large Rural Councils.

The overall performance index score of 49 for Golden Plains Shire Council remained unchanged from last year. Performance dropped significantly in 2016 (from an index score of 54 to 49) and has remained static since then.

Figure 1 - Summary of Performance

Services		Golden Plains 2020	Golden Plains 2019	Large Rural 2020	State-wide 2020	Highest score	Lowest score
	Overall performance	49	49	55	58	Aged 18-34 years	Central residents, Aged 35-49 years
	Overall council direction	45	46	50	51	Aged 18-34 years	Aged 65+ years
	Customer service	63	63	68	70	South East residents, Aged 65+ years	Aged 50-64 years
	Consultation and engagement	49	47	54	55	North-West residents	Central residents
	Lobbying	48	47	53	53	South East residents	Central residents
	Community decisions	47	47	52	53	Aged 18-34 years	Central residents
	Sealed local roads	39	44	47	54	Aged 65+ years	Central residents
	Unsealed roads	36	36	42	44	Aged 35-49 years	Central residents

Contact with Council and Customer Service

Just under two thirds (63%) of Golden Plains Shire Council residents surveyed had contact with Council in the last twelve months.

Residents aged 35 to 49 years had the most contact with Council (69%) and conversely residents aged 18 to 34 years had the lowest level of contact with Council (59%).

Among residents who have had contact with Council, more than half (55%) provide a positive customer service rating of 'very good' or 'good', including 24% of residents who rate Council's customer service as 'very good'.

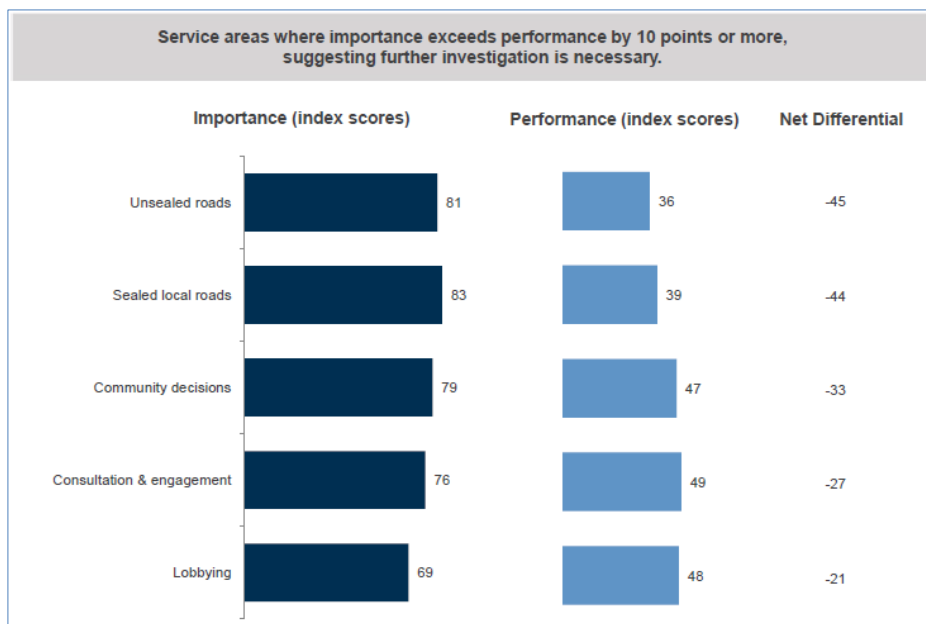
Council direction

Perceptions of Council's overall direction are similar to those seen in 2019. Over the last 12 months, 66% of residents believe the direction of Council's overall performance has stayed the same, up eight percentage points on 2019.

The most satisfied with council direction are those aged 18 to 34 years (index score of 50). Among this group, overall council direction is rated significantly higher than the Council average (index score of 45) – despite perceptions having declined significantly by eight points in the past year. The least satisfied with council direction are those aged 65 years and over (index score of 42).

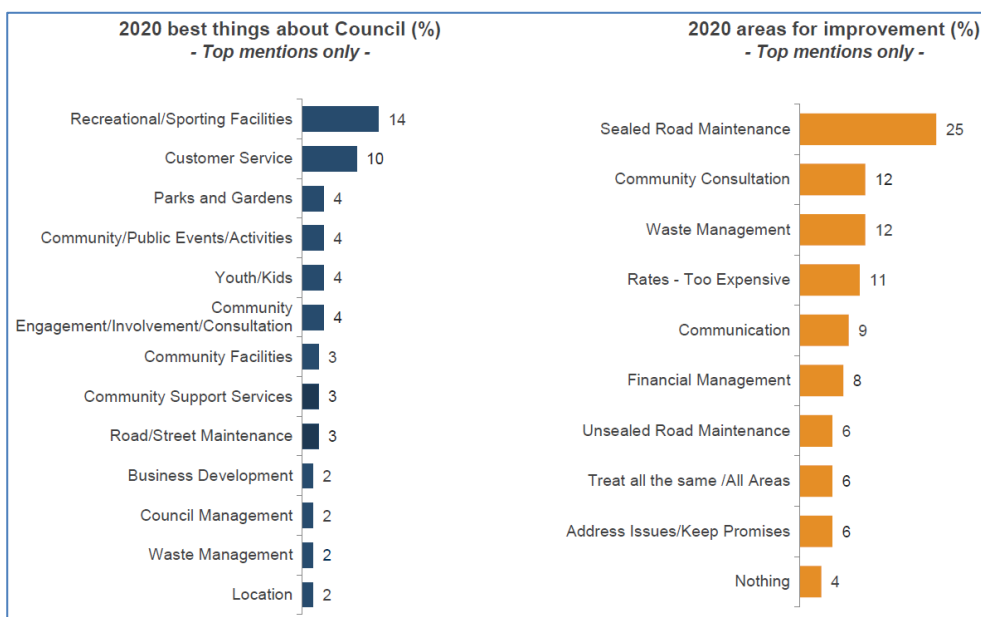
The individual service areas showing Importance vs Performance scores are shown below.

Figure 2 - Individual Service areas Importance vs Performance



Survey participants were asked “what is the best thing about Golden Plains Shire Council” and also “what does Council need to do to most improve its performance” and the results are shown in the figure below:

Figure 3 – Best things about Council and areas for improvement



We also had the opportunity to ask Tailored Questions (see attachment 2 for the full report). Key highlights from this report:

- Preferred communication channels:
 - The Gazette – 32% (↑ 4%)
 - Social Media – 21% (↓ 3%)
 - Community Newsletters – 13% (↓ 2%)
- Major complaints to influence the rating of Local Sealed Roads:
 - Potholes – 73% (↑ 11%)
 - Poor surface condition - 31% (↓ 4%)
 - Road should issue – 13% (unchanged)
- Major complaints to influence the rating of unsealed Roads:
 - Potholes – 45% (↑ 1%)
 - Road Corrugation - 26% (↓ 4%)
 - Loose surface – 16% (↓ 3%)

Areas where Council is performing well

Consultation and engagement (index score of 49) is one of the areas where Council performed best in 2020, improving by two index points from 2019 (noting this is not a statistically significant improvement).

- While there are no significant differences in ratings across the demographic and geographic cohorts compared to the 2020 Council average, ratings are highest among residents in the North West (index score of 52) and lowest among Central residents (44).
- When asked what Council most needs to do to improve its performance, 12% of residents nominate community consultation (second only to sealed road maintenance), indicating there is room for further improvement.

Lobbying and community decisions are also two of Council's highest rated service areas (index scores of 48 and 47 respectively). Following significant declines in perceptions in both areas last year, Council has managed to prevent ratings from falling further.

- Notably, residents aged 18 to 34 years rate community decisions significantly higher than average (index score of 55). However, Central residents rate Council significantly lower on both measures (lobbying 39, community decisions 38).

Areas for improvement

Council rates lowest in the area of unsealed roads (index score of 36), consistent with 2019. Following a significant decline in perceptions last year, Council has ensured further losses were not repeated in 2020.

- Importantly, unsealed roads is the area where perceived importance (index score of 81) exceeds performance (index score of 36) by the widest margin (a 45-point differential).

Sealed local roads (index score of 39) is another area where Council is rated relatively low. When asked what Council most needs to do to improve performance, a quarter of residents (25%) nominate sealed road maintenance.

- Following a slight drop in perceived performance last year, rating on sealed local roads has declined significantly by five index points in 2020.
- Residents aged 18 to 34 years declined significantly in their performance ratings of sealed local roads (down 11 index points from 2019 to 31 currently).

Ratings among this group, and among Central residents (index score 29), are also significantly lower than the 2020 Council-wide average.

Areas for Council to focus on

The areas that stand out as being most in need of Council attention are shown in Figure 2. These are areas where importance of all service areas exceeds rated performance by more than 10 points:

- Unsealed roads
- Sealed local roads
- Community decisions
- Consultation and engagement
- Lobbying

The report states that sealed local roads and unsealed roads are two areas that may warrant some extra attention in the coming 12 months. These are Council's lowest rating areas, both of which are rated significantly lower than the Large Rural group and the State-wide averages. Further these are the two areas where perceived importance exceeds performance by the widest margin. A recommendation in the report is that Council should aim to bridge this gap in perceptions.

Sealed road maintenance is also mentioned by residents as the area where Council most needs to improve. In summary:

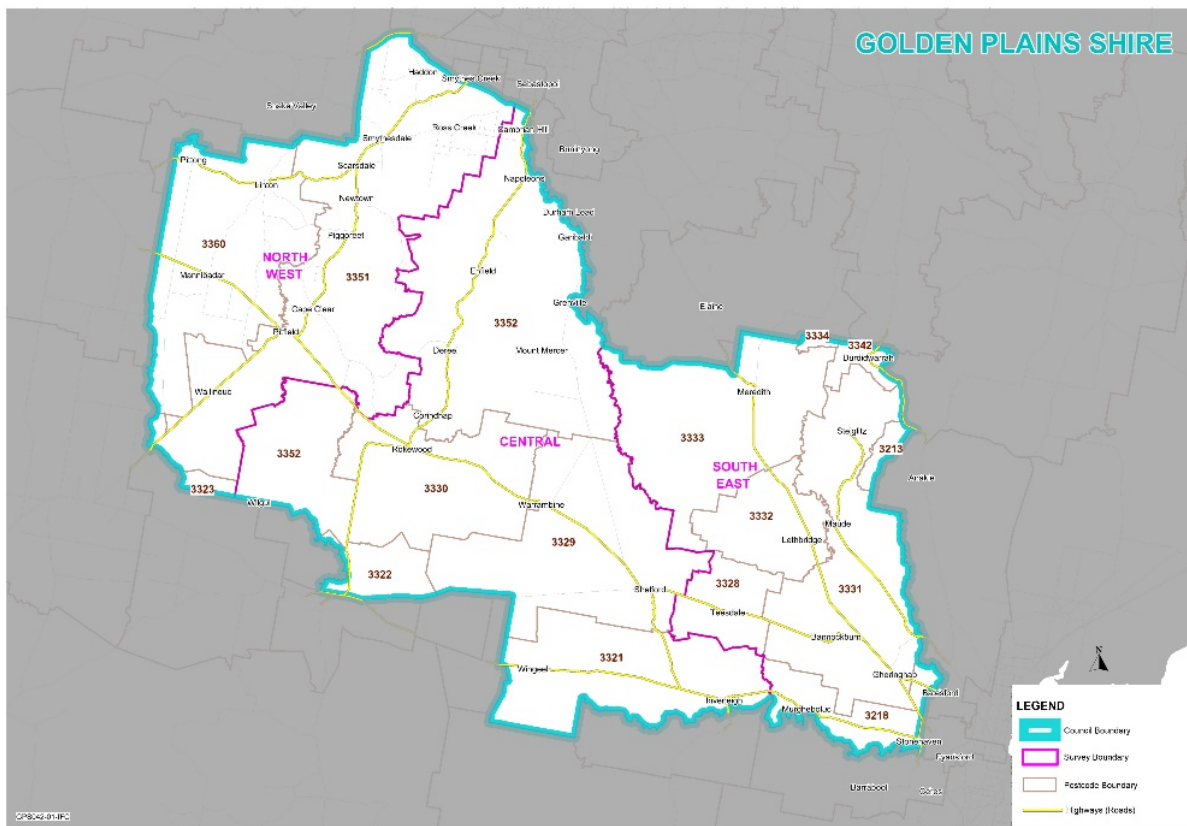
- The proportion rating Council's performance as 'very poor' (24%) outnumbers 'very good' (4%) ratings. Another 16% rate Council's performance on sealed local roads as 'good', 34% as 'average', and 21% as 'poor'.
- 57% of residents mention road maintenance as where they would like to see greater Council investment.
- Sealed local roads is considered the most important service area (importance index score of 83) with unsealed roads coming in a close second (importance index score of 81) relative to other measures tested.

More generally, consideration should also be given to Central residents and residents aged 35 to 49 years, who appear to be driving negative opinion in a number of areas in 2020.

Council should look to maintain and build upon improved performance on consultation and engagement and lobbying. Performance ratings in both these areas has been building steadily prior to a drop in ratings last year. Council has managed to regain some of these losses but the report states that we should not be complacent, as they remain below peak ratings in 2012 and 2013. Past performance is a good indication that Council is capable of achieving higher ratings in these areas.

CONCLUSION

The 2020 Local Government Community Satisfaction Survey and the Tailored Question report has been attached for consideration and review.

Appendix 1:***Map of Geographical boundaries for 2020 Community Satisfaction Survey***

7.11 GPSC-RFT-06-2020- PANEL OF SUPPLIERS GENERAL MAINTENANCE SERVICES**File Number:****Author:** Thomas Lindberg, Contract and Procurement Specialist**Authoriser:** Philippa O'Sullivan, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Resolves to award the Contract RFT-06-2020 Panel of Suppliers- General Maintenance Services to;
 - Mr T AtWork
 - Burkhan Pty Ltd
 - Zantagra
 - Maintenance Plus Xtra
 2. Resolves to award this contract for the initial Contract term Two (2) Years and One (1) Year at Council's Discretion in line with the Chief Executive Officer's Instrument of Delegation.
 3. Notes that the total estimated cost of the General Maintenance Services across all panel of suppliers is \$550,000 over the life of the contract plus extension.
-

EXECUTIVE SUMMARY

A tender was advertised for a panel of suppliers for General Maintenance Services. Twelve (12) tenders were received and this report seeks to appoint 4 contractors to the General Maintenance Services Panel for an initial term of 2 years with a 1 year option at Council's discretion. The four recommended contractors have been assessed as providing best value for money to Council.

BACKGROUND

Council has historically utilised several local suppliers for these services on an ad-hoc basis. Due to the accumulative sum for these works Council has decided to create a 'Trade Panel for General Maintenance Services' to ensure uniformity of work, greater value for money and procurement processes are fully satisfied.

POLICY CONTEXT

General Maintenance Services are budgeted.

DISCUSSION

Following a public tender process, 12 tenders were received. A tender evaluation panel evaluated the tenders in accordance with the published tender evaluation criteria. The detailed Confidential Tender Evaluation Panel Report have been provided to Council previously.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The Evaluation Panel has conducted a comprehensive assessment of the submissions which were received in response to Council's request for tender for Panel of Suppliers-General Maintenance Services as outlined in this report to ensure compliance with:

- relevant provisions of the Local Government Act 1989 (Vic); and
- Council's Procurement Policy requirements

The Evaluation Panel assessed each of the Respondent's submissions for Panel of Suppliers-General Maintenance Services and agreed (by consensus) that;

1. Mr T AtWork
2. Burkhan Pty Ltd
3. Zantagra
4. Maintenance Plus Xtra

were able to demonstrate their capability, methodology and capacity and are best placed to deliver general maintenance services for Council.

7.12 GPSC-07-2020 - PANEL OF SUPPLIERS - PLUMBING MAINTENANCE SERVICES**File Number:****Author:** Thomas Lindberg, Contract and Procurement Specialist**Authoriser:** Philippa O'Sullivan, Director Corporate Services**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Resolves to award the Contract RFT-07-2020 Panel of Suppliers- Plumbing Maintenance Services to;
 - Plumbing Logistics Pty Ltd
 - Complete Plumbing and Construction Concepts
 - Total Plumbing Solutions
 - Paul Norton Plumbing
 2. Resolves to award this contract for the initial Contract term Two (2) Years and One (1) Year at Council's Discretion in line with the Chief Executive Officer's Instrument of Delegation.
 3. Notes that the total estimated cost of the General Maintenance Services across all panel of suppliers is \$550,000 over the life of the contract plus extension.
-

EXECUTIVE SUMMARY

A tender was advertised for a panel of suppliers for Plumbing Maintenance Services. Nine (9) tenders were received and this report seeks to appoint 4 contractors to the Plumbing Maintenance Services Panel for an initial term of 2 years with a 1 year option at Council's discretion. The four recommended contractors have been assessed as providing best value for money to Council.

BACKGROUND

Council has historically utilised several local suppliers for these services on an ad-hoc basis. Due to the accumulative sum for these works Council has decided to create a 'Trade Panel for General Maintenance Services' and 'Trade Panel for Plumbing Maintenance Services' to ensure uniformity of work, greater value for money and procurement processes are fully satisfied.

POLICY CONTEXT

Plumbing and General Maintenance Services are budgeted.

DISCUSSION

Following a public tender process, 9 tenders were received. A tender evaluation panel evaluated the tenders in accordance with the published tender evaluation criteria. The detailed Confidential Tender Evaluation Panel Report have been provided to Council previously.

CONFLICT OF INTEREST

In accordance with Section 80B of the Local Government Act 1989, the Officer preparing this report declares no conflict of interest in regards to this matter.

CONCLUSION

The Evaluation Panel has conducted a comprehensive assessment of the submissions which were received in response to Council's request for tender for Panel of Suppliers – Plumbing Maintenance Services as outlined in this report to ensure compliance with:

- relevant provisions of the Local Government Act 1989 (Vic); and
- Council's Procurement Policy requirements

The Evaluation Panel assessed each of the Respondent's submissions for Panel of Suppliers- Plumbing Maintenance Services and agreed (by consensus) that;

1. Plumbing Logistics Pty Ltd
2. Complete Plumbing and Construction Concepts
3. Total Plumbing Solutions
4. Paul Norton Plumbing

were able to demonstrate their capability, methodology and capacity and are best placed to deliver plumbing maintenance services for Council.

8 NOTICES OF MOTION

Nil

9 PETITIONS

Nil

10 CONFIDENTIAL REPORTS FOR DECISION

Nil